

# Board of County Commissioners

## Minutes of the Proceedings

Historic Courthouse  
310 W 19th Street  
Cheyenne, WY 82001



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**Tuesday, February 20, 2018**

**3:30 PM**

**Commissioners Board Room**

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### Roll Call/Call to Order

**Present:** Chairman K. N. Buck Holmes, Vice Chairman  
Linda Heath, Commissioner Troy Thompson,  
Commissioner Ron Kailey, and Commissioner  
Amber Ash

### Minutes

1. Consideration of the Minutes of Proceedings for February 6, 2018.

[18 - 039](#)

**Attachments:** [minutes.pdf](#)

A motion was made by Commissioner Thompson, seconded by Vice Chairman Heath, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Holmes, Heath, Thompson, Kailey, and Ash

### Consent Agenda

#### Approval of the Consent Agenda

A motion was made by Commissioner Thompson, seconded by Commissioner Ash, to approve the Consent Agenda. The motion carried by the following vote:

**Aye:** Holmes, Heath, Thompson, Kailey, and Ash

2. Salvage disposal of county vehicle in 1/4/2018 accident in which Farmers Insurance accepted liability and determined the vehicle was a total loss.

[18 - 037](#)

**Attachments:** [Asset Deletion](#)

3. Consideration of an agreement between Federal Highway Administration and Laramie County for Extraordinary Snow Removal and Extraordinary Maintenance, September 1, 2018 through September 30, 2023

[18 - 045](#)

**Attachments:**    [Extraordinary Snow Removal & Maintenance Agreement](#)

This agenda item was approved.

## Resolution

4. Consideration of a resolution adopting the Wyoming Region 7 Hazard Mitigation Plan for Laramie County, Wyoming. [18 - 041](#)

**Attachments:**    [Resolution Adopting Region 7 Hazard Mitigation Plan](#)

A motion was made by Commissioner Thompson, seconded by Vice Chairman Heath, that this agenda item be approved. The motion carried by the following vote:

**Aye:**                    Holmes, Heath, Thompson, Kailey, and Ash

5. Resolution of the Laramie County Commissioners to approve a management services agreement between Memorial Hospital of Laramie County d/b/a Cheyenne Regional Medical Center and University of Colorado Health. [18 - 047](#)

**Attachments:**    [Resolution Approving MSA Agreement](#)

A motion was made by Commissioner Ash, seconded by Commissioner Kailey, that this agenda item be approved. The motion carried by the following vote:

**Aye:**                    Holmes, Heath, Thompson, Kailey, and Ash

## Grants

6. Consideration of a SLIB Consensus Grant Agreement between the State Loan and Investment Board and Laramie County for the Detention Center Pumps in the amount of \$71,209. [18 - 035](#)

**Attachments:**    [SLIB Consensus Agreement.pdf](#)

A motion was made by Vice Chairman Heath, seconded by Commissioner Kailey, that this agenda item be approved. The motion carried by the

following vote:

**Aye:** Holmes, Heath, Thompson, Kailey, and Ash

### **Contract/Agreement/Leases**

7. Consideration of an engineering design and consulting services agreement between Laramie County and MKK Consulting Engineers. The purpose of the agreement is to provide for engineering design and consulting services for upgrades and modifications to the mechanical and electrical systems and supporting building components at the Laramie County Detention Center. The term of the agreement shall commence on the execution date and remain in effect until the completion of the project. The cost shall not exceed \$320,000.00.

**[18 - 044](#)**

**Attachments:** [MKK Consulting Engineers Consulting Agreement-Detention Center](#)

A motion was made by Commissioner Ash, seconded by Vice Chairman Heath, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Holmes, Heath, Thompson, Kailey, and Ash

8. Cooperative Agreement between the Wyoming Department of Transportation and the Board of County Commissioners. Federal Project N852003 Cheyenne-Torrington (Gun Barrel South) Right-of-way drainage easement.

**[18 - 046](#)**

**Attachments:** [WYDOT Cooperative Agreement](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Ash, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Holmes, Heath, Thompson, Kailey, and Ash

**License/Permits**

9. Consideration of Liquor License fees for July 1, 2018 through June 30, 2019.

[18 - 040](#)

**Attachments:**    [Liquor License Fees](#)

Chairman Holmes opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Holmes closed the hearing.

A motion was made by Commissioner Ash, seconded by Commissioner Kailey, that this agenda item be approved. The motion carried by the following vote:

**Aye:**                    Holmes, Heath, Thompson, Kailey, and Ash

**Public Hearings/Rules & Reg's**

10. PUBLIC HEARING regarding proposed Budget Amendments for Fiscal Year 2018.

[18 - 036](#)

**Attachments:**    [budget amendments.pdf](#)

Stanley Walker, Finance, read into the record the proposed FY 2018 budget amendments. Chairman Holmes opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Holmes closed the hearing.

A motion was made by Commissioner Thompson, seconded by Vice Chairman Heath, that this agenda item be approved. The motion carried by the following vote:

**Aye:**                    Holmes, Heath, Thompson, Kailey, and Ash

11. PUBLIC HEARING regarding the possible suspension of the Family Kitchen Mexican Restaurant pursuant to W.S. 12-7-103.

[18 - 038](#)

**Attachments:**    [liquor sus.pdf](#)

Mark Voss, County Attorney, recommended to strike this item from the record.

A motion was made by Commissioner Thompson, seconded by Commissioner Ash, to strike this item from the record. The motion carried by the following vote:

**Aye:**                    Holmes, Heath, Thompson, Kailey, and Ash

**Land Use: Variances/Board App./Plats**

12. A Public Hearing regarding a Subdivision Permit and Plat for Donnya Enclave Estates, located in a portion of the E½, NE¼, Sec 1, T. 14. N., R. 67 W., of the 6th P.M., Laramie County, WY

[18 - 042](#)

**Attachments:**     [Donnya Enclave Estates Subdivision](#)

Brad Emmons, County Planning, said this application has been submitted for the purpose of subdividing the existing 12.7 acre property into two separate tracts of five acres and 7.7 acres respectively. Based on evidence provided, staff recommends approval with no conditions and adoption of findings of fact a, b, and c. Chairman Holmes opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Holmes closed the hearing.

A motion was made by Commissioner Ash, seconded by Commissioner Thompson, that this agenda item be approved with no conditions and to adopt the findings of fact a, b, and c of the staff report. The motion carried by the following vote:

**Aye:**                     Holmes, Heath, Thompson, Kailey, and Ash

13. A Public Hearing regarding a Board Approval to place a monopole cell tower on the S1/2, Tract 10, Wallick and Murray Gardens, Laramie County, WY

[18 - 043](#)

**Attachments:**     [Horizon Tower Monopole Board Approval](#)

Brad Emmons, County Planning, said this application has been submitted for a board approval to allow for construction of a cell tower, known as Horizon Tower Monopole. Based on evidence provided, staff recommends approval with no conditions and adoption of findings of fact a and b.

A motion was made by Commissioner Thompson, seconded by Commissioner Kailey, that this agenda item be approved with no conditions and to adopt the findings of fact a and b of the staff report. The motion carried by the following vote:

**Aye:**                     Holmes, Heath, Thompson, Kailey, and Ash

**The meeting adjourned at 4:16 p.m**

**CERTIFICATION**

I, Debra K. Lee, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, February 20, 2018.

Approved by : Debra K. Lee, County Clerk

Reviewed by : K. N. Buck Holmes, Chairman

Board of County Commissioners

**Reasonable Accommodations**

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or [lchr320@laramiecounty.com](mailto:lchr320@laramiecounty.com) at least two business days prior to the meeting.