

Board of County Commissioners

Minutes of the Proceedings - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, September 7, 2021

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Present: Chairman Gunnar Malm, Vice Chairman K. N. Buck Holmes, Commissioner Linda Heath, Commissioner Brian Lovett, Commissioner Troy Thompson

Minutes

1. Consideration of the Minutes of Proceedings for Aug 17, 2021.

[21 - 416](#)

Attachments: [Draft Minutes Aug 17, 2021](#)

A motion was made by Commissioner Heath, seconded by Vice Chairman Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

Consent Agenda

Approval of the Consent Agenda

A motion was made by Vice Chairman Holmes, seconded by Commissioner Thompson, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

2. Consideration of an agreement between Laramie County, WY, and Cheyenne/Laramie County Economic Development Joint Powers Board to promote and support economic development activities and to monitor economic development within Laramie County. The term of the agreement is from July 1, 2021 through June 30, 2022. The County shall pay compensation not to exceed \$20,000 only if money is available pursuant to repayment of Community Development Block Grant Revolving Loan Fund.

[21 - 406](#)

Attachments: [Agreement, Cheyenne/Laramie County Econ Dev JPB](#)

This agenda item was approved.

3. Consideration of a subaward agreement between Laramie County, WY, and WYDOT in the amount of \$2,500 for a FFY22 Highway Safety Program for a Local Occupant Protection High Visibility Overtime grant award to run through Sept 30, 2022. [21 - 407](#)

Attachments: [FFY22 HSP Subaward Agreement, WYDOT, HVE](#)

This agenda item was approved.

4. Consideration of a subaward agreement between Laramie County, WY, and WYDOT in the amount of \$8,215 for a FFY22 Highway Safety Program for a Local Impaired Driving High Visibility Overtime grant award to run through Sept 30, 2022. [21 - 408](#)

Attachments: [FFY22 HSP Subaward Agreement, WYDOT, DUI](#)

This agenda item was approved.

5. Consideration of an agreement between Laramie County, WY, and Drug Testing Center of Cheyenne, Inc in an amount not to exceed \$7,500 to provide drug testing and other related services to DUI Court participants. [21 - 409](#)

Attachments: [FY22 Agreement, Drug Testing Center, DUI Court](#)

This agenda item was approved.

6. Consideration of an agreement between Laramie County, WY, and Drug Testing Center of Cheyenne, Inc in an amount not to exceed \$12,000 to provide community supervision including but not limited to home visits, employment schedule verification, electronic monitoring, urinalysis testing, and other drug testing supervision services for Drug Court participants. [21 - 410](#)

Attachments: [FY22 Agreement, Drug Testing Center, Drug Court](#)

This agenda item was approved.

7. Consideration of the ratification of an agreement between Laramie County, WY, and Recco, Inc dba Five-R Co in an amount not to exceed \$647,766 for design and construction of an indoor livestock wash rack at the Archer Event Center. [21 - 404](#)

Attachments: [Agreement, Five-R Co](#)

This agenda item was approved.

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8. Consideration of the annual agreement between Laramie County, WY, and the City of Cheyenne, Office of Youth Alternatives (Juvenile Probation Services) in the amount of \$60,000 to remain in full force and effect until June 30, 2022. [21 - 395](#)

Attachments: [FY22 Agreement, Cheyenne Youth Alternatives](#)

This agenda item was approved.

9. Consideration of the annual economic development services agreement between Laramie County, WY, and Cheyenne LEADS in the amount of \$50,000 to remain in full force and effect until June 30, 2022. [21 - 349](#)

Attachments: [FY22 Agreement, Cheyenne LEADS](#)

This agenda item was approved.

10. Consideration of the annual funding agreement between Laramie County, WY, and Cheyenne Downtown Development Authority in the amount of \$5,000 to remain in full force and effect until June 30, 2022. [21 - 347](#)

Attachments: [FY22 Agreement, Cheyenne Downtown Development Authority](#)

This agenda item was approved.

11. Consideration of the annual human services agreement between Laramie County, WY, and Pine Bluffs Senior Citizens, Inc in the amount of \$24,000 to remain in full force and effect until June 30, 2022. [21 - 340](#)

Attachments: [FY22 Agreement, Pine Bluffs Senior Citizens, Inc](#)

This agenda item was approved.

12. Consideration of the annual human services agreement between Laramie County, WY, and United Way of Laramie County in the amount of \$125,000 to remain in full force and effect until June 30, 2022. [21 - 374](#)

Attachments: [FY22 Agreement, United Way of Laramie County](#)

This agenda item was approved.

13. Consideration of the annual human services agreement between Laramie County, WY, and Volunteers of America-Northern Rockies in the amount of \$40,000 to remain in full force and effect until June 30, 2022. [21 - 363](#)

Attachments: [FY22 Agreement, Volunteers of America-Northern Rockies](#)

This agenda item was approved.

14. Consideration of the first amendment to the e-commerce agreement between Laramie County, WY, and ArcaSearch Corp in an amount not to exceed \$1,799 to renew access to indexes and records for e-commerce solution for a period of one year. [21 - 411](#)

Attachments: [First Amendment, ArcaSearch Corp](#)

This agenda item was approved.

15. Consideration of the ratification of a malt beverage permit submitted by Cavalryman Steakhouse for a wedding reception Sept 4, 2021 at the Wyoming Hereford Ranch. [21 - 398](#)

Attachments: [24-Hour Permit, Cavalryman Steakhouse, Sept 4, 2021](#)

This agenda item was approved.

16. Consideration of the following fees collected by various County entities for July 2021: County Clerk, \$159,447.98; Sheriff, \$150,723.42; Clerk of District Court, \$16,830.50; Shooting Sports, \$11,462.88; Planning & Development, \$95,729.94; Circuit Court, \$37,123.00; DUI Court, \$310.00; Drug Court, \$140.00. [21 - 417](#)

Attachments: [July Fees 2021](#)

This agenda item was approved.

17. Consideration of the following part-time salaries in the amount of \$56,520.58 for Aug 2021: Planning, \$430.00; Shooting Sports, \$9,078.68; Events Dept, \$2,533.50; Buildings/Maintenance, \$26,928.13; Sheriff Operations, \$1,800.00; Detention, \$11,846.13; District Court, \$1,800.00; Drug/DUI Courts, \$2,104.14. [21 - 418](#)

Attachments: [Aug Part-time Salaries 2021](#)

This agenda item was approved.

18. Consideration of warrants in the amount of \$2,658,974.43 for Aug 2021. [21 - 419](#)

Attachments: [Aug Warrants 2021](#)

This agenda item was approved.

Proclamations

19. Consideration of a resolution proclaiming Sept 2021 as National Recovery Month. [21 - 415](#)

Attachments: [Resolution Proclaiming Sept 2021 Natl Recovery Month](#)

Chairman Malm read the resolution into the record and thanked the Board of County Commissioners for their support in proclaiming September 2021 as National Recovery Month.

Lana Mahoney, Executive Director at Recover Wyoming, spoke in support of the resolution.

A motion was made by Chairman Malm, seconded by Vice Chairman Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

- 20.** Consideration of a resolution proclaiming the week of Sept 12-18, 2021 as Truck Driver Appreciation Week. [21 - 397](#)

Attachments: [Resolution Proclaiming Sept 12-18 as Truck Driver Appreciation Week](#)

Dale Davis, County Clerk's office, read the resolution into the record.

Molly Bennett, Public Works, spoke of the importance of truck drivers.

A motion was made by Commissioner Heath, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

Appointments

- 21.** Consideration of a resolution reappointing Mark T. Voss as Laramie County Attorney in accordance with WS 18-3-301(a) effective Sept 1, 2021. [21 - 396](#)

Attachments: [Resolution Reappointing County Attorney Mark T. Voss](#)

A motion was made by Vice Chairman Holmes, seconded by Commissioner Thompson, reappointing Mark T Voss. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

Land Use:Variances/Board App./Plats

- 22.** PUBLIC HEARING regarding a Subdivision Permit & Plat for Stadel Subdivision, 2nd Filing, a replat of Tracts 4 and 5, Stadel Subdivision, Laramie County, WY. [21 - 412](#)

Attachments: [Stadel Subdivision, 2nd Filing, Subdivision Permit & Plat](#)

Brad Emmons, Planning, said Steil Surveying Services, LLC on behalf of Triple Dot Development, LLC submitted a Subdivision Permit and Plat application for Stadel Subdivision, 2nd Filing, located southwest of Glencoe Rd and Westedt Rd. The application was submitted for the purpose of subdividing the properties into four residential-use tracts.

Mr. Emmons said based on evidence provided, staff recommends approval of the subdivision permit and plat application with the adoption of findings of fact a and b with one condition: All minor, clerical corrections to the Plat shall be addressed prior to recordation.

Chairman Malm opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed the hearing.

A motion was made by Vice Chairman Holmes, seconded by Commissioner Thompson, to approve the Subdivision Permit and Plat for Stadel Subdivision, 2nd Filing, with one condition and adopt the findings of fact a and b of the staff report. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

- 23.** PUBLIC HEARING regarding a Subdivision Permit & Plat for Cross Tie Ranches, located in a portion of the NE1/4 Sect 23 and the NW1/4 Sect 24, T13N, R63W, of the 6th P.M., Laramie County, WY.

[21 - 413](#)

Attachments: [Cross Tie Ranches, Subdivision Permit & Plat](#)

Brad Emmons, Planning, said Western R & D, Ltd on behalf of Malik Hegge of Mills, WY, submitted a Subdivision Permit & Plat application for Cross Tie Ranches located southwest of the intersection of Rd 206 and Rd 148. The application is for the subdivision of approximately 207 acres into 16 single-family residential lots.

Mr. Emmons said based on evidence provided, staff recommends approval of the subdivision permit and plat application with the adoption of findings of fact a with no conditions.

Chairman Malm opened the hearing for PUBLIC COMMENT. Dean Butterfield, Linda Lankford, and Catherine Wissner expressed their concerns about the water table, traffic, road maintenance, increase in property taxes, need for an easement to maintain a fence and an HOA and covenants. Hearing no further PUBLIC COMMENT, Chairman Malm closed the hearing.

Malik Hegge, applicant, said a set of covenants is being prepared and an HOA is being contemplated to maintain the roads. He stated according to an individual who

drilled his well, the water supply was ample.

Commissioner Thompson spoke about the County land use regulations and nuisance rules. He encouraged residents to review them and make recommendations for changes. Commissioner Heath expressed concerns about overgrazing land and small lot sizes with livestock. She said the land should be treated with respect.

A motion was made by Commissioner Thompson, seconded by Commissioner Lovett, to approve the Subdivision Permit and Plat for Cross Tie Ranches, and adopt the findings of fact a of the staff report. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

- 24.** PUBLIC HEARING regarding a Subdivision Permit & Plat for Lerwick Subdivision, 2nd Filing, a replat of Tract 1, Lerwick Subdivision, Laramie County, WY.

[21 - 414](#)

Attachments: [Lerwick Subdivision, 2nd Filing, Subdivision Permit & Plat](#)

Brad Emmons, Planning, said Chris Knudson, on behalf of MK Investments, LLC submitted a Subdivision Permit and Plat application for Lerwick Subdivision, 2nd Filing, located at 2676 US Hwy 85, Cheyenne, WY. The application proposed subdividing the property into three lots.

Mr. Emmons said based on evidence provided, staff recommends approval of the subdivision permit and plat application with the adoption of findings of fact a with no conditions.

Chairman Malm opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed the hearing.

A motion was made by Vice Chairman Holmes, seconded by Commissioner Lovett, to approve the Subdivision Permit and Plat for Lerwick Subdivision, 2nd Filing and adopt the findings of fact a of the staff report. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

The meeting adjourned at 4:14 pm.

CERTIFICATION

I, Debra K. Lee, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, Sept 7, 2021.

Approved by : Debra K. Lee, County Clerk

Reviewed by : Gunnar Malm, Chairman,
Board of County Commissioners

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.