

Board of County Commissioners

Minutes of the Proceedings - Draft

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, October 2, 2018

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Present: Chairman K. N. Buck Holmes, Vice Chairman
Linda Heath, Commissioner Troy Thompson,
Commissioner Ron Kailey, and Commissioner
Amber Ash

Minutes

1. Consideration of Minutes of Proceedings for September 14, 2018
and September 18, 2018.

[18 - 349](#)

Attachments: [0001_1_Minutes.pdf](#)
[Draft Minutes September 14, 2018 \(2\).pdf](#)
[Draft Minutes September 18, 2018 \(2\).pdf](#)

A motion was made by Commissioner Thompson, seconded by
Commissioner Ash, that the Minutes of Proceedings for September 14,
2018, be approved. The motion carried by the following vote:

Aye: Holmes, Heath, Thompson, Kailey, and Ash

A motion was made by Commissioner Thompson, seconded by
Commissioner Kailey, that the Minutes of Proceedings for September 18,
2018, be approved. The motion carried by the following vote:

Aye: Holmes, Heath, Thompson, Kailey, and Ash

Consent Agenda

Approval of the Consent Agenda

A motion was made by Commissioner Thompson, seconded by Commissioner
Kailey, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Holmes, Heath, Thompson, Kailey, and Ash

2. Consideration of the transfer of a 2007 Saturn and a 2003 Alero from
the Sheriff's Department to Peak Wellness.

[18 - 330](#)

Attachments: [Asset Transfer Form x 2](#)

This agenda item was approved.

3. Consideration of an agreement between Laramie County and Laramie County Fire District #5 for the purpose of EMA providing one smart board and equipment to LCFD #5 under the conditions required by state and federal law and regulations. This equipment was purchased with grant funds provided by the U. S. Dept. of Homeland Security and administered by the Wyoming Dept. of Homeland Security. [18 - 331](#)

Attachments: [Communication Equipment Agreement FD #5](#)

This agenda item was approved.

4. Consideration of a resolution authorizing the acceptance of a grant award from the Wyoming Association of Sheriffs and Chiefs of Police for a 2019 EUDL grant in the amount of \$1,080. [18 - 332](#)

Attachments: [EUDL FY19 Contract \\$1,080.pdf](#)

This agenda item was approved.

5. Consideration of a petition for a tax refund for tax year 2017 for Kaiser-Francis Oil Co. on application 17-01 in the amount of \$16,998.51. [18 - 334](#)

Attachments: [Petition for Tax Refund.Kaiser-Francis.2017](#)

This agenda item was approved.

6. Consideration of an agreement and addendum with Greenwood Mapping for hosting, support, maintenance, and enhancement of the MapServer system in the amount of \$6,200 beginning August 1, 2018 and ending July 31, 2019. [18 - 335](#)

Attachments: [Greenwood Mapping Agreement & Addendum](#)

This agenda item was approved.

7. Consideration of the trade in of a 2007 Saturn and a 2013 Ford to Spradley Ford and the transfer of a 2011 Ford to Fire District #4. [18 - 337](#)

Attachments: [Oct 2018 Vehicle Deletion](#)

This agenda item was approved.

8. Consideration of an agreement and addendum between Laramie County and Advanced Communications Technology to modify the master service agreement signed on October 17, 2018 (#171017-11) to lease fibers at rates and charges listed in the service order form. [18 - 339](#)

Attachments: [ACT.Agreement & Addendum.2018](#)

This agenda item was approved.

9. Consideration of a resolution authorizing the acceptance of a grant award from the Wyoming Department of Transportation for a FFY 2019 grant in the amount of \$8,880 to allow for three members of the DUI Court Team to attend the 25th National Association of Drug Court Professionals in July 2019. [18 - 340](#)

Attachments: [WYDOT DUI Training Award \\$8,880.pdf](#)

This agenda item was approved.

10. Consideration of the following fees collected by various county entities for August 2018: County Clerk, \$143,488.85; Shooting Sports, \$14,864.59; Sheriff's, \$140,232.19; Planning, \$1,623,781.29; Circuit Court, \$74,671.25; DUI/Court \$730.00; Drug Court \$156.00; District Court, \$24,518.50. [18 - 346](#)

Attachments: [fees.pdf](#)

This agenda item was approved.

11. Consideration of the warrants for September 2018 in the amount of \$3,450,120.53. [18 - 347](#)

Attachments: [warrants.pdf](#)

This agenda item was approved.

12. Consideration of the following part-time salaries in the amount of \$29,898.24 for September 2018: Planning \$520.00; Shooting Sports \$4,597.50; Buildings/Grounds Maintenance, \$16,050.46; Sheriff Operations, \$975.57; Detention, \$6,933.43; Drug Court, \$821.28 [18 - 348](#)

Attachments: [part-time.pdf](#)

This agenda item was approved.

Resolution

- 13.** Consideration of a resolution authorizing the submission of a Federal Mineral Royalty Capitol Construction Account Grant application to the State Loan and Investment Board on behalf of the governing body for the South Cheyenne Water and Sewer District for the emergency repair of the inverted siphon crossing the Crow Creek Project.

18 - 333

Attachments: [Grant Resolution](#)

A motion was made by Commissioner Thompson, seconded by Vice Chairman Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Holmes, Heath, Thompson, Kailey, and Ash

Grants

- 14.** Consideration of a resolution authorizing the acceptance of a grant award from the U.S. Department of Justice for an Adult Court Discretionary Grant Program FY2018 Competitive Grant in the amount of \$98,356 to be used by the Laramie County Veteran's Treatment Court to expand the programs population, purchase the Compas R&N Assessment, increase drug and alcohol testing for program participants and for the Veteran's Treatment Court Team to attend the 2019 Justice for Vets Conference. Matching funds are in-kind, term is 1/1/2019 through 12/31/2022.

18 - 341

Attachments: [Veteran's Treatment Court Award \\$98,356.pdf](#)

A motion was made by Commissioner Thompson, seconded by Vice Chairman Heath, that this agenda item be approved. The motion carried by the following vote:

Aye: Holmes, Heath, Thompson, Kailey, and Ash

Contract/Agreement/Leases

15. Consideration of a memorandum of agreement regarding funding, ownership, and maintenance of courtroom electronic equipment between the Wyoming Supreme Court and Laramie County. [18 - 338](#)

Attachments: [Wyo.Supreme.Court.Electronic Equipment.MOU.2018](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Kailey, that this agenda item be approved. The motion carried by the following vote:

Aye: Holmes, Heath, Thompson, Kailey, and Ash

Bids/Purchases

16. Consideration of an agreement with Tri-State Truck and Equipment for the purchase of three new Ranco 020-0520 main trailers and three new Ranco 14-24-3P pup trailers for a total of \$226,558.71 minus trade-in allowance of \$37,500 for three used main and pup sets for a total of \$189,058.71. [18 - 344](#)

Attachments: [Tri-State Purchase Agreement](#)

A motion was made by Commissioner Thompson, seconded by Commissioner Ash, that this agenda item be approved. The motion carried by the following vote:

Aye: Holmes, Heath, Thompson, Kailey, and Ash

17. Consideration of a purchase agreement with Caterpillar International for the purchase of three new Caterpillar 12M3 AWD BR motor graders from Wyoming Machinery for a total of \$841,366.47, minus a trade-in allowance of \$314,000.00 for three used motor graders for a total of \$527,366.47. [18 - 345](#)

Attachments: [Caterpillar Purchase Agreement](#)

A motion was made by Commissioner Thompson, seconded by Vice Chairman Heath, that this agenda item be approved. The motion carried

by the following vote:

Aye: Holmes, Heath, Thompson, Kailey, and Ash

Public Hearings/Rules & Reg's

- 18.** PUBLIC HEARING regarding Rulemaking Notice for an Amendment to the 2002 Fireworks Regulations.

[18 - 342](#)

Attachments: [2002 Fireworks Amendment Rulemaking](#)

Brad Emmons, Planning & Development Director, said there has been several new fireworks stands go through the process with Planning. It has been found that there was a setback requirement within the 2002 Fireworks Regulations that does not coincide with setback requirements in other areas of the Laramie County regulations. Based upon the fact that Laramie County has now adopted building codes, the setback specified in Section III C. of the 2002 Fireworks Regulations was deemed excessive. This amendment would reduce the setback from 60 feet to 30 feet. Chairman Holmes opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Holmes closed the hearing.

A motion was made by Vice Chairman Heath, seconded by Commissioner Kailey, that this agenda item be approved. The motion carried by the following vote:

Aye: Holmes, Heath, Thompson, Kailey, and Ash

Land Use:Variances/Board App./Plats

- 19.** PUBLIC HEARING regarding a Zone Change from MU - Mixed Use to NB - Neighborhood Business for Tract 27, Foster Tracts, 2nd Filing, Laramie County, WY.

[18 - 343](#)

Attachments: [The Cubbyhole LLC Zone Change](#)

Bryan Nicholas, Associate Planner, said the purpose of this application is to seek a zone change from Mixed Use (MU) to Neighborhood Business (NB). This property is located on Haunted Road, southeast of Dell Range Blvd and Whitney Road. Mr. Wilson said they want to have a RV and classic car storage along with a clubhouse. Mrs. Wilson said they have spoken with two of the neighbors, and they were not opposed to the request. Mr. Nicholas said based on evidence provided to the staff, the staff recommends approval with adoption of findings of fact a and b. Chairman Holmes opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Holmes closed the hearing.

A motion was made by Commissioner Thompson, seconded by Commissioner Ash, that this agenda item be approved and to adopt the

findings of fact a and b of the staff report. The motion carried by the following vote:

Aye: Holmes, Heath, Thompson, Kailey, and Ash

The meeting adjourned at 4.28 p.m.

I, Debra K. Lee, Clerk of Laramie County, do hereby certify the above to be a true and correct copy of the Minutes of the Proceedings for Tuesday, October 2, 2018.

Approved by : Debra K. Lee, County Clerk

Reviewed by : K. N. Buck Holmes, Chairman

Board of County Commissioners

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.