

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE RATIFIED SUBMISSION OF A GRANT APPLICATION TO THE CHEYENNE COMMUNITY PUBLIC RECREATION DISTRICT, FOR FUNDING TOWARDS LEADERSHIP PARK PLAYGROUND EQUIPMENT TO BE LOCATED AT THE ARCHER COMPLEX, ON BEHALF OF THE GOVERNING BODY OF LARAMIE COUNTY, WYOMING IN THE AMOUNT OF \$44,357.00

FOR THE PURPOSE OF: REQUESTED FUNDS WILL BE USED BY THE COUNTY TO BRING PLAYGROUND EQUIPMENT TO LEADERSHIP PARK LOCATED AT 3697 ARCHER PARKWAY, CHEYENNE, WY 82009.

WITNESSETH

WHEREAS, the Governing Body of Laramie County desires to participate in the Cheyenne Community Public Recreation District grant by sponsoring this grant application to assist in financing this project; and

WHEREAS, the Governing Body of Laramie County has been provided with preliminary cost estimates and information on this project; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF LARAMIE COUNTY that a grant application in the amount of \$44,357.00, with In-Kind matching funds estimated at \$2,500 for site preparation be submitted to the Cheyenne Community Public Recreation District for consideration of assistance in funding the Leadership Park playground project.

BE IT FURTHER RESOLVED, that Sandra Newland, or her successor in the position of Laramie County Grants Manager, is appointed as agent of the Laramie County Board of Commissioners to execute and submit applications and certifications for these funds and to receive funds and implement the programs funded under this grant.

PASSED, APPROVED AND ADOPTED THIS 18th DAY OF JUNE, 2019.

By: _____
Linda Heath, Chairman

Date: _____

ATTEST:

Debra Lee, Laramie County Clerk

Date: _____

Received and Approved as to Form only By:

 FOR
Mark Voss, County Attorney

Date: 6/12/19

CHEYENNE COMMUNITY PUBLIC RECREATION DISTRICT
PROJECT SUBMISSION FORM

Please complete the following questions on a separate sheet of paper and attach to the project submission form with required signatures.

- 1) Describe the need for the requested project based on the current situation.
- 2) Outline your proposed resolution to the above stated need. (i.e. scope of work, equipment, time frame, other mitigating factors)
- 3) Who in LCSD #1 and the community will benefit from the project? (i.e. specific groups/users, general public, visitors, community-wide residents, etc.) Approximately how many people will benefit from the project?
- 4) Provide an itemized list of project equipment and cost. If there is a specific source/vendor you would like to use for your project, please identify. Please also include any PTO or general funds and in-kind donations that will be contributed to the project. If you would like assistance preparing your cost estimate, please contact any of the personnel listed in the application instructions.
- 5) Provide contact information for all project sponsors, including summer contact information.
- 6) Please attach project documentation (i.e. catalog pages, vendor information, pictures, maps, drawings, etc.)

Linda Heath

Laramie County Chairman

Print Name

Title/Position

Linda M Heath
Signature of Project Sponsor

6/12/19
Date

***Funding for proposed project is expressly contingent upon approval by the Recreation Board.**

Forms to be submitted on or before June 15th at 4:30 PM to:

**LCSD #1 Planning and Construction Office
2810 House Avenue Room 205
Cheyenne, WY 82001**

If June 15th falls on a weekend, the deadline moves to the preceding Friday (JUNE 14th).

Cheyenne Community Public Recreation District Narrative

1. Laramie County purchased the Archer Complex in 2004. Since its purchase, the land is now home to several County departments to include EMA, Planning, Coroner, Public Works, The Juvenile Justice Center and the Shooting Sports Complex. Archer is also home to Laramie County Fair operations. The Fair has several buildings located at Archer to include the Fair Office, Commercial Kitchen, Community Center and a newly approved Multi-Use Events Center to be opened summer 2019!

Archer is quickly becoming an activity and destination spot in Laramie County. The County has recruited several outside organizations and events to be hosted at the facility to include Windy Wyoming, Motocross Park, and dog agility course. Events are booked through the Laramie County Events Department throughout the year. We also have an RV Park to accommodate the influx of visitors to Laramie County out at Archer. The RV park has been operational since June 2017 consists of 20 wet sites (water & electrical) and 40 dry sites (electrical).

Immediately adjacent to the new RV Park, is what we call Leadership Park. Leadership Park was originally started by the Boy Scouts and envisioned to be a community recreation site. Since 2004, the park has seen tree growth and the placement of benches and an entrance sign. This park has natural grasses and is surrounded by trees on three sides, which provides protection from the wind and as well as a pleasing backdrop. It is an ideal location for a community gathering spot, especially with the new RV Park to the North. There are no existing play structures or equipment located out at Archer. A recreational space where kids can play and explore is essential to the outdoor atmosphere of Laramie County.

Why put a playground out at Archer? The Laramie County Events Department currently brings approximately 43 events to the Archer complex per year. These events range from conventions, animal auctions, rodeos, 4H/FFA, meetings and various community events. These events bring large crowds to Archer and always include children. We currently have a musical instrument park within Leadership Park thanks to CCRD. With the new Multi-Use Events Center coming to the community in 2019, we anticipate over 80 events per year. The average annual attendance is expected to bring over 47,940 people. There is a need for additional play space dedicated to children, while these events are occurring at Archer.

We are requesting funding to add to Leadership Park with additional play equipment. The Musical Instrumental Park is a unique feature that allows everyone to participate regardless of age, gender, nationality, or disability. We would like to co-locate play equipment in this park as well to provide diversification.

2. Laramie County in partnership with the Laramie County Recreation Planning and Advisory Board along with the Laramie County Events Department is seeking funding to assist in adding two play structures to be located at Leadership Park. We are flexible for the placement and installation of equipment and are open to any phases needed for completion.

Our expected outcomes are very simple; we anticipate greater usage of the park in providing playground equipment. We predict that the playground will be heavily used by the youth frequenting the park, both with their families and on their own. Having this play opportunity in the community will provide these children and all children of Laramie County with a safe

recreational activity and space. This is the first park of its kind in the County and will draw visitors to the Archer Complex.

If selected for funding, we could start immediately with the bid process to hire a qualified vendor to provide this specialized playground equipment. We have conducted basic research into the existing vendors who might be interested in our project. We have been primarily looking at Lucky Dog Recreation and Play Craft as vendors, as they have the most appealing equipment available in our area. All attached quotes and pictures of the proposed equipment were provided by Lucky Dog Recreation.

3. This is a public park that is open from 7am until dusk, seven days a week. We have reviewed the usage of the existing Archer facilities on an annual basis and we can estimate that fifteen kids play at Archer per day and that one hundred twenty five kids access the area on a weekly basis. There is a higher usage of the park in the warmer months than there is during the Wyoming winter. Being a public park, the park is open to everyone and we anticipate heavy usage when events are booked at the Archer Complex. Frequent users will be 4H, FFA, Boy Scouts and it is open to the various kids and families coming into Archer for the events being held by Laramie County. Surrounding events and facilities such as the Motocross and Windy Wyoming will also bring visitors to this particular park. The Archer Complex is located right off of I-80 and we anticipate non-residential visitors stopping by to access a one of a kind park in Laramie County.

4. Budget Details

We are requesting \$44,357.00 towards our playground; we are open and flexible to the type and style of equipment, but here is what we think would be the best fit.

Toddler Train, Engine \$7,292.00
Prairie Wagon \$19,623.00
Wave Boardwalk \$1,024.00
Lily Steps \$292.00
Single Post Swing w/arm attachment \$2,148.00
TCPN Discount -\$2,691.00
Subtotal \$27,688.00
EWF Surfacing \$1,683.00
Freight \$3,012.00
Professional Installation \$11,974.00

Site Preparation: \$2,500 In-Kind Matching Funds

TOTAL Project Cost \$46,857.00

Total Request from CCRD Board \$44,357.00

5. Laramie County

- a. Linda Heath-Chairman
310 W. 19th Street, Suite 300
Cheyenne, WY 82001
307-633-4260
commissioners@laramiecounty.com

- b. Sandra Newland-Laramie County Grants Manager
310 W. 19th Street, Suite 140
Cheyenne, WY 82001
307-633-4201
snewland@laramiecounty.com
- c. Laramie County Events Department-
3697 Archer Parkway
Cheyenne, WY 82009
Dan Ange, Events Director 307-633-4598 dange@laramiecounty.com

6. Please see attachments

CHEYENNE COMMUNITY PUBLIC RECREATION DISTRICT
PROJECT SUBMISSION FORM

Cost Estimate Form

School, Department or Government Entity: Laramie County, Wyoming

Project: Playground Equipment Leadership Park at Archer

Funding Sources:		Estimated Cost:	
Requested from Rec Board	\$	Item Description:	
Matching Funds	\$ -	Toddler Train Engine	\$ 7,292.00
PTO Contributions	\$ -	Prairie Wagon	\$ 19,623.00
In-Kind Contributions	\$ 2,500.00	Wave Boardwalk	\$ 1,024.00
Other: <i>(Please describe)</i>	\$ -	Lily Steps	\$ 292.00
Services to be provided by District:		Single Post Swing w/arm	\$ 2,148.00
		TCPN Discount	\$ (2,691.00)
		EWF Surfacing	\$ 1,683.00
		Estimated Freight	\$ 3,012.00
		Professional Installation	\$ 11,974.00
		Site Prep (In Kind)	\$ 2,500.00
Total Funding Sources	\$ 46,857.00	Total Estimated Cost	\$ 46,857.00

Please note the following items:

- Total funding sources and total estimated cost MUST balance
- Funding sources must include ALL funds available for the project
- **For assistance in preparing estimates, please contact any of the personnel listed on the cover letter to the application.**
- Please include source documentation for cost estimates (i.e. catalog pages, vendor information, quotes, etc.)

Responsible for Project Installation if Required:

<u><i>Linda M Heath</i></u> Signature <u>Linda Heath</u> Print Name	<u><i>6/12/19</i></u> Date <u>Chairman</u> Title/Position
--	--

For Official District Use Only
Reviewed by:
Date:
(Reviewed subject to final approval by Rec Board)



LuckyDog Recreation
PO Box 603
Ashton, ID 83420

Option 3

Quotation

Toll Free: 208-652-7926
Fax: 208-652-3285
Email: play@luckydrec.com

Project: LARAMIE COUNTY RECREATION
Date: June 10, 2019

Estimate Valid
60 Days

Terms
1/2 Down, Balance on receipt

Bill To:

Laramie County
310 W 19th St Ste 140
Cheyenne, WY 82001

Contact: Sandra Newland
Phone: 307-633-4201
Email: snewland@laramiecounty.com

Ship To:

Cheyenne, WY 82001

Contact:
Phone:
Email:

Brand	Item Description	Model	Qty	Unit Price	Total Price
PLAYCRAFT	Toddler Train, Engine	PC-3490	1	\$7,292.00	\$7,292.00
	Prairie Wagon	PC-3481	1	\$19,623.00	\$19,623.00
	Wave Boardwalk	PC-2435	1	\$1,024.00	\$1,024.00
	Lily Steps	PC-2455	2	\$146.00	\$292.00
	Single Post Swing w/arm attachment	PC-2192-8	1	\$2,148.00	\$2,148.00
	TCPN Discount		1	-\$2,691.00	-\$2,691.00
	Sub Total				\$27,688.00
	EWf Surfacing	115 yds	1	\$1,683.00	\$1,683.00
	Freight		1	\$3,012.00	\$3,012.00
	Professional Installation		1	\$11,974.00	\$11,974.00

Additional Info:

LuckyDog reserves the right to charge extra for extreme digging including but not limited to: site not excavated prior to arrival, footers, loose-fill, drainage, etc
Does not include any site prep, drainage, surfacing or borders
Standard Insurance applies. Additional insurance requirements will incur applicable charges
Includes applicable taxes

Grand Total \$44,357.00

Lynette Turner
208-652-7926
lynette@luckydrec.com

Accepted By: _____

Date: _____

LEADERSHIP PARK
TOP VIEW

ADA ACCESSIBILITY GUIDELINE - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
0	0/0	0	1/0	1/0

R35

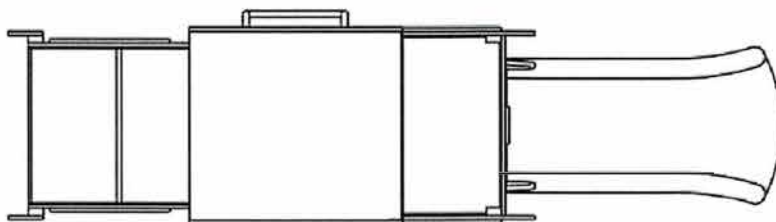
FOR KIDS
AGES
2-5

GENERAL NOTES:

This conceptual plan is based on information provided prior to construction. Detailed site information, including the following, should be obtained, evaluated and utilized in the final project design: Exact site dimensions, topography, existing utilities, soil conditions and drainage solutions.

WARNING: Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSCS Handbook For Public Playground Safety, Section 4: Surfacing.

PC 3490
TODDLER
TRAIN
ENGINE



STRUCTURE#: FREPC3490
PROJECT#: LDR19C2BDEA
DATE: 6/7/2019 | DRAWN BY: ACG

MIN. USE ZONE: 25' x 16'

PLAYCRAFT REP:
LuckyDog Recreation



LEADERSHIP PARK

TOP VIEW

ADA ACCESSIBILITY GUIDELINE - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
0	0/0	0	1/0	1/0

R35

FOR KIDS
AGES
5-12


GENERAL NOTES:

This conceptual plan is based on information provided prior to construction. Detailed site information, including the following, should be obtained, evaluated, and utilized in the final project design: Exact site dimensions, topography, existing utilities, soil conditions and drainage solutions.

WARNING: Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (fall height) appropriate for the highest accessible part of this equipment. Refer to the CPSC's Handbook For Public Playground Safety, Section 4: Surfacing.

PC
2455
LILY
PAD


PC
2455
LILY
PAD


PC 2435
Wave
Boardwalk


STRUCTURE#: FRE38A11AA
PROJECT#: LDR19C2BDEA
DATE: 6/7/2019 | DRAWN BY: ACG

MIN. USE ZONE: 23' x 14'

PLAYCRAFT REP:
LuckyDog Recreation



LEADERSHIP PARK
TOP VIEW

ADA ACCESSIBILITY GUIDELINE - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
0	0/0	0	1/0	1/0

R35

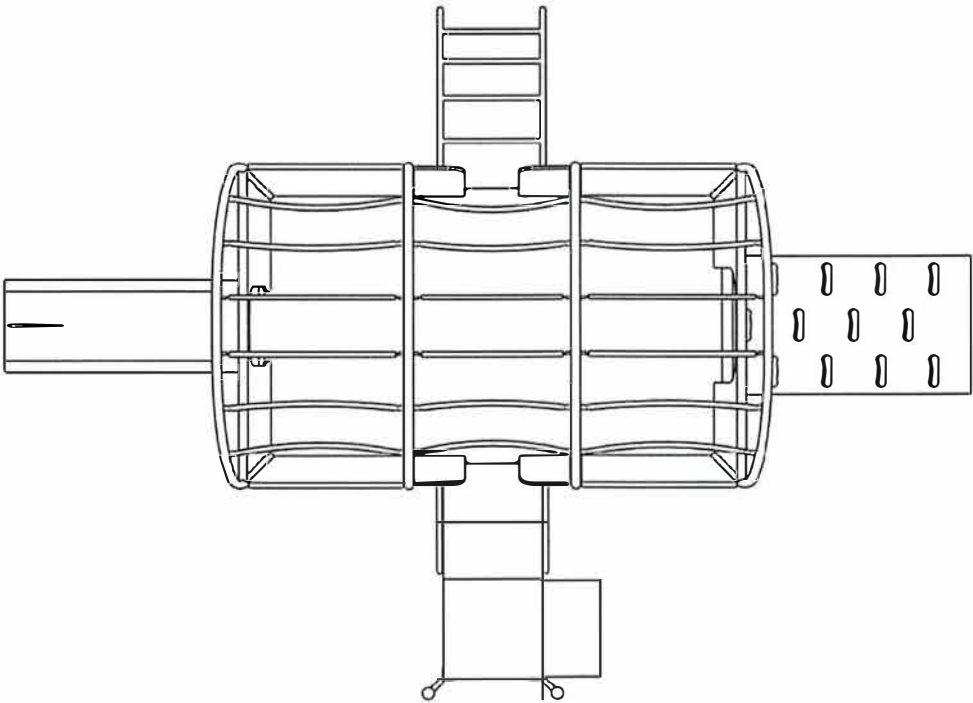
FOR KIDS
AGES
5-12

GENERAL NOTES:

This conceptual plan is based on information provided prior to construction. Detailed site information, including the following, should be obtained, evaluated, and utilized in the final project design. Exact site dimensions, topography, existing utilities, soil conditions and drainage solutions.

WARNING: Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC's Handbook For Public Playground Safety, Section 4: Surfacing.

PC 3481
Prairie
Wagon



STRUCTURE#: FREPC3481
PROJECT#: LDR19C2BDEA
DATE: 6/7/2019 | DRAWN BY: ACG

MIN. USE ZONE: 34' x 27'

PLAYCRAFT REP:
LuckyDog Recreation



LEADERSHIP PARK
TOP VIEW

ADA ACCESSIBILITY GUIDELINE - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
0	0/0	0	3/0	1/0

R35

FOR KIDS
AGES
5-12

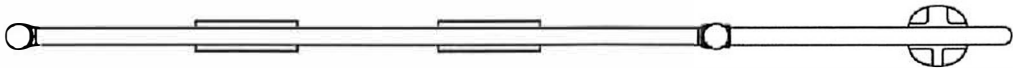
GENERAL NOTES:

This conceptual plan is based on information provided prior to construction. Detailed site information, including the following, should be obtained, evaluated, and utilized in the final project design. Exact site dimensions, topography, existing utilities, soil conditions and drainage solutions.

WARNING: Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC's Handbook For Public Playground Safety, Section 4: Surfacing.

PC 2181-8
8FT SINGLE
POST SWING
(2B)

PC 2192-1
SINGLE
POST
SWING
ARM



STRUCTURE#: FREPC2181+2192
PROJECT#: LDR19C2BDEA
DATE: 6/7/2019 | DRAWN BY: ACG

MIN. USE ZONE: 29' x 31'

PLAYCRAFT REP:
LuckyDog Recreation



LEADERSHIP PARK SITE PLAN

ADA ACCESSIBILITY GUIDELINE - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
0	0/0	0	6/0	2/0

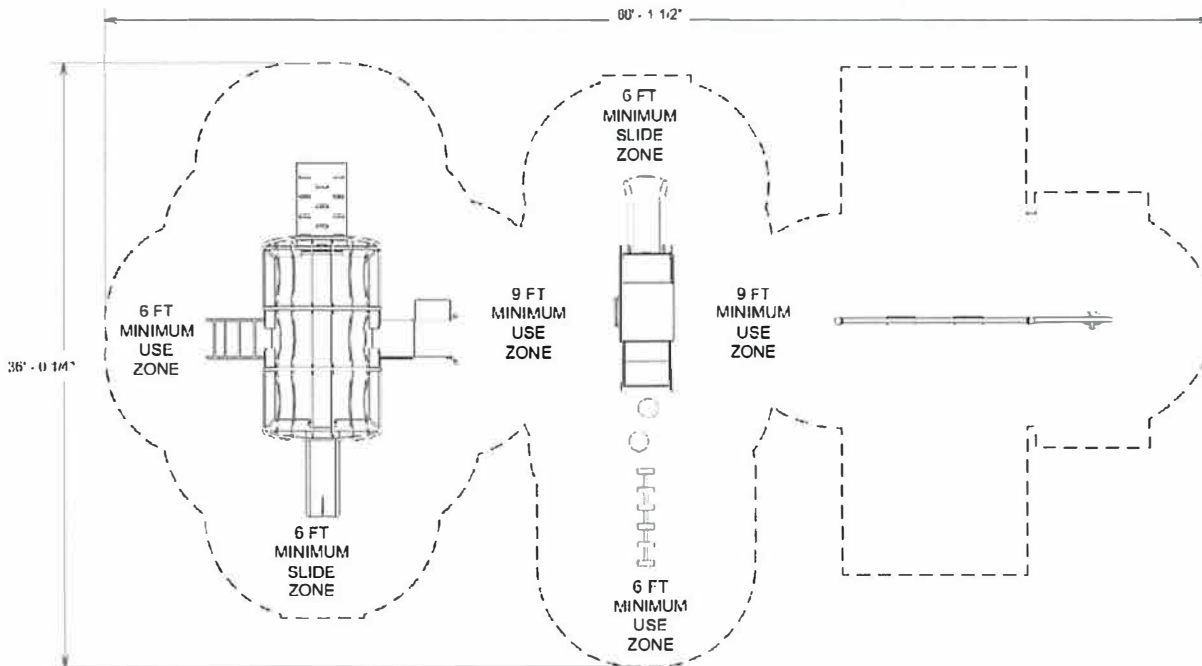
R35 FOR KIDS
AGES
[Mixed]

GENERAL NOTES:

This Preliminary Site Plan is based on measurements that were provided in the initial planning phase. All dimensions must be verified prior to the submission of a purchase order. Playcraft Systems will not be held responsible for any discrepancies between actual dimensions and dimensions submitted in the planning phase.

The Minimum Use Zone for a play structure is based on the product design at the time of proposal. Components and structure designs may be subject to change which may affect dimensions. Therefore, before preparing the site, we strongly recommend obtaining final drawings from the factory (available after the order is placed and included in the Assembly Manual).

WARNING: Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC's Handbook for Public Playground Safety, Section 4 Surfacing.



PROJECT#: LDR19C2BDEA
DATE: 6/7/2019 | DRAWN BY: ACG

MIN. USE ZONE: 67' x 37'

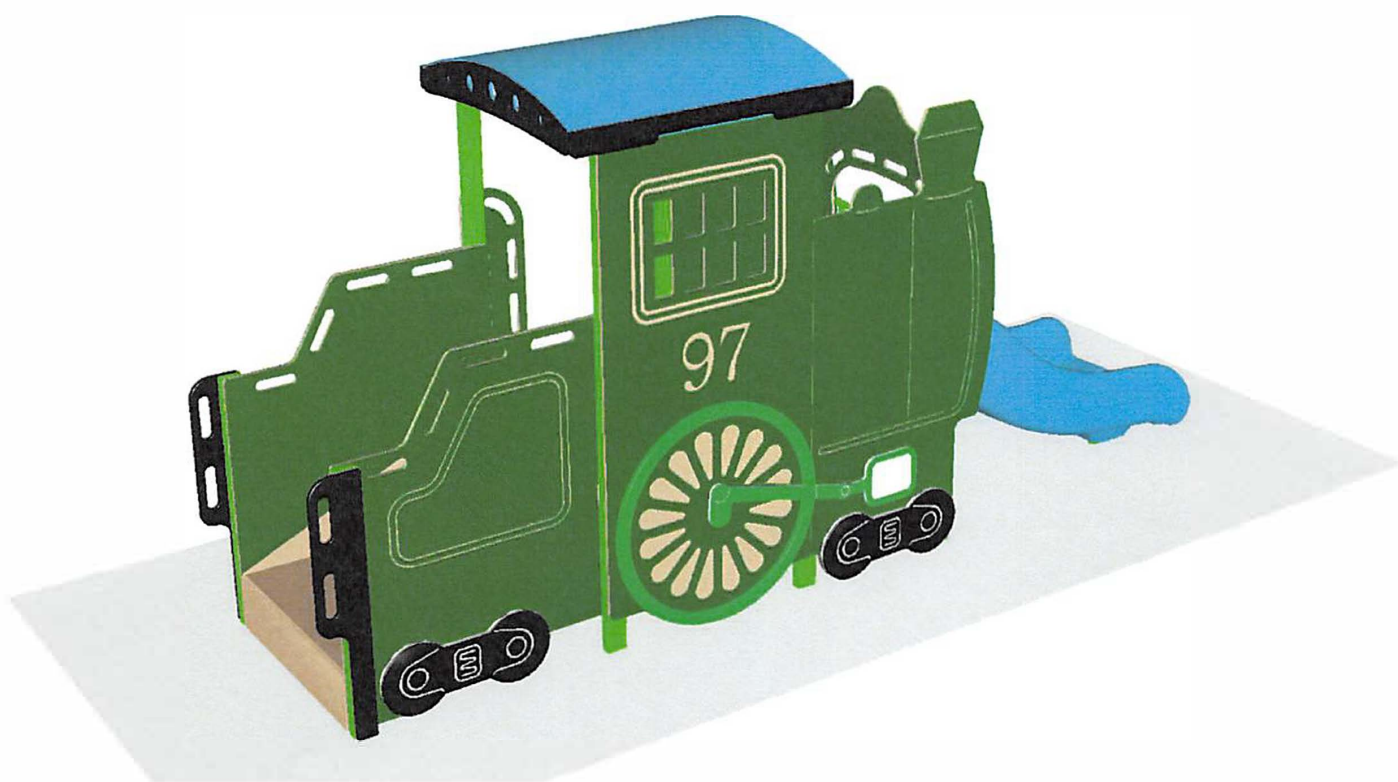
PLAYCRAFT REP:
LuckyDog Recreation



LEADERSHIP PARK
SW VIEW

R35

FOR KIDS
AGES
2-5



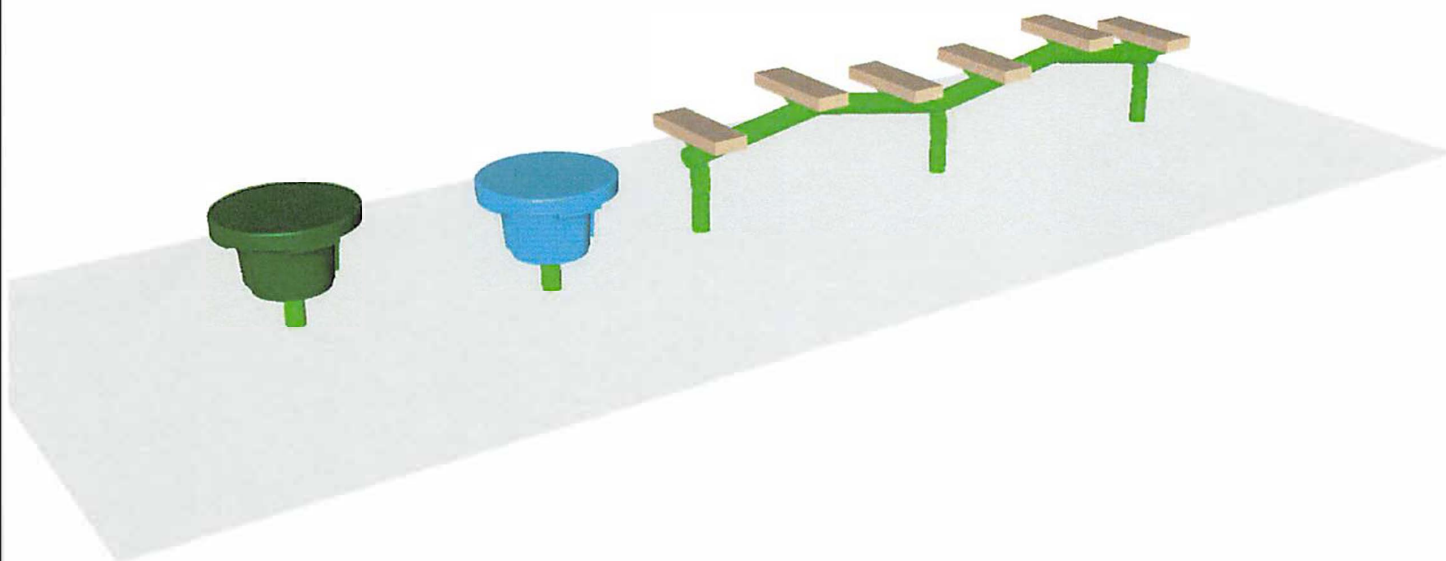
STRUCTURE#: FREPC3490
PROJECT#: LDR19C2BDEA
DATE: 6/7/2019 | DRAWN BY: ACG

PLAYCRAFT
SYSTEMS

LEADERSHIP PARK
SW VIEW

R35

FOR KIDS
AGES
5-12



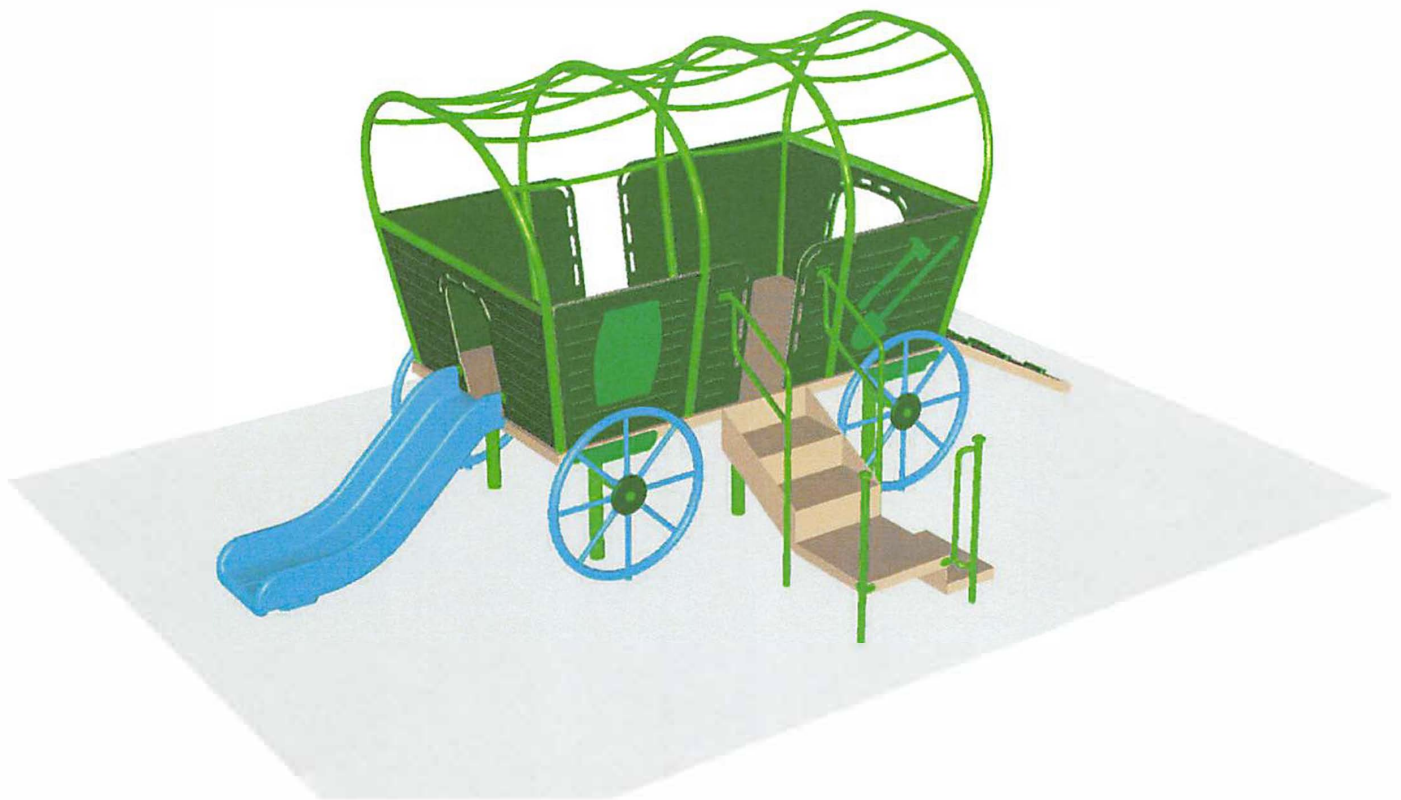
STRUCTURE#: FRE38A11AA
PROJECT#: LDR19C2BDEA
DATE: 6/7/2019 | DRAWN BY: ACG



LEADERSHIP PARK
SW VIEW

R35

FOR KIDS
AGES
5-12



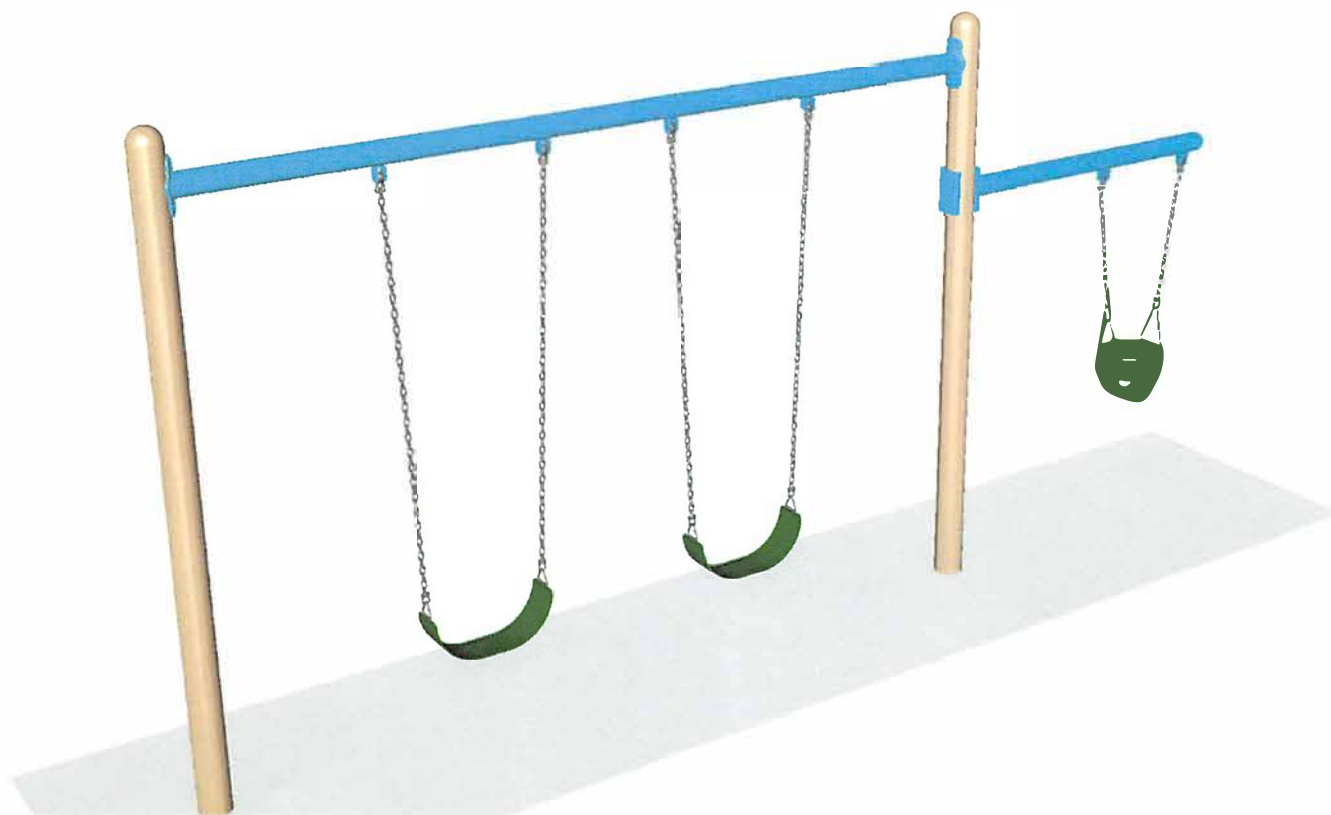
STRUCTURE#: FREPC3481
PROJECT#: LDR19C2BDEA
DATE: 6/7/2019 | DRAWN BY: ACG

PLAYCRAFT
SYSTEMS

LEADERSHIP PARK
SW VIEW

R35

FOR KIDS
AGES
5-12



STRUCTURE#: FREPC2181+2192
PROJECT#: LDR19C2BDEA
DATE: 6/7/2019 | DRAWN BY: ACG

PLAYCRAFT
SYSTEMS



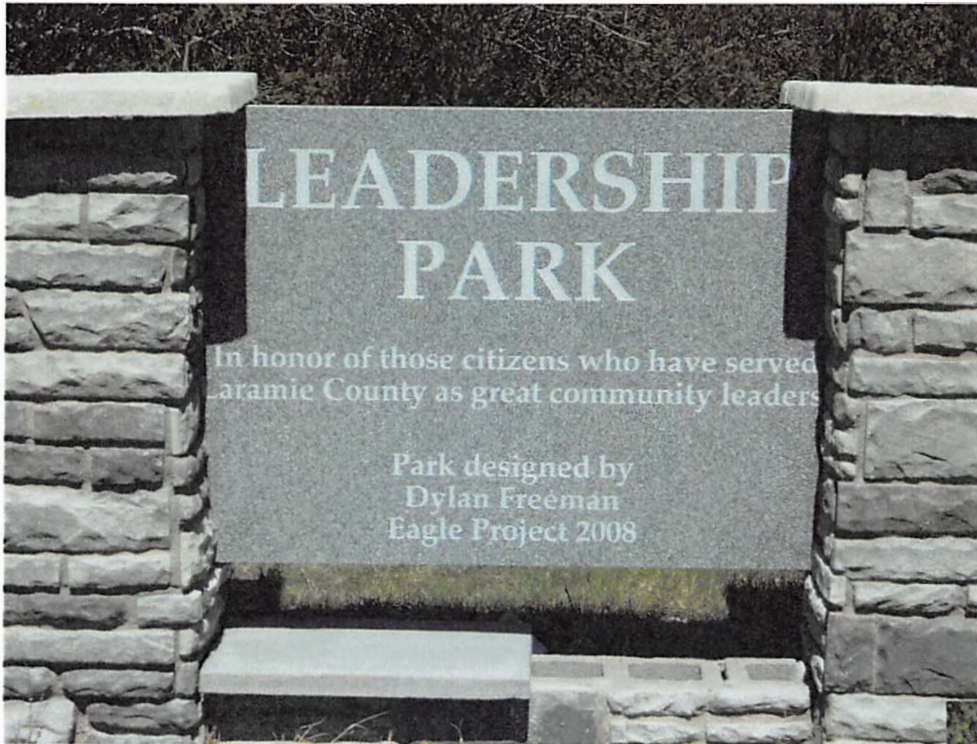
Bill of Materials

LEADERSHIP PARK

Project# LDR19C2BDEA

6/7/2019

Item	Description	Quantity
FREPC3490		
A2-3490	PC 3490 Toddler Train, Engine	1
FRE38A11AA		
A2-2435-W	PC 2435 Boardwalk, Wave	1
S-1414	PC 2455 Lily Step	2
FREPC3481		
A2-3481	PC 3481 Prairie Wagon	1
FREPC2181+2192		
A2-2181-2B	PC 2181-8 8ft Single Post Swing (2B)	1
A2-2192-1	PC 2192-1 Swing Arm Attachment	1



Leadership Park
3697 Archer Parkway
Cheyenne, WY 82009

Leadership park is located behind the Laramie County Fair Office building out at the Laramie County Archer Complex. Existing park land is nestled amongst trees to the West, East and South and the North edge is a new RV camping facility.

Property is owned by Laramie County





Head east on I-80 E (approx. 10 miles from Cheyenne). Take exit 370 towards Archer Complex . Turn right onto Archer Parkway. Continue straight through traffic circle and take first left, the park will be on the left.



Current Photos of Leadership Park



Lots of room to
add
playground
equipment

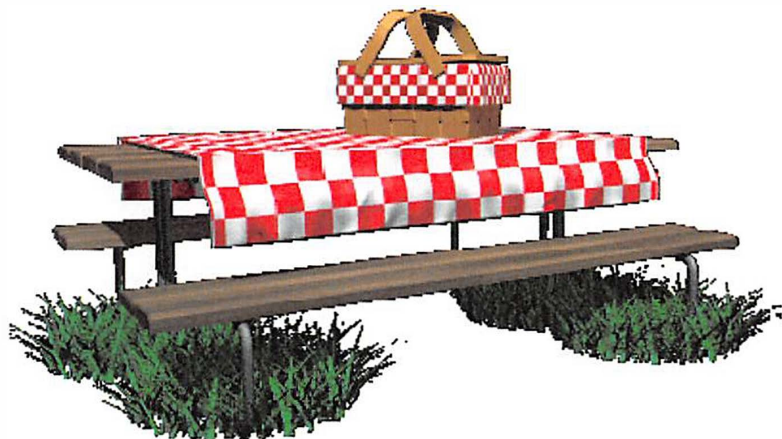




Musical Instrument Park thanks to a
previous CCRD Application!



View facing South,
towards entrance of park.

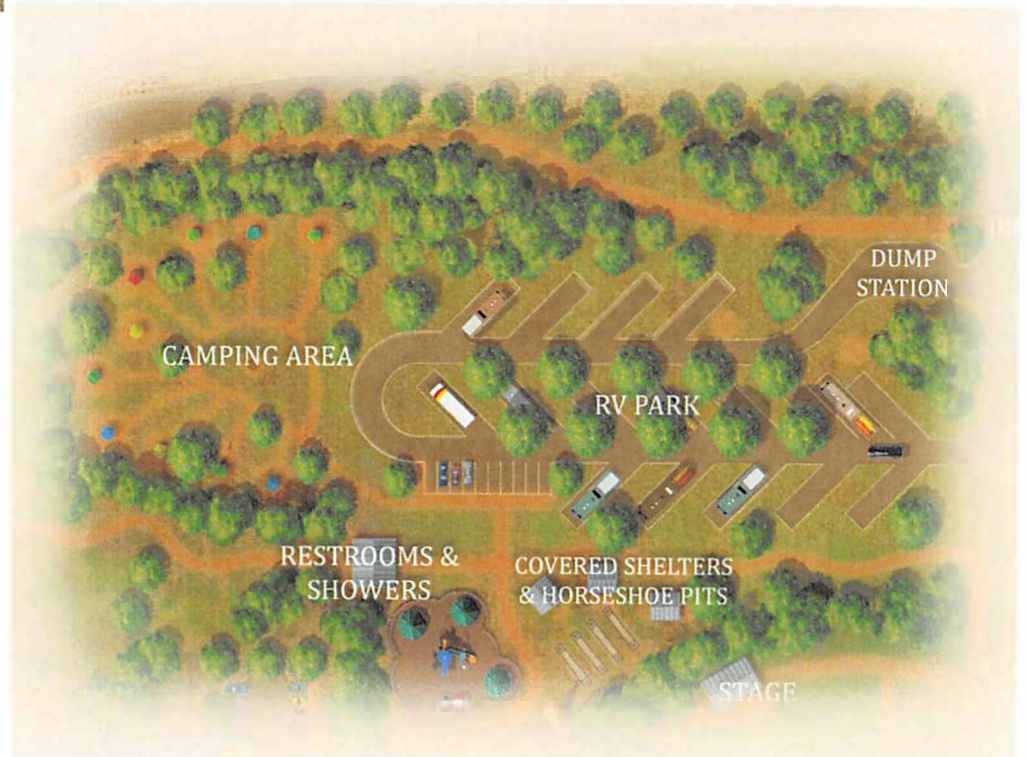




RV Park facing North of
Leadership Park



Future rendering of
Camping & RV Park
located North of Leadership Park.





This image comes from the Archer Fairgrounds Master Plan Vision,
produced in April 2014 for the Laramie County Fair Board.
This shows Leadership Park and the various ideas for its development.

Playground Equipment Possibilities for Leadership Park



To the left is a piece of equipment called Prairie Wagon that would tie nicely into the Archer area. Archer is an old Homestead where the Laramie County Fair is held.

We are also looking at incorporating Laramie County's rich history in the railroad by adding a Train to the recreational space.

