

RESOLUTION # _____

**“A RESOLUTION APPOINTING A MEMBER TO THE LARAMIE COUNTY
COMMUNITY JUVENILE SERVICES JOINT POWERS BOARD”**

BE IT RESOLVED by the governing body of Laramie County, Wyoming, that Dr. Tracey Kinney, is hereby appointed as a member of the Laramie County Community Juvenile Services Joint Powers Board; to serve as the designated representative of Laramie County School District #1 to the Board; to perform the duties of said Board according to law; and to complete Gay VanHorn’s term which will expire June 30, 2022.

PRESENTED, READ AND ADOPTED this ____ day of August, 2020.

BOARD OF LARAMIE COUNTY COMMISSIONERS

Chairman

ATTEST:

Debra Lee, Laramie County Clerk

REVIEWED AND APPROVED AS TO FORM:



Laramie County Attorney’s Office

OATH OF APPOINTMENT

THE UNDERSIGNED does solemnly swear (or affirm) to honor and sustain the constitution of the United States, the constitution of the State of Wyoming, and to faithfully, honestly and impartially discharge all duties as a member of the Laramie County Community Juvenile Services Joint Powers Board.

LARAMIE COUNTY COMMUNITY JUVENILE
SERVICES JOINT POWERS BOARD

Tracey Kinney

Date

Witness

Date

APPOINTMENT APPLICATION

BOARD/COMMITTEE/COMMISSION: Joint Powers Board
NAME: Tracey Kinney PREFERRED NAME: Tracey
MAILING ADDRESS: 2810 House Avenue, 82009
HOME ADDRESS: 5416 Frederick Dr. 82009 PHONE: 307-221-3102
(☒ if not for public use: ☒)
YEARS OF CHEYENNE RESIDENCY: 10 yrs 307-771-2188 is public
E-MAIL: Tracey.Kinney CELL PHONE: 307-221-3102
@laramie1.org (☒ if not for public use: ☒)
EDUCATION/DEGREES: Ed.D, MSED, BSED

Please explain your interest in serving on this Board/Committee/Commission (new appointments

only): I have always had a great interest in supporting children especially at risk youth. I feel my career experiences & personal skills best serve community agencies & organizations that assist in fulfilling needs & also seek opportunities for my community's youth.

Other City or community volunteer experience: Billings Chamber of Commerce,
Community Schools Leadership Council, Leaves & Fishes
Community Kitchen, Big Timber City Council Task Force
Voluntary Fire Dept. Auxiliary, Divorce Care Support Leader
Skills & Experience: Educational Leadership

Mediator, Data Driven Decision Making, Assessment Literacy
Quantitative Research, Program Evaluation

Signature: Tracey Kinney Date: 7-15-'20

===== FOR OFFICE USE ONLY =====

New Appointment: _____ Or Reappointment: _____ Term Length: _____ Year(s)

Full Term: _____ Or Unexpired Term: _____ Exp. Date: _____

Comments: _____

Please return to:

Mayor's Office
2101 O'Neil Avenue
Cheyenne, WY 82001
(307) 637-6300 / FAX (307) 637-6378
mayor@cheyennecity.org

(Please attach any additional information you wish to share regarding this application)

Notice to Applicants: Application information is subject to the Wyoming Public Records Act and may be considered to be a public record.

Dr. Tracey A. (Stephens) Kinney, Ed. D.

5416 Frederick Drive
Cheyenne, WY 82009
307-221-3102 (cell)
tracey.kinney@laramie1.org

EDUCATION

Eckerd College – St. Petersburg, FL (2019)

Certified Workplace Conflict Mediator

Workplace Mediator Trainer (in progress)

Ed.D. Montana State University – Bozeman, MT (2004)

Educational Leadership – School Administration

Curriculum and Instruction

Dissertation: *Instructional Leadership Characteristics of Montana Principals
from High Achieving and Low Achieving High Schools*

MSED Montana State University – Bozeman, MT (1996)

Educational Leadership – School Administration

Curriculum and Instruction

BSED Montana State University – Billings, MT (1989)

Secondary Education - Mathematics/Business Education

Computer Science & Information Systems Concentration

Coaching Concentration

SCHOOL LEADERSHIP EXPERIENCE (2000-Present)

K-12 Assistant Superintendent for Curriculum and Instruction

2010-Present

Laramie County School District #1, Cheyenne, WY

Serve as director of: federal programs, professional development, competitive grants, curriculum, assessment, instruction, technology, K-12 athletics and activities, special education, alternative and other educational programs (GT, ESL, PDP, Independent Studies, etc.). Assist other assistant superintendents in personnel and support operations (arbitration, designing school facilities, crisis communications, recruitment and selection, media outreach, district budget planning, boundary zoning, etc.). Also serve as Deputy Superintendent when directed by the Superintendent or Board of Trustees.

<u>Assistant Superintendent for Curriculum and Instruction</u> Converse County School District #1, Douglas, WY	2009-2010
<i>Served as director of: K-12 curriculum, professional development, assessment, technology, Body of Evidence, Title I, Title II, ARRA, and district-wide accreditation and school improvement.</i>	
<u>K-12 Assistant Superintendent for Curriculum and Instruction</u> Carbon County School District #1, Rawlins, WY	2008-2009
<i>Served as director of: personnel, federal programs, professional development, competitive grants, curriculum, assessment, instruction, technology, alternative education, instructional facilitators, and educational programming (GT, ESL/ELL, STW, etc.). Fulfilled superintendent functions as directed by the Superintendent and Board of Trustees.</i>	
<u>University Graduate Committee Member</u> MSU-Bozeman, Bozeman, MT	2006-2008
<i>Served on comprehensive exam committees for aspiring principals. Served as faculty advisory member for students seeking masters' degrees in education.</i>	
<u>University Supervisor</u> MSU-Bozeman, Bozeman, MT	2007-2008
<i>Supervised elementary and secondary pre-service school teachers.</i>	
<u>Special Assignment K-12 Administrator</u> Livingston Public Schools, Livingston, MT	2004-2007
<i>Provided leadership for assessment, federal programs, and data warehousing functions. Assisted school principals with comprehensive education planning, curriculum, and accountability reports.</i>	
<u>K-12 Assistant Superintendent</u> Livingston Public Schools, Livingston, MT	2001-2004
<i>Directed curriculum, instruction, assessment, and professional development activities. Assumed direct or indirect supervision responsibilities for 120 K-12 certified personnel, 80 classified staff members, and 5 administrative positions. Assisted throughout policy and budget development.</i>	
<u>K-5 Elementary School Principal</u> Livingston Public Schools, Livingston, MT	2001-2003
<i>Served as supervising principal as primary principal shared time between two elementary schools while transitioning district efforts through a school closure.</i>	
<u>High School Principal</u> Sweet Grass County High School, Big Timber, MT	2000-2001
<i>Directed district-wide curriculum, instruction, assessment, and professional development activities. Assisted superintendent and board of trustees in policy and budget development. Supervised 9-12 certified staff members. Served as 9-12 athletic director.</i>	

Directed Adult Education, School-to-Work, and GT programs. Monitored individual modified, differentiated, and extended learning alternative studies.

TEACHING EXPERIENCE (1986-2012)

Adjunct Faculty

University of Wyoming, Laramie, WY 2011-2012

Taught Superintendent and Board Relations. Serve on graduate committee for students seeking doctoral degrees.

Adjunct Faculty

2009-2010

Eastern Wyoming College – Douglas Campus, Douglas, WY

Taught MS Office Access.

Adult Education & Community Education Instructor (part-time)

2007-2008

Billings Public Schools, Billings, MT

Taught courses and/or open labs in Word, Excel, Access, Powerpoint, Better Business Decision Making with Excel, Keyboarding, 10-Key, and Beginning Computers.

Adjunct Faculty

2003-2007

MSU-Bozeman, Bozeman, MT

Taught Educational Statistics, Curriculum Development, Assessment, Foundations of Leadership, Facilities Management, Foundations of Assessment, Professional Issues for Secondary School Teachers at undergraduate and graduate levels. Served on graduate committees for students seeking post-secondary degrees.

Partners-in-Learning Program Director

1997-2001

Sweet Grass County High School, Big Timber, MT

Designed and implemented the following programs: Adult Education, School-to-Work, Gifted and Talented, Modified Studies, Differentiated and Extended Learning.

9-12 Math Teacher and Varsity Coach

1991-2000

Sweet Grass County High School, Big Timber, MT

Taught Algebra I, Pre-Calculus, AP Calculus, Integrated Math, and Publishing & Management. Provided district-wide technical and instructional technology support. Coached varsity volleyball and directed sub-varsity programs.

Community Education Instructor

1997-1999

Sweet Grass County High School, Big Timber, MT

Taught Beginning Computers and MS Office Applications.

Computer Teacher and Technology Coordinator

1990-1991

Shepherd Public Schools, Shepherd, MT

Taught K-8 Basic Computers. Provided district-wide technical and technical technology support. Designed K-8 Technology Curriculum and curriculum guides.

<u>College Remedial Math Instructor</u>	1990-1991
MSU-Billings, Billings, MT	
<i>Taught Intermediate College Algebra</i>	
<u>Math and Computer Science Tutor & Grader</u>	1986-1989
MSU-Billings, Billings, MT	
<i>Tutored and graded Calculus I, Calculus II, Pascal, BASIC, Trigonometry, and Statistics courses.</i>	
 <u>Volunteer Tutor</u>	 1986-1989
Billings, MT	
<i>Volunteered as a tutor throughout ABE preparation programs, Student Opportunity Services, and students in drug and/or alcohol treatment.</i>	

CONSULTATION EXPERIENCE (1999 to 2008)

<u>Private Educational On-Site Consultant</u>	1999-2008
Various Montana Public & Private Schools, Non-Profit & Profit Agencies	
<i>Extend services in curriculum design, instructional alignment, designing standards-based educational systems, assessment systems and strategies, data analysis, NCLB, aligning IEP goals to MT Content & Performance Standards, root cause analysis, professional development planning, district-wide assessment literacy, effectiveness reports, federal programs, progress monitoring, interpretation and district reporting of achievement data, school improvement planning, performance based accreditation, and competitive grant writing.</i>	
 <u>Curriculum Writer</u>	 2007-2008
MSU-Bozeman, Bozeman, MT	
<i>Designed graduate assessment course (EDCI Assessment & Evaluation) for the Department of Education.</i>	
 <u>Data Analyst</u>	 2007-2008
Dr. Kastrop, American Board of Orthodontics	
<i>Provided supplemental analysis, interpretation, and reporting of statistical summaries and SPSS Outputs on the Clinical Exam for Board Certification of Orthodontists.</i>	
 <u>Technical Advisory Committee Consultant</u>	 2002-2008
MT Office of Public Instruction (OPI), Helena, MT	
<i>Measured Progress & Improving iAnalyze Reporting System, 2008</i>	
<i>Focus Group Facilitator for "The Future of MT State Assessment", 2008</i>	
<i>Analyzing Grade Level (3-8, 10) Expectations in Mathematics, 2006</i>	
<i>iAnalyze and Released Item Training Design, 2006</i>	
<i>State Assessment Conference Program Committee, 2006</i>	
<i>4, 8, & 10 Grade Level Performance Descriptors Review, 2006</i>	
<i>Math CRT (4, 8, and 10) Item Selection, 2002</i>	

<u>Assessment and Solutions Software Consultant,</u> MT Office of Public Instruction (OPI), Helena, MT	2006-2008
<i>Provided on-site assistance to teachers and principals on analyzing student achievement on using solutions software.</i>	
<u>Dissertation Editor</u> MSU-Bozeman, Bozeman, MT	2005-2008
<i>Assisted students in interpreting statistics and SPSS outputs, linking research methodology to results, completing graduation and graduate office procedures, and typesetting and formatting both hard copy and electronic submissions.</i>	
<i>Edited Dissertations include:</i> <i>Effects of Emotional Intelligence on Principals' Leadership Performance (2006)</i> <i>Superintendent Evaluation in Montana Public School Districts (2005)</i>	
<u>Research Consultant – State School-to-Work Assessment Team</u> MSU-Bozeman, Bozeman, MT	2000
<i>Completed progress monitoring and evaluation reports on Montana schools receiving School-to-Work grants. Provided assistance in designing STW programs.</i>	
<u>Brain Compatible Teaching and Learning Facilitator</u> Missoula, MT	2000
<i>Assisted Dr. Elaine Johnson with conference on brain-compatible contextual teaching and learning system and leading K-12 teachers on using CTL instructional systems.</i>	

PROFESSIONAL LEADERSHIP POSITIONS

Cheyenne At-Risk/Delinquent Steering Committee Member	2018-Present
Community Schools Advisor	2016-Present
ACT Montana Council Secretary	2008
Billings Government Affairs Education Task Force	2008
MASCD State Board of Directors	2004 to 2008
ACT Montana Council Administrative Representative	2001 to 2008
State MASSP Lay Citizens Award Chairman	2001 to 2005
School Improvement Response Team Member	1998 to 2005
Delta Kappa Gamma Professional Development Chairman	1996 to 2007
School Improvement Planning Chairman	1998-2000
Local Labor Union President	1995-1996
Math Department Chairperson	1991-2000
College of Great Falls Telecommunications Site Coordinator	1987-1989

PROFESSIONAL COMMITTEE MEMBERSHIPS

Wyoming School-University Partnership	2009 to present
Wyoming Association of School Administrators	2008 to present
Association Supervision Curriculum Development (ASCD)	2001 to present
Billings Chamber of Commerce	2007 to 2008
Montana State Assessment Conference Planner/Presenter	2006 to 2008
Montana OPI Content Standards & Assessment Committees	2002 to 2008
State Action Education Leadership Action Plan (SAELP)	2001 to 2005
ACT/OHE Math Proficiency Committee Member	1998-2002
Brain-Compatible Contextual Teaching and Learning Facilitator	2000
Montana Improving Schools Through Accreditation (MISTA) (OPI Trained Response Team Chair)	1999 to 2004
Toastmasters	1982-1984

AWARDS AND RECOGNITIONS

Wyoming Woman of Influence Finalist	2015
MSU-Bozeman EDHD Outstanding Graduate Student Nominee	2004
Sweet Grass County Board of Trustees Educational Excellence Award	2000
Sweet Grass County Booster Club Coaching Appreciation Award	1998

SPECIAL APTITUDES, SKILLS, & INTERESTS

Mediator – workplace conflict
 Data-driven Decision Making - data warehousing and design
 Instructional Alignment - curriculum, assessment, and instruction
 Student Achievement – assessment, evaluation, and analysis
 Program Innovations - design, assessment, and evaluation
 Technology- platforms, hardware, software, and multimedia knowledge and skills
 Assessment Literacy
 Mathematics, statistics, and related applications
 Quantitative and qualitative research
 Entrepreneurial and small business experiences

COMMUNITY SERVICE-SUPPORT & MEMBERSHIPS

Community Schools Leadership Council	2016-Present
Cheyenne League of Women Voters	2018-Present
Cheyenne Boys & Girls Club	2014-Present
Cheyenne Chamber of Commerce	2010-Present
Cheyenne Youth Alternatives	2010-Present
Divorce Care Support Leader	2007-2008
Loaves & Fishes Community Kitchen	2007

Junior High Confirmation Mentor	2006
Siblings Grief Support	2004-2007
Big Timber City Council Task Force Member	1999
Sweet Grass County Economic Development Grant Writer	1998
Lincoln & Douglas Debate Judge	1994-2000
Orthopedics Associates Recovery & Rehabilitation Mentor	1994-1995
Rad Grad Senior Parent Leader	1991-1992
Lions Club	1990-1991
Jazz Band Calendar Committee (development & fundraising)	1994-2000
Science Olympiad Parent Advisor	1992-1998
Youth Baseball Concession Stands	1992-1998
Youth Baseball Scorekeeper	1992-1998
Boy Scouts Parent Advisor	1992-1998
Volleyball, Soccer, & Basketball Officiating	1989-1998
Math Tutor (ABE & students in treatment)	1986-1989
Womens' Club	1983-1985
BTLC Altar Guild & Events Manager	1981-1986
Volunteer Fire Department Auxiliary	1981-1985
Sunday School & Vacation Bible School Teacher	1981-1985