# Board of County Commissioners
# Minutes of the Proceedings - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001

**Tuesday, August 7, 2018** **3:30 PM** **Commissioners Board Room**

**Roll Call/Call to Order**

Chairman K. N. Buck Holmes, Vice Chairman Linda Heath, Commissioner Troy Thompson, Commissioner Ron Kailey, and Commissioner Amber Ash

**1.** Consideration of the Minutes of Proceedings for July 17, 2018. **18 - 265**

**Attachments:** Draft Minutes.pdf

A motion was made by Commissioner Kailey, seconded by Vice Chairman Heath, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Holmes, Heath, Thompson, Kailey, and Ash

**Consent Agenda**

**Approval of the Consent Agenda**

A motion was made by Commissioner Thompson, seconded by Commissioner Kailey, to approve the Consent Agenda. The motion carried by the following vote:

**Aye:** Holmes, Heath, Thompson, Kailey, and Ash

**2.** Consideration of a resolution appointing an alternate member (Margaret M. White) to the Laramie County Canvassing Board. **18 - 059**

**Attachments:** RESOLUTION REGARDING CANVASSING BOARD.pdf

This agenda item was approved.

**3.** Consideration of an agreement between Laramie County and Laramie County Fire District #4. The purpose of the agreement is for EMA to provide one Smart Board and equipment to Fire District #4 under conditions required by state and federal law and regulations. The equipment was purchased with grant funds provided by the U.S. Department of Homeland Security and administered by the Wyoming **18 - 266**

Department of Homeland Security. The County shall provide one Smart Board and equipment as listed in Attachment A. The term of the agreement shall commence on the date of the last signature and remain in full force and effect through March 31, 2022.

**Attachments:** FD 4 Communiciation Equipment agreement

This agenda item was approved.

**4.** Consideration of an agreement between Laramie County and Laramie County Fire District #1. The purpose of the agreement is for EMA to provide one Smart Board and equipment to Fire District #1 under conditions required by state and federal law and regulations. The equipment was purchased with grant funds provided by the U.S. Department of Homeland Security and administerd by the Wyoming Department of Homeland Security. The County shall provide one Smart Board and equipment as listed in Attachment A. The term of the agreement shall commence on the date of the last signature and remain in full force and effect through March 31, 2022. **18 - 267**

**Attachments:** FD 1 Communications Equipment Agreement

This agenda item was approved.

**5.** Consideration of a grant between the Wyoming Association of Sheriffs and Chiefs of Police and Laramie County for fiscal year 2019 alcohol compliance monitoring in the amount of $1,700. **18 - 268**

**Attachments:** Laramie CO SO- Alcohol 2019

This agenda item was approved.

**6.** Consideration of the annual human services agreement between Laramie County and Pine Bluffs Senior Citizens Center in the amount of $23,500 beginning July 1, 2018 and ending June 30, 2019. **18 - 270**

**Attachments:** PINE BLUFFS SENIOR CITIZENS.pdf

This agenda item was approved.

**7.** Consideration of the annual human services agreement between Laramie County and United Way of Laramie County in the amount of $125,000 beginning July 1, 2018 and ending June 30, 2019. **18 - 271**

**Attachments:** UNITED WAY OF LARAMIE COUNTY.pdf

This agenda item was approved.

**8.** Consideration of the annual economic development services agreement between Laramie County and Cheyenne LEADS in the amount of $50,000 beginning July 1, 2018 and ending June 30, 2019. **18 - 272**

**Attachments:** CHEYENNE LEADS.pdf

This agenda item was approved.

**9.** Consideration of the annual human services agreement between Laramie County and Peak Wellness in the amount of $40,000 beginning July 1, 2018 and ending June 30, 2019. **18 - 273**

**Attachments:** PEAK WELLNESS.pdf

This agenda item was approved.

**10.** Consideration of the following fees collected by various County entities for June 2018: Planning & Development, $1,134,578.47; Drug Court, $50.00; DUI Court, $520.00; Shooting Sports, $23,439.43; Clerk of District Court, $18,961.53; County Clerk, $142,631.85; Sheriff, $96,521.58 Circuit Court, $76,128.71. **18 - 274**

**Attachments:** JUNE FEES.pdf

This agenda item was approved.

**11.** Consideration of a resolution authorizing the acceptance of a grant award from the Cheyenne Community Recreation District on behalf of the Governing Body of Laramie County for the Bicycle Playground at Clear Creek Park in the amount of $50,000. **18 - 275**

**Attachments:** Resolution to accept Bicycle Playground Award.pdf

This agenda item was approved.

**12.** Consideration of a resolution authorizing the submission of a grant application to the Wyoming Department of Health for prevention funding on behalf of the Governing Body of Laramie County, Wyoming. **18 - 278**

**Attachments:** Prevention Grant Resolution.pdf

This agenda item was approved.

**13.** Consideration of the annual human services agreement between Laramie County and Cheyenne Housing Authority in the amount of $75,000 beginning July 1, 2018 and ending June 30, 2019. **18 - 281**

**Attachments:** CHEYENNE HOUSING AUTHORITY.pdf

This agenda item was approved.

**14.** Consideration of a contract between Laramie County and Foundations Counseling and Consulting of Wyoming to provide substance abuse and mental health treatment services for Laramie County Drug Court participants in the amount of $179,413.19. **18 - 282**

**Attachments:** Foundations Contract 2018-2019-CAA

This agenda item was approved.

**15.** Consideration of a contract between Laramie County and the Drug Testing Center of Cheyenne to provide community supervision, drug and alcohol testing, drug and alcohol testing supplies, and laboratory confirmation services for participants in the Laramie County Drug Court program in the amount of $21,274.40. **18 - 283**

**Attachments:** DTC Contract 2018-2019 CAA

This agenda item was approved.

**16.** Consideration of a contract between Laramie County and Cheyenne Community Drug Abuse Treatment Council (dba "Pathfinder") to provide substance abuse and mental health treatment services drug and alcohol testing services for Laramie County DUI Court participants in the amount of $170,000. **18 - 284**

**Attachments:** Pathfinder Contract 2018-2019 CAA

This agenda item was approved.

**17.** Consideration of warrants in the amount of $2,596,195.80 for July 2018. **18 - 285**

**Attachments:** WARRANTS FOR JULY.pdf

This agenda item was approved.

**18.** Consideration of an addendum to an agreement between Laramie County and Powers System West to provide full service annual testing inspection of five generators owned by Laramie County for a two-year period. **18 - 289**

**Attachments:** POWERS SYSTEMS WEST.pdf

This agenda item was approved.

**19.** Consideration of waiver to allow EOG Resources, Inc., to survey and apply for the necessary permits to conduct operations on lands owned by the County in Section 27, Township 14 North, Range 65 West of the 6th PM. **18 - 290**

**Attachments:** Waiver to allow permitting

This agenda item was approved.

**20.** Consideration of proof of appropriation and beneficial use of ground water for wells at Archer. **18 - 291**

**Attachments:** proof of appropriation.pdf

This agenda item was approved.

**21.** Consideration of the following part-time salaries in the amount of $27,150.06 for July 2018: Planning, $190.00; Shooting Sports, $4,087.50; Buildings/Grounds, $15,393.98; Sheriff Operations, $1,090.96; Detention, $4,510.42; District Court, $1,087.50; Drug Court, $789.70. **18 - 292**

**Attachments:** PART TIME SALARIES.pdf

This agenda item was approved.

## Resolution

**22.** PUBLIC HEARING regarding a resolution granting a variance for a septic system permit for Larry Mallery in Pine Grove Estates. **18 - 286**

**Attachments:** Resolution Granting Variance for a Septic System Permit

Gary Hickman, Environmental Health, presented a request for a variance for a septic system permit in Pine Grove Estates. Larry Mallery said he would like to use one of the cabins as a guest house on an intermittent use. Mr. Mallery has no well only a cistern. Mr. Hickman said the holding tank needs to be sufficient enough for a seven day period. Chairman Holmes opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Holmes closed the hearing.

A motion was made by Commissioner Thompson, seconded by Commissioner Kailey, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Holmes, Heath, Thompson, Kailey, and Ash

## Grants

**23.** Consideration of the fiscal year 2019 contract between the State of Wyoming, Office of Attorney General, Division of Victim Services and Laramie County for the Sheriff's Department Victim Witness Program in the amount of $139,484 with matching funds in the amount of $29,543.25. **18 - 279**

**Attachments:** FY2019 VW Contract $139,484.pdf

A motion was made by Commissioner Thompson, seconded by Vice Chairman Heath, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Holmes, Heath, Thompson, Kailey, and Ash

**24.** PUBLIC HEARING to accept public testimony under the Department of Justice, 2018 Justice Assistance Byrne JAG grant for any comments or input into the 2018 application. Public Notice advertised in the Wyoming Tribune Eagle. **18 - 287**

**Attachments:** PUBLIC NOTICE-Byrne 2018.doc

Chairman Holmes opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Holmes closed the hearing.

Documentation was received and filed.

**25.** Consideration of a Contract and Attachment A between the Wyoming Department of Health, Public Health Division, Substance Abuse Prevention Program, Tobacco Prevention and Control Program, and Injury & Violence Prevention Program and Laramie County, Wyoming, for activities designed to prevent the use, misuse, or abuse of tobacco, alcohol, or controlled substances, and activities designed to prevent suicide (aka Prevention Grant) in the amount not to exceed $900,492. **18 - 288**

**Attachments:** Prevention Grant Contract.pdf

A motion was made by Vice Chairman Heath, seconded by Commissioner Ash, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Holmes, Heath, Thompson, Kailey, and Ash

**Contract/Agreement/Leases**

**26.** Ratification of a contract between Laramie County and Behlen Manufacturing Company for the manufacture and supply of a pre-engineered metal building to be used at the Archer Events Facility for the Laramie County Fair located at the Archer property in Laramie County. **18 - 277**

**Attachments:** Behlen Contract Signed (3).pdf

A motion was made by Commissioner Thompson, seconded by Vice Chairman Heath, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Holmes, Heath, Thompson, Kailey, and Ash

**27.** Consideration of an oil and gas lease between Samson Exploration, LLC, and Laramie County as described in Exhibit A. **18 - 280**

**Attachments:** Samson Oil & Gas Lease

A motion was made by Commissioner Thompson, seconded by Commissioner Ash, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Holmes, Heath, Thompson, Kailey, and Ash

**Appointments**

**28.** Consideration of a resolution appointing a member to the Eastern Laramie County Solid Waste Disposal District for a three-year term beginning September 1, 2018 and expiring August 31, 2021. **18 - 264**

**Attachments:** ELCSWD000.pdf

A motion was made by Vice Chairman Heath to appoint Elaine Hart, seconded by Commissioner Ash, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Holmes, Heath, Thompson, Kailey, and Ash

**The meeting adjourned at 3:46 p.m.**

**I, Debra K. Lee, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, August 7, 2018.**
**Approved by : Debra K. Lee, County Clerk**
**Reviewed by : K. N. Buck Holmes, Chairman**
**Board of County Commissioners**

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.