

Board of County Commissioners

Minutes of the Proceedings - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, April 21, 2020

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Present: Chairman Gunnar Malm, Vice Chairman K. N. Buck Holmes, Commissioner Linda Heath, Commissioner Brian Lovett, Commissioner Troy Thompson

Minutes

1. Consideration of the Minutes of Proceedings for April 7, 2020.

[20 - 165](#)

Attachments: [Draft Minutes April 7, 2020](#)

A motion was made by Vice Chairman Holmes, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

Consent Agenda

Approval of the Consent Agenda

A motion was made by Vice Chairman Holmes, seconded by Commissioner Heath, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

2. Consideration of a petition for a tax refund for tax year 2017 for EOG Resources, Inc., on application 17-05 in the amount of \$1,387.73.

[20 - 140](#)

Attachments: [EOG Resources, Inc., 2017 Petition for Tax Refund](#)

This agenda item was approved.

3. Consideration of a resolution appointing Margaret M. White and David A. Marcum to the Laramie County Canvassing Board.

[20 - 080](#)

Attachments: [Resolution Appointing Laramie County Canvassing Board Members](#)

This agenda item was approved.

4. Consideration of a resolution authorizing the ratified submission of a grant application to the WY Office of Secretary of State for an elections/cybersecurity grant in the amount of \$10,000 for the purchase of maglocks and card readers for the Laramie County Records Center. [20 - 146](#)

Attachments: [WYSOS Election Security Application](#)

This agenda item was approved.

5. Consideration of a resolution authorizing the submission of four combined applications to the WY Dept. of Family Services for the Temporary Assistance to Needy Families, Community Program Initiative FFY21 program to request funding for the Boys and Girls Club, CLIMB WY, Greater WY Big Brothers Big Sisters, and My Front Door in the amount of \$175,000. [20 - 154](#)

Attachments: [TANF FFY21 Applications](#)

This agenda item was approved.

6. Consideration of an agreement between Laramie County, WY, and KPrime Technologies for the purchase and installation of an x-ray (metal detector) machine at the Courthouse in the amount of \$84,850. [20 - 147](#)

Attachments: [KPrime Technologies Agreement](#)

This agenda item was approved.

7. Consideration of an agreement between Laramie County, WY, and Ascent Technical Services, LLC, to provide ATMs at the M/K Building and two at the Events Center. [20 - 141](#)

Attachments: [Ascent Technical Services, LLC, ATM Site Location Agreement](#)

This agenda item was approved.

8. Consideration of an agreement between Laramie County, WY, and Steiner, Fournier, & Zook, LLC, to provide legal representation to indigent parents in accordance with W.S. 14-3-422(b) and to comply with the County's obligation pursuant to W.S. 14-3-343(b) at a rate of \$90/hour. [20 - 136](#)

Attachments: [Legal Services Agreement - Steiner, Fournier, & Zook, LLC](#)

This agenda item was approved.

9. Consideration of an agreement between Laramie County, WY, and Kubl Group for security systems maintenance at the Detention Center as described in Attachment A. [20 - 152](#)

Attachments: [Kubl Group Security Systems Maintenance Agreement - Adult](#)

This agenda item was approved.

10. Consideration of an agreement between Laramie County, WY, and Kubl Group for security systems maintenance at the Juvenile Detention Center as described in Attachment A. [20 - 153](#)

Attachments: [Kubl Group Security Systems Maintenance Agreement - Juvenile](#)

This agenda item was approved.

11. Consideration of an addendum to service agreement between Laramie County, WY, and Meridian Fire and Security, LLC, to provide testing and inspection of the fire alarm detention systems at the Detention Center as described in Attachment A. [20 - 144](#)

Attachments: [Meridian Fire Agreement - Adult](#)

This agenda item was approved.

12. Consideration of an addendum to service agreement between Laramie County, WY, and Meridian Fire and Security, LLC, to provide testing and inspection of the fire alarm detection systems at the Juvenile Detention Center as described in Attachment A. [20 - 143](#)

Attachments: [Meridian Fire Agreement - Juvenile](#)

This agenda item was approved.

13. Consideration of the 2020 Wildland Fire Management Annual Operating Plan. [20 - 161](#)

Attachments: [2020 Wildland Fire Management Annual Operating Plan](#)

This agenda item was approved.

14. Consideration of the deletion of a Caterpillar backhoe/loader and Ameritech lowboy trailer to be auctioned off from Public Works fixed asset inventory. [20 - 142](#)

Attachments: [Asset Deletion Public Work Caterpillar and Ameritech](#)

This agenda item was approved.

License/Permits

15. PUBLIC HEARING regarding a transfer of a retail liquor license to ST Spirits, LLC, dba T-Joe's Steakhouse & Saloon, located at 12700 I-80 Service Rd. [20 - 145](#)

Attachments: [T-Joe's Retail Liquor License Transfer Application](#)

County Clerk Debra Lee said the application was in order.

Chairman Malm opened the hearing for PUBLIC COMMENT. Hearing NO PUBLIC COMMENT, Chairman Malm closed the hearing.

A motion was made by Commissioner Thompson, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

16. PUBLIC HEARING regarding a seasonal and a yearly fireworks permit, respectively, submitted by Michael Johnson, dba Pyro City, locations at a) 3115 W. College Dr. and b) 245 I-25 Service Rd. [20 - 162](#)

Attachments: [Pyro City - 3115 W. College Dr. Fireworks Application](#)
[Pyro City - 245 I-25 Service Rd. Fireworks Application](#)

Matt Butler, County Fire Warden, advised the Board that the required inspections were performed and everything was in order with the two applications.

Chairman Malm opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed the hearing.

A motion was made by Commissioner Thompson, seconded by Commissioner Lovett, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

17. PUBLIC HEARING regarding two seasonal fireworks permits submitted by Michael Johnson, dba Fireworks Outlet, locations at a) 207 S. Greeley Hwy. and b) 251 I-25 Service Rd. [20 - 163](#)

Attachments: [Fireworks Outlet - 207 S. Greeley Hwy. Fireworks Application](#)
[Fireworks Outlet - 251 I-25 Service Rd. Fireworks Application](#)

Matt Butler, County Fire Warden, advised the Board that the required inspections were performed and everything was in order with the two applications.

Chairman Malm opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed the hearing.

A motion was made by Commissioner Thompson, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

18. PUBLIC HEARING regarding a seasonal fireworks permit submitted by Breanna Elliot, dba Jurassic Fireworks, located at 201 I-25 Service Rd.

[20 - 164](#)

Attachments: [Jurassic Fireworks - 201 I-25 Service Rd. Fireworks Application](#)

Matt Butler, County Fire Warden, advised the Board that the required inspections for the building were in order. Paul Whalen, Planning, spoke of the site plan. Mr. Whalen noted there is a Phase 2 site plan in process.

Dion Custis, attorney for Jurassic Fireworks, said Phase 1 has been approved.

Chairman Malm opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed the hearing.

Commissioner Thompson questioned the site plan included in the packet, which was the same site plan submitted and approved in 2018. There was a discussion about 81 semi-trailers parked on the property and which were not included in the site plan. Mr. Whalen said since the original site plan was approved, the semi-trailers have been parked on the property for use as storage and this would require a notice of violation because the trailers are not shown on the original Phase 1 site plan. Mr. Whalen noted there is in process a Phase 2 site plan to show the trailers on the property and ensure consistency with fire code. Mr. Whalen noted the applicant's letter concerning the semi-trailers was received, Thursday, April 16, 2020, after the information for the packet had already been submitted.

Mr. Butler confirmed the semi-trailers are still located on the property and stated that prior to the April 2, 2020, inspection, he had requested the applicant provide a new site plan showing the semi-trailers. He said the applicant's hand-drawn site plan had not been approved by Planning. County Attorney Mark Voss said if the permit is approved, then the property would be in violation of Land Use Regulations. Mr. Voss noted if the application is denied, the fireworks regulations do not provide for a refund of the permit fee.

Frank Elliott, representative for Jurassic Fireworks, spoke of the issue and felt the 10 or 12 storage units were grandfathered in and said only 11 trailers have fireworks in them. Mr. Elliott said they have met all requirements for the checklist and lack the codes from the County represented in a meeting with Planning.

Commissioner Lovett asked Mr. Elliott if the applicant would like the agenda item postponed to have the issues worked out. Mr. Elliott said he would be against postponement because he feels all requirements have been met.

The Board requested the issues be corrected because the site plan submitted does not show the trailers. Mr. Elliot was advised to indicate to Planning how many trailers will be utilized for storage on the property.

A motion was made by Commissioner Thompson, seconded by Commissioner Lovett, that this agenda item be approved. The motion failed by the following vote:

Nay: Malm, Holmes, Heath, Lovett, Thompson

The meeting adjourned at 4:23 p.m.

CERTIFICATION

I, Debra K. Lee, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, April 21, 2020.

Approved by : Debra K. Lee, County Clerk

Reviewed by : Gunnar Malm, Chairman,
Board of County Commissioners

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.