

Board of County Commissioners

Minutes of the Proceedings

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, April 17, 2018

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Present: Chairman K. N. Buck Holmes, Vice Chairman
Linda Heath, Commissioner Troy Thompson,
Commissioner Ron Kailey, and Commissioner
Amber Ash

Minutes

1. Consideration of the Minutes of Proceedings for April 3, 2018.

[18 - 114](#)

Attachments: [Draft_MinutesoftheProceedings03-Apr-2018](#)

A motion was made by Commissioner Kailey, seconded by Vice Chairman Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Holmes, Heath, Thompson, Kailey, and Ash

Consent Agenda

Approval of the Consent Agenda

A motion was made by Commissioner Thompson, seconded by Commissioner Ash, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Holmes, Heath, Thompson, Kailey, and Ash

2. Consideration of renewal agreement between the City of Cheyenne and Laramie County for the housing of City Prisoners in the sum of One Hundred Dollars (100.00) per city prisoner per day and Forty Dollars (40.00) per prisoner for book and release.

[18 - 104](#)

Attachments: [Adult Housing Contract \(City\)](#)

This agenda item was approved.

3. Consideration of renewal agreement between the City of Cheyenne and Laramie County for the housing of Juvenile Detainees at the Laramie County Juvenile Services Center located at the Archer complex. The City will pay the county the sum of One Hundred Ninety Five Dollars (\$195.00) per city prisoner per day.

[18 - 105](#)

Attachments: [Juvenile Housing Agreement \(City\)](#)

This agenda item was approved.

Resolution

4. Consideration of a resolution approving Wyoming Downs, LLC, to conduct Pari-Mutuel wagering on live horse racing, historic horse racing, and simulcast events at the satellite facility, Cheyenne Plaza, 3617 E. Lincolnway, Cheyenne, Laramie County, Wyoming.

[18 - 106](#)

Attachments: [Resolution Wyoming Pari-Mutuel-Cheyenne Plaza](#)

A motion was made by Commissioner Ash, seconded by Commissioner Kailey, that this agenda item be approved. The motion carried by the following vote:

Aye: Holmes, Heath, Thompson, Kailey, and Ash

Grants

5. Consideration of a revised resolution to approve the re-submittal of a FY2019 and FY2020 Victim Witness grant application to the Attorney General Division of Victim Services to provide funding to support the Laramie County Victim Witness Program in the amount not to exceed \$294,421.81, with a cash match of \$60,180.42 to be split between the two years.

[18 - 108](#)

Attachments: [Revised VW Application \\$294,421.81.pdf](#)

A motion was made by Commissioner Thompson, seconded by Vice Chairman Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Holmes, Heath, Thompson, Kailey, and Ash

6. PUBLIC HEARING regarding consideration of a resolution authorizing the submission of four Temporary Assistance for Needy Families (TANF) Community Program Initiative (CPI) grant applications to the Wyoming Department of Family Services to fund programs undertaken by the Boys and Girls Club, Big Brothers Big Sisters, CLIMB Wyoming, and the Wyoming Family Home Ownership Program (dba My Front Door) in Laramie County in the amount of \$190,000, beginning October 1, 2018 and ending September 30, 2019.

[18 - 109](#)

Attachments: [TANF Application 2018-2019 \\$190,000.pdf](#)

Chairman Holmes opened the hearing for PUBLIC COMMENT. Representatives from the applicant organizations stated the positive impact the funding has on their programs and community and thanked the Board for their support. Hearing no further PUBLIC COMMENT, Chairman Holmes closed the hearing.

A motion was made by Commissioner Thompson, seconded by Vice Chairman Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Holmes, Heath, Thompson, Kailey, and Ash

7. Consideration of an agreement between the Wyoming Business Council and Laramie County for the Meals on Wheels Kitchen Community Development Block Grant Project in the amount of \$500,000.

[18 - 111](#)

Attachments: [Meals on Wheels Agreement with the WBC \\$500,000.pdf](#)
[Correct Attachmt Agenda Item7](#)

Sharon Benson, Meals on Wheels executive director, said the grant will bring the facility's HVAC system up to code and will provide for remodel and expansion of the kitchen to meet growing demand for services.

A motion was made by Commissioner Ash, seconded by Vice Chairman Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Holmes, Heath, Thompson, Kailey, and Ash

Contract/Agreement/Leases

8. Consideration of a Memorandum of Understanding among Laramie County, City of Cheyenne, and BOPU to identify monetary responsibilities for the funding of the Small Unmanned Aerial System (sUAS) and yearly software subscription, as well as establish rules of use for a cooperatively owned sUAS. [18 - 107](#)

Attachments: [GIS MOU.pdf](#)

Jordan Evans, Coordinator of the GIS Cooperative, explained that the MOU identifies the terms for the shared purchase of a drone system and software to support collection of aerial imagery, construction inspection, emergency service mapping, etc.

A motion was made by Commissioner Thompson, seconded by Commissioner Ash, that this agenda item be approved. The motion carried by the following vote:

Aye: Holmes, Heath, Thompson, Kailey, and Ash

9. Consideration of 1) A substitution of page 1 of the Agreement between Laramie County, Wyoming and FCI Constructors for the Preconstruction and Construction Phase Services for the Government Center Courthouse Renovation ("The Government Center Agreement") which reflects the now agreed upon "guaranteed maximum price" (GMP). 2) Addendum #1 to the Government Center Agreement, consisting of nineteen (19) pages, providing the appropriate details in regard to the GMP. [18 - 110](#)

Attachments: [FCI Substituion of Page 1 and Addendum #1](#)

Ben Hornok, Owner's Representative, stated the agreement between the county and FCI Constructors details the full scope of the courthouse renovation project and sets the guaranteed maximum price at \$6,978,233.

A motion was made by Commissioner Ash, seconded by Vice Chairman Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Holmes, Heath, Thompson, Kailey, and Ash

10. Consideration of a Proposal for Qualifications to operate the Archer MX track by the Laramie County Riders Association.

[18 - 112](#)

Attachments: [Laramie County Riders Association Proposal](#)

Mark Voss, County Attorney, stated the proposal submitted by LCRA is in response to the county's RFP.

A motion was made by Commissioner Ash, seconded by Vice Chairman Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Holmes, Heath, Thompson, Kailey, and Ash

11. Consideration of a lease agreement between Laramie County and the Laramie County Riders' Association for the purposes of operating a motocross track. The lease shall commence on the date last executed and remain in full force and effect until January 31, 2019.

[18 - 113](#)

Attachments: [Laramie Co. Riders Assoc. Lease Agreement](#)

A motion was made by Commissioner Kailey, seconded by Commissioner Ash, that this agenda item be approved. The motion carried by the following vote:

Aye: Holmes, Heath, Thompson, Kailey, and Ash

The meeting adjourned at 4:34 p.m.

CERTIFICATION

I, Debra K. Lee, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, April 17, 2018.

Approved by : Debra K. Lee, County Clerk

Reviewed by : K. N. Buck Holmes, Chairman

Board of County Commissioners

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.