

RESOLUTION \_\_\_\_\_

**ENTITLED: "A RESOLUTION AUTHORIZING THE RATIFIED SUBMITTAL OF A GRANT APPLICATION TO THE WYOMING STATE FORESTRY DIVISION FOR A WILDLAND URBAN INTERFACE GRANT IN THE AMOUNT OF \$7,000.00"**

**FOR THE PURPOSE OF:** Laramie County desires to submit a grant application to Wyoming State Forestry Division for the purpose of funding a Laramie County Firewise Educational Program.

WITNESSETH

**WHEREAS,** the Governing Body of Laramie County desires to participate in the Wyoming State Forestry Wildland Urban Interface Grant Program in having a Firewise Program within Laramie County by sponsoring this grant application to assist in financing this project; and

**WHEREAS,** the Governing Body of Laramie County has been provided with preliminary cost estimates and information on this project; and

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF LARAMIE COUNTY** that a grant application in the amount of \$7,000 be submitted to the Wyoming State Forestry Division for consideration of assistance in funding the Laramie County Firewise Educational Program and that the County provides a 50% in-kind match (\$7,000) towards the project over a period of three years.

**BE IT FURTHER RESOLVED,** to appoint Sandra Newland, or her successor in the position of Laramie County Grants Manager, as agent of the Laramie County Board of Commissioners to execute and submit certifications and reports, which may be necessary for this grant agreement(s).

To appoint Matthew Butler, or his successor, in the position of Laramie County Fire Warden, as an agent of the Laramie County Board of Commissioner to implement the Firewise Program in the Laramie County.

**PRESENTED, READ AND ADOPTED THIS 6<sup>th</sup> DAY OF OCTOBER 2020.**

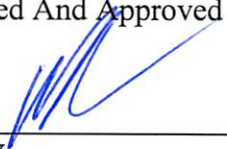
\_\_\_\_\_  
Gunnar Malm, Chairman

ATTEST:

\_\_\_\_\_  
Laramie County Clerk

\_\_\_\_\_  
Date

Received And Approved As To Form Only By:

  
\_\_\_\_\_  
Mark Voss  
County Attorney

  
\_\_\_\_\_  
Date

# FY 2021 State Fire Assistance WUI Grant

## FOR OFFICIAL USE ONLY

State Submitting Project:	
State Priority Number:	
Dollar Amount Requested:	\$ 7,000.00
Matching Share:	\$ 7,000.00

**This document is for proposal development only. Applications must be submitted to the appropriate state/island forestry entity and entered into the online submission system.**

1	<b>Proposal Cooperator</b>	
	<b>Cooperator Organization:</b>	Laramie County
	<b>Contact Person:</b>	Matthew Butler
	<b>Address:</b>	309 W. 20th Street
	<b>City/State/Zip Code:</b>	Cheyenne, WY, 82001
	<b>Phone (Work/Cell):</b>	307-633-4335
	<b>Email:</b>	mbutler@laramiecounty.com
1	<b>Applicant Information</b>	
	<b>Applicant:</b>	Wyoming State Forestry Division
	<b>Contact Person:</b>	Nick Zaczek
	<b>Address:</b>	5500 Bishop Blvd.
	<b>City/Zip Code:</b>	Cheyenne 82002
	<b>Phone (Work/Cell):</b>	307-777-5478
	<b>Email:</b>	nick.zaczek@wyo.gov
	<b>Fax:</b>	
	<b>Federal Tax ID\DUNS #:</b>	

2	<b>Project Information</b>	
	<b>Name of Project:</b>	Laramie County Firewise Educational Program
	<b>Community Name(s):</b>	Laramie County CWPP Project Area
	<b>County(ies):</b>	Laramie
	<b>Congressional District:</b>	
	<b>GIS Coordinates (choose one)</b>	
	<b>Reference Point Name:</b>	Laramie County CWPP Area
	<b>Lat/Long:</b>	41.100775 N, 105.131878 W
	<b>Description:</b>	This area will encompass Laramie Counties CWPP project area to include Laramie County Fire Districts 2, 8 and 10
	<b>Area Name:</b>	
	<b>Boundary Lat/Longs:</b>	
	<b>Description:</b>	

3	Applicant Budget				
		Grant Funds Requested	Match		Total Project Cost
			Applicant	Non-Federal Contributors	
	Personnel/Labor:	\$ 2,000.00	\$ 2,769.00		\$ 4,769.00
	Fringe Benefits:		\$ 731.00		\$ 731.00
	Travel:	\$ 1,000.00	\$ 3,500.00		\$ 4,500.00
	Equipment:				\$ 0.00
	Supplies:	\$ 4,000.00			\$ 4,000.00
	Contractual:				\$ 0.00
	Other:				\$ 0.00
	Indirect Costs:				\$ 0.00
	TOTAL:	\$ 7,000.00	\$ 7,000.00	\$ 0.00	\$ 14,000.00

4	Budget Narrative (1700 characters including spaces)	
	<p>Personnel/labor expenses will be used for project management by the Laramie County Fire Warden and the Laramie County Firewise Coordinator. This will cover time associated with the education of property owners within the project area to include visiting home owner associations. We are requesting \$2,000 in grant funds for personnel and labor costs, this amount was determined based off of the Firewise Coordinator working 2-4 hours per month at the National Value of time of \$27.20 per hour. Hours/amounts over this total will be used as in-kind match.</p> <p>The travel line item is associated with the travel to and from the project area in the terms of fuel. We have roughly budgeted for one tank of fuel per month to ensure that within the project area subdivisions can be reached (Total budget request of \$1,000). Any overage will be covered by the applicant as in-kind match.</p> <p>Supply expenses will be incurred by creating different forms of printed materials to use for the education component of the project. This could include, but is not limited to: banners, signs, pamphlets or any other promotion item that we could use to deliver the educational messages. We are requesting a total of \$4,000 over the three year period (average of \$1,333 per year).</p>	



	<b>Project Area Description and Challenges (1700 characters including spaces)</b>	
5	<p>Currently the Laramie County CWPP is comprised of 299,327 acres on the western edge of Laramie County. Through an education/prevention program the Laramie County Fire Warden and the Laramie County Firewise Coordinator plan to build upon the previous Firewise coordinator's efforts in public education and prevention on mitigation to protect against wildland fires within the CWPP project area. This educational program has the potential to reach the 34 recognized subdivisions within the project area. Within the CWPP, specific hazards have been identified with recommendations per subdivision of mitigation efforts. The goal is to recognize the needs for each subdivision and to recommend the corrective mitigation actions that each subdivision could take to protect themselves from wildland fires. The most effective means of initiating local action is through community education and public outreach. The potential for significant fire events in Laramie County, particularly in the western third of the planning area include portions of Fire Districts 2, 8 and 10. Public activities will take place in various levels within all three districts and local residents are aware of the inherent fire risk in the area. However as more people move to the area, it is necessary to maintain and improve the community knowledge of the basic principles behind wildland fires. We will educate on actions they can implement to increase their personal safety and that of their home, as well as, potential funding opportunities. Through education, homeowners are empowered to take action on their own properties, and coordinate efforts with their neighbors to maximize the efficiency of individual mitigation.</p>	

	<b>Relation to Forest Action Plan and CWPP (1700 characters including spaces)</b>	
6	<p>The Laramie County CWPP has specific action items in regards to Firewise activities. While some of the action items have begun to take place and are implemented there are still a few that through this education/prevention program we will have the opportunity to complete. In the past, a single person out of a County Fire District has primarily coordinated firewise activities in the planning area; however, a new program design is being created to allow for more community approach in wildfire mitigation and awareness. This approach allows for more of a stakeholder involvement within the program. In coordination with the Forest Action Plan and the CWPP we will work to identify goals and objectives outlined within each plan to educate property owners and stakeholders on the importance of fire mitigation. By promoting prevention and awareness of human-caused fires we will be directly addressing the issues of human-caused ignitions through this program. In providing promotional/educational items we will be able to educate and target not only the at-risk communities, but areas of concern throughout the CWPP project area.</p>	



Proposed Activities (3800 characters including spaces)	
7	<p>Our primary target is the highly impacted communities of the Belvoir Ranch Area as well as the greater Curt Gowdy State Park. Due to the large number of people participating in outside activities such as campfires/camping, hunting, fireworks, target shooting, debris burning, firewood cutting and off-road vehicles, the need for fire prevention education is paramount. This campaign will be administered by the Laramie County Fire Warden's Office in conjunction with the Laramie County Firewise Coordinator. The project is to use existing and newly developed fire prevention campaigns, raising awareness and reducing human-caused wildfires. We will target a variety of audiences to include WUI homeowners, residents, recreational users, and tourists. Requested funds will be used to produce a variety of promotional materials to include but not limited to: banners, signs and pamphlets. Prevention materials from established campaigns will also be utilized. These items will be distributed throughout the project area to individuals, households, property owners, fire districts, and state partners. Prevention materials will also be shared in person at the following events: county fairs, emergency management events, fire district events, campgrounds and other gatherings. We aim to provide education to youth who have impressionable minds and to encourage parents to be good examples to reinforce education. Success will be measured by the reduction of human caused fires throughout Laramie County's CWPP project area, when compared to previous years with the goal of a 10% reduction over the life of the grant. We will gather numbers on how many landowners, tourists, etc. have been educated through the number of items given out. We will also track the number of hours spent while working events.</p>

Landscape (1700 characters including spaces)	
8	<p>The CWPP area is bounded on the south by the Colorado –Wyoming border, on the west by the Albany – Laramie County line, on the east by State Highway 222 and County Road 120 (Roundtop Road and Telephone Road), and on the north by a line from the intersection of County Roads 120 and 228 west to the District 2 Fire Station at Horse Creek and then west to the County line (CWPP Area Map, Appendix A). The Plan area includes much of Fire Protection District 2 and all of Districts 8 and 10, totaling 299,327 acres. There are 34 recognized subdivisions, a school, several churches, a church retreat, an agricultural research station, a business park, a county landfill, a wind generator "farm," Curt Gowdy State Park with three municipal water reservoirs, and numerous individual residences and privately owned ranches in the Plan area. Two major railroad lines cross the area, one parallel to Interstate 80 from east to west across the southern portion of the area and the other running from the southeast corner to the northwest corner roughly parallel to State Highway 211.</p> <p>The vegetation in the Plan area ranges from short-grass prairie dominated by blue gramma, buffalograss, and western wheatgrass with riparian willow and cottonwood on the east through mountain shrub/grass communities to ponderosa pine forestland on the western portions. Aspen, narrowleaf cottonwood and willows are present in the riparian areas in the higher elevations. Topography rises from rolling prairie at an elevation of 6,420 feet on the east through rocky bluffs and foothills to low mountains at elevations of 7,750 feet on the west.</p>



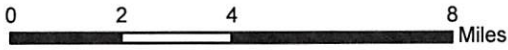
	<b>Project Collaboration (1700 characters including spaces)</b>	
9	<p>Throughout the duration of the project all activities will be conducted in conjunction with the the Laramie County Fire Warden, the Laramie County Firewise Coordinator, Laramie County GIS, Laramie County Emergency Management and the Laramie County Fire Districts that serve this area. Laramie County will administer the funds enabling partners to focus on project objectives. Immediate project supervision and coordination will be conducted by the Laramie County Fire Warden who will be responsible for collaborating and supervising overall project outputs and deliverables. Additional partners listed are to provide technical support to including but not be limited to: printing maps, infographics, statistical background information, and overall guidance toward developing strong fact sheets and materials for the community to post and share. The Laramie County Firewise Coordinantor will spearhead community meetings for Firewise trainings, outreach &amp; project status and, the Laramie County Fire Warden will assist in the preparation and coordination of the community meetings.</p> <p>In-kind matching funds will come from time (labor) of the Fire Warden and the Firewise Coordinator and fringe benefits of the Fire Warden for time worked. Travel will be in-kind for the use of a personal vehicle (truck) and additional fuel (cash match). Vehicle activity and mileage will be recorded for audit purposes.</p>	

	<b>Project Timeline (1700 characters including spaces)</b>	
10	<p>Year 1  Month 1 -3: Kickoff meetings with stakeholders, including partners, residents and agencies.  Month 3-6: Identify land parcels and landowners interested in participating in an educational program; develop outreach strategy and calendar for contacting appropriate landowners.  Month 6-12: Research fire safety concerns and available materials; develop local versions of fire safety materials; continuing communication with landowners, including introduction of partners and relevant programs.</p> <p>Year 2  Month 1-3: Have local Fire districts review materials; revise of materials as necessary.  Month 3-6: Print materials and disseminate to appropriate community members; start conducting in person education seminars. At least 75% of area residents will be contacted by this point.  Month 6-12: Ongoing communication/education with area residents.</p> <p>Year 3  Month 1-3: Begin engaging interested parties in potential projects for the next grant period; wrap up any education programs still outstanding.  Month 3-12: Finalize potential projects.</p> <p>***All timelines may be adjusted due to grant award dates and availability of landowner/parcel owners including planning partners such as the Fire Districts***</p>	

	<b>Project Sustainability (1700 characters including spaces)</b>	
11	<p>Commitment: The Laramie County Fire Warden and Firewise Coordinator commit to maintain an educational aspect to the Laramie Counties Firewise program.</p> <p>Education: The Laramie County Fire Warden and Firewise Coordinator will participate in workshops, seminars and community meetings to help landowners/public develop the necessary knowledge to adapt their properties to be Firewise, through defensible space and other action items described within Laramie County's CWPP.</p> <p>Environmental: Through this education/prevention program, fuels will be mitigated by teaching landowners/public about defensible space. As landowners/public learn the basics of wildfire prevention and mitigation, wildfire occurrences should decrease.</p> <p>Geography: The project will occur in areas outlined within the Laramie County CWPP located in areas of Laramie County Fire Districts #2, #8 and #10 with various fuels for mitigation.</p> <p>Monitoring: Quarterly monitoring will take place to make sure that communities are being visited and educated. With roughly 34 subdivisions identified from when Laramie Counties CWPP was written it will be imperative that the Laramie County Fire Warden and the Laramie County Firewise Coordinator maintain an activity log ensuring that all efforts are made to reach and connect with the communities identified and any new communities that have been developed or will be developed through the grant award period.</p>	



# Proposal Area



This map/data is made possible through the Cheyenne and Laramie County Cooperative GIS (CLCCGIS) Program and is for display purposes only. The CLCCGIS invokes its sovereign and governmental immunity in allowing access to or use of this data, makes no warranties as to the validity, and assumes no liability associated with the use or misuse of this information.

