

Board of County Commissioners

Minutes of the Proceedings - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, December 1, 2020

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Present: Chairman Gunnar Malm, Vice Chairman K. N. Buck Holmes, Commissioner Linda Heath, Commissioner Brian Lovett, Commissioner Troy Thompson

Minutes

1. Consideration of the Minutes of Proceedings for Nov. 17, 2020.

[20 - 541](#)

Attachments: [Draft Minutes Nov. 17, 2020](#)

A motion was made by Commissioner Heath, seconded by Vice Chairman Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

Consent Agenda

Approval of the Consent Agenda

A motion was made by Commissioner Thompson, seconded by Commissioner Heath, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

2. Consideration of a legal service agreement between Laramie County, WY, and WY Legal Group, LLC, to provide representation to indigent parents in accordance with W.S. 14-3-422(b) and comply with County's obligation pursuant to W.S. 14-3-434(b) at a rate of \$90/hour.

[20 - 525](#)

Attachments: [Legal Service Agreement, WY Legal Group, LLC](#)

This agenda item was approved.

3. Consideration of the deletion from the Sheriff's fixed asset, a 2003 Chevy Astro, trade-in to Spradley-Barr.

[20 - 536](#)

Attachments: [Asset Deletion, Sheriff, 2003 Chevy Astro](#)

This agenda item was approved.

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4. Consideration of the following fees collected by various County entities for Oct. 2020: County Clerk, \$170,404.07; Sheriff, \$96,498.91; Clerk of District Court, \$16,717.00; Shooting Sports, \$20,537.27; Planning & Development, \$108,924.71; Circuit Court, \$56,116.00; DUI Court, \$1,260.00; Drug Court, \$1,580.00. [20 - 542](#)

Attachments: [Oct. Fees 2020](#)

This agenda item was approved.

5. Consideration of the following part-time salaries in the amount of \$35,469.38 for Nov. 2020: Planning, \$570.00; Shooting Sports, \$4,967.79; Events Dept., \$3,078.25; Buildings/Maintenance, \$16,553.08; Sheriff Operations, \$1,350.00; Detention, \$8,096.12; Drug Court, \$854.14. [20 - 543](#)

Attachments: [Nov. Part-time Salaries 2020](#)

This agenda item was approved.

6. Consideration of warrants in the amount of \$3,427,892.54 for Nov. 2020. [20 - 544](#)

Attachments: [Nov. Warrants 2020](#)

This agenda item was approved.

Resolutions

7. Consideration of a resolution giving public notice of solicitation of nominations for directors of the Laramie County Weed and Pest Control Dist. for Areas 3,5, and 7 for four-year terms. [20 - 489](#)

Attachments: [Resolution, Public Notice, Weed and Pest Control Dist. Appointments](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Lovett, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

8. Consideration of a resolution adopting Connect 2045: Update to the Master Transportation and Future Land Use Plan of PlanCheyenne for Laramie County, WY, and the Cheyenne Urban Area. [20 - 532](#)

Attachments: [Resolution, Adopting Connect 2045](#)
[Master Transportation Plan, Connect 2045](#)
[Presentation, Connect 2045](#)

Cheyenne MPO Director Tom Mason explained the request for the resolution was to adopt a transportation master plan for urban Cheyenne and to update Cheyenne's

master land use plan. The plan is a federally required document and plan for Cheyenne's growth for the next 25 years. Allison Fluitt, Senior Transportation Planner of Kimley-Horn and Associates, Inc., gave a detailed presentation of the Connect 2045 plan. Mr. Mason noted that adoption of the plan allows the city, county, and WYDOT to move forward with transportation planning.

Commissioner Holmes complimented Cheyenne MPO for the work on the project.

Commissioner Thompson questioned a suggestion to convert one-way streets into two-way streets. Mr. Mason said Cheyenne MPO tasked the consultant to look at the feasibility of converting three of Cheyenne's one-way couplets to two-way streets. He said that changing the streets would be discussed in the future through a public process. Mr. Mason noted two-way streets are better for businesses.

Chairman Malm questioned why the long term projects did not include county projects. Mr. Mason explained the majority of county roads would be developer funded or a WYDOT responsibility.

Chairman Malm opened the meeting for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed public comment.

A motion was made by Vice Chairman Holmes, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

Grants

9. Consideration of the ratification of a grant application to the State Loan and Investment Board in the amount of \$40,000 for CARES Act funds to purchase a UVC Robot for use in the Governmental Complex for disinfection and sanitization. [20 - 526](#)

Attachments: [Grant Application, CARES ACT, SLIB, UVC Robot](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

10. Consideration of the ratification of a grant application to the State Loan and Investment Board in the amount of \$7,380 for CARES Act funds to reimburse the expenditures of COMEA Shelter meals Nov. 5-12. [20 - 527](#)

Attachments: [Grant Application, CARES Act, SLIB, COMEA Meals](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Lovett, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

Contract/Agreement/Leases

11. Consideration of a lease agreement between Laramie County, WY, Cheyenne-Laramie County Health Dept., and Dr. Lucase Wang. The lease agreement shall commence on July, 1, 2020, and shall remain in full force until June 30, 2021. [20 - 529](#)

Attachments: [Lease Agreement, Dr. Lucase Wang](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

12. Consideration of an addendum to biomedical waste disposal services agreement between Laramie County, WY, and MedPro Waste Disposal, LLC, to provide biomedical waste management in the amount of \$67.50 per month and \$60 per additional container. [20 - 540](#)

Attachments: [Addendum, MedPro Waste Disposal, LLC](#)

A motion was made by Vice Chairman Holmes, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

Public Hearings/Rules & Reg's

13. PUBLIC HEARING regarding adoption of the 2020 National Electrical Code. [20 - 537](#)

Attachments: [Staff Report, 2020 Nat'l Electrical Code Adoption Resolution, 2020 Nat'l Electrical Code Adoption](#)

Antony Pomerleau, Planning, said the State adopted the 2020 edition of the National Electrical Code with amendments and each county is required to follow suit within six months. He said the Planning Commission recommended adoption, and no public comments were received in response to the published notice of intent to adopt.

Chairman Malm opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC

COMMENT, Chairman Malm closed the hearing.

Commissioner Holmes expressed his reasons for voting against adoption of the 2020 edition of the National Electrical Code. He said he is not opposed to necessary safety standards or inspections, but believes the code revisions are created by manufacturers every three years to require certain wiring updates. He said he thought the manner in which the State required counties to adopt the code was heavy handed.

A motion was made by Commissioner Thompson, seconded by Commissioner Lovett, to adopt the 2020 National Electrical Code with modifications. The motion carried by the following vote:

Aye: Malm, Heath, Lovett, Thompson

Nay: Holmes

14. PUBLIC HEARING regarding a resolution adopting an amendment to the Laramie County Consumer Fireworks Retail Sales Regulations concerning standards for the installation of sprinkler systems.

[20 - 539](#)

Attachments: [Resolution, Amendment to the Laramie County Consumer Fireworks Retail Sales](#)

Antony Pomerleau, Planning, explained the proposed amendment to the Laramie County Consumer Fireworks Retail Sales Regulations concerning standards for the installation of sprinkler systems. He noted that no public comments were received in response to the published notice of intent to adopt the amendment.

Chairman Malm opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed the hearing.

A motion was made by Commissioner Thompson, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

Land Use:Variances/Board App./Plats

15. PUBLIC HEARING regarding a Subdivision Permit and Plat for Sky Valley Estates, 2nd Filing, located in the NE1/4 NW1/4, Sect. 31, T.15N., R.64W., of the 6th P.M., Laramie County, WY.

[20 - 528](#)

Attachments: [Sky Valley Estates, 2nd Filing, Subdivision Permit & Plat](#)

Bryan Nicholas, Planning, said Catherine K. Loetscher, on behalf of Donald R. & Catherine K. Loetscher Family Living Trust, submitted a Subdivision Permit and Plat application for Sky Valley Estates, 2nd Filing, for the purpose of subdividing an approximate 40-acre parcel into five tracts.

Mr. Nicholas said based on evidence provided, staff recommends approval of the subdivision permit and plat application with the adoption of findings of fact a.

Chairman Malm opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed the hearing.

A motion was made by Commissioner Thompson, seconded by Commissioner Heath, to approve the Subdivision Permit and Plat for Sky Valley Estates, 2nd Filing, and adopt the findings of fact a of the staff report. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

The meeting adjourned at 4:27 p.m.

CERTIFICATION

I, Debra K. Lee, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, Dec. 1, 2020.

Approved by : Debra K. Lee, County Clerk

Reviewed by : Gunnar Malm, Chairman,
Board of County Commissioners

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or Ich320@laramiecounty.com at least two business days prior to the meeting.