

Board of County Commissioners

Minutes of the Proceedings - Draft

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, June 4, 2019

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Present: Chairman Linda Heath, Vice Chairman Amber Ash, Commissioner K. N. Buck Holmes, Commissioner Gunnar Malm, Commissioner Troy Thompson

Minutes

1. Consideration of the Minutes of Proceedings for May 21, 2019.

[19 - 233](#)

Attachments: [DRAFT OF THE 05-21-19 MINUTES](#)

A motion was made by Commissioner Holmes, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

Aye: Heath, Ash, Holmes, Malm, Thompson

Consent Agenda

Approval of the Consent Agenda

A motion was made by Commissioner Thompson, seconded by Commissioner Holmes, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Heath, Ash, Holmes, Malm, Thompson

2. Consideration of the following fees collected by various County entities for April 2019: County Clerk, \$142,863.61; Sheriff, \$93,972.49; Clerk of District Court, \$14,497.60; Shooting Sports, \$13,821.32; Planning & Development, \$122,404.86; Circuit Court, \$41,790.00; DUI Court, \$395.00; Drug Court, \$320.00.

[19 - 234](#)

Attachments: [APRIL FEES 2019](#)

This agenda item was approved.

3. Consideration of the following part-time salaries in the amount of \$34,723.24 for May 2019: Planning, \$380.00; Shooting Sports, \$5,407.29; Fair, \$1,727.00; Buildings/Maintenance, \$15,869.38; Sheriff Operations, \$1,527.35; Detention, \$7,055.94; District Court, \$1,935.00; Drug/DUI Courts, \$821.28.

[19 - 235](#)

Attachments: [MAY PART TIME SALARIES 2019](#)

This agenda item was approved.

4. Consideration of warrants in the amount of \$4,885,395.25 for May 2019. [19 - 236](#)

Attachments: [MAY WARRANTS 2019](#)

This agenda item was approved.

5. Consideration of a catering permit submitted by The Knotty Pine Saloon for the National Cattle Dog Association Banquet Dinner located at the Archer Complex on June 12, 2019. [19 - 223](#)

Attachments: [The Knotty Pine Saloon 24-hour Catering Permit June 12, 2019](#)

This agenda item was approved.

6. Consideration of a malt beverage permit submitted by The Knotty Pine Saloon for the LCF Event: Hometown Homecoming Kickoff located at the Archer Complex on June 26, 2019. [19 - 224](#)

Attachments: [The Knotty Pine Saloon 24-hour Malt Beverage Permit June 26, 2019](#)

This agenda item was approved.

7. Consideration of a malt beverage permit submitted by Local 279 Auxiliary for a charity event held at 1101 Hereford Ranch Road on June 8, 2019. [19 - 165](#)

Attachments: [Local 279 Auxiliary 24-Hour Malt Beverage Permit June 8, 2019](#)

This agenda item was approved.

8. Consideration of four malt beverage permits submitted by Perry Kinard, dba PK and C.A.M.P. Intermountain Speedway, to provide malt beverages to spectators at the speedway located at 4820 S Greeley Highway on June 8, 15, 22, and 29, 2019. [19 - 232](#)

Attachments: [Intermountain Speedway 24-Hour Malt Beverage Permits June 8, 15, 22 and 29, 2019](#)

This agenda item was approved.

9. Consideration of the ratification of two malt beverage permits submitted by Perry Kinard, dba PK and C.A.M.P. Intermountain Speedway, to provide malt beverages to spectators at the speedway located at 4820 S Greeley Highway on May 25 and June 1, 2019. [19 - 227](#)

Attachments: [Intermountain Speedway 24-Hour Malt Beverage Permits May 25 and June 1, 2019](#)

This agenda item was approved.

10. Consideration of a memorandum of understanding between Laramie County, WY, the City of Cheyenne, and the City of Cheyenne Transit Program for the purpose of providing public transportation service to areas of Laramie County in the amount of \$83,816 beginning July 1, 2019, and ending June 30, 2020. [19 - 222](#)

Attachments: [Transit Program MOU](#)

This agenda item was approved.

11. Consideration of a balloon twisting agreement between Laramie County Fair and Alpacaglobo, LLC. The purpose of this agreement is to provide balloon twisting entertainment at the Laramie County Fair. [19 - 225](#)

Attachments: [Balloon Twisting Agreement - Alpacaglobo, LLC](#)

This agenda item was approved.

12. Consideration of an entertainment services contract and addendum between Laramie County Fair and RJ's Amazing Entertainment, LLC. The purpose of this contract is to provide face painting services at the Laramie County Fair. [19 - 226](#)

Attachments: [Entertainment Services Contract - RJ's Amazing Entertainment, LLC](#)

This agenda item was approved.

Proclamations

13. Consideration of a resolution proclaiming July 10, 2019, as Wyoming Statehood Day and resolving to give county employees one-half day off work commencing at noon on July 10, 2019, to join the festivities occurring that day. [19 - 229](#)

Attachments: [Resolution Wyoming Statehood Day](#)

A motion was made by Commissioner Thompson, seconded by Vice Chairman Ash, that this agenda item be approved. The motion carried by the following vote:

Aye: Heath, Ash, Holmes, Malm, Thompson

Resolution

14. Consideration of a resolution approving changes to fees charged for various services and inspections pursuant to W. S. 31-5-305. [19 - 209](#)

Attachments: [Resolution Health Department Fees](#)

A motion was made by Vice Chairman Ash, seconded by Commissioner Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Heath, Ash, Holmes, Malm, Thompson

Grants

15. Consideration of a grant award agreement between Laramie County, WY, and the Wyoming Office of Homeland Security for a State Homeland Security program grant for the Sheriff's Office. The purpose is to fund mobile radios in the amount of \$56,000. [19 - 205](#)

Attachments: [Sheriff Award \\$56,000](#)

A motion was made by Vice Chairman Ash, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

Aye: Heath, Ash, Holmes, Malm, Thompson

Contract/Agreement/Leases

16. Consideration of a service agreement and addendum between Laramie County, WY, and Motorola Solutions, Inc., in the amount of \$38,330.36. Term of the agreement is from July 1, 2019, through June 30, 2020. [19 - 206](#)

Attachments: [Motorola Solutions Service Agreement](#)

A motion was made by Commissioner Holmes, seconded by Commissioner Malm, that this agenda item be approved. The motion carried by the following vote:

Aye: Heath, Ash, Holmes, Malm, Thompson

17. Consideration of a lease agreement between Laramie County, WY, Cheyenne-Laramie County Health Department and Crossroads Healthcare Clinic. The lease agreement shall commence on July 1, 2019, and remain in full force and effect until June 30, 2020. [19 - 207](#)

Attachments: [Crossroads Lease Agreement](#)

A motion was made by Commissioner Holmes, seconded by Vice Chairman Ash, that this agenda item be approved. The motion carried by the following vote:

Aye: Heath, Ash, Holmes, Malm, Thompson

18. Consideration of a lease agreement between Laramie County, WY, Cheyenne-Laramie County Health Department, and Dr. Lucase Wang. The lease agreement shall commence on July 1, 2019, and shall remain in full force and effect until June 30, 2020.

19 - 208

Attachments: [Dr. Lucase Wang Lease Agreement](#)

A motion was made by Commissioner Thompson, seconded by Vice Chairman Ash, that this agenda item be approved. The motion carried by the following vote:

Aye: Heath, Ash, Holmes, Malm, Thompson

19. Consideration of a transfer of property from Laramie County, WY, to Tru-Grit Land Development, LLC.

19 - 228

Attachments: [Quitclaim Deed - Tru-Grit Land Development, LLC](#)
[Property Sale Agreement - Tru-Grit Land Development, LLC](#)

Dave Bumann, Public Works director, advised the Board of County Commissioners that the agenda item concerns the transfer of a small, isolated parcel of county property which will become part of the city's annexation of the Harmony Valley subdivision. Mark Voss, County Attorney, advised the Board that a property sales agreement was drafted based on the square footage value of similar property in the area. Edward Ernste, representative for Tru-Grit Land Development, LLC, expressed his approval of the sales agreement.

A motion was made by Vice Chairman Ash, seconded by Commissioner Malm, that this agenda item be approved with the following condition: Execution of the property sales agreement, reflecting a value of \$781.25 for the property.

The motion carried by the following vote:

Aye: Heath, Ash, Holmes, Malm, Thompson

License/Permits

20. PUBLIC HEARING regarding a yearly fireworks permit submitted by Phantom Fireworks Showrooms, LLC, located at 239 I-25 Service Road East.

19 - 230

Attachments: [Phantom Fireworks - 239 I-25 Service Road East](#)

Matt Butler, County Fire Warden, advised the Board that he and Environmental Health performed the required inspections and everything was in order.

Chairman Heath opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Heath closed the hearing.

A motion was made by Vice Chairman Ash, seconded by Commissioner Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Heath, Ash, Holmes, Malm, Thompson

- 21. PUBLIC HEARING** regarding a seasonal fireworks permit submitted by Jurassic Fireworks, located at 201 I-25 Service Road.

19 - 231

Attachments: [Jurassic Fireworks - 201 I-25 Service Road](#)

Matt Butler, County Fire Warden, advised the Board that he and Environmental Health performed the required inspections and everything was in order. Mr. Butler noted there were some questions about the TCO (temporary certificate of occupancy) versus a CO (certificate of occupancy) for the facility. Antony Pomerleau, Chief Building Official, explained that a TCO was issued because of an outstanding item with emergency responder radio coverage inside the building. Mr. Pomerleau said discussion was held with Fire District No. 1 on how the district will respond in the event of an emergency; the expiration date on the TCO is July 12, 2019.

Chairman Heath opened the hearing for PUBLIC COMMENT.

Dion Custis, attorney for Jurassic Fireworks, and Frank Elliott, contractor for Jurassic Fireworks, spoke about the emergency responder radio coverage. Mr. Elliott informed the Board of County Commissioners the equipment that will resolve the communications issue is ready for installation. Commissioner Thompson made it clear that if the communications issue is not resolved, Jurassic will need to cease operations on July 12. Both Mr. Custis and Mr. Elliott acknowledged the requirement that must be met if they are to continue operations past the TCO expiration date.

Alex Davison, attorney for Phantom Fireworks, expressed concerns about the completeness and operability of the fire suppression system and highway access safety issues.

Taylor Truitt, representative of Phantom Fireworks and regional manager for West Coast Showrooms, noted Phantom Fireworks had to comply with all building codes, including a fire suppression system. Mr. Truitt further noted Phantom Fireworks has permanent access to the highway.

Commissioner Holmes asked Mr. Pomerleau about the fire suppression system. Mr. Pomerleau noted Laramie County fireworks regulations for retail sales facilities do not require buildings 3000-square feet or less to have a fire suppression system. He

stated that the Jurassic Fireworks facility meets the standards.

Hearing no further PUBLIC COMMENT, Chairman Heath closed the hearing.

Commissioner Thompson thanked the speakers for their comments about the fire suppression system. He invited them to talk with staff about future updates to fireworks regulations.

A motion was made by Commissioner Thompson, seconded by Commissioner Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Heath, Ash, Holmes, Malm, Thompson

Appointments

Commissioner Thompson expressed Laramie County's gratitude for the volunteers on the various boards and thanked Bryan Pedersen for his service on the Hospital Board and Joe Patterson for his service on the Planning Commission. Commissioner Malm thanked Wendy Volk and Lisa Murphy for their service on the Cheyenne Area Convention and Visitors Bureau Board.

- 22.** Consideration of a resolution appointing a member to the Cheyenne-Laramie County Economic Development Joint Powers Board to a three-year term expiring June 30, 2022. [19 - 210](#)

Attachments: [EDJPB Appointment](#)

A motion was made by Commissioner Malm, seconded by Vice Chairman Ash, to appoint Matt Pope. The motion carried by the following vote:

Aye: Heath, Ash, Holmes, Malm, Thompson

- 23.** Consideration of a resolution appointing a member to the Laramie County Hospital Board of Trustees to a five-year term expiring June 30, 2024. [19 - 211](#)

Attachments: [Hospital Board Appointment](#)

A motion was made by Vice Chairman Ash, seconded by Commissioner Holmes, to appoint Dr. Kenneth Kranz. The motion carried by the following vote:

Aye: Heath, Ash, Holmes, Malm, Thompson

- 24.** Consideration of a resolution appointing a member to the Laramie County Hospital Board of Trustees to a five-year term expiring June 30, 2024. [19 - 212](#)

Attachments: [Hospital Board Appointment](#)

A motion was made by Vice Chairman Ash, seconded by Commissioner

Holmes, to appoint Pete Obermueller. The motion carried by the following vote:

Aye: Heath, Ash, Holmes, Malm, Thompson

25. Consideration of a resolution appointing a member to the Laramie County Planning Commission to a three-year term expiring June 30, 2022. [19 - 213](#)

Attachments: [Planning Commission Appointment](#)

A motion was made by Commissioner Holmes, seconded by Vice Chairman Ash, to appoint Bert Macy. The motion carried by the following vote:

Aye: Heath, Ash, Holmes, Malm, Thompson

26. Consideration of a resolution appointing a member to the Laramie County Planning Commission to a three-year term expiring June 30, 2022. [19 - 214](#)

Attachments: [Planning Commission Appointment](#)

A motion was made by Commissioner Holmes, seconded by Vice Chairman Ash, to appoint Dan Cooley. The motion carried by the following vote:

Aye: Heath, Ash, Holmes, Malm, Thompson

27. Consideration of a resolution appointing a member to the Cheyenne Area Convention and Visitors Bureau Board of Directors to a three-year term expiring June 30, 2022. [19 - 215](#)

Attachments: [Cheyenne Area Convention and Visitors Bureau Board Appointment](#)

A motion was made by Commissioner Malm, seconded by Vice Chairman Ash, to appoint Andrea Allen. The motion carried by the following vote:

Aye: Heath, Ash, Holmes, Malm, Thompson

28. Consideration of a resolution appointing a member to the Cheyenne Area Convention and Visitors Bureau Board of Directors to a three-year term expiring June 30, 2022. [19 - 216](#)

Attachments: [Cheyenne Area Convention and Visitors Bureau Board Appointment](#)

A motion was made by Commissioner Malm, seconded by Vice Chairman Ash, to appoint Brittney Lewis. The motion carried by the following vote:

Aye: Heath, Ash, Holmes, Malm, Thompson

29. Consideration of a resolution appointing Gay VanHorn to represent Laramie County School District #1 as a member of the Laramie County Community Juvenile Services Joint Powers Board to a three-year term, beginning July 1, 2019, expiring June 30, 2022.

[19 - 217](#)

Attachments: [Laramie County Community Juvenile Services JPB Appointment](#)

A motion was made by Commissioner Thompson, seconded by Vice Chairman Ash, to appoint Gay VanHorn. The motion carried by the following vote:

Aye: Heath, Ash, Holmes, Malm, Thompson

30. Consideration of a resolution appointing Danny Glick to represent the Laramie County Sheriff's Operations as a member of the Laramie County Community Juvenile Services Joint Powers Board for a three-year term, beginning July 1, 2019, and expiring June 30, 2022.

[19 - 218](#)

Attachments: [Laramie County Community Juvenile Services JPB Appointment](#)

A motion was made by Commissioner Thompson, seconded by Vice Chairman Ash, to appoint Danny Glick. The motion carried by the following vote:

Aye: Heath, Ash, Holmes, Malm, Thompson

31. Consideration of a resolution appointing Rick Robinson to represent the Substance Abuse and Mental Health Providers as a member of the Laramie County Community Juvenile Services Joint Powers Board for a three-year term, beginning July 1, 2019 and expiring June 30, 2022.

[19 - 219](#)

Attachments: [Laramie County Community Juvenile Services JPB Appointment](#)

A motion was made by Commissioner Thompson, seconded by Vice Chairman Ash, to appoint Rick Robinson. The motion carried by the following vote:

Aye: Heath, Ash, Holmes, Malm, Thompson

32. Consideration of a resolution appointing Elizabeth (Beth) Lance to represent the Office of the Public Defender as a member of the Laramie County Community Juvenile Services Joint Powers Board for a three-year term, beginning July 1, 2019, expiring June 30, 2022.

[19 - 220](#)

Attachments: [Laramie County Community Juvenile Services JPB Appointment](#)

A motion was made by Commissioner Thompson, seconded by Vice Chairman Ash, to appoint Elizabeth (Beth) Lance. The motion carried by the following vote:

Aye: Heath, Ash, Holmes, Malm, Thompson

- 33.** Consideration of a resolution appointing Kiersti Willms to represent the Department of Family Services as a member of the Laramie County Community Juvenile Services Joint Powers Board for a three-year term, beginning July 1, 2019, and expiring June 30, 2022.

[19 - 221](#)

Attachments: [Laramie County Community Juvenile Services JPB Appointment](#)

A motion was made by Commissioner Thompson, seconded by Vice Chairman Ash, to appoint Kiersti Willms. The motion carried by the following vote:

Aye: Heath, Ash, Holmes, Malm, Thompson

The meeting adjourned at 4:16 p.m.

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.