

# Board of County Commissioners

## Minutes of the Proceedings - Final

Historic Courthouse  
310 W 19th Street  
Cheyenne, WY 82001



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**Tuesday, December 17, 2019**

**3:30 PM**

**Commissioners Board Room**

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### Roll Call/Call to Order

**Present:** Chairman Linda Heath, Vice Chairman Amber Ash, Commissioner K. N. Buck Holmes, Commissioner Gunnar Malm, Commissioner Troy Thompson

The Board of County Commissioners presented a plaque, coin, and thanked Darren Rudloff for his 22 years of service to Laramie County by promoting tourism as the CEO of Visit Cheyenne.

### Minutes

1. Consideration of the Minutes of Proceedings for December 3, 2019.

[19 - 510](#)

**Attachments:** [Draft Minutes December 3, 2019](#)

A motion was made by Commissioner Holmes, seconded by Commissioner Malm, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Heath, Ash, Holmes, Malm, Thompson

### Consent Agenda

Commissioner Ash requested item #4 be removed from the consent agenda.

### Approval of the Consent Agenda

A motion was made by Commissioner Malm, seconded by Commissioner Holmes, to approve the Consent Agenda. The motion carried by the following vote:

**Aye:** Heath, Ash, Holmes, Malm, Thompson

2. Consideration of a resolution certifying that the governing body of Laramie County has agreed on the Town of Albin projects to be submitted to the State Loan and Investment Board for Countywide Consensus Block Grant from BFY11/12 funding in the amount of \$14,562 (reallocation of funds).

[19 - 496](#)

**Attachments:** [Albin Consensus Application \\$14,562](#)

This agenda item was approved.

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3. Consideration of an agreement between Laramie County, WY, and the Pine Bluffs Police Department to provide communications equipment as described in Attachment A. This agreement shall commence on the date of the last signature affixed and shall remain in full force and effect through May 31, 2025. [19 - 495](#)

**Attachments:** [Communications Equipment Agreement with Pine Bluffs](#)

This agenda item was approved.

4. Consideration of an amendment to a FY20 contract between Laramie County, WY, and the Wyoming Department of Health to amend the responsibilities of the County in the operations of the DUI Court program as outlined in Attachment A1 and D. (Removed from Consent Agenda) [19 - 508](#)

**Attachments:** [DOH-DUI Court FY20 Amendment One](#)

A motion was made by Commissioner Malm, seconded by Commissioner Holmes, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Heath, Ash, Holmes, Malm, Thompson

5. Consideration of an agreement between Laramie County, WY, and MTX Medical Solutions, Inc., for the purchase, installation, training, and services for a digital portable X-ray machine and accessories for the County Coroner's Office in the amount of \$55,300. [19 - 511](#)

**Attachments:** [MTX Medical Solutions, Inc. Agreement](#)

This agenda item was approved.

6. Consideration of the appointment of Danielle Burnside as a part-time magistrate of the Circuit Court for the First Judicial District, Laramie County, State of Wyoming, in accordance with W.S. 5-9-210(b). [19 - 512](#)

**Attachments:** [Appointment of Magistrate to Circuit Court - Danielle Burnside](#)

This agenda item was approved.

## Resolutions

7. Consideration of a resolution adopting the Interim Cheyenne Area Master Transportation Plan. [19 - 497](#)

**Attachments:** [Resolution Adopting Interim Cheyenne Area Master Transportation Plan](#)  
[Interim Cheyenne Area Master Transportation Plan](#)

Director Tom Mason of Cheyenne MPO explained the request for approval of the Interim Cheyenne Area Master Transportation Plan. Mr. Mason further explained the Federal Highway Administration and the Department of Transportation recommended preparation of an interim plan because the Master Transportation Plan will be completed in about a year.

A motion was made by Commissioner Holmes, seconded by Vice Chairman Ash, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Heath, Ash, Holmes, Malm, Thompson

### **Contract/Agreement/Leases**

8. Consideration of a services agreement and addendum for the construction and installation of a radio communication site at the Belvoir Ranch. [19 - 513](#)

**Attachments:** [Motorola Addendum and Service Agreement](#)  
[Motorola Exhibits-Belvoir](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Malm, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Heath, Ash, Holmes, Malm, Thompson

### **Appointments**

9. Consideration of a resolution appointing a member to the Cheyenne Regional Airport Board to a five-year term beginning January 1, 2020, and expiring on December 31, 2024. [19 - 498](#)

**Attachments:** [Cheyenne Regional Airport Board Appointment](#)

A motion was made by Vice Chairman Ash, seconded by Commissioner Malm, to appoint Kevin Paintner. The motion carried by the following vote:

**Aye:** Heath, Ash, Holmes, Malm, Thompson

10. Consideration of a resolution appointing a member to the Laramie County Adult Community Corrections Board to a four-year term beginning January 1, 2020, and expiring on December 31, 2023. [19 - 499](#)

**Attachments:** [Adult Community Corrections Board Appointment](#)

A motion was made by Commissioner Holmes, seconded by Commissioner Thompson, to appoint Jodi Weppner. The motion carried by the following vote:

**Aye:** Heath, Ash, Holmes, Malm, Thompson

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11. Consideration of a resolution appointing a member to the Cheyenne-Laramie County Board of Health to a five-year term beginning January 1, 2020, and expiring December 31, 2024. [19 - 500](#)

**Attachments:** [Health Board Appointment](#)

A motion was made by Vice Chairman Ash, seconded by Commissioner Thompson, to appoint Sue Hume. The motion carried by the following vote:

**Aye:** Heath, Ash, Holmes, Malm, Thompson

Items 12 through 15 were consolidated into one motion.

12. Consideration of a resolution appointing a member to the Laramie County Recreation Planning and Advisory Board to a five-year term beginning January 1, 2020, and expiring on December 31, 2024. [19 - 501](#)

**Attachments:** [Recreation Planning and Advisory Board Appointment](#)

A motion was made by Vice Chairman Ash, seconded by Commissioner Thompson, to appoint Bill Miller. The motion carried by the following vote:

**Aye:** Heath, Ash, Holmes, Malm, Thompson

13. Consideration of a resolution appointing a member to the Laramie County Recreation Planning and Advisory Board to a five-year term beginning January 1, 2020, and expiring on December 31, 2024. [19 - 502](#)

**Attachments:** [Recreation Planning and Advisory Board Appointment](#)

A motion was made by Vice Chairman Ash, seconded by Commissioner Thompson, to appoint Sonja Fornstrom. The motion carried by the following vote:

**Aye:** Heath, Ash, Holmes, Malm, Thompson

14. Consideration of a resolution appointing a member to the Laramie County Recreation Planning and Advisory Board to a five-year term beginning January 1, 2020, and expiring on December 31, 2024. [19 - 503](#)

**Attachments:** [Recreation Planning and Advisory Board Appointment](#)

A motion was made by Vice Chairman Ash, seconded by Commissioner Thompson, to appoint Jon Moore. The motion carried by the following vote:

**Aye:** Heath, Ash, Holmes, Malm, Thompson

15. Consideration of a resolution appointing a member to the Laramie County Recreation Planning and Advisory Board to a five-year term [19 - 504](#)

beginning January 1, 2020, and expiring on December 31, 2024.

**Attachments:** [Recreation Planning and Advisory Board Appointment](#)

A motion was made by Vice Chairman Ash, seconded by Commissioner Thompson, to appoint Cindy Schneider. The motion carried by the following vote:

**Aye:** Heath, Ash, Holmes, Malm, Thompson

16. Consideration of a resolution appointing Lt. David Janes to represent the Cheyenne Police Department to the Laramie County Community Juvenile Services Joint Powers Board to complete a three-year term, expiring June 30, 2020.

[19 - 506](#)

**Attachments:** [Laramie County Community Juvenile Services JPB Appointment](#)

A motion was made by Vice Chairman Ash, seconded by Commissioner Thompson, to appoint Lt. David Janes. The motion carried by the following vote:

**Aye:** Heath, Ash, Holmes, Malm, Thompson

Chairman Heath thanked the various board appointees for their time and willingness to serve.

### **Public Hearings/Rules & Reg's**

17. PUBLIC HEARING regarding the amendments to the 2019 Laramie County Land Use Regulations.

[19 - 507](#)

**Attachments:** [2019 Laramie County Land Use Regulations Amendments](#)

Brad Emmons, Planning, said in early 2019, staff began the process of looking at the existing 2019 Laramie County Land Use Regulations for changes. Staff advertised the process in the summer of 2019 and sent email notifications in October of 2019. Mr. Emmons gave a general synopsis of the eight proposed amendments.

Chairman Heath opened the hearing for PUBLIC COMMENT, hearing no PUBLIC COMMENT, Chairman Heath closed the hearing.

A motion was made by Commissioner Holmes, seconded by Commissioner Thompson, to approve the amendments to the 2019 Laramie County Land Use Regulations. The motion carried by the following vote:

**Aye:** Heath, Ash, Holmes, Malm, Thompson

**The meeting adjourned at 4:00 p.m.**

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**CERTIFICATION**

I, Debra K. Lee, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, December 17, 2019.

Approved by : Debra K. Lee, County Clerk

Reviewed by : Amber Ash, Chairman,  
Board of County Commissioners

**Reasonable Accommodations**

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or [lchr320@laramiecounty.com](mailto:lchr320@laramiecounty.com) at least two business days prior to the meeting.