

Board of County Commissioners

Minutes of the Proceedings

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, May 1, 2018

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Present: Vice Chairman Linda Heath, Commissioner Troy Thompson, Commissioner Ron Kailey, and Commissioner Amber Ash

Excused: Chairman K. N. Buck Holmes

Minutes

1. Consideration of the Minutes of Proceedings for April 17, 2018.

[18 - 129](#)

Attachments: [draft minutes April 17.pdf](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Kailey, that this agenda item be approved. The motion carried by the following vote:

Aye: Heath, Thompson, Kailey, and Ash

Excused: Holmes

Consent Agenda

Approval of the Consent Agenda

A motion was made by Commissioner Thompson, seconded by Commissioner Ash, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Heath, Thompson, Kailey, and Ash

Excused: Holmes

2. Consideration of an audit service agreement with McGee, Hearne & Paiz. The agreement will commence on the date last executed by the duly authorized representative and remain in effect until March 31, 2019. County shall not pay more than \$86,100.

[18 - 116](#)

Attachments: [McGee, Hearne & Paiz Agreement](#)

This agenda item was approved.

3. Consideration of the appointment of Raymond Macchia as a Magistrate for the Circuit Court for the 1st Judicial District for the State of Wyoming in accordance with W.S. 5-9-210(b). [18 - 118](#)

Attachments: [Macchia Magistrate Appointment](#)

This agenda item was approved.

4. Consideration of a Development Agreement between Laramie County and Meals on Wheels of Cheyenne for the successful CDBG grant with the Wyoming Business Council in the amount of \$500,000. [18 - 119](#)

Attachments: [Development agreement with meals on wheels.pdf](#)

This agenda item was approved.

5. Consideration of the 2018 Wildland Fire Management Annual Operating Plan. [18 - 122](#)

Attachments: [Wildland Fire Management Annual Operating Plan.2018](#)

This agenda item was approved.

6. Consideration of a Community Development Block Grant (CDBG) Grant Agreement between the Wyoming Business Council and Laramie County, Wyoming for the WYFHOP Home Ownership Assistance grant in the amount of \$40,000. [18 - 124](#)

Attachments: [Grant Agreement with WBC for WYFHOP.pdf](#)

This agenda item was approved.

7. Consideration of an addendum to the Laramie County road use agreement with Samson Exploration, LLC. The purpose of the addendum is to modify and supplement Road Use Agreement 170620-17. [18 - 125](#)

Attachments: [Samson Exploration Addendum to Road Use Agreement](#)

This item was removed from the Consent Agenda. The Board thanked Samson Exploration, LLC, for providing an additional \$1.3 million to help fund the paving of a portion of Iron Mountain Road.

This agenda item was approved.

8. Consideration of the following March fees collected by various County entities: Drug Court, \$380.00; DUI Court, \$985.00; Sheriff's Department, \$208,140.24; County Clerk, \$135,480.55; Planning & Development, \$84,170.36; District Court, \$17,866.00; Shooting Sports, \$33,525.05; Circuit Court, \$67,496.00. [18 - 127](#)

Attachments: [Fees for March.pdf](#)

This agenda item was approved.

9. Consideration of the following part-time salaries in the amount of \$28,545.73 for April 2018: Planning, \$430.00; Shooting Sports Center, \$4,712.50; Building/Maintenance, \$14,263.17; Sheriff Operations, \$1,646.93; Detention, \$4,427.31; District Court, \$2,490.00; Drug Court, \$575.82. [18 - 128](#)

Attachments: [part time salaries.pdf](#)

This agenda item was approved.

10. Consideration of warrants in the amount of \$1,525,079.02 for April 2018. [18 - 130](#)

Attachments: [warrants for March 2018.pdf](#)

Resolution

11. Consideration of a resolution proclaiming Laramie County's support of the reclamation of Crow Creek within the city limits of Cheyenne. [18 - 115](#)

Attachments: [Crow Creek Proclamation](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Ash, that this agenda item be approved. The motion carried by the following vote:

Aye: Heath, Thompson, Kailey, and Ash

Excused: Holmes

Grants

12. Consideration of a resolution authorizing the submission of a grant application to the Wyoming Office of Homeland Security for the Emergency Management Planning Grant Program (EMPG), on behalf of the governing body of Laramie County, Wyoming to request funding for the Emergency Management Department in the amount of \$140,707 with a 50% match (\$140,707).

[18 - 123](#)

Attachments: [Resolution to submit EMPG Application \\$140,707.pdf](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Ash, that this agenda item be approved. The motion carried by the following vote:

Aye: Heath, Thompson, Kailey, and Ash

Excused: Holmes

Contract/Agreement/Leases

13. Consideration of an agreement with Kubl Group and Laramie County for a CCTV security system at the Laramie County Juvenile Center as described in the CCTV Update Proposal, Attachment A, in the amount of \$104,340.

[18 - 117](#)

Attachments: [Kubl Group CCTV Security Agreement](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Ash, that this agenda item be approved. The motion carried by the following vote:

Aye: Heath, Thompson, Kailey, and Ash

Excused: Holmes

License/Permits

14. PUBLIC HEARING regarding a yearly fireworks permit application submitted by Phantom Fireworks located at 239 I-25 Service Road East.

[18 - 120](#)

Attachments: [Phantom Fireworks Application.pdf](#)

Vice Chairman Heath opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Vice Chairman Heath closed the hearing.

A motion was made by Commissioner Thompson, seconded by Commissioner Ash, that this agenda item be approved. The motion carried by the following vote:

Aye: Heath, Thompson, Kailey, and Ash

Excused: Holmes

15. PUBLIC HEARING regarding a new seasonal fireworks application for Breanna Elliott dba Jurassic Fireworks located at Block 2, Lot 7, Terry Park.

[18 - 126](#)

Attachments: [JURASSIC FIREWORKS.pdf](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Ash, that this agenda item be continued at the May 15, 2018, meeting. The motion carried by the following vote:

Aye: Heath, Thompson, Kailey, and Ash

Excused: Holmes

16. PUBLIC HEARING regarding a seasonal fireworks permit application submitted by Shawna Williams-McDonald dba Wyoming Fireworks Warehouse located at 12616 I-80 Service Road.

[18 - 131](#)

Attachments: [Wyoming Fireworks Warehouse application.pdf](#)

Vice Chairman Heath opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Vice Chairman Heath closed the hearing.

A motion was made by Commissioner Thompson, seconded by Commissioner Ash, that this agenda item be approved. The motion carried by the following vote:

Aye: Heath, Thompson, Kailey, and Ash

Excused: Holmes

Land Use:Variances/Board App./Plats

17. PUBLIC HEARING regarding a Zone Change from A1 (Agricultural and Rural Residential) to AR (Agricultural Residential) for Tract 3,

[18 - 121](#)

Sullivan Subdivision, Laramie County, WY.

Attachments: [Sullivan Zone Change](#)

Brad Emmons, County Planning, said the requested zone change from A1 to AR will allow for future subdivision of the lot. AR lots require a density of one tract per five acres whereas A1 lots require a density of 10 acres per tract. Vice Chairman Heath opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Vice Chairman Heath closed the hearing. Commissioner Kailey asked if there were any water issues. Gary Hickman, Environmental Health, stated the minimum lot size for a well on a septic system is five acres, and the minimum size has not caused a lot of issues. Mr. Hickman also noted they have access to a large database on water quality and quantity. Mr. Emmons said based on evidence provided, staff recommend approval.

A motion was made by Commissioner Ash, seconded by Commissioner Thompson, that this agenda item be approved and findings of fact a and b of the staff report be adopted. The motion carried by the following vote:

Aye: Heath, Thompson, Kailey, and Ash

Excused: Holmes

The meeting adjourned at 3:58 p.m.

CERTIFICATION

I, Debra K. Lee, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, May 1, 2018.

Approved by : Debra K. Lee, County Clerk

Reviewed by : Linda Heath, Vice Chairman

Board of County Commissioners

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.