

# Board of County Commissioners

## Minutes of the Proceedings - Final

Historic Courthouse  
310 W 19th Street  
Cheyenne, WY 82001



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**Tuesday, July 17, 2018**

**3:30 PM**

**Commissioners Board Room**

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### Roll Call/Call to Order

**Present:** Chairman K. N. Buck Holmes, Vice Chairman  
Linda Heath, Commissioner Troy Thompson,  
Commissioner Ron Kailey, and Commissioner  
Amber Ash

### Minutes

1. Consideration of the Minutes of Proceedings for June 28 and July 3, 2018.

[18 - 262](#)

**Attachments:** [180628.pdf](#)  
[180703.pdf](#)

A motion was made by Commissioner Kailey, seconded by Vice Chairman Heath, that this agenda item be approved. The motion carried by a unanimous vote.

### Consent Agenda

#### Approval of the Consent Agenda

A motion was made by Commissioner Ash, seconded by Commissioner Kailey, to approve the Consent Agenda. The motion carried by the following vote:

**Aye:** Holmes, Heath, Thompson, Kailey, and Ash

2. Consideration of an agreement with Ameri-Tech for HVAC services for the Laramie County Sheriff's Dept. and Juvenile Detention Facility. The term of the agreement is from July 1, 2018 to June 30, 2019.

[18 - 251](#)

**Attachments:** [Ameri-Tech HVAC Services](#)

This agenda item was approved.

3. Consideration of a resolution authorizing the acceptance of a grant award from the Wyoming State Forestry Division from the State Fire

[18 - 252](#)

Assistance Program to fund Laramie County Fire Districts through the Fire Warden for the purchase of water rescue equipment in the amount of \$5,000.

**Attachments:**    [State Forestry Award Acceptance Packet.pdf](#)

This agenda item was approved.

4. Consideration of a cooperative agreement between Laramie County and the Wyoming Dept. of Transportation (WYDOT) to participate in the funding and preparation of a Reconnaissance Report for the federally funded WYDOT administered Surface Transportation Urban Program. The designated location for a study to include the Dell Range/US 30 intersection realignment and the reconstruction of Whitney Road between Dell Range and US 30 as shown on Exhibit A. WYDOT and Laramie County agree to set aside \$20,000 to develop the Reconnaissance Report. The term of the agreement is effective when all parties have executed the agreement and will remain in full force and effect until terminated. All services shall be completed during this term. [18 - 255](#)

**Attachments:**    [WYDOT Reconnaissance Report.Dell Range.Whitney.US 30.2018](#)

This agenda item was approved.

5. Consideration of the trade-in of two 92 Belly Dump trailers and two 92 Belly Dump Pup trailers to Tri State Trucking. [18 - 256](#)

**Attachments:**    [asset deletion form.pdf](#)

This agenda item was approved.

6. Consideration of the ratification of resolutions appointing Dema Jo Gilbert and Mike Williams to the Cheyenne/Laramie County Economic Development Joint Powers Board, correcting the term of office from a five-term until a three-year term ending June 30, 2021. [18 - 258](#)

**Attachments:**    [ratification of appointments.pdf](#)

This agenda item was approved.

7. Consideration of the Equitable Sharing Agreement and Certification for the Laramie County Sheriff's Department. [18 - 260](#)

**Attachments:** [Equitable Sharing Agreement & Certification](#)

This agenda item was approved.

8. Consideration of catering permits submitted by Rockin Rodeo Inc., dba Outlaw Saloon, located at 312 S. Greeley Highway, for the period July 20 through 28, 2018, during Cheyenne Frontier Days. [18 - 261](#)

**Attachments:** [Rockin Rodeo.pdf](#)**Resolution**

9. Consideration of a resolution approving the consolidation of the August meetings of the Laramie County Commissioners. [18 - 259](#)

**Attachments:** [Resolution Consolidating August Commissioners Meetings](#)

A motion was made by Commissioner Kailey, seconded by Commissioner Ash, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Holmes, Heath, Thompson, Kailey, and Ash

**Grants**

10. Consideration of a grant agreement between the State of Wyoming State Loan and Investments Board and Laramie County for a Mineral Royalty Grant for the Detention Center Pneumatic System in the amount of \$480,336. [18 - 253](#)

**Attachments:** [MRG Grant Agreement.pdf](#)

A motion was made by Commissioner Ash, seconded by Commissioner Kailey, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Holmes, Heath, Thompson, Kailey, and Ash

**Contract/Agreement/Leases**

11. Consideration of agreement between Laramie County and Novo Benefits, LLC. The purpose of this agreement is to provide delivery and management of self-funded employee benefits plans for Laramie County.

[18 - 254](#)

**Attachments:**     [Novo Benefits Agreement](#)

A motion was made by Commissioner Ash, seconded by Vice Chairman Heath, that this agenda item be approved. The motion carried by the following vote:

**Aye:**                     Holmes, Heath, Thompson, Kailey, and Ash

**Land Use:Variances/Board App./Plats**

12. PUBLIC HEARING regarding a Subdivision Permit and Plat for Oasis Subdivision, located in a portion of the NE1/4, Section 1, T.14N., R.66W., of the 6th P.M., Laramie County, WY.

[18 - 257](#)

**Attachments:**     [Oasis Subdivision](#)

Bryan Nicholas, County Planning, said the application has been submitted for the purpose of subdividing five acres from the existing 30 acre tract to be used for residential purposes. "Oasis Subdivision" is located at 1490 Road 154. Based on evidence provided to the staff, the staff recommends approval with condition 1) All remaining clerical issues to be addressed and corrected prior to recordation of the plat and adopt findings of fact a. Chairman Holmes opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Holmes closed the hearing.

A motion was made by Commissioner Thompson, seconded by Commissioner Ash, that this agenda item be approved with condition 1 and to adopt the findings of fact a of the staff report. The motion carried by the following vote:

**Aye:**                     Holmes, Heath, Thompson, Kailey, and Ash

**The meeting adjourned at 3:40 p.m.**

**CERTIFICATION**

I, Debra K. Lee, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, July 17, 2018.

Approved by : Debra K. Lee, County Clerk

Reviewed by : K. N. Buck Holmes, Chairman

Board of County Commissioners

**Reasonable Accommodations. This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or [lcpr320@laramiecounty.com](mailto:lcpr320@laramiecounty.com) at least two business days prior to the meeting.**