

**MEMORANDUM OF UNDERSTANDING BETWEEN
LARAMIE COUNTY COMMUNITY PARTNERSHIP
AND
LARAMIE COUNTY, WYOMING**

1. **Parties.** The parties to this Memorandum of Understanding (MOU) are the Laramie County Community Partnership (LCCP), whose address is: 2600 East 18th Street, Cheyenne, Wyoming, 82001, and the Laramie County (County), whose address is: 310 W. 19th Street, Suite 300, Cheyenne, WY 82001.
2. **Purpose.** The purpose of this MOU is to outline the responsibilities and expectations of the above mentioned parties in relation to the Wyoming Department of Health's Community Prevention Grant received by County.
3. **Term of MOU.** This MOU shall remain in full force and effect from July 1, 2020 through June 30, 2022 or until terminated by mutual agreement.
4. **Payment.** No payment shall be made to either party by the other party as a result of this MOU.
5. **Responsibilities of LCCP.**
 - A. Collaborate with County to complete a twenty-four (24) month work plan with an associated budget utilizing the Strategic Prevention Framework model.
 - B.
 - i. The work plan must address each of the four (4) nationally recognized tobacco prevention and control goals.
 - ii. All strategies in the work plan must be evidence-based.
 - iii. Strategies in the work plan must be culturally appropriate policy, systems, and environmental strategies and activities which seek to improve health equity.
 - C. Collaborate with County to prepare and submit a five (5) year strategic plan(s) to the Wyoming Department of Health for Approval.
 - i. Required components of the strategic plan include: adult overconsumption, underage alcohol and youth marijuana use, tobacco prevention, opioid/prescription drug misuse/abuse and other drugs, suicide prevention, and a capacity enhancement and sustainability plan.
 - D. Work with County to implement the jointly approved work plan and strategic plan(s), with fidelity to the Strategic Prevention Framework model.

- E.** To the extent possible, coalition membership will include representation from the following groups: community stakeholders, community leaders, local public health, and multi-disciplinary and diverse community partners such as healthcare systems, housing, businesses, faith-based organizations, and education.

6. Responsibilities of County.

- A.** Through a collaborative effort with LCCP, complete a twenty-four (24) month work plan with an associated budget utilizing the Strategic Prevention Framework model.
 - i.** The work plan must address each of the four (4) nationally recognized tobacco prevention and control goals.
 - ii.** All strategies in the work plan must be evidence-based.
 - iii.** Strategies in the work plan must be culturally appropriate policy, systems, and environmental strategies and activities which seek to improve health equity.
- B.** Through a collaborative effort LCCP, County shall prepare and submit a five (5) year strategic plan(s) to the Wyoming Department of Health for Approval.
 - i.** Required components of the strategic plan include: adult overconsumption, underage alcohol and youth marijuana use, tobacco prevention, opioid/prescription drug misuse/abuse and other drugs, suicide prevention, and a capacity enhancement and sustainability plan.
- F.** Work with LCCP to implement the jointly approved work plan and strategic plan(s), with fidelity to the Strategic Prevention Framework model.
- G.** County will educate the local prevention coalition(s) and other stakeholders on the principles of the Strategic Prevention Framework model.
- H.** County will keep and make available for public view, upon written request, agendas and minutes of local prevention coalition meetings, advisory council meetings, or other public meetings.
- I.** County will utilize available technical assistance to ensure maximum outcomes.

- 7. Equal Opportunity.** The County and LCCP mutually agree to abide by all applicable Federal and State anti-discrimination statutes, regulations, policies and procedures.

This agreement shall be subject to all applicable provisions of State and Federal law and regulations related to the delivery and funding of social service.

THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK.

8. **Signatures.** The parties to this MOU, through their duly authorized representatives, have executed this MOU on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

The effective date of this MOU is the date of the signature last affixed to this page.

LARAMIE COUNTY COMMUNITY PARTNERSHIP

DocuSigned by:

Brenda Burnett

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Brenda Burnett, Board President

January 6, 2021

Date

LARAMIE COUNTY

Gunnar Malm, Chairman

Date

RECEIVED AND APPROVED AS
TO FORM ONLY BY THE
DEPUTY LARAMIE COUNTY
ATTORNEY

GA