

Board of County Commissioners

Minutes of the Proceedings - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, June 1, 2021

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Present: Chairman Gunnar Malm, Vice Chairman K. N. Buck Holmes, Commissioner Linda Heath, Commissioner Brian Lovett, Commissioner Troy Thompson

Minutes

1. Consideration of the Minutes of Proceedings for May 18, 2021.

[21 - 231](#)

Attachments: [Draft Minutes May 18, 2021](#)

A motion was made by Vice Chairman Holmes, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

Consent Agenda

Commissioner Holmes abstained from item #7.

Approval of the Consent Agenda

A motion was made by Commissioner Thompson, seconded by Commissioner Lovett, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

2. Consideration of an addendum between Laramie County, WY and AARMS/National Institute for Jail Operations to provide resources to the Sheriff's Dept that assist in keeping the department updated on current case law.

[21 - 241](#)

Attachments: [Addendum, AARMS/Nat'l Institute for Jail Operations](#)

This agenda item was approved.

3. Consideration of the ratification of a resolution authorizing the submission of a grant application to CVS Drop Box Program to request a medication disposal unit to be located in the lobby of the Sheriff's Dept.

[21 - 224](#)

Attachments: [Resolution, CVS Drop Box Program](#)

This agenda item was approved.

4. Consideration of the ratification of a resolution authorizing acceptance of a grant award from the US Dept of Treasury for the Coronavirus State and Local Fiscal Recovery Funds in the amount of \$19,326,709 to run through Dec 31, 2024. [21 - 225](#)

Attachments: [Resolution, US Dept Treasurer, ARAP Grant Award](#)

This agenda item was approved.

5. Consideration of a catering permit submitted by The Knotty Pine Saloon, for the National Cattle Dog Association Banquet Dinner, June 16, 2021, at the Archer Complex. [21 - 226](#)

Attachments: [Catering Permit, The Knotty Pine Saloon, June 16, 2021](#)

This agenda item was approved.

6. Consideration of a catering permit submitted by The Knotty Pine Saloon, for a wedding reception, June 19, 2021, at the Archer Complex. [21 - 227](#)

Attachments: [Catering Permit, The Knotty Pine Saloon, June 19, 2021](#)

This agenda item was approved.

7. Consideration of a catering permit submitted by The Knotty Pine Saloon, for a birthday/anniversary, June 26, 2021, at the Archer Complex. [21 - 228](#)

Attachments: [Catering Permit, The Knotty Pine Saloon, June 26, 2021](#)

This agenda item was approved.

8. Consideration of a catering permit submitted by DeLancey Enterprises, LLC, for Council of Chief State School Officers annual meeting, July 21, 2021, at the Archer Complex. [21 - 229](#)

Attachments: [Catering Permit, DeLancey Enterprises, LLC, July 21, 2021](#)

This agenda item was approved.

9. Consideration of a catering permit submitted by S&W Properties, dba Vino's Wine and Spirits, for the USS Wyoming 25th Year Reunion, July 26, 2021, at the Archer Complex. [21 - 230](#)

Attachments: [Catering Permit, Vino's Wine and Spirits, July 26, 2021](#)

This agenda item was approved.

10. Consideration of the following fees collected by various County entities for April 2021: County Clerk, \$169,763.32; Sheriff, \$181,526.71; Clerk of District Court, \$22,689.02; Shooting Sports, \$14,031.60; Planning & Development, \$103,883.19; Circuit Court, \$39,850.00; DUI Court, \$1,802.00; Drug Court, \$620.00. [21 - 232](#)

Attachments: [April Fees 2021](#)

This agenda item was approved.

11. Consideration of the following part-time salaries in the amount of \$33,971.28 for May 2021: Planning, \$530.00; Shooting Sports, \$4,316.64; Events Dept, \$1,876.00; Buildings/Maintenance, \$15,024.31; Sheriff Operations, \$1,800.00; Detention, \$8,096.13; Combined Communications Center, \$1,847.76; Drug/DUI Courts, \$480.44. [21 - 233](#)

Attachments: [May Part-time Salaries 2021](#)

This agenda item was approved.

12. Consideration of warrants in the amount of \$1,757,773.50 for May 2021. [21 - 234](#)

Attachments: [May Warrants 2021](#)

This agenda item was approved.

13. Consideration of a catering permit submitted by Bullseye Operations, LLC, dba Outlaw Saloon, for a concert, June 11, 2021, at 312 S Greeley Hwy, back lot of bar. [21 - 236](#)

Attachments: [Catering Permit, Outlaw Saloon, June 11, 2021](#)

This agenda item was approved.

14. Consideration of a three-day catering permit submitted by Bullseye Operations, LLC, dba Outlaw Saloon, for a charity event on June 17 and a concert on June 18 and 19, 2021, at 312 S Greeley Hwy, back lot of bar. [21 - 237](#)

Attachments: [Catering Permit, Outlaw Saloon, June 17 - 19, 2021](#)

This agenda item was approved.

15. Consideration of a two-day catering permit submitted by Bullseye Operations, LLC, dba Outlaw Saloon, concert prep for CFD, July 16 and 17, 2021, at 312 S Greeley Hwy, back lot of bar. [21 - 238](#)

Attachments: [Catering Permit, Outlaw Saloon, July 16 and 17, 2021](#)

This agenda item was approved.

16. Consideration of a 10-day catering permit submitted by Bullseye Operations, LLC, dba Outlaw Saloon, for concerts and outdoor activities during CFD, from July 23 through Aug 1, 2021, at 312 S Greeley Hwy, back lot of bar and south area. [21 - 239](#)

Attachments: [Catering Permit, Outlaw Saloon, July 23 - Aug 1, 2021](#)

This agenda item was approved.

Resolutions

17. Consideration of a resolution approving fee changes for various services and inspections pursuant to WS 35-1-305. [21 - 235](#)

Attachments: [Resolution, Health Dept Fees](#)

Environmental Health Director Roy Kroeger discussed various service and inspection fee increases approved by the Board of Health.

A motion was made by Commissioner Thompson, seconded by Vice Chairman Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

18. Consideration of a resolution giving public notice of Laramie County's intent to adopt the Laramie County Utility Permit. [21 - 240](#)

Attachments: [Resolution, Public Works, Utility Permit](#)

Public Works Director Molly Bennett said the permit fee is an increase from \$25 to \$50 which will help cover actual inspection costs.

A motion was made by Commissioner Thompson, seconded by Commissioner Lovett, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

19. Consideration of a resolution giving public notice of Laramie County's intent to adopt the Laramie County Access Permit. [21 - 242](#)

Attachments: [Resolution, Public Works, Access Permit](#)

Public Works Director Molly Bennett said the permit fee is an increase from \$25 to \$50 which will help cover actual inspection costs.

A motion was made by Commissioner Lovett, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the

following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

Grants

- 20.** Consideration of an FAA 2021 grant transfer to Northeast Regional Airport in the amount of \$351,485, to be returned to the Cheyenne Regional Airport in 2023. [21 - 223](#)

Attachments: [FAA 2021 Grant Transfer to NE Regional Airport](#)

Cheyenne Regional Airport Director Tim Barth said this item is a routine administrative request by FAA. The transferred funds will be returned to the Cheyenne Regional Airport at a later date.

A motion was made by Commissioner Thompson, seconded by Vice Chairman Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

Contract/Agreement/Leases

- 21.** Consideration of an addendum to service agreement between Laramie County, WY, and Motorola Solutions, Inc, in the amount of \$236,026.20 to provide services at the Combined Communications Center from June 15, 2021, through June 14, 2026. [21 - 222](#)

Attachments: [Addendum, Motorola Solutions, Inc](#)

A motion was made by Vice Chairman Holmes, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

License/Permits

- 22.** PUBLIC HEARING regarding a seasonal fireworks permit submitted by Breanna Elliott, dba Jurassic Fireworks, located at 201 I-25 Service Rd Bldg B. [21 - 243](#)

Attachments: [Jurassic Fireworks - 201 I-25 Service Rd Bldg B](#)

Matt Butler, County Fire Warden, advised the Board that the required inspections were performed and everything was in order.

Chairman Malm opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed the hearing.

A motion was made by Commissioner Lovett, seconded by Vice Chairman

Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

Appointments

- 23.** Consideration of a resolution appointing Ericka S Smith to the Laramie County Community Juvenile Services Joint Powers Board for a three-year term, expiring June 30, 2024. [21 - 215](#)

Attachments: [Community Juvenile Services JPB Appointment, Ericka S Smith](#)

A motion was made by Commissioner Heath, seconded by Vice Chairman Holmes, to reappoint Ericka S Smith. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

- 24.** Consideration of a resolution appointing Genny Rose to the Laramie County Community Juvenile Services Joint Powers Board for a three-year term, expiring June 30, 2024. [21 - 216](#)

Attachments: [Community Juvenile Services JPB Appointment, Genny Rose](#)

A motion was made by Commissioner Heath, seconded by Vice Chairman Holmes, to reappoint Genny Rose. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

The meeting adjourned at 3:44 p.m.

CERTIFICATION

I, Debra K. Lee, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, June 1, 2021.

Approved by : Debra K. Lee, County Clerk

Reviewed by : Gunnar Malm, Chairman,

Board of County Commissioners

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.