

Due by Monday September 10th, 2018

Application may be emailed to legopcc@gmail.com or hand delivered to:  
GOP Headquarters at 1714 Capitol Avenue, Cheyenne, Wyoming 82001

**LARAMIE COUNTY REPUBLICAN PARTY  
APPLICATION FOR CONSIDERATION  
AS A CANDIDATE FOR  
WYOMING HOUSE DISTRICT 12  
(FOR PUBLIC DISTRIBUTION)**

**Applicant Information**

Full Name: CZARNECKI, CONNIE Date: 9/10/2018  
Last First M.I.

Address: 201 Walterscheid Blvd 3-101  
Street Address Apartment/Unit #

Cheyenne WY 82007  
City State ZIP Code

Phone: 630-927-8269 Email: connieczarnecki@gmail.com

Precinct Where You Are Registered to Vote: 1-1

Number of Years at Current Registered Address (If less than 2 years, ALSO state prior address of voter registration):

3 years

Are you a citizen of the United States? YES ☒ NO ☐

Have you held public office? YES ☐ NO ☐ If yes, when? \_\_\_\_\_

Are you a Registered Republican? YES ☒ NO ☐ If yes, how many years? 30+ years

Are you qualified elector? YES ☒ NO ☐

Do you intend to run for House District 12 in 2018? YES ☐ NO ☐

Have you ever been convicted of a felony? YES ☐ NO ☒

If yes, explain: \_\_\_\_\_

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### Education

High School: see attached resume Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES ☐ NO ☐ Diploma: \_\_\_\_\_

College: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES ☐ NO ☐ Degree: \_\_\_\_\_

Other: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES ☐ NO ☐ Degree: \_\_\_\_\_

### References

Please list three professional references.

Full Name: see attached resume Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

### Employment History

Company: see attached resume Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES ☐ NO ☐

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

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Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES ☐ NO ☐

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES ☐ NO ☐

**Military Service**

Branch: N/A From: \_\_\_\_\_ To: \_\_\_\_\_

Rank at Discharge: \_\_\_\_\_ Type of Discharge: \_\_\_\_\_

If other than honorable, explain: \_\_\_\_\_

**Qualifications to Serve in House District 12**

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\_\_\_\_\_

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Statement of Interest in Serving in House District 12

I believe that my background and varied experience would be helpful in making sound decisions for my District and State.

Service to Our Community

CFD Military Committee - Cowboy Medic

Priorities as Representative of House District 12

Education, Healthcare, and Veteran benefits.

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Service to the Republican Party

Precinct 1-1 Committee woman

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature:

Constance D. Zarnecki

Date:

9/10/2018

# Constance F. Czarnecki, MBA, BBA, CST/CSFA, RSA

Mobile: 630.927.8269

connieczarnecki@gmail.com

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## Educator, Entrepreneur, and Surgical Assistant

Director and educator in the field of Surgical Technology. Owner of a nonprofit corporation, which provides benefits and education to its members. State licensed, certified, practicing Surgical Assistant. Active in shaping the industry through professional associations. Wyoming licensed Real Estate Broker. Businessperson with proven results through hands-on administrative, marketing, and business development skills. Able to take a business opportunity from initial concept to successful operation.

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## PROFESSIONAL EXPERIENCE

LARAMIE COUNTY COMMUNITY COLLEGE, Cheyenne, WY 2015-Present

*Surgical Technology Program Director/Instructor*

- **Developed and implemented** a hybrid Surgical Technology program.
- **Developed and implemented** a hybrid Central Sterile Processing Certificate program.
- **Coordinates** program, to include accreditation requirements.
- **Creates course** curriculum and syllabi.
- **Adapts** program methods and instructional program to meet students' varying needs, abilities and interests.
- **Instructs students** using various teaching methods such as online content, discussions and demonstrations.
- **Establish clear objectives** for program, lessons, units and projects.

### SABER

SURGICAL ASSISTANT'S BENEFITS & EDUCATION RESOURCE, INC. 2011-Present

*President/Chairman of the Board*

- **Founder of SABER, a nonprofit corporation**, providing benefits and education opportunities to its members.
- **Website and Social Media Development** on an ongoing basis.
- **Actively Networking and Teaching** through the community college, healthcare institutions, and professional associations to help shape the industry and bring awareness to both the political and private sector.

AMERICAN SURGICAL ASSISTANTS, INC., Houston, TX 2013

*Director of Training and Development*

- **Successfully transitioned** all aspects of First Surgical Assistants, Inc.
- **Developed and implemented** a Perioperative Skills Checklist to evaluate the skills of 200+ employees.
- **Begin development** of a company wide Training and Development Program.

FIRST SURGICAL ASSISTANTS, INC., Bensenville, IL 2005 – 2013

*President and Owner*

- **Owner** of healthcare staffing firm providing health institutions with Surgical Assistants.
- Planning the company's **mission, vision, goals, finances** and objectives.
- **Strategic marketing and development** skills taking the business from initial concept to successful operation.
- **Financially successful** in organizing the company's resources.
- **Efficient and effective** procedural ways of management.
- **Leadership** with the ability to influence and encourage employees and health institutions.
- **Skills, talent and expertise** to make the company, clients and employees succeed.

- **Company purchased by American Surgical Assistants, Inc.**

CENTRAL DUPAGE HOSPITAL, Winfield, IL

2004 - 2013

*Certified First Assistant*

- **Knowledge** of operating room procedures, infection control, and familiar with individual requirements and recommended practices of compliances.
- **Specialized in neurosurgical procedures** such as craniotomies, aneurysms, spinal stenosis, spinal fusions, shunts, anterior cervical procedures and epilepsy.
- **Anticipates** the needs of the surgeon, and other team members, with respect to the requirements of a particular surgical procedure.
- Provides aid in exposure, hemostasis, closure and other intraoperative technical functions that help the surgeon carry out **optimal results for the patients**.
- **Trained and clinical expertise** in *intraoperative MRI* procedures (**IMRIS neuro**), which is an integrated operating room that delivers magnetic resonance images and data to neurosurgeons before, during and after the neurosurgical procedures.
- **Knowledge and experience** in deep brain stimulator placement (**DBS**) which is the surgical treatment involving the implantation of a medical device that assists in the treatment of Parkinson's disease, tremor and dystonia.

ELMHURST MEMORIAL HOSPITAL, Elmhurst, IL

2002 – 2004

*Certified Surgical Technologist/ Certified First Assistant*

- **Confirm surgery** with physician, select x-rays for reference, clamp, ligate, and cut tissue per surgeon's directive.
- **Independent contractor** with an agreement with the hospital.
- Maintain **integrity of sterile field**, close all wound layers as per surgeon's directive, apply dressings, and **assist with resuscitation** of patient during cardiac arrest or other life-threatening events in the operating room.

COLLEGE OF DUPAGE, Glen Ellyn, IL

2001 – 2001

*Surgical Technology Program Coordinator and Instructor*

- **Developed and implemented** the student Surgical Technology program. Contracted and placed students into 17 clinical sites.
- **Converted** the hospital-based program to a college-based program
- **Coordinated** program, to include accreditation.
- **Created a course** curriculum and syllabus.
- **Adapted** program methods and instructional program to meet students' varying needs, abilities and interests.
- **Instructed students** using various teaching methods such as lectures, discussions and demonstrations.
- **Establish clear objectives** for program, lessons, units and projects.

ELMHURST MEMORIAL HOSPITAL, Elmhurst, IL

1999 – 2001

*Certified Surgical Technologist*

- **Handling of instruments, supplies and equipment** necessary for various procedures.
- **Understanding** of the procedures being performed.
- **Anticipates** the needs of the surgeon.
- **Knowledge and ability** to ensure quality of patient care during the operative procedure.
- **Maintains highest standard** of sterile technique during procedure.
- **Obtains** appropriate sterile and unsterile items needed for procedure.
- **Performs** appropriate counts prior to the surgery before and during the procedure.

HOLY FAMILY MEDICAL CENTER, DesPlaines, IL 1997 – 1999  
**Certified Surgical Technologist**  

- **Handling of instruments, supplies and equipment** necessary for various procedures.
- **Understanding** of the procedures being performed.
- **Anticipates** the needs of the surgeon.
- **Knowledge and ability** to ensure quality of patient care during the operative procedure.
- **Maintains highest standard** of sterile technique during procedure.
- **Obtains** appropriate sterile and unsterile items needed for procedure.
- **Performs** appropriate counts prior to the surgery before and during the procedure.

GMAC MATHISEN REAL ESTATE, Wood Dale, IL 1990 - 2011  
**Real Estate Broker**

WASSELL-CZARNECKI REAL ESTATE, Bensenville, IL 1985-1990  
**Real Estate Broker / Owner**  

- Established and managed a real estate firm.

### **EDUCATION AND TRAINING**

LARAMIE COUNTY COMMUNITY COLLEGE 2018  
**Associates of Applied Science in Surgical Technology**

STATE OF COLORADO 2017  
**Registered Surgical Assistant**

STATE OF WYOMING 2017  
**Responsible Real Estate Broker License**

ASHLEY UNIVERSITY 2015  
**Master of Business Administration**  
**Health Care Administration**

ASHLEY UNIVERSITY 2014  
**Bachelor of Business Administration**  
**Health Care Administration**

STATE OF ILLINOIS, Licensed 2005  
**Registered Surgical Assistant (RSA)**

FIRST ASSISTANT, Certification 2001  
**Certified First Assistant**

COLLEGE OF DUPAGE/ SURGICAL TECHNOLOGIST 1997  
**Certified Surgical Technologist**

DUPAGE BOARD OF REALTORS 1990  
**State Licensed Real Estate Appraisal agent**

STATE OF ILLINOIS, Licensed 1984  
**State Licensed Real Estate Managing Broker**

NORTHEASTERN ILLINOIS UNIVERSITY 1975 – 1977  
**Engineering Major**

#### PROFESSIONAL ORGANIZATIONS

*Member of the National Association of Surgical Technologists*

*AST Colorado/Wyoming State Assembly - Board Director*

*Member of the Association of Surgical Assistants*

*Member of IAHCSMM - International Association of Healthcare Central Service Materiel  
Management*

*State of Wyoming Registered Lobbyist - Healthcare*

#### MAJOR ACCOMPLISHMENTS

*Surgical Technology Class of 1997 Salutatorian*

*Elected to the Elementary School District 2/Board Member*

#### REFERENCES

Jennifer Anderson, MS, RN  
745 Oak Valley Lane  
Cheyenne, WY 82009  
307-631-0931

Dr. Joe Schaffer  
Laramie County Community College  
1400 E. College Drive  
Cheyenne, WY 82007  
307-778-1102

Dr. Taras Masnyk  
Northwestern Medicine Central DuPage Hospital  
Department of Neurosciences  
25 N. Winfield Rd.  
Winfield, IL 60190  
630-933-4234

Karrie Burt, CST  
6222 W. Altadena Ave.  
Glendale, AZ 85304  
623-209-4033