

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE RATIFIED SUBMISSION OF A GRANT APPLICATION TO THE WYOMING OFFICE OF SECRETARY OF STATE FOR A ELECTIONS/CYBERSECURITY GRANT, ON BEHALF OF THE GOVERNING BODY OF LARAMIE COUNTY, WYOMING TO REQUEST FUNDING FOR PHYSICAL ELECTION SECURITY IN THE AMOUNT OF \$3,600.

FOR THE PURPOSE OF: REQUESTED FUNDS WILL BE USED FOR THE PURCHASE OF TWO SECURITY CAMERAS TO BE INSTALLED IN THE ELECTION STORAGE ROOM.

WITNESSETH

WHEREAS, the Laramie County Board of Commissioners is eligible to apply for and receive election/cybersecurity funds and;

WHEREAS, the Governing Body of Laramie County desires to participate in the Wyoming Office of Secretary of State (elections/cybersecurity) by sponsoring this grant application to assist in financing the records center physical security measures; and

WHEREAS, the Governing Body of Laramie County has been provided with preliminary cost estimates and information on this project; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF LARAMIE COUNTY that a grant application for \$3,600.00 be submitted to the Wyoming Office of Secretary of State for consideration of assistance in funding Laramie County under the elections and cybersecurity grant program.

BE IT FURTHER RESOLVED, that Sandra Newland, or her successor in the position of Laramie County Grants Manager, is appointed as agent of the Laramie County Board of Commissioners to execute and submit applications and certifications for these funds and to receive funds and implement the programs funded under this grant.

PASSED, APPROVED AND ADOPTED THIS 6TH DAY OF JULY 2021.

By: _____

Date: _____

Gunnar Malm, Chairman

ATTEST:

Date: _____

Debra Lee, Laramie County Clerk

Received and Approved as to Form only By:

Date: 6/28/21

Laramie County Attorney's Office

2021 Wyoming Secretary of State Physical and Cyber Security Funding Request

Your funding request has been submitted. You should hear from our Office in the next 5 -7 business days. Thank you!

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2021 Wyoming Secretary of State Physical and Cyber Security Funding Request

This funding request is being submitted to the Wyoming Secretary of State's Office (WYSOS) for consideration of funding assistance to the county making application for physical and/or cyber security improvement funds.

Counties requesting WYSOS funding assistance to remedy:

* PHYSICAL security gaps must commit to implementing the related project no later than December 31, 2021.

* CYBERSECURITY gaps must commit to implementing the related project no later than December 31, 2021.

Incomplete requests will not be considered.

* Required

1. County *

Laramie ▼

2. Mailing Address *

320 W. 20th Street, Cheyenne, WY 82001



3. Point of Contact Name *

Debra Lee

4. Point of Contact Telephone *

307-633-4268

5. Point of Contact Email Address *

dlee@laramiecountyclerk.com

6. Are you requesting funding assistance for physical security improvements and/or cyber security improvements? *

- ☒ Physical Security Improvements
- ☐ Cyber Security Improvements
- ☐ Both

7. If your project involves physical security improvements, please provide information about the physical security gap and how it is being remedied with the funding application. Please provide plenty of detail!

The Department of Homeland Security conducted a Facility Security Assessment of our election equipment storage in June of 2019. The assessment noted several commendable observations, including the use of security cameras and key card access. However, the assessment also identified potential security gaps in the County's basement where absentee ballots are processed. There are currently no security cameras in this area to monitor absentee election processing. The county proposes to use grant funds to install



...two security cameras in this space. We would like to collaborate with our existing security provider, VTI Security to add a 90 degree wall mounted camera and a 180 degree wall mounted camera. These cameras will provide wide angle coverage of room and entry for additional election security and monitoring. This equipment will help to ensure the integrity of upcoming elections.

8. If your project involves cyber security improvements, please describe the project and how it mitigates cyber security risks for Wyoming's elections. Again, please provide plenty of detail!

NA

9. How will your project increase the capability or reduce vulnerabilities in protecting, preventing, responding, or recovering from an act of terrorism in relation to elections as critical infrastructure? *

Our project will provide physical security measures to increase the county's ability to ensure proper ballot processing, thus reducing vulnerabilities in the system. The physical security measures that we are taking with this project will ensure that absentee ballot processing and additional election work is protected and monitored. The installed security cameras will allow the county to monitor volunteers and employees for proper response and recovery associated with any threat related to elections.

10. What is the funding amount you are requesting? *

IMPORTANT: Supporting documentation such as quotes or bid information must be submitted to Andrea.Byrne@wyo.gov.

\$3,600.00



11. Milestones: Please submit a minimum of three (3) milestones associated with this project if funding is approved. *

Milestones should represent a logical progression of the project to allow for realistic monitoring and management. Please include target dates for completion of each milestone.

1. Upon award, we will request and updated quote from VTI to move forward with the purchase of the security cameras. We anticipate being able to move forward with this milestone immediately upon funding and would need approximately one month for completion.
2. Contract with VTI for the ordering and installation of required equipment, we anticipate this taking up to three months for completion.
3. Finalize and closeout grant funds. We anticipate the project being completed by October 2021.

12. Are you currently utilizing, or have you utilized, any of the free DHS election cyber security services? *

☒ Yes

☐ No

13. If yes, describe which services and when those services started in your county.

We are members of the following: EI-SAC, MSI-SAC, US CERT Mailing List, we receive emails from the local fusion center, SISA participation, and participated in the DHS audit and various trainings and conferences that have been made available.

14. If no, do you plan to utilize any of the free services in the near future and

which ones? If not, why not?

NA

15. Email Address of Respondent *

snewland@laramiecounty.com

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QUOTATION: 144301
VideoTronix Incorporated
401 West Travelers Trail
Burnsville, MN 55337

BILL TO:		JOB LOCATION:			
COMPANY:	Laramie County- IT Department	COMPANY:	Laramie County- IT Department	DATE:	June 24, 2021
ADDRESS:	310 West 19th Street	ADDRESS:	310 West 19th Street	SALES REP:	Katie Jump
	Suite 410		Suite 410	PHONE:	(720)417-9354 EXT
	Cheyenne, WY 82001-3601		Cheyenne, WY 82001-3601	EMAIL:	katie.jump@vtisecurity.com

TITLE:

Laramie County - Election Storage Cameras

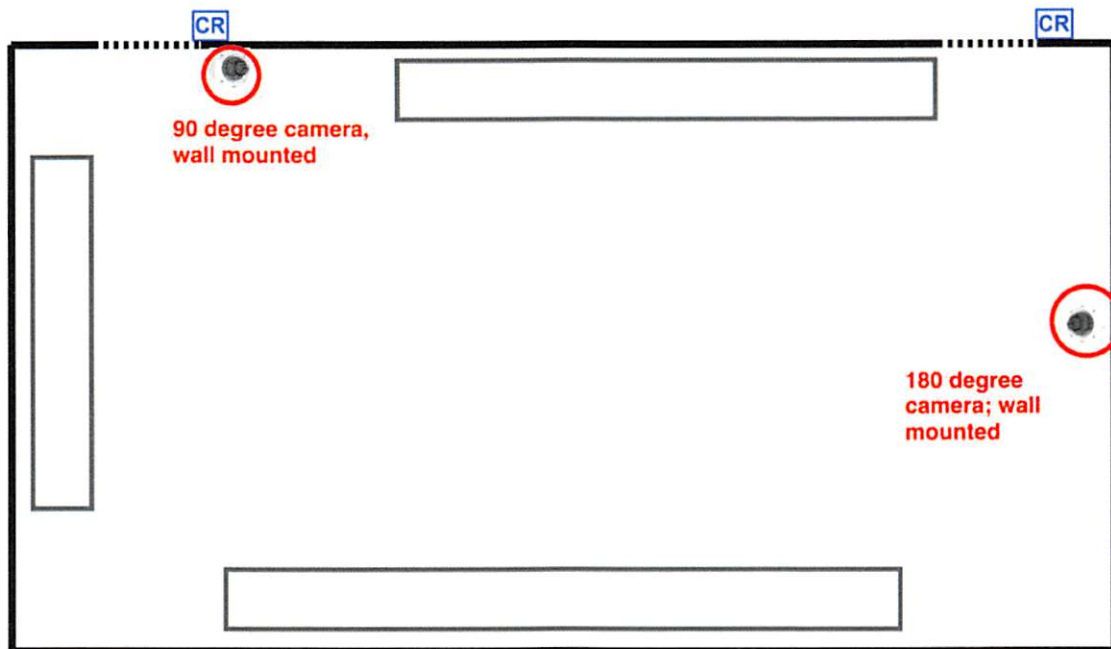
SCOPE OF WORK:

This scope includes adding cameras to the Election Storage room. Based on the site visit, VTI will provide and install (2) new IP, cameras for surveillance coverage of Election Storage Room. Further details noted below:

- (1) 180 Degree Camera (M3058LVE) will be wall-mounted and provide wide-angle coverage of room and entry.
- (1) 90 Degree Camera (P3224LV) will be wall-mounted in opposite corner to provide cross-coverage of storage room.

Laramie County will provide and pull category 6A to noted locations from IDF and patch to network.

VTI will install cameras, S2 integration licenses, and Milestone licenses to program to existing system.



IF YOU WISH TO ACCEPT THIS PROPOSAL AND RELATED STATEMENT OF WORK, PLEASE SIGN AND RETURN

BUYER: _____ BUYER SIGNATURE: _____ DATE: _____
(Print Name)



QUOTATION: 144301
VideoTronix Incorporated
401 West Travelers Trail
Burnsville, MN 55337

PART NUMBER	PART DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
<u>Equipment</u>				
S2-VMS-C-MS	License, S2 Milestone Integration, Per Camera, Beyond the Initial 4 Camera License	1.00	\$106.00	\$106.00
XPCODL	License, Corporate Device Channel	1.00	\$285.00	\$285.00
YXPCODL	PMA for Xprotect Corporate License, 1 Year	1.00	\$51.00	\$51.00
01178-001	Camera, M3058-PLVE	1.00	\$826.36	\$826.36
0759-001	P3224-LV, Network Camera, D/N, WDR, IR,2.8-10	1.00	\$563.56	\$563.56
Equipment Total:				\$1,831.92
<u>Labor & Freight</u>				
INSTALL	Installation Labor			\$800.00
TRAVEL INSTALL	Travel			\$276.00
ENGINEER	Engineering Labor			\$120.00
PROJ MGMT	Project Management Labor			\$448.00
SHOP-SUPPLIES	Shop Supplies			\$30.00
FREIGHT	Freight Charges			\$40.00
1-YEAR-VTI-WARRANTY	1 yr. Workmanship Line Item			\$0.00
Labor & Freight Total:				\$1,714.00

EQUIPMENT:	\$1,861.92
LABOR:	\$1,644.00
FREIGHT:	\$40.00
SUBTOTAL:	\$3,545.92
TAX:	\$0.00
TOTAL:	\$3,545.92

IF YOU WISH TO ACCEPT THIS PROPOSAL AND RELATED STATEMENT OF WORK, PLEASE SIGN AND RETURN

BUYER: _____ BUYER SIGNATURE: _____ DATE: _____
(Print Name)