

# Board of County Commissioners

## Minutes of the Proceedings - Draft

Historic Courthouse  
310 W 19th Street  
Cheyenne, WY 82001



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**Tuesday, July 16, 2019**

**3:30 PM**

**Commissioners Board Room**

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### Roll Call/Call to Order

**Present:** Chairman Linda Heath, Vice Chairman Amber Ash, Commissioner K. N. Buck Holmes, Commissioner Gunnar Malm, Commissioner Troy Thompson

### Minutes

1. Consideration of the Budget Hearing Minutes of Proceedings for June 27, 2019. [19 - 279](#)

**Attachments:** [Draft of the Budget Hearing June 27, 2019 Minutes](#)

A motion was made by Commissioner Malm, seconded by Commissioner Holmes, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Heath, Ash, Holmes, Malm, Thompson

2. Consideration of the Minutes of Proceedings for July 2, 2019. [19 - 280](#)

**Attachments:** [Draft of the July 2, 2019 Minutes](#)

A motion was made by Commissioner Holmes, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Heath, Ash, Holmes, Malm, Thompson

### Consent Agenda

#### Approval of the Consent Agenda

A motion was made by Vice Chairman Ash, seconded by Commissioner Malm, to approve the Consent Agenda. The motion carried by the following vote:

**Aye:** Heath, Ash, Holmes, Malm, Thompson

3. Consideration of a change order to the contract between Laramie County, WY, and FCI Constructors of Wyoming, LLC, for the Courthouse renovation project in the amount of \$29,862 for various items required during construction. [19 - 283](#)

**Attachments:** [FCI Change Order #011 Final](#)

This agenda item was approved.

4. Consideration of a change order to modify the contract amount between Laramie County, WY, and IMEG Corp. in the amount of \$45,746.25 to design the additional DDC control system on the Laramie County retro-commissioning HVAC modification project. [19 - 284](#)

**Attachments:** [IMEG Corp Change Order](#)

This agenda item was approved.

5. Consideration of a contract and addendum to maintenance agreement between Laramie County, WY, and DocuTek, Inc., for onsite support for the Minolta scanner. The County shall pay the contractor \$1,500 for the services set forth in the agreement. The term of the agreement is from August 15, 2019, through August 15, 2020. [19 - 282](#)

**Attachments:** [DocuTek, Inc. OnSite Support Contract](#)

This agenda item was approved.

6. Consideration of an agreement between Laramie County, WY, and Tyler Technologies (aka New World) to provide maintenance and software support according to the terms in Exhibit 1. [19 - 281](#)

**Attachments:** [Tyler Technologies \(aka New World\) Support Agreement](#)

This agenda item was approved.

7. Consideration of an agreement between Laramie County, WY, and Drug Testing Center of Cheyenne to provide community supervision, to include but not limited to, home visits, employment verification, schedule verification, electronic monitoring, urinalysis testing, and other drug testing supervision services in the amount of \$19,882.60. [19 - 288](#)

**Attachments:** [Drug Testing Center Agreement FY2020](#)

This agenda item was approved.

8. Consideration of an agreement between Laramie County, WY, and Cheyenne Community Drug Abuse Treatment Council (dba "Pathfinder") to provide substance abuse and mental health counseling, drug and alcohol testing, and other services as necessary in the amount of \$156,911.08. [19 - 289](#)

**Attachments:** [Pathfinder Agreement FY2020](#)

This agenda item was approved.

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9. Consideration of an agreement between Laramie County, WY, and the Cheyenne Animal Shelter. The purpose of this agreement is to provide funding for the provision of animal shelter services and animal control services. The agreement shall remain in full force and effect until June 30, 2020. The County agrees to allocate a total sum of \$235,872 to be paid in twelve equal monthly installments. [19 - 297](#)

**Attachments:** [Animal Shelter and Control Agreement FY2020](#)

This agenda item was approved.

10. Consideration of the appointment of Erica Steiner as a magistrate of the Circuit Court for the First Judicial District, Laramie County, State of Wyoming, in accordance with W.S. 5-9-210. [19 - 298](#)

**Attachments:** [Appointment of Magistrate to Circuit Court-Erica Steiner](#)

This agenda item was approved.

## Resolutions

11. Consideration of a resolution authorizing the submission of the capital construction loan application to the State Loan and Investment Board for the purpose of construction of the Laramie County Fire District #1 Archer Fire Station. [19 - 291](#)

**Attachments:** [Resolution to SLIB Authorizing a Loan for the Laramie County Fire District #1](#)

Commissioner Ash explained the purpose of the resolution and said the new proposed fire station will be an asset for residents as well as for current and future development of the Archer Complex project. She thanked the voters for supporting the sixth penny sales tax to pay for the project.

A motion was made by Commissioner Holmes, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Heath, Ash, Holmes, Malm, Thompson

## Grants

12. Consideration of a grant agreement between Laramie County, WY, and Cheyenne Regional Medical Center for a prevention seed grant to the Laramie County Coroner's Office in the amount of \$4,500 to provide education, resources, and support on scene to help those individuals following a loss to suicide. [19 - 285](#)

**Attachments:** [CRMC Prevention Seed Grant Coroner's Office \\$4,500](#)

A motion was made by Commissioner Holmes, seconded by Vice

Chairman Ash, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Heath, Ash, Holmes, Malm, Thompson

13. Consideration of a grant agreement between Laramie County, WY, and Cheyenne Regional Medical Center for a prevention seed grant to the Sheriff's Office in the amount of \$15,000 to fund enforcement patrols surrounding adult alcohol consumption, enhanced enforcement of tobacco laws among youth, and patrol in high drug use or drug overdose areas of the County.

[19 - 286](#)

**Attachments:** [CRMC Prevention Seed Grant Sheriff's Office \\$15,000](#)

A motion was made by Commissioner Holmes, seconded by Vice Chairman Ash, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Heath, Ash, Holmes, Malm, Thompson

14. Consideration of a notice of award to JCB Underground, LLC, in response to the request for proposals for the purchase and installation of a redundant water tower fiber path at the Archer Complex in the amount of \$155,918.70.

[19 - 290](#)

**Attachments:** [Notice of Award - JCB Underground, LLC.](#)

A motion was made by Vice Chairman Ash, seconded by Commissioner Malm, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Heath, Ash, Holmes, Malm, Thompson

## Appointments

15. Consideration of a resolution appointing Donn Randall to the Eastern Laramie County Solid Waste Disposal District to complete the term left vacant by the resignation of Mike Ragsdale, expiring March 31, 2022.

[19 - 287](#)

**Attachments:** [Eastern Laramie Co Solid Waste Disposal District Appointment](#)

A motion was made by Commissioner Malm, seconded by Vice Chairman Ash, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Heath, Ash, Holmes, Malm, Thompson

**The meeting adjourned at 3:40 p.m.**

**Reasonable Accommodations**

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or [lchr320@laramiecounty.com](mailto:lchr320@laramiecounty.com) at least two business days prior to the meeting.