

Laramie County Government

Fixed Asset Inventory Control System

ASSET DELETION FORM

Tag Number: 92939 Asset Number: 3018

Asset Description: Copier-Xerox

Asset Manufacturer: Xerox

Asset Model Number: 7835

Serial Number: MX1188088

Asset Type: EQU-EQUIPMENT Assigned Location: Attorney

Deletion Code: UK-UNKNOWN DISPOSITION Deletion Date: 10 / 01 / 2018

Sold/Traded to Whom: Returned to Xerox-10/1/2018

Asset Value: \$10,000

Voucher Number: _____ Vendor Name: Xerox Corp.

Acquisition Date: 10 / 01 / 2013 Acquisition Check Number: _____

Dept. Head Signature:  Date: 6/12/19

Commissioner's Signature: _____ Date: / /

ACCOUNTING DEPARTMENT USE ONLY

Entered By: _____ Date: / /

Action: _____

Print Form