

# Board of County Commissioners

## Minutes of the Proceedings - Draft

Historic Courthouse  
310 W 19th Street  
Cheyenne, WY 82001



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**Tuesday, December 15, 2020**

**3:30 PM**

**Commissioners Board Room**

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### Roll Call/Call to Order

**Present:** Chairman Gunnar Malm, Vice Chairman K. N. Buck Holmes, Commissioner Linda Heath, Commissioner Brian Lovett, Commissioner Troy Thompson

### Minutes

1. Consideration of the Minutes of Proceedings for Dec. 1, 2020.

**[20 - 567](#)**

**Attachments:** [Draft Minutes Dec. 1, 2020](#)

A motion was made by Commissioner Heath, seconded by Vice Chairman Holmes, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

### Consent Agenda

#### Approval of the Consent Agenda

A motion was made by Vice Chairman Holmes, seconded by Commissioner Thompson, to approve the Consent Agenda. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

2. Consideration of the deletion from the Public Works' fixed asset inventory, a 2011 Kubota Mower, trade-in to 4 Rivers Equipment.

**[20 - 569](#)**

**Attachments:** [Asset Deletion, Public Works, 2011 Kubota Zero Turn](#)

This agenda item was approved.

3. Consideration of the ratification of an addendum/modification of purchase agreement between Laramie County, WY, and Command Sourcing, Inc., and R-Zero Systems, Inc., for a County Governmental Complex UVC Robot in the amount of \$35,806.

**[20 - 564](#)**

**Attachments:** [Addendum, Purchase Agreement, Command Source, Inc., and R-Zero Systems, Inc., UVC Robot](#)

This agenda item was approved.

4. Consideration of the ratification of a cleaning services agreement between Laramie County, WY, and Marys' Cleaning Service, LLC, to provide office cleaning at the Detention Center in the amount of \$250 per week for services described in attachment A. [20 - 553](#)

**Attachments:** [Cleaning Service Agreement, Marys' Cleaning Service, LLC](#)

This agenda item was approved.

## Grants

5. Consideration of amendment one to a contract between Laramie County, WY, and the WY Dept. of Health, Behavioral Health Div. for the Drug Court decreasing the total contract in the amount of \$19,613.61 due to state budget cuts for FY21. Grant contract in the amount of \$163,519.98 to run through June 30, 2021. [20 - 563](#)

**Attachments:** [Amendment One, WY Dept. of Health, Drug Court](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

6. Consideration of amendment one to a contract between Laramie County, WY, and the WY Dept. of Health, Behavioral Health Div. for the DUI Court decreasing the total contract in the amount of \$28,904.26 due to state budget cuts for FY21. Grant contract in the amount of \$240,976.82 to run through June 30, 2021. [20 - 562](#)

**Attachments:** [Amendment One, WY Dept. of Health, DUI Court](#)

Commissioners Heath and Holmes noted the success of the DUI/Drug programs and the cost savings of not having to incarcerate people.

A motion was made by Commissioner Thompson, seconded by Commissioner Lovett, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

7. Consideration of a grant award agreement between Laramie County, WY, and the WY Office of Homeland Security for an Emergency Management Performance Grant in the amount of \$141,378.91 with a 50% match to run through Sept. 30, 2021. [20 - 559](#)

**Attachments:** [Grant Award Agreement, Homeland Security, EMPG](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

8. Consideration of a grant award agreement between Laramie County, WY, and the WY Office of Homeland Security for a State Homeland Security Program grant to purchase a portable mortuary cooler and allowable accessories for the Coroner's Office in the amount of \$7,500 to run through Aug. 31, 2022.

[20 - 560](#)

**Attachments:** [Grant Award, Homeland Security, SHSP, Coroner](#)

A motion was made by Vice Chairman Holmes, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

9. Consideration of a grant award agreement between Laramie County, WY, and the WY Office of Homeland Security for a State Homeland Security Program grant to fund communication needs for the Emergency Management Agency in the amount of \$37,500 to run through Aug. 31, 2022.

[20 - 561](#)

**Attachments:** [Grant Award, Homeland Security, SHSP, EMA](#)

A motion was made by Vice Chairman Holmes, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

10. Consideration of a grant award agreement between Laramie County, WY, and the WY Office of Homeland Security for a Federal Emergency Management Agency through the Disaster Relief and Emergency Assistance Act and Public Assistance Program grant in the amount of \$4,170.98 with a match of \$1,390.32 to cover March and April Conference Nation invoices for EOC operations.

[20 - 566](#)

**Attachments:** [Grant Award, Homeland Security, FEMA PA, EMA](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Lovett, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

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11. Consideration of a notice of award to GLM Design Group, LLC, for the South Child's Draw Basin Drainage Master Plan in the amount of \$265,000.

[20 - 570](#)

**Attachments:** [Notice of Award, GLM Design Group, LLC, S. Child's Draw Basin Drainage Master Plan](#)

David Bumann, Public Works, explained that the Public Works department worked with the Grants department to submit a FEMA disaster mitigation program grant with a 75/25 match. He said most of the drainage from the Thomas Heights subdivision in Cheyenne runs into the South Child's Draw and the master plan will map out a previously unmapped drainage area. In response to a question from Commissioner Heath, Mr. Bumann said the master plan is scheduled to be completed in December 2021.

A motion was made by Vice Chairman Holmes, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

### **Contract/Agreement/Leases**

12. Consideration of a one-year extension to a snow removal agreement (040217-14) between Laramie County, WY, and WY Dept. of Transportation to provide snow removal on sidewalks on S. Greeley Hwy. between College Dr. and Fox Farm Rd.

[20 - 565](#)

**Attachments:** [Contract Extension, WYDOT, Snow Removal](#)

A motion was made by Vice Chairman Holmes, seconded by Commissioner Heath, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

### **Appointments**

13. Consideration of a resolution appointing a member to the Cheyenne-Laramie County Board of Health to a five-year term, expiring on Dec. 31, 2026.

[20 - 556](#)

**Attachments:** [Health Board Appointment](#)

A motion was made by Commissioner Heath, seconded by Commissioner Thompson, to appoint Lorie Chesnut. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

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14. Consideration of a resolution appointing a member to the Cheyenne Regional Airport Board to a five-year term, expiring Dec. 31, 2026. [20 - 555](#)

**Attachments:** [Airport Board Appointment](#)

A motion was made by Vice Chairman Holmes, seconded by Commissioner Lovett, to reappoint Keith Zabka. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

15. Consideration of a resolution appointing a member to the Laramie County Recreation Planning and Advisory Board to a five-year term, expiring Dec. 31, 2026. [20 - 558](#)

**Attachments:** [Recreation Planning and Advisory Board Appointment](#)

A motion was made by Commissioner Lovett, seconded by Commissioner Thompson, to reappoint Brad Emmons. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

16. Consideration of a resolution appointing Jeff O'Holleran, representing the Laramie County District Attorneys' Office, to the Laramie County Community Juvenile Services Joint Powers Board to complete the term left vacant by Kimberly Skoutary Johnson, expiring June 30, 2023. [20 - 557](#)

**Attachments:** [Community Juvenile Services JPB Appointment, Jeff O'Holleran](#)

A motion was made by Commissioner Heath, seconded by Commissioner Lovett, to appoint Jeff O'Holleran. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

#### **Land Use:Variances/Board App./Plats**

17. Consideration of the "Acceptance of Petition for Establishment, Alteration, and/or Vacation of a Co. Hwy., pursuant to W.S. 24-3-101 et seq, and Appointment of Viewer". This petition pertains to the vacation of the public right-of-way known as Co. Rd. 148, described as beginning at Co. Rd. 213 and running thence north approximately 3,700 feet and terminating at the Union Pacific Railroad right-of-way. [20 - 568](#)

**Attachments:** [Road Petition, Vacation Co. Road 148, Viewer Appointment](#)

Dave Bumann, Public Works, noted the petition was submitted by the Town of Burns.

Mr. Bumann, or designee, was appointed as the Viewer.

A motion was made by Vice Chairman Holmes, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Malm, Holmes, Heath, Lovett, Thompson

**The meeting adjourned at 3:49 p.m.**

### **Reasonable Accommodations**

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or [lchr320@laramiecounty.com](mailto:lchr320@laramiecounty.com) at least two business days prior to the meeting.