

Laramie County Government

Fixed Asset Inventory Control System

ASSET DELETION FORM

Tag Number: 91640 Asset Number: _____

Asset Description: Stackable Oven

Asset Manufacturer: Blodgett

Asset Model Number: Unavable

Serial Number: Unavable

Asset Type: EQU-EQUIPMENT ☒ Assigned Location: Kitchen Sheriffs Office

Deletion Code: GF-GIFTED ☒ Deletion Date: 6 / 21 / 21

Sold/Traded to Whom: COMEA Shelter

Asset Value: 1000.00

Voucher Number: N/A Vendor Name: N/A

Acquisition Date: 07 / 15 / 2021 Acquisition Check Number: _____

Dept. Head Signature: [Signature] Date: 6 / 21 / 21

Commissioner's Signature: _____ Date: / /

ACCOUNTING DEPARTMENT USE ONLY

Entered By: _____ Date: / /

Action: _____

Print Form

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Commissioner's Signature: _____ Date: / /

ACCOUNTING DEPARTMENT USE ONLY

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