

# Board of County Commissioners

## Minutes of the Proceedings - Final

Historic Courthouse  
310 W 19th Street  
Cheyenne, WY 82001



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**Tuesday, September 15, 2020**

**3:30 PM**

**Commissioners Board Room**

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### Roll Call/Call to Order

**Present:** Chairman Gunnar Malm, Vice Chairman K. N. Buck Holmes, Commissioner Linda Heath, Commissioner Brian Lovett, Commissioner Troy Thompson

### Minutes

1. Consideration of the Minutes of Proceedings for Sept. 1, 2020.

[20 - 436](#)

**Attachments:** [Draft Minutes Sept. 1, 2020](#)

A motion was made by Commissioner Heath, seconded by Vice Chairman Holmes, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

### Consent Agenda

#### Approval of the Consent Agenda

A motion was made by Commissioner Thompson, seconded by Vice Chairman Holmes, to approve the Consent Agenda. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

2. Consideration of the annual agreement between Laramie County, WY, and the City of Cheyenne office of Youth Alternatives (Juvenile Probation Services) in the amount of \$60,000, beginning July 1, 2020, and ending June 30, 2021.

[20 - 427](#)

**Attachments:** [FY21 Human Services Agreement, Cheyenne Youth Alternatives](#)

This agenda item was approved.

3. Consideration of a contract for services between Laramie County, WY, the Laramie County Juvenile Joint Services Joint Powers Board, and the City of Cheyenne, Office of Youth Alternatives to provide crisis shelter services, for an amount not to exceed \$69,000, beginning July 1, 2020 and ending June 30, 2021. [20 - 429](#)

**Attachments:** [Contract for Services, Youth Alternatives, Crisis Shelter](#)

This agenda item was approved.

4. Consideration of a legal services agreement between Laramie County, WY, and Hannah West to provide legal representation to indigent parents in accordance with W.S. 14-3-422(b) and to comply with County's obligation pursuant to W.S. 14-3-434(b) at a rate of \$90/hour. [20 - 425](#)

**Attachments:** [Legal Services Agreement, Hannah West](#)

This agenda item was approved.

5. Consideration of a memorandum of understanding between Laramie County, WY, and Laramie County School Dist. #1 for the Sheriff's Dept. to provide law enforcement services at various schools and school-related events with an effective date from September 1, 2020 through August 31, 2021. [20 - 431](#)

**Attachments:** [2020-2021 MOU, School Dist. #1, Law Enforcement Services](#)

This agenda item was approved.

6. Consideration of an agreement between Laramie County, WY, and Foundations Testing and Monitoring, LLC, to provide random and frequent drug and alcohol testing services for participants enrolled in the DUI Court program in an amount not to exceed \$9,000. [20 - 428](#)

**Attachments:** [Agreement, Foundations Testing and Monitoring, LLC](#)

This agenda item was approved.

7. Consideration of the appointment of Jasmine Peters as a part-time magistrate of the Circuit Court of the First Judicial District, Laramie County, WY, in accordance with W.S. 5-9-210(b). [20 - 413](#)

**Attachments:** [Appointment of Magistrate to Circuit Court, Jasmine Peters](#)

This agenda item was approved.

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8. Consideration of the deletion from the Sheriff's fixed asset, a 2011 Chevy Impala, trade-in to Spradley-Barr. [20 - 386](#)

**Attachments:** [Asset Deletion, Sheriff, 2011 Chevy Impala](#)

This agenda item was approved.

## Proclamations

9. Consideration of a resolution proclaiming Sept. 2020 as National Recovery Month. [20 - 426](#)

**Attachments:** [Resolution Proclaiming Sept. 2020 National Recovery Month](#)

Milward Simpson, Executive Director of Recover Wyoming, read the resolution into the record. Chairman Malm thanked the Board of County Commissioners for their support in proclaiming September 2020 as National Recovery Month.

A motion was made by Vice Chairman Holmes, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

10. Consideration of a resolution proclaiming Sept. 22, 2020 as Laramie County Voter Registration Day and recognizing milestones in women's suffrage. [20 - 430](#)

**Attachments:** [Resolution Proclaiming Sept. 22 as Voter Registration Day](#)

County Clerk Debra Lee read the resolution into the record.

A motion was made by Commissioner Thompson, seconded by Commissioner Lovett, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

## Grants

11. Consideration of the ratification of a reimbursement agreement between Laramie County, WY, and the State Loan and Investment Board for a CARES Act grant in the amount of \$40,000 to purchase an UVC Robot for the detention facility. [20 - 432](#)

**Attachments:** [Reimbursement Agreement, WY SLIB, UVC Robot](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Lovett, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

- 12.** Consideration of the ratification of a reimbursement agreement between Laramie County, WY, and the State Loan and Investment Board for a CARES Act grant in the amount of \$11,057,428 for PPE and payroll expenditures for response and mitigation efforts to COVID-19 to run through Dec. 2020. [20 - 433](#)

**Attachments:** [Reimbursement Agreement, WY SLIB, PPE and Payroll Expenditures](#)

A motion was made by Commissioner Lovett, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

### **Contract/Agreement/Leases**

- 13.** Consideration of an addendum between Laramie County, WY, and Priority Dispatch Corp., to modify the pricing agreement, to provide continuing annual license, service, and support for licensed Priority Dispatch products as described in attachment A. [20 - 410](#)

**Attachments:** [Addendum, Priority Dispatch Corp., Modify Pricing](#)

A motion was made by Vice Chairman Holmes, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

- 14.** Consideration of the ratification of a utility easement between Laramie County, WY, and the City of Cheyenne through its Board of Public Utilities for a strip of land for sanitary sewer line. [20 - 414](#)

**Attachments:** [Utility Easement, City of Cheyenen through BOPU](#)

A motion was made by Commissioner Lovett, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

**Public Hearings/Rules & Reg's**

15. PUBLIC HEARING regarding a resolution to establish ArcaSearch online access fees for documents recorded by the County Clerk's office.

[20 - 435](#)

**Attachments:**    [Resolution to Establish ArcaSearch Online Access Fees](#)

County Clerk Debra Lee explained the resolution was to adopt fees for the online historical record site maintained and hosted by ArcaSearch. She noted Laramie County has more information available online than other Wyoming counties. Clerk Lee said the county has invested nearly \$460,000 in the preservation of Laramie County's historical records and providing an online solution for access to said records. Clerk Lee said the records are available for viewing in the Real Estate and Recording office free of charge except for printed copies.

Chairman Malm, opened the hearing for PUBLIC COMMENT for both the ArcaSearch and iDoc Market. eComments were received from Mat Benn, David Cole, Robin Hudson, and Carl Schweitzer about the proposed fees. Hearing no further PUBLIC COMMENT, Chairman Malm closed the public hearing.

Commissioner Thompson noted he received comments from individuals that the fees are too expensive mainly for the iDoc Market online access fees. After discussion, the Board felt the proposed fees were reasonable.

A motion was made by Commissioner Thompson, seconded by Vice Chairman Holmes, that this agenda item be approved. The motion carried by the following vote:

**Aye:**                    Malm, Holmes, Heath, Lovett, Thompson

16. PUBLIC HEARING regarding a resolution to establish iDoc Market online access fees for documents recorded by the County Clerk's office.

[20 - 434](#)

**Attachments:**    [Resolution to Establish iDoc Market Online Access Fees](#)  
                          [Resolution to Establish iDoc Market Online Access Fees, Revised](#)

A motion was made by Commissioner Thompson, seconded by Vice Chairman Holmes, to adopt the fees as presented.

A motion was made by Commissioner Thompson, seconded by Vice Chairman Holmes, to amend the resolution to remove the additional print fees. The motion carried by an unanimous vote.

A motion was made by Commissioner Thompson, seconded by Vice Chairman Holmes, to adopt the fees as amended. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

**The meeting adjourned at 4:07 p.m.**

#### **CERTIFICATION**

I, Debra K. Lee, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, Sept. 15, 2020.

Approved by : Debra K. Lee, County Clerk

Reviewed by : Gunnar Malm, Chairman,  
Board of County Commissioners

#### **Reasonable Accommodations**

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or [lchr320@laramiecounty.com](mailto:lchr320@laramiecounty.com) at least two business days prior to the meeting.