

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE WYOMING DEPARTMENT OF HEALTH, FOR PREVENTION FUNDING, ON BEHALF OF THE GOVERNING BODY OF LARAMIE COUNTY, WYOMING.

FOR THE PURPOSE OF: REQUESTED GRANT FUNDS WILL BE USED BY CRMC AND THE WYOMING INSTITUTE OF POPULATION HEALTH FOR COMMUNITY BASED PUBLIC HEALTH PREVENTION ACTIVITIES TO ADDRESS USE, ABUSE, AND ASSOCIATED NEGATIVE CONSEQUENCES OF TOBACCO, ALCOHOL AND CONTROLLED SUBSTANCES, AS WELL AS TO PROVIDE SUICIDE PREVENTION SERVICES.

WITNESSETH

WHEREAS, the Governing Body of Laramie County desires to participate in the Wyoming Department of Health Prevention grant by sponsoring this grant application to assist in financing this project; and

WHEREAS, the Governing Body of Laramie County has been provided with preliminary cost estimates and information on this project; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF LARAMIE COUNTY that a grant application be submitted to the Wyoming Department of Health for consideration of assistance in funding prevention activities in Laramie County.

BE IT FURTHER RESOLVED, that Sandra Newland, or her successor in the position of Laramie County Grants Manager, is appointed as agent of the Laramie County Board of Commissioners to execute and submit applications and certifications for these funds and to receive funds and implement the programs funded under this grant.

PASSED, APPROVED AND ADOPTED THIS 7th DAY OF AUGUST, 2018.

By: _____
K.N. Buck Holmes, Chairman

Date: _____

ATTEST:

Debra Lee, Laramie County Clerk

Date: _____

Received and Approved as to Form only By:

Mark Voss, County Attorney

Date: 8/20/18

Wyoming Department of Health County Prevention Grant Application

June, 2018

County Name: Laramie County, Wyoming

Name _____ of _____ Person _____ Completing

Application: Sandra Newland

Email _____ for _____ Person _____ Completing _____ the _____ Application:

Snewland@laramiecounty.com

1) Contractor will appoint one (1) person to be responsible for grant administration, tracking, reporting and grant compliance. Provide county agency name or employee's name (if identified), title, phone and email address.

a) Agency

Name: Laramie County, Wyoming

b) Employee's Name: Sandra Newland

c) Employee's Title: Grants Manager

d) Employee's _____ Phone _____ Number _____ and _____ Email

Address: 307-633-4201 Snewland@laramiecounty.com

2) Identify at least one (1) prevention coalition with whom the county will collaboratively develop strategies and work plans for application of grant funding. Provide coalition name and contact information.

a) Coalition Name: Healthier Laramie County Community Partnership (HLCCP)

b) Coalition Contact Information: Josh Hanner 307-773-8188 Joshua.hanner@cmccwy.org

3) Indicate whether monthly or quarterly invoicing and reimbursements are preferred.

a) Choose: Monthly invoicing and payment ☒ Quarterly invoicing and payment ☐

Please submit this application and the County Prevention Grant Budget to:

Preferred submission method

Erica Mathews

Substance Abuse Prevention Program Manager

erica.mathews@wyo.gov

Subject/Reference: County Prevention Grant Application

Alternative submission method:

**Wyoming Department of Health C/O Erica Mathews
Substance Abuse Prevention Program Manager
6101 Yellowstone Rd., Ste. 510
Cheyenne, WY 82002**

Sandra Newland

From: Sandra Newland
Sent: Tuesday, July 24, 2018 12:29 PM
To: 'erica.mathews@wyo.gov'; Gus Lopez; Phyllis.Sherard@crmcwy.org
Cc: Mark Voss; Josh Hannes (joshua.hannes@crmcwy.org); Buck Holmes; Amber Ash; Linda Heath; Troy Thompson; Ron Kailey; Valerie Miller
Subject: Laramie County Prevention Grant
Attachments: Prevention Grant Application Page.pdf

Good Afternoon Ms. Mathews,

The Laramie County Commissioners have been working with the Cheyenne/Laramie County Health Department and CRMC on the Wyoming Department of Health Prevention Grant Application. Attached please find the one page application form. It is our understanding that you needed this form completed first and that we will follow up with the budget and associated goals and outcomes at a later date.

The County is partnering with CRMC and the Healthier Laramie County Community Partnership (HLCCP) for this funding stream. The HLCCP is a coalition of nearly 70 agencies dedicated to sharing resources, strengthening capacity, and collaboratively serving vulnerable residents of Laramie County. If awarded Laramie County intends to enter into an agreement with CRMC for the grant administration, tracking, reporting and compliance.

If you have any questions or need additional information, please do not hesitate to reach out.

Thank you!

~Sandra

Sandra Newland

Laramie County Grants Manager
310 W. 19th Street, Suite 140
Cheyenne, WY 82001
307-633-4201 (Phone)
307-633-4285 (Fax)
snewland@laramiecounty.com

Wyoming Department of Health

County Prevention Grant Application Instructions

June, 2018

1. INTRODUCTION AND BACKGROUND

House Enrolled Act 62, Section 048, Footnote 7 of the 2018 Budget Session requires the Department of Health to provide grants to counties for prevention activities. The footnote reads:

7. Of this total appropriation, not less than eight million dollars (\$8,000,000.00) shall only be expended through unit 0550 to provide grants to counties for activities designed to prevent the use, misuse or abuse of tobacco, alcohol or controlled substances and activities designed to prevent suicide. Of this eight million dollars (\$8,000,000.00), not less than two million dollars (\$2,000,000.00) shall only be expended on grants to counties for suicide prevention.

Based on this requirement, the Wyoming Department of Health, Public Health Division (WDH-PHD) is accepting applications from Wyoming County Commissioners/Government for community-based public health prevention activities to address use, abuse, and associated negative consequences of tobacco, alcohol and controlled substances, as well as to provide suicide prevention services.

2. ELIGIBLE APPLICANTS

Wyoming County Governments.

3. FUNDING AVAILABLE AND NUMBER OF AWARDS

One (1) award is anticipated in each county. Eight million dollars (\$8,000,000) for Biennial Fiscal Year (BFY) 2019-20 is available. Each county will receive a base amount of one hundred fifty-five thousand dollars (\$155,000), plus two thousand, five hundred dollars (\$2,500) to conduct capacity enhancement activities. Remaining funds will be allocated based on county population.

4. TERM OF CONTRACT

The anticipated contract term for the County Prevention Grants are from July 1, 2018 through June 30, 2020. Option to renew the contract beyond June 30, 2020 will be at the discretion of the WDH-PHD and contingent upon funding from the federal government and the Legislature.

5. INQUIRIES AND QUESTIONS

Submit all inquiries and questions to:

Erica Mathews

Substance Abuse Prevention Program Manager

erica.mathews@wyo.gov

Subject/Reference: County Prevention Grant Application

6. SUBMISSION OF APPLICATION

Submit complete application (County Prevention Grant Application and County Prevention Grant Budget) via email:

Erica Mathews

Substance Abuse Prevention Program Manager

erica.mathews@wyo.gov

Subject/Reference: County Prevention Grant Application

Or

Submit complete application via mail:
Wyoming Department of Health C/O Erica Mathews
Substance Abuse Prevention Program Manager
6101 Yellowstone Rd., Ste. 510
Cheyenne, WY 82002

Please be aware that any expenses incurred in the preparation and submission of the application will not be reimbursed by the State.

7. ADDITIONAL INFORMATION

Technical assistance for substance abuse prevention activities, general coalition needs, or contractual obligations will be provided by the Substance Abuse Prevention Program, Tobacco Prevention and Control Program, and an outside vendor to be chosen through a collaborative procurement process. The chosen vendor will be expected to provide ongoing assistance to meet the general needs of every funded county's substance abuse prevention workforce and community coalition(s) in accomplishing prevention outcomes. Funding within the contract may also be used for further specialized and community specific technical assistance.

Technical assistance for suicide-specific prevention services will be provided by the Injury and Violence Prevention Program.

Wyoming Department of Health – Prevention Grants to Counties

June, 2018

County	Total
Albany	\$447,150
Big Horn	\$247,466
Campbell	\$506,920
Carbon	\$273,135
Converse	\$261,845
Crook	\$213,492
Fremont	\$458,265
Goshen	\$258,589
Hot Springs	\$192,985
Johnson	\$221,548
Laramie	\$900,492
Lincoln	\$303,073
Natrona	\$758,584
Niobrara	\$175,613
Park	\$380,926
Platte	\$222,197
Sheridan	\$385,777
Sublette	\$231,545
Sweetwater	\$486,458
Teton	\$333,298
Uinta	\$312,367
Washakie	\$218,434
Weston	\$209,843

Pursuant to Footnote 7 to Section 048 of House Enrolled Act 62 from the 2018 Budget Session, the Wyoming Department of Health (WDH) is providing \$8,000,000 to counties for activities designed to prevent the use, misuse, or abuse of tobacco, alcohol, or controlled substances and activities designed to prevent suicide.

Funding will be allocated to counties as indicated on the table to the left. Each county will receive a base amount of \$155,000, plus \$2,500 to conduct capacity enhancement activities. Remaining funds will be allocated based on county population.

Funding (not including capacity enhancement and technical assistance) should be allocated by counties to meet the following priorities:

- 16%-26% - Adult binge drinking
- 18%-28% - Underage alcohol use
- 14%-24% - Tobacco prevention
- 4%-14% - Opioid/prescription drug and other drug
- 23%-33% - Suicide prevention

DEFINITIONS:

Capacity enhancement efforts are driven and funded by a federal grant, with the objective of enhancing infrastructure to implement effective community-level prevention activities. The Wyoming Department of Health has refined this definition to include seven (7) key areas for prevention:

- (1) Workforce: knowledge, skills, experience, social validity;
- (2) Resources: people, funding, space, time, access;
- (3) Effective communication: internal and external communication;
- (4) Community engagement: shared vision, diverse and inclusive representation;
- (5) Active leadership: involvement, commitment to prevention;
- (6) Readiness for change: community climate, history of effectiveness; and
- (7) Sustainability: buy-in, training.

Technical assistance for suicide-specific prevention services will be provided by the WDH Injury and Violence Prevention Program.

Technical assistance for substance abuse prevention activities, general coalition needs, or contractual obligations will be provided by the Substance Abuse Prevention Program, Tobacco Prevention and Control Program, and an outside vendor to be chosen through a collaborative procurement process. The chosen vendor will be expected to provide ongoing assistance to meet the general needs of every funded county's substance abuse prevention workforce and community coalition(s) in accomplishing prevention outcomes. Funding within each county's contract may also be used for further specialized and community-specific technical assistance.

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From: Joshua Hannes <Joshua.Hannes@crmcwy.org>
To: Phyllis Sherard <Phyllis.Sherard@crmcwy.org>, Mark Voss <mvoss@laramiecounty.com>
CC: Sandra Newland <snewland@laramiecounty.com>, Valerie Miller <valmiller@laramiecounty.com>
Date: 07/23/2018 04:39:11 PM MDT
Subject: RE: Prevention Grant

Good afternoon,

Below are answers to your questions, but if you need any additional information please do not hesitate to reach out to me directly:

- **What is the name of the prevention coalition that the County is to Work with (CRMC)? A coalition and contact information is required on the application.**
 - The main coalition which will be leveraged to address priority areas of prevention will be the Healthier Laramie County Community Partnership (HLCCP). The HLCCP is a coalition of nearly 70 agencies dedicated to sharing resources, strengthening capacity, and collaboratively serving vulnerable residents of Laramie County. The HLCCP has for 20 years served as a convener to bring local organizations together, to focus effort and resources, and influence meaningful change in Laramie County. The HLCCP mobilizes "Action Teams" to address priority areas of concern identified by the community. Initiatives led by the HLCCP have addressed a wide range of issues including housing, access to healthcare, and wellness.

We additionally plan to collaborate with, and help facilitate the action planning of two other local coalitions commonly known as the Laramie County Coalition of Alcohol Problems and the Laramie County Tobacco and Wellness Coalition. We will also work in coordination with Grace for Two Brothers in the area of suicide prevention.

While the HLCCP is a private nonprofit organization, its board of directors contracts with Cheyenne Regional Medical Center to provide its executive leadership. The HLCCP does, however, maintain an independent board of directors responsible for governance and financial oversight. The main contact for the HLCCP is

Josh Hannes
307-773-8188
Joshua.hannes@crmcwy.org

- **Would CRMC like to invoice on a monthly basis or quarterly?**
 - As most of our grant funded programs invoice on a monthly basis, we would prefer to do the same with this funding.

- **Finally I need assistance in completing the budget sheets attached on what funds CRMC would like and in what categories?**
 - Our recommendation would be to have a budget discussion with the appropriate stakeholders at the county level in order to develop well-articulated objectives and deliverables. If approached in this way, we can clearly outline the resources needed to achieve the desired outcomes. We can at this time discuss in more detail other programs (in addition to the coalitions named above) to be leveraged with this funding. We do plan to build from existing efforts and available resources in order to maximize the impact of these dollars and maintain any gains which have been made to date.

Best,

Josh Hannes
Director of Strategy & External Affairs
Cheyenne Regional Medical Center
307-773-8188
joshua.hannes@crmcwy.org

From: Phyllis Sherard
Sent: Friday, July 20, 2018 6:42 PM
To: Mark Voss
Cc: Sandra Newland; Valerie Miller; Joshua Hannes
Subject: Re: Prevention Grant

Josh Hannes can answer all of those questions. Thanks all.

Sent from my iPhone

On Jul 20, 2018, at 3:30 PM, Mark Voss <mvoss@laramiecounty.com> wrote:

Phyllis, can you give an idea of the existing programs CRMC would leverage with the funds?
Mark

From: Phyllis Sherard [<mailto:Phyllis.Sherard@crmcwy.org>]
Sent: Friday, July 20, 2018 2:41 PM
To: Sandra Newland
Cc: Mark Voss; Valerie Miller
Subject: Re: Prevention Grant

Sandra, I'm copying in Josh Hannes to address your questions. And thanks for the help.

Sent from my iPhone

On Jul 20, 2018, at 12:36 PM, Sandra Newland <snewland@laramiecounty.com> wrote:

Good Afternoon Phyllis,

I am working with the County Commissioners and Attorney on the Prevention Grant Application.

There are a few questions that I need help with in order to complete the application:

- What is the name of the prevention coalition that the County is to Work with (CRMC)?
A coalition and contact information is required on the application.
- Would CRMC like to invoice on a monthly basis or quarterly?
- Finally I need assistance in completing the budget sheets attached on what funds CRMC would like and in what categories?

Thank you for your assistance!

~Sandra

Sandra Newland

Laramie County Grants Manager

310 W. 19th Street, Suite 140

Cheyenne, WY 82001

307-633-4201 (Phone)

307-633-4285 (Fax)

snewland@laramiecounty.com

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