

RESOLUTION _____

ENTITLED: "A RESOLUTION CERTIFYING THAT THE GOVERNING BODY OF LARAMIE COUNTY HAS AGREED TO SUBMIT A CORONAVIRUS RELIEF GRANT APPLICATION TO THE STATE LOAN AND INVESTMENTS BOARD IN THE AMOUNT OF \$40,000.00."

FOR THE PURPOSE OF: REQUESTED FUNDS WILL BE USED TO PURCHASE A UVC ROBOT FOR SANITIZING JAIL CELLS AT THE LARAMIE COUNTY DETENTION CENTER AND JUVENILE DETENTION CENTER, MADE NECESSARY BY THE PUBLIC HEALTH EMERGENCY.

Whereas, the Governing Body of Laramie County desires to participate in the State Loan and Investment Board's Chapter 39 Coronavirus Relief Grant program; and

Whereas, the Governing Body of Laramie County recognizes the need for the request; and

Whereas, the Coronavirus Relief Grant program requires that certain criteria be met, as described in the State Loan and Investment Board's Rules and Regulations governing the program, and to the best of our knowledge this application meets those criteria; and

Whereas, if any of the disbursed grant funds are later deemed to not comply with the SLIB criteria or the criteria of the CARES Act, the grant applicant agrees to repay the ineligible grant funds within 15 days of such finding to the Office of State Lands and Investments.

THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF LARAMIE COUNTY, WYOMING

That Laramie County will make application to the State Loan and Investment Board for Coronavirus Relief Grant funds in the amount of \$40,000.00 for consideration at the next board meeting after application processing to assist in funding Laramie County Coronavirus response efforts; and

To direct Sandra Newland, or her successor in the position of Laramie County Grants Manager, as agent of the Laramie County Board of Commissioners to execute and submit applications and certifications which may be necessary for this grant application.

PRESENTED, READ AND ADOPTED THIS 4TH DAY OF AUGUST 2020.

Gunnar Malm, Chairman

ATTEST:

Debra Lee, Laramie County Clerk

Date

Received And Approved As To Form Only By:

Mark Voss
County Attorney

Date

Coronavirus Relief Grant Program Check List

Required Information for All Applications

- ☒ Application (At a minimum, first 3 "Tabs" of this application form plus this checklist must be completed and submitted).
- ☒ Standard resolution executed by the Governing Body authorizing the filing of the application. The resolution should include the amount of the grant being requested, name of project of CRG Request Type.
- ☒ Certification Statement
- ☒ Copy of current approved and signed budget.
- ☐ Entities that are not on the States WOLFS Accounting System must provide a completed Federal IRS W-9 form.

Additional Information for Special District Applying for CRG Funding

- ☐ Copy of County Commissioners resolution that shows formation of special district
- ☐ Copy of certification from the County Commissioners that the special district currently exists

Additional Information for Joint Powers Boards Applying for CRG Funding

- ☐ Copy of certificate of organization filed with the Secretary of State
- ☐ Copy of executed joint powers agreement approved by the Attorney General

Ensure you have entered something in every box this color.

All questions must be answered in order for the application to be considered complete.

Submit one (1) original Application, Resolution and Certification Statement, signed in BLUE, and Supporting Documentation to the following address:

**OFFICE OF STATE LANDS AND INVESTMENTS
ATTN: GRANTS AND LOANS DIVISION
HERSCHLER BUILDING 1st FLOOR WEST
122 WEST 25th STREET
CHEYENNE, WYOMING 82002**

WHEREAS, the Governing Body for the
Laramie County Wyoming

The CARES Act provides that payments from the Grant Fund may only be used to cover costs that:

- BE IT FURTHER RESOLVED**, that

(Name and Title of Person(s))

PASSED, APPROVED AND ADOPTED THIS

(Date)

day of

(Month)

(Year)

(Name and Title)

(Signature)

(Name and Title)

State of Wyoming
State Loan and Investment Board
Coronavirus Relief Grant Program

APPLICANT INFORMATION

Applicant Category Government Entity: ☒ Medical Entity: ☐ Tribal Council: ☐

Applicant

Mailing Address

City State Zip

E-Mail Address Phone #

Tax ID #:

Contact Person (Name and Title)

Phone # E-Mail Address

WYOMING CORONAVIRUS RELIEF FUND INFORMATION

CRG Funding Name

Amount of Funding Requested NOTE: This amount must match the amount on the submitted resolution

List all other funding sources for the project in the table below including the status and amount expended, if any.

Other Funding Source Description	Amount	Status*		Amount Expended	Funding Percentage
		Pending	Approved		
					0.00%
					0.00%
					0.00%
					0.00%
Total Other Funding	\$0			\$0	

*Documentation to support the status must be attached to the Application Packet.

Estimated Total Funding Request:

Balance of Request Unfunded:

Auto Calculated
(Estimated Project Costs less Amount Expended)

Estimated Funding Percentage: (Final Funding Percentage is Determined by Board Approved Amount)

% is auto calculated
(Amount Requested/Estimated Project Costs)

I certify that I am authorized to sign this application on behalf of our governing body, and the applicant will comply with all appropriate requirements, if approved.
To the best of my knowledge and belief, the information in this application is true and correct.
I understand the State may review any relevant documents or instruments relating to the analysis of this application.
I further certify by signing and submitting this application that all program eligibility criteria have been reviewed and this application reflects the criteria.
I understand that if grant funds spent are later found to be ineligible, the applicant will be requested to pay back the ineligible funds within 15 days to the Office of State Lands and Investments.

Signature _____ Date _____

Name and Title (typed)

Applicant: Laramie County, Wyoming

CRG Request Type Laramie County Detention Center UVC Robot

1. Are the funds being applied for to cover costs for necessary expenditures incurred due to the public health emergency with respect to the COVID-19?

Yes	No
X	

2. Are the funds being applied for used to cover costs that were not accounted for in the budget most recently approved as of March 27, 2020?

Yes	No
X	

3. Are the funds being applied for used to cover costs that were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020?

Yes	No
X	

4. Will the funds be fully expended (not just encumbered) by December 30, 2020?

Yes	No
X	

5. Will there be reporting requirements (in addition to SLIB's) related to the use of the funds, if any? If yes, please explain below.

Yes	No
	X

There are no additional reporting requirements associated with our request, however we are happy to comply with whatever is needed.

6. Please provide a description of the amount of all federal loans, grants or aid provided for COVID-19 related purposes including from the Coronavirus Aid, Relief and Economic Security (CARES) Act, Public Law 116-136, or other similarly purposed federal act for which the agency/entity is eligible for.

We are in receipt of some funding through the CARES Act and the Secretary of State for election security response. All funding streams will be tracked separately and we will not duplicate any funding stream for COVID-19 related expenditures made by the county.

7. Please provide a description of the amount of all federal loans, grants or aid provided for COVID-19 related purposes including from the Coronavirus Aid, Relief and Economic Security (CARES) Act, Public Law 116-136, or other similarly purposed federal act for which the agency/entity has applied for.

We have applied for FEMA Public Assistance funds in the amount of \$4,170.98 to cover Emergency Center Operation Costs and we have not received approval or reimbursement for this request. Laramie County has also requested CARES Act funding from SLIB for PPE, sanitizing and payroll expenditures in the amount of \$11,057,428.00.

8. Please provide a description of the amount of all federal loans, grants or aid provided for COVID-19 related purposes including from the Coronavirus Aid, Relief and Economic Security (CARES) Act, Public Law 116-136, or other similarly purposed federal act for which the agency/entity has received.

Laramie County has received a direct grant from the Department of Justice in the amount of \$40,275 for Sheriff Department COVID response operations that specifically allows for the purchase of PPE, Overtime and Tele-networking supplies. We are in receipt of some funding through the CARES Act and the Secretary of State for elections. There is no set dollar amount for these funds as long as they are used for cleaning of polling locations, correspondence to voters notifying them of changes, printing of additional absentee ballots, postage to mail these, absentee ballot drop box and polling payroll costs.

Applicant: Laramie County, Wyoming

CRG Request Type Laramie County Detention Center UVC Robot

1. Briefly describe the reason for which you are requesting funding. (Please attach extra pages if needed.)

Please see attachment, thank you!

2. Describe how the funds being applied for are to cover costs for necessary expenditures incurred due to the public health emergency with respect to the COVID-19. (Please attach extra pages if needed.)

Please see attachment, thank you!

3. Describe how the funds being applied for were used or are to be used to cover costs that were not accounted for in the budget most recently approved as of March 27, 2020 for necessary expenditures incurred due to the public health emergency with respect to the COVID-19. (Please attach extra pages if needed.)

Please see attachment, thank you!

Laramie County Detention Center UVC Robot Narrative

1. Briefly, describe the reason for which you are requesting funding?

The Laramie County Adult Detention Center and Juvenile Detention Center have increased responsibility for keeping and maintaining strict sanitization guidelines for the inmate population due to COVID. This has increased the workload significantly and can be very time consuming with the large amount of space needing to be disinfected. We often find it nearly impossible to properly disinfect all of a cell or the necessary areas. Our population is often revolving as inmates are booked, transferred or released. This population often displays a lack of proper hygiene practices and disinfecting is a critical component to both inmate and staff safety during the pandemic. Proper COVID response and mitigation efforts within the detention centers need to be thorough and consistent to alleviate potential gaps resulting from human error. We are requesting funding to purchase a UVC Robot that delivers a lethal germ-killing dose of UV to all surfaces and air; and is vital for quick sanitization to protect the inmates and staff from the COVID virus. Staff will be able to quickly disinfect the entire facility to include jail cells, common rooms, and booking.

2. Describe how the funds being applied for are to cover costs for necessary expenditures incurred due to the public health emergency with respect to the COVID-19?

Laramie County is requesting funds for necessary costs related to proper COVID mitigation efforts within a contained facility. The requested piece of equipment will be critical to preventing the spread of COVID within our facility and can be used to mitigate other potentially contagious diseases for years to come. We feel that this request will help to support proper mitigation and response efforts within the Laramie County Detention Centers. COVID has highlighted the importance and necessity of proper cleaning and disinfecting practices of our facilities to promote a healthy detained population. With this equipment, we could prevent and limit any COVID exposure or sickness to the best of our ability. In the long run, this piece of equipment will be a savings to the County because of the resources used in locating, procuring and storing the large quantity of needed cleaning and disinfecting products. The UVC Robot will aid our facility in meeting compliance measures with COVID related public health requirements.

3. Describe how the funds being applied for were used or are to be used to cover costs that were not accounted for in the budget most recently approved as of March 27, 2020 for necessary expenditures incurred due to the public health emergency with respect to the COVID-19?

Laramie County operates on a fiscal year starting July 1st and running through June 30th. Our FY2020 budget did not include any pandemic funds and no amendments were made after the pandemic began. Laramie County started to respond to the Coronavirus in March 2020, when the State of Wyoming began to see the virus. The County adopted its FY21 budget in June 2020, and these expenditures were not included, due to a lack of resources. We would like to request funding to purchase this piece of equipment to adequately respond to COVID within our detention facilities.

Budget Breakdown

Description	Amount	
UVC Robot for Detention Cells	\$	35,000.00
Estimated shipping & accessories	\$	5,000.00
TOTAL	\$	40,000.00

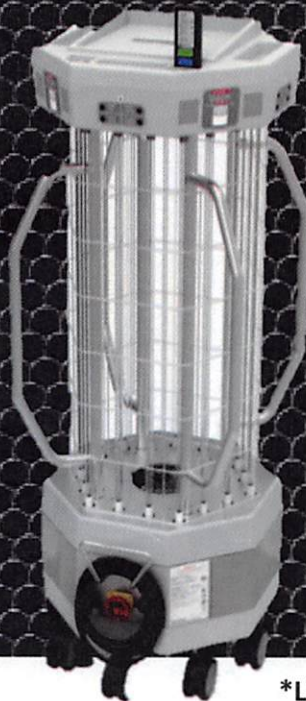


Command Sourcing

COVID-19

UV BIO-SECURITY SOLUTIONS

These **UVC Robots** deliver a lethal germ-killing dose of UV to all surfaces, air, and are vital for getting us to the "New Normal"



**Our most POWERFUL and
Intelligent UVC Robot
NOW \$35,000*
plus shipping**

- ✓ Jails
- ✓ Court rooms
- ✓ Administrative
Offices
- ✓ Community
Spaces
- ✓ Schools



**\$9000* for a 2-PACK
plus shipping**

- ✓ Cruisers
- ✓ Transport vehicles
- ✓ Emergency vehicles



**\$6500* Chamber
plus shipping**

- ✓ Keys
- ✓ Radios/Phones
- ✓ Shackles
- ✓ Keyboards
- ✓ Cuffs
- ✓ ID Badges
- ✓ Shared Items

*Limited time only. Prices subject to change. See representative for details.

ASK US ABOUT USING CARES FUNDS!



Many others have utilized CARES ACT (CRF) funds, set aside for local governments to fund these solutions.

Your Command Sourcing Reps:

Rick Crays

rcrays@command sourcing.com
(307) 797-9614



www.command sourcing.com

APPROPRIATION RESOLUTION 200623-2

WHEREAS, before the 15th day of May 2020, Debra Lee, Clerk of Laramie County, the Budget Officer of Laramie County, prepared and submitted to the Board an estimate of income and expenditures for the 2020-2021 (FY2021) budget ending June 30, 2021.

WHEREAS, such estimate was made available for public inspection at the Office of the County Clerk,

WHEREAS, notice of public hearing on such budget was published in the WYOMING TRIBUNE/EAGLE on the 17th day of June 2020, and

WHEREAS, a public hearing was held on such budget at 6:00 p.m. on June 23, 2020, 310 West 19th Street, at which time all interested parties were given an opportunity to be heard,

NOW, THEREFORE BE IT RESOLVED, that the Board of County Commissioners, adopts this budget as the official County budget with the following appropriations made for this fiscal year ending June 30, 2021, and that the expenditures of each office, department, or spending agency be limited to the amount herein appropriated:

COUNTY COMMISSIONERS	506,515
COUNTY ATTORNEY	852,133
SPECIAL PROJECTS	283,200
FIRE WARDEN	56,365
COUNTY UNIVERSITY EXTENSION OFFICE	258,109
GRANTS MANAGEMENT	122,805
HUMAN RESOURCES	370,092
COUNTY BUILDINGS	1,037,678
COUNTY UTILITIES	886,850
GENERAL ACCOUNTS	5,862,559
INFORMATION TECHNOLOGY	2,283,996
CENTRAL GIS	342,311
CENTRAL COMMUNICATIONS/SECURITY	288,238
COUNTY CLERK/ADMINISTRATION	363,450
COUNTY CLERK/AUTO TITLES	613,112
COUNTY CLERK/REAL ESTATE	215,779
COUNTY CLERK/ ACCOUNTING	482,529
COUNTY CLERK/ELECTIONS	667,537
COUNTY CLERK/ RECORDS CENTER	331,587
CENTRAL MAIL	32,200
COUNTY TREASURER	1,261,693
COUNTY ASSESSOR	1,659,835
COUNTY SHERIFF	8,121,894
VICTIMS ASSISTANCE SERVICES	165,590
BYRNE JAG	75,498
SHERIFF MISC. GRANTS	31,633
COUNTY DETENTION CENTER	12,834,792
JUVENILE DETENTION CENTER	3,295,730
CLERK OF DISTRICT COURT	1,382,779
DISTRICT COURT	524,213
COUNTY CORONER	513,011
AGENCY TELEPHONE AND OPERATIONS	11,500

COPY OF RECORD

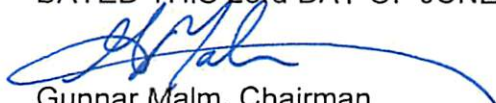
TRANSFER OUT	3,105,027
CASH RESERVE	20,667,187
TOTAL GENERAL FUND APPROPRIATIONS	69,507,427

OPTIONAL 1% SALES TAX FUND	8,643,451
ABANDONED VEHICLE FUND	113,000
MISCELLANEOUS GRANTS FUND	255,792
ECONOMIC DEVELOPMENT FUND	104,000
COMBINED COMMUNICATIONS CENTER FUND	3,041,075
DRUG CASE FORFEITURES FUND	150,000
PUBLIC WORKS FUND	16,784,777
HOMELAND SECURITY GRANTS FUND	320,000
EMERGENCY MANAGEMENT FUND	325,658
SHOOTING SPORTS FUND	392,655
SHERIFF MISCELLANEOUS GRANTS FUND	12,886
EVENTS DEPARTMENT FUND	2,125,751
STATE LOTTERY FUND	150,000
GIS COOPERATIVE FUND	126,921
JAIL COMMISSARY FUND	1,225,000
COUNTY IMPROVEMENT FUND	2,350,000
SPECIAL COURTS FUND	542,024
COUNTY PLANNING/BUILDING INSPECTIONS FUND	4,790,100
COUNTY ROAD FUND	4,160,000
BUSINESS READY COMMUNITY GRANTS FUND	148,672
SPOT O&M FUND	4,275,000
SPOT PROJECTS 2017 FUND	8,865,000
SELF-FUNDED HEALTH INSURANCE FUND	8,300,000

SUBTOTAL REQUIREMENTS	67,201,762
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TOTAL REQUIREMENTS	136,709,189
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DATED THIS 23rd DAY OF JUNE 2020


Gunnar Malm, Chairman
Laramie County Commissioners


Debra Lee
Laramie County Clerk

Board of County Commissioners

Minutes of the Proceedings - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, June 23, 2020

6:00 PM

Commissioners Board Room

BUDGET HEARING

Roll Call/Call to Order

Present: Chairman Gunnar Malm, Vice Chairman K. N. Buck Holmes, Commissioner Linda Heath, Commissioner Brian Lovett, Commissioner Troy Thompson

Public Hearings/Rules & Reg's

1. PUBLIC HEARING on proposed amendments to the Laramie County FY20 budget.

[20 - 286](#)

Attachments: [FY20 Year End Budget Amendments](#)

Stanley Walker, Finance, read the FY20 budget amendments into the record.

Chairman Malm opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed the hearing.

A motion was made by Commissioner Lovett, seconded by Vice Chairman Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

2. PUBLIC HEARING and consideration of the FY21 annual budget for Laramie County.

[20 - 287](#)

Attachments: [FY21 Budget Presentation](#)
[FY21 Laramie County Proposed Budget](#)
[FY21 Laramie County Appropriation Resolution](#)

County Clerk Debra Lee introduced the proposed FY21 budget. Clerk Lee spoke of the COVID-19 pandemic and the impact it has had on revenues. Clerk Lee thanked the board, elected officials, and department heads for stepping up, reducing operating budgets, and strategically planning for the coming year. She noted because the county was conservative in past years, the county was able to balance the budget and keep the same personnel and quality services that Laramie County residents expect and deserve. Clerk Lee noted the budget was decreased by 9.5 percent from last year and county reserves were bolstered by \$4.5 million to help weather the uncertain and challenging times ahead.

Stanley Walker, Finance, presented the proposed FY21 budget. Mr. Walker highlighted the change since the proposed budget was published. The change was to increase a Homeland Security grant. Mr. Walker reviewed budget comparisons for four fiscal years. The proposed overall budget totals \$136,708,189.

Chairman Malm opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed the hearing. Commissioners thanked the elected officials, department heads, staff, and past commissions for being conservative in the current and previous years. Commissioners acknowledged the work done by Finance Director Stanley Walker in creating a balanced budget.

A motion was made by Vice Chairman Holmes, seconded by Commissioner Lovett, that this agenda item be approved. The motion carried by the following vote:

Aye: Malm, Holmes, Heath, Lovett, Thompson

3. PUBLIC HEARING on the FY21 annual budget for the Laramie County Library. (no action required)

20 - 288

Attachments: [FY21 Library Memo & Draft Balanced Budget](#)
[FY21 Library Budget Presentation](#)

Executive Director Carrie Hartmann presented the FY21 balanced budget for the Laramie County Library Board. Ms. Hartmann gave an overview of the budget approved by the Library Board on June 22, 2020. Ms. Hartmann noted the Library was able to approve a balanced budget without using the operating and maintenance fund established in the 2003 Specific Purpose Tax. Ms. Hartmann said the cash on hand is at an abnormally high percentage due to COVID-19, the library being closed, and the intentional cost cutting made at the end of FY20 in anticipation of decreasing tax revenue.

Chairman Malm opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Malm closed the hearing. The Commissioners thanked the board and staff for the great job they have done in light of the pandemic and providing services where they could.

No action was required on this item.

The meeting adjourned at 6:50 p.m.

CERTIFICATION

I, Debra K. Lee, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, June 23, 2020.

Approved by : Debra K. Lee, County Clerk

Reviewed by : Gunnar Malm, Chairman,
Board of County Commissioners

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.