

# Board of County Commissioners

## Minutes of the Proceedings - Final

Historic Courthouse  
310 W 19th Street  
Cheyenne, WY 82001



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**Tuesday, July 20, 2021**

**3:30 PM**

**Commissioners Board Room**

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### Roll Call/Call to Order

**Present:** Chairman Gunnar Malm, Vice Chairman K. N. Buck Holmes, Commissioner Linda Heath, Commissioner Brian Lovett, Commissioner Troy Thompson

### Minutes

1. Consideration of the Minutes of Proceedings for July 6, 2021.

[21 - 335](#)

**Attachments:** [Draft Minutes July 6, 2021](#)

A motion was made by Commissioner Thompson, seconded by Vice Chairman Holmes, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

### Consent Agenda

#### Approval of the Consent Agenda

A motion was made by Vice Chairman Holmes, seconded by Commissioner Thompson, to approve the Consent Agenda. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

2. Consideration of an addendum to agreement between Laramie County, WY, and Double D Livestock, LLC, in the amount of \$1500 for a mutton bustin' event at the Archer Complex on Aug 10, 2021.

[21 - 308](#)

**Attachments:** [Addendum, Double D Livestock, LLC, Mutton Bustin'](#)

This agenda item was approved.

3. Consideration of an addendum to agreement between Laramie County, WY, and Double D Livestock, LLC, in the amount of \$6,350 for hog wrestling performance services at the Archer Complex on Aug 11, 2021.

[21 - 309](#)

**Attachments:** [Addendum, Double D Livestock, LLC, Hog Wrestling](#)

This agenda item was approved.

4. Consideration of an addendum to agreement between Laramie County, WY, and OA Promotions, LLC, in the amount of \$17,000 for a motocross freestyle show at the Archer Complex on Aug 8, 2021. [21 - 328](#)

**Attachments:** [Addendum, OA Promotions, LLC](#)

This agenda item was approved.

5. Consideration of an amendment between Laramie County, WY, and Tyler Technologies, Inc, in the amount of \$2,753.67 to provide New World Dashboard software as described in the amendment. [21 - 310](#)

**Attachments:** [Amendment, Tyler Technologies, Inc, Software](#)

This agenda item was approved.

6. Consideration of the ratification of an addendum to agreement between Laramie County, WY, and Pictometry International Corp in the amount of \$2,175 to provide licensing and access to view imagery. [21 - 315](#)

**Attachments:** [Addendum, Pictometry International Corp](#)

This agenda item was approved.

7. Consideration of a contract between Laramie County, WY, and the WY Dept of Health in an amount not to exceed \$161,717.76 to fund the operations of the Drug Court program. [21 - 312](#)

**Attachments:** [FY22 Contract, DOH, Drug Court](#)

This agenda item was approved.

8. Consideration of a contract between Laramie County, WY, and the WY Dept of Health in an amount not to exceed \$231,326.64 to fund the operations of the DUI Court program. [21 - 311](#)

**Attachments:** [FY22 Contract, DOH, DUI Court](#)

This agenda item was approved.

9. Consideration of a memorandum of understanding between Laramie County, WY, and the City of Cheyenne, WY, for EOD, SWAT, and CNU operations and extraterritorial law enforcement assistance and activities. [21 - 307](#)

**Attachments:** [MOU, City of Cheyenne, EOD, SWAT, CNU, and Extraterritorial Assistance](#)

This agenda item was approved.

10. Consideration of a memorandum of understanding between Laramie County, WY, and Laramie County School District #1 for the Sheriff's Dept to provide law enforcement services at various school and school-related events from Sept 1, 2021 through Aug 31, 2022. [21 - 322](#)

**Attachments:** [2021-22 MOU, School District #1, Law Enforcement Services](#)

This agenda item was approved.

11. Consideration of an amendment to the commissary service contract between Laramie County, WY, and Keefe Commissary Network, LLC. [21 - 321](#)

**Attachments:** [Amendment, Keefe Commissary Network, LLC](#)

This agenda item was approved.

12. Consideration of a malt beverage permit submitted by The Knotty Pine Saloon for Laramie County Fair Ranch Rodeo, July 24, 2021 at the Archer Complex. [21 - 334](#)

**Attachments:** [24-hour Permit, The Knotty Pine Saloon, July 24, 2021](#)

This agenda item was approved.

13. Consideration of a malt beverage permit submitted by The Knotty Pine Saloon for a truck and tractor pull, Aug 7, 2021 at the Archer Complex. [21 - 329](#)

**Attachments:** [24-hour Permit, The Knotty Pine Saloon, Aug 7, 2021](#)

This agenda item was approved.

14. Consideration of a malt beverage permit submitted by The Knotty Pine Saloon for a motocross show, Aug 8, 2021 at the Archer Complex. [21 - 330](#)

**Attachments:** [24-hour Permit, The Knotty Pine Saloon, Aug 8, 2021](#)

This agenda item was approved.

15. Consideration of a malt beverage permit submitted by The Knotty Pine Saloon for Laramie County Fair Mutton Bustin', Aug 10, 2021 at the Archer Complex. [21 - 331](#)

**Attachments:** [24-hour Permit, The Knotty Pine Saloon, Aug 10, 2021](#)

This agenda item was approved.

16. Consideration of a malt beverage permit submitted by The Knotty Pine Saloon for Laramie County Fair Pig Wrestling, Aug 11, 2021 at the Archer Complex. [21 - 332](#)

**Attachments:** [24-hour Permit, The Knotty Pine Saloon, Aug 11, 2021](#)

This agenda item was approved.

17. Consideration of a malt beverage permit submitted by The Knotty Pine Saloon for a demolition derby, Aug 14, 2021 at the Archer Complex. [21 - 333](#)

**Attachments:** [24-hour Permit, The Knotty Pine Saloon, Aug 14, 2021](#)

This agenda item was approved.

**Public Hearings/Rules & Reg's**

18. PUBLIC HEARING regarding a resolution adopting the Laramie County Access Permit. [21 - 327](#)

**Attachments:** [Resolution, Public Works, Access Permit](#)

Public Works Director Molly Bennett advised she had not received any written comments.

Chairman Malm opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed the hearing.

A motion was made by Commissioner Thompson, seconded by Vice Chairman Holmes, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

19. PUBLIC HEARING regarding a resolution adopting the Laramie County Utility Permit. [21 - 326](#)

**Attachments:** [Resolution, Public Works, Utility Permit](#)

Public Works Director Molly Bennett advised she had not received any written comments.

Chairman Malm opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed the hearing.

A motion was made by Vice Chairman Holmes, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

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**Land Use: Variances/Board App./Plats**

- 20.** PUBLIC HEARING regarding a Zone Change from CB - Community Business to PUD - Planned Unit Development for Lot 1, Block 4, Murray Hill Estates, Laramie County, WY.

**21 - 323**

**Attachments:**     [Murray Hill Estates, Zone Change](#)  
                              [Murray Hill Estates, Zone Change - Revised](#)

Joseph Scherden, Planning, said Ray and Amanda Angel of 10603 Donald Dr, Cheyenne, WY, submitted a Zone Change application for Lot 1, Block 4, Murray Hill Estates, located on the southeast corner of Hynds Blvd and Chief Dr. The purpose of the application is to change the zone district from CB - Community Business to PUD - Planned Unit Development to allow for operation of a storage facility for recreational vehicles and boats. A site plan for Rico's RV and Boat Storage was submitted concurrently with the zone change request and is currently in process pending approval/disapproval of the zone change request.

Amanda Angel, applicant, gave an overview of the proposed storage facility. Commissioner Thompson spoke about issues with another business in the area. Commissioner Thompson said he will propose a condition for the site plan to come back before the board prior to final approval so neighbors will have the opportunity to comment on the site plan. Ms. Angel said she has contacted neighbors in the area and they have been supportive of the project.

Mr. Scherden said based on evidence provided, staff recommends approval of the zone change with the adoption of findings of fact a and b.

Chairman Malm opened the hearing for PUBLIC COMMENT. Michael O'Donnell, Murray Development, gave his support. Hearing no further PUBLIC COMMENT, Chairman Malm closed the hearing.

A motion was made by Commissioner Thompson, seconded by Commissioner Lovett, to approve a Zone Change from CB (Community Business) to PUD (Planned Unit Development) for Lot 1, Block 4, Murray Hill Estates and adopt findings of fact a and b of the staff report with one condition: The site plan will be submitted to the Board of County Commissioners for final approval following a public hearing. The motion carried by the following vote:

**Aye:**                     Malm, Holmes, Heath, Lovett, Thompson

Chairman Malm announced he had a conflict of interest with the agenda item, appointed Commissioner Holmes as Acting Chairman.

- 21.** PUBLIC HEARING regarding a Subdivision Permit & Plat for Lone

**21 - 324**

Tree Ridge Estates, 2nd Filing, located in a portion of the N1/2 N1/2 Sect 19 and S1/2 SE1/4 Sect 18, T13N, R69W, of the 6th PM, Laramie County, WY.

**Attachments:**     [Lone Tree Ridge Estates, 2nd Filing, Subdivision Permit & Plat](#)

Joseph Scherden, Planning, said Steil Surveying Services, on behalf of G and G Enterprises of Wyoming, LLC, submitted a Subdivision Permit and Plat application for Lone Tree Ridge Estates, 2nd Filing, located on Jenny Lynn Rd. The application was submitted for the purpose of subdividing the property into five tracts for residential use.

Mr. Scherden said based on evidence provided, staff recommends approval of the subdivision permit and plat application with the adoption of findings of fact a. Mr. Scherden noted all clerical corrections to the plat have been addressed.

Acting Chairman Holmes opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Acting Chairman Holmes closed the hearing.

A motion was made by Commissioner Heath, seconded by Commissioner Lovett, to approve the Subdivision Permit and Plat for Lone Tree Ridge Estates, 2nd Filing and adopt the findings of fact a of the staff report. The motion carried by the following vote:

**Aye:**                     Holmes, Heath, Lovett, Thompson

**Recused:**             Malm

- 22.** PUBLIC HEARING regarding a Zone Change from A1 - Agricultural and Rural Residential to AR - Agricultural Residential and a Subdivision Permit & Plat for Gleich Tracts located in a portion of the SE1/4 Sect 4, T14N, R66W, of the 6th PM, Laramie County, WY.

[21 - 325](#)

**Attachments:**     [Gleich Tracts, Zone Change and Subdivision Permit & Plat](#)

Joseph Scherden, Planning, said Steil Surveying Services, on behalf of Lance Gleich and Mindy Grunewald of 2644 E Riding Club Rd, submitted Zone Change and Subdivision Permit & Plat applications for Gleich Tracts. The applications request a zone change from A1 to AR and to subdivide one parcel into five residential-use tracts. Both applications were combined into one staff report for ease of presentation and discussion, with separate motions required on the two actions.

Mr. Scherden said based on the evidence provided, staff recommends approval of the zone change with the adoption of findings of fact a and b and approval of the subdivision permit and plat application with the adoption of findings of fact a.

Chairman Malm opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC

COMMENT, Chairman Malm closed the hearing.

A motion was made by Vice Chairman Holmes, seconded by Commissioner Heath, to approve the Zone Change from A1 to AR for a portion of the SE1/4 Sect 4, T14N, R66W, of the 6th PM, Laramie County, WY, and adopt the findings of fact a and b for the zone change, as shown in the staff report. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

A motion was made by Vice Chairman Holmes, seconded by Commissioner Heath, to approve the Subdivision Permit and Plat for Gleich Tracts, and adopt the findings of fact a for the subdivision permit & plat, as shown in the staff report. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

### Further Business

- 23.** Reconsideration of a condition regarding a Subdivision Permit & Plat for Roundtop Ranch Estates located in a portion of the W1/2, Sect 10, T14N, R67W, of the 6th P.M., Laramie County, WY.

[21 - 341](#)

**Attachments:** [Roundtop Ranch Estates Resolution.pdf](#)

Commissioner Thompson said there was discussion with the Roundtop Estates developer about the July 13 condition imposed by the Board that the developer be required to pave a portion of the road prior to recordation of the plat. Commissioner Thompson explained the developer requested consideration of a bond in lieu of paving the road prior to plat recordation.

The Board directed the County Attorney's office and Public Works to work with the developer to draft a resolution providing a revised condition to allow the bond option.

Chairman Malm noted time is of the essence when it comes to development. A resolution ratifying the bond conditions will be considered at the next board meeting. Chairman Malm further noted the bond option has been given to other developers in the past.

A motion was made by Commissioner Thompson, seconded by Commissioner Lovett, to approve the alternative bond condition on condition of final approval of the resolution by the County Attorney's office and signature by the developer. The developer has to submit any proposed bond to the County Attorney's office for review and approval of the county. The resolution is not effective and the plat cannot be recorded until the bond is approved. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

**The meeting adjourned at 4:16 p.m.**

**CERTIFICATION**

I, Debra K. Lee, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, July 20, 2021.

Approved by : Debra K. Lee, County Clerk

Reviewed by : Gunnar Malm, Chairman,  
Board of County Commissioners

**Reasonable Accommodations**

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or [lchr320@laramiecounty.com](mailto:lchr320@laramiecounty.com) at least two business days prior to the meeting.