

# Board of County Commissioners

## Minutes of the Proceedings - Draft

Historic Courthouse  
310 W 19th Street  
Cheyenne, WY 82001



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**Tuesday, March 19, 2019**

**3:30 PM**

**Commissioners Board Room**

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### Roll Call/Call to Order

**Present:** Chairman Linda Heath, Vice Chairman Amber Ash, Commissioner K. N. Buck Holmes, Commissioner Gunnar Malm, and Commissioner Troy Thompson

### Minutes

1. Consideration of the Minutes of Proceedings for March 5, 2019.

[19 - 084](#)

**Attachments:** [Draft Minutes 03-05-2019](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Holmes, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Heath, Ash, Holmes, Malm, and Thompson

### Consent Agenda

#### Approval of the Consent Agenda

A motion was made by Commissioner Thompson, seconded by Commissioner Malm, to approve the Consent Agenda. The motion carried by the following vote:

**Aye:** Heath, Ash, Holmes, Malm, and Thompson

2. Consideration of the ratification of a Memorandum of Understanding between Cheyenne Police Department, Laramie County Sheriff's Department, Office of the District Attorney of the First Judicial District, and Safehouse Services, Inc. for the Office on Violence Against Women Fiscal Year 2019 Improving Criminal Justice Responses to Sexual Assault, Domestic Violence, Dating Violence, and Stalking Grant Application and Implementation.

[19 - 083](#)

**Attachments:** [Signed copy MOU SFY 2019 -2-22-19](#)

This agenda item was approved.

3. Consideration of a resolution to approve submittal of a grant application to the Wyoming Association of Sheriffs and Chiefs of Police through the Wyoming Department of Transportation for the FY20 selective traffic overtime enforcement grant in the amount of \$12,179.04. [19 - 087](#)

**Attachments:** [DUI HVE 2019](#)

This agenda item was approved.

4. Consideration of a contract-invoice and addendum to agreement between Laramie County Fair and WCC Enterprises, Inc., in the amount of \$7,360 plus lodging for August 2-9, 2019, for bubble toy performance and stilt party as described in the agreement. [19 - 092](#)

**Attachments:** [WCC Enterprises, Inc.](#)

This agenda item was approved.

5. Consideration of a booking agreement and addendum to agreement between Laramie County Fair and Wow Factor Attractions, LLC, to provide inflatable attractions and recreational activities to the Fair in the amount of \$12,000 as described in the agreement. [19 - 093](#)

**Attachments:** [Wow Factor Attractions](#)

This agenda item was approved.

6. Consideration of an agreement and addendum to agreement between Laramie County Fair and Agri-Puppets in the amount of \$7,770 to provide self-contained puppet shows and strolling attractions at a location agreed upon by the parties. [19 - 094](#)

**Attachments:** [Agri-Puppets](#)

This agenda item was approved.

7. Consideration of an agreement and addendum to agreement between Laramie County Fair and The Party People, LLC, in the amount of \$4,500 plus accommodations for six nights to provide entertainment including but not limited to magic, comedy, and music at a location agreed upon by the parties. [19 - 095](#)

**Attachments:** [The Party People, LLC](#)

This agenda item was approved.

8. Consideration of a concert performance agreement and addendum to agreement between Laramie County Fair and Alitzah Wiener c/o Harmony Artists, Inc., in the amount of \$4,050 flat guarantee, plus rider, accommodations, and provision of sound, lighting and monitors to meet artist specifications and approval.

[19 - 096](#)

**Attachments:** [Harmony Artist Agreement](#)

This agenda item was approved.

### **Report & Public Petitions**

9. PUBLIC HEARING regarding a request for vacation of the public right-of-way known as a portion of County Road 202 described as the NE corner of Section 7, Township 12 North, Range 61 West to a point approximately 2,400 feet west along the Northern boundary of Section 7, Laramie County, WY.

[19 - 097](#)

**Attachments:** [Road Petition for Portion of CR 202](#)

Dave Bumann, Public Works Director, presented the viewer's report and noted he sees no adverse effects with this request and recommended vacating the section of the county's right-of-way as described. Chairman Heath opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Heath closed the hearing.

A motion was made by Commissioner Thompson, seconded by Vice Chairman Ash, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Heath, Ash, Holmes, Malm, and Thompson

### **Resolution**

10. Consideration of a resolution adopting the Laramie County 2019 Fair Book.

[19 - 088](#)

**Attachments:** [2019 Fair Book Resolution](#)

Will Luna, Laramie County Fair, noted the Fair Book has been posted online and received no comments. Mr. Luna explained the changes which included FFA and 4-H would be governing their own events because the County Fair doesn't have regulatory authority over those noted entities. The Fair Book also includes the enrollment forms and the various fees.

A motion was made by Commissioner Holmes, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Heath, Ash, Holmes, Malm, and Thompson

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## Appointments

11. Consideration of a resolution appointing Ericka S. Smith to the Laramie County Community Juvenile Services Joint Powers Board to complete a three-year term, expiring June 30, 2021. [19 - 085](#)

**Attachments:** [Resolution Appointing JSJPB Member-Smith](#)

A motion was made by Commissioner Malm, seconded by Commissioner Thompson, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Heath, Ash, Holmes, Malm, and Thompson

12. Consideration of a resolution appointing Kimberly Skoutary Johnson representing the Laramie County District Attorney's Office to the Laramie County Community Juvenile Services Joint Powers Board to complete Monique Meese's term, expiring June 30, 2020. [19 - 086](#)

**Attachments:** [Resolution Appointing JSJPB Member-Johnson](#)

The Board of County Commissioners thanked Monique Meese for the great job she did serving on the board.

A motion was made by Commissioner Malm, seconded by Commissioner Holmes, that this agenda item be approved. The motion carried by the following vote:

**Aye:** Heath, Ash, Holmes, Malm, and Thompson

## Bids/Purchases

13. Consideration of the following bids for auditing services for Laramie County for FY 2019: CliftonLarsonAllen, LLP \$77,975; Anton Collins Mitchell, LLP \$80,500; McGee Hearne & Paiz, LLP \$81,795. [19 - 091](#)

Stanley Walker, Finance Director, presented the list of bids from three auditing firms. Mr. Walker noted that an Audit Committee was established and the committee's recommendation was to accept the bid from CliftonLarsonAllen, LLP, for \$77,975. Mr. Walker noted that CliftonLarsonAllen, LLP, uses more data analytics and will look at the County's policies and procedures and workflow. Mr. Walker further noted that he will notify the approved auditing firm and will present a contract for the Board of County Commissioners' approval at a later date.

A motion was made by Commissioner Thompson, seconded by Commissioner Holmes, to approve the bid from CliftonLarsonAllen, LLP, in the amount of \$77,975. The motion carried by the following vote:

**Aye:** Heath, Ash, Holmes, Malm, and Thompson

**The meeting adjourned at 3:43 p.m.**

**Reasonable Accommodations**

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or [lchr320@laramiecounty.com](mailto:lchr320@laramiecounty.com) at least two business days prior to the meeting.