

Board of County Commissioners

Minutes of the Proceedings - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, August 4, 2020

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Present: Chairman Gunnar Malm, Vice Chairman K. N. Buck Holmes, Commissioner Linda Heath, Commissioner Brian Lovett, Commissioner Troy Thompson

Minutes

1. Consideration of the Minutes of Proceedings for July 21, 2020.

[20 - 358](#)

Attachments: [Draft Minutes July 21, 2020](#)

A motion was made by Vice Chairman Holmes, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

Consent Agenda

Approval of the Consent Agenda

A motion was made by Vice Chairman Holmes, seconded by Commissioner Thompson, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

2. Consideration of a contract between Laramie County, WY, and the WY Association of Sheriffs and Chiefs of Police for an alcohol inspection grant in the amount of \$1,700 to run through May 28, 2021.

[20 - 348](#)

Attachments: [Contract, Alcohol Inspection Grant Award](#)

This agenda item was approved.

3. Consideration of a contract between Laramie County, WY, and the WY Association of Sheriffs and Chiefs of Police for a tobacco inspection grant in the amount of \$1,700 to run through June 10, 2021.

[20 - 349](#)

Attachments: [Contract, Tobacco Inspection Grant Award](#)

This agenda item was approved.

4. Consideration of an equitable sharing agreement and certification for the Laramie County Sheriff's Dept. [20 - 342](#)

Attachments: [Equitable Sharing Agreement and Certification](#)

This agenda item was approved.

5. Consideration of 12 catering permits submitted by Bullseye Operations, LLC, dba Outlaw Saloon, located at 312 S. Greeley Hwy., back lot of bar, for outdoor music and events, August 8, 15, 21, 22, 28, 29, 2020; September 5, 12, 19, 26, 2020; October 3, 17, 24, 29, 30, 31, 2020. [20 - 357](#)

Attachments: [Catering Permits, Outlaw Saloon](#)

This agenda item was approved.

6. Consideration of the following fees collected by various County entities for June 2020: County Clerk, \$176,402.65; Sheriff, \$79,970.82; Clerk of District Court, \$18,998.00; Shooting Sports, \$22,316.15; Planning & Development, \$136,541.76; Circuit Court, \$48,884.00; DUI Court, \$1,220.00; Drug Court, \$930.00. [20 - 359](#)

Attachments: [June Fees 2020](#)

This agenda item was approved.

7. Consideration of the following part-time salaries in the amount of \$54,367.74 for July 2020: Coroner, \$1,388.67; Planning, \$640.00; Shooting Sports, \$6,934.08; Events Department, \$3,603.75; Buildings/Maintenance, \$25,675.84; Sheriff Operations, \$2,700.00; Detention, \$12,144.19; Drug/DUI Courts, \$1,281.21. [20 - 360](#)

Attachments: [July Part-time Salaries 2020](#)

This agenda item was approved.

8. Consideration of warrants in the amount of \$2,660,387.41 for July 2020. [20 - 361](#)

Attachments: [July Warrants 2020](#)

This agenda item was approved.

Proclamations

9. Consideration of a resolution proclaiming August 9-15, 2020, as National Health Center Week. [20 - 354](#)

Attachments: [National Health Center Week Proclamation](#)

Scott Cheney, Program Director for Crossroads Healthcare Clinic, presented the resolution.

A motion was made by Vice Chairman Holmes, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

Grants

10. Consideration of a grant agreement between Laramie County, WY, and Cheyenne Regional Medical Center for a prevention grant in the amount of \$5,000 for the Coroner's Office to purchase suicide resources to run through July 15, 2022. [20 - 350](#)

Attachments: [Prevention Grant, CRMC, Coroner's Office](#)

A motion was made by Vice Chairman Holmes, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

11. Consideration of a grant agreement between Laramie County, WY, and Cheyenne Regional Medical Center for a prevention grant in the amount of \$30,000 for the Sheriff's Dept. to conduct overtime enforcement activities to run through July 15, 2022. [20 - 351](#)

Attachments: [Prevention Grant, CRMC, Sheriff Dept.](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

12. Consideration of a grant agreement between Laramie County, WY, and Cheyenne Regional Medical Center for a prevention grant in the amount of \$6,090 for the Risk Management Dept. to run a suicide prevention program for Laramie County employees to run through July 15, 2022. [20 - 352](#)

Attachments: [Prevention Grant, CRMC, Risk Management](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

13. Consideration of a resolution authorizing the submission of a CARES Act grant application be submitted to the State Loan and Investment Board, in the amount of \$40,000 to purchase a UVC Robot to aid in COVID sanitization response and mitigation efforts at the Detention Center.

[20 - 353](#)

Attachments: [SLIB CARES Application, Detention Center](#)

A motion was made by Commissioner Lovett, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

Contract/Agreement/Leases

14. Consideration of an agreement between Laramie County, WY, and CML Security, LLC, to replace existing cell doors at the Detention Center.

[20 - 355](#)

Attachments: [Agreement, CML Security, LLC, Sheriff](#)

Chairman Malm clarified the approved amount is \$134,800. Captain Don Hollingshead confirmed the amount is correct because the project was scaled back due to COVID-19.

A motion was made by Commissioner Lovett, seconded by Vice Chairman Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

15. Consideration of an agreement between Laramie County, WY, and Cheyenne Animal Shelter, Inc., to provide funding for the animal shelter and control services in the amount of \$235,872. The agreement shall remain in full force and effect until June 30, 2021.

[20 - 356](#)

Attachments: [Agreement, Cheyenne Animal Shelter, Inc.](#)

A motion was made by Commissioner Lovett, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

- 16.** Consideration of an amendment to the client service agreement and renewal schedule of services and fees between Laramie County, WY, and Novo Benefits, LLC. The purpose is to provide consulting and management of self-funded employee benefits plans.

[20 - 343](#)

Attachments: [Amendment and Schedule, Novo Benefits, LLC](#)

A motion was made by Commissioner Thompson, seconded by Vice Chairman Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

Appointments

- 17.** Consideration of a resolution appointing Dr. Tracey Kinney, representing Laramie County School District #1, to the Laramie County Community Juvenile Services Joint Powers Board to complete the term left vacant by Gay VanHorn's resignation, expiring June 30, 2022.

[20 - 345](#)

Attachments: [Community Juvenile Services JPB Appointment, Dr. Tracey Kinney](#)

A motion was made by Commissioner Heath, seconded by Vice Chairman Holmes, to appoint Dr. Tracey Kinney. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

The meeting adjourned at 3:54 p.m.

CERTIFICATION

I, Debra K. Lee, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, August 4, 2020.

Approved by : Debra K. Lee, County Clerk

Reviewed by : Gunnar Malm, Chairman,
Board of County Commissioners

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.