

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE WYOMING OFFICE OF HOMELAND SECURITY FOR THE FFY 2018 STATE HOMELAND SECURITY GRANT PROGRAM (SHSP), ON BEHALF OF THE GOVERNING BODY OF LARAMIE COUNTY, WYOMING TO REQUEST FUNDING FOR THE CORONER'S DEPARTMENT IN THE AMOUNT OF \$17,434.54

FOR THE PURPOSE OF: REQUESTED FUNDS WILL BE USED FOR THE PURCHASE OF TWO GURNEYS, THREE STORAGE RACKS AND TWELVE TRAYS FOR OPERTAIONS.

WITNESSETH

WHEREAS, the Wyoming Office of Homeland Security receives FFY 2018 SHSP funds from the Federal Emergency Management Agency and;

WHEREAS, the Wyoming Office of Homeland Security distributes a portion of these FFY 2018 SHSP funds to Wyoming Counties and;

WHEREAS, the Laramie County Board of Commissioners is eligible to apply for and receive FFY 2018 SHSP funds for the Coroner's Department and;

WHEREAS, the Governing Body of Laramie County desires to participate in the Wyoming Office of Homeland Security Grant Program (SHSP) by sponsoring this grant application to assist in financing the Coroner's Department; and

WHEREAS, the Governing Body of Laramie County has been provided with preliminary cost estimates and information on this project; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF LARAMIE COUNTY that a grant application in the amount of \$17,434.54 be submitted to the Wyoming Office of Homeland Security for consideration of assistance in funding the Laramie County Coroner's Department under the FFY 2018 SHSP grant program.

BE IT FURTHER RESOLVED, that Sandra Newland, or her successor in the position of Laramie County Grants Manager, is appointed as agent of the Laramie County Board of Commissioners to execute and submit applications and certifications for these funds and to receive funds and implement the programs funded under this grant.

PASSED, APPROVED AND ADOPTED THIS 20th DAY OF MARCH, 2018.

By: _____

K.N. Buck Holmes, Chairman


Date: _____

ATTEST:

Debra Lee, Laramie County Clerk

Date: _____

Received and Approved as to Form only By:

 For _____

Mark Voss, County Attorney

Date: 3/20/18

**FFY2018 State Homeland Security Program
Grant Application**

Agency Name*: Laramie County Coroner's Department

Project Title*: Storage Racks, Trays and Gurneys

Dollar Amount Requested*: \$17,434.54

FFY2018 State Homeland Security Program Grant Application

Applicant Information

Agency Name*: Laramie County Coroner's Department

Type of Jurisdiction*: Coroner

If other, please describe: [Click here to enter text.](#)

Legal Jurisdiction Name (if different): Laramie County, Wyoming

Mailing Address*: 3964 Archer Parkway
Cheyenne, WY 82009

DUNS Number*: 197732709

*If your agency does not have a DUNS number, one can be obtained here: <http://fedgov.dnb.com/webform>

Agency Point of Contact (to contact in regards to this application) *:Rebecca Reid

Telephone Number: 307-214-7608

Email Address: rebeccar@laramiecounty.com

Alternate Agency Point of Contact (to contact in regards to this application): Sandra Newland

Telephone Number: 307-633-4201

Email Address: snewland@laramiecounty.com

Total Dollar Amount Requested: \$17,434.54

In the event, this grant program requires a match (determined by Congress), can your agency support up to a 25% match component?

☒ Yes

☐ No

Please explain: Match would have to be authorized and approved by County Commissioners under the County's operating budget.

Project Description

Provide a detail description of the project. The description must include the scope of the project, how it supports the investment justification and desired outcomes. Be specific. (Use additional sheets if necessary)

We are requesting funding to purchase storage racks, trays and gurneys to be used for fatality management. The Laramie County Coroner's Department has seen a significant increase in case load over the last year. The purchase of additional storage racks, trays and gurney's is an essential asset to the operation of the Coroner's Department. This request incorporates two gurneys, three storage racks and twelve trays for operations. Gurneys are used to provide easy

FFY2018 State Homeland Security Program Grant Application

transportation and movement of deceased individuals. The storage racks and trays will be used in our refrigeration unit. This request supports Laramie County's mass fatality management by enhancing availability of proper equipment. This equipment can be deployed and used county wide and can also be loaded into the Mass Fatality Trailer. This equipment is allowable under the SHSP grant, AEL numbers to include 09MY-02-RACK and 09ME-05-GURN.

Project Information

Project Title*: Storage Racks, Trays and Gurneys

Project Location: Laramie County Coroner's Department

Start Date: 10/1/18

End Date: 07/31/19

Primary Mission Area*: **Response**

Additional information regarding these Mission Areas can be found at: <http://www.fema.gov/mission-areas>

Core Capability:

The Core Capabilities are outlined in the National Preparedness Goal which can be found at: <http://www.fema.gov/pdf/prepared/npg.pdf>. Additional information regarding the Core Capabilities can be found by going to <http://www.fema.gov/core-capabilities>. The Crosswalk of Target Capabilities can be located at <http://www.fema.gov/pdf/prepared/crosswalk.pdf>

Primary: **Fatality Management Services**

Secondary: **Critical Transportation**

Tertiary/Third: **Mass Care Services**

Will this agency accept a partial award for this project?

☒ Yes

☐ No

Is any part of this proposed project a deployable asset? (Identifies the availability and the utility of an asset to multiple jurisdictions, regions, and the Nation; provides information on mobility of assets in an area. An asset that is physically mobile and can be used anywhere in the United States and territories via Emergency Management Assistance Compacts (EMAC) or other mutual aid/assistance agreements)

☒ Yes

☐ No

Please explain:

Yes, this equipment can all be used as a deployable asset within the Mass Fatality Trailer.

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Is any part of this proposed project a shareable asset? *(Identifies the asset's ability to augment and sustain a reinforced response within a region. An asset that can be utilized as a local, state, regional, or national capability, but is not physically deployable (i.e., fusion centers)*

☐ Yes

☒ No

Please explain: This equipment can be used for multi-jurisdictional response, but is physically deployable.

Explain this project's dual applicability to all-hazard events (manmade and natural hazards):

Our requested equipment can be used for all fatality management scenes to include manmade and natural hazards. This equipment will be used in conjunction with the Mass Fatality Trailer that can be deployed to any event.

Does this project support a NIMS typed resource?

☒ Yes

☐ No

Please explain: Yes, for fatality management services and critical transportation of deceased.

Does this project support a previously awarded investment?

☒ Yes

☐ No

If yes, what previous year, investment name and last completed milestone?

The Coroner 2015 SHSP grant award allowed for our department to purchase storage racks for the Mass Fatality Management trailer. This request will enhance and add to our capabilities. All milestones within the grant award have been completed and the grant has been closed out.

Milestones

The grantee should submit at minimum of three (3) milestones for all projects. Milestones should represent a logical progression of the project to allow for realistic monitoring and management of grant funding. This attribute will function as a tool for measuring project progress in future reporting periods. Provide a high level narrative description of activities to occur within each milestone including anticipated milestone dates/timeframes.

1. Grant award is anticipated to occur in October 2018. After funding is secured research will be made into the procurement of equipment with price quotes. This will be formally documented. Price quotes are expected to be completed by December 31, 2018.

2. The next milestone is to complete the procurement processes using the price quotes obtained and move forward with purchasing. Purchasing is estimated to commence by Jun 30, 2019 at the latest.

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3. By June 30, 2019 all equipment will be received by the Coroner's Department and will be put into use.
4. Grant closeout is estimated for July 2019.

FFY2018 State Homeland Security Program Grant Application

Application Checklist

Required:

- ☒ Complete FFY 2018 State Homeland Security Program Grant Application
- ☒ NIMS Adoption Resolution
- ☒ THIRA/CPR Certification

If applicable:

- ☒ Communications maintenance and sustainment plan
- ☐ Training and Exercise Plan
- ☒ Any applicable supporting documentation (maps, product specifications, quotes, etc.)

Submit completed applications in PDF format electronically to:

Program Manager Rachel Nuss

rachel.nuss2@wyo.gov

307-777-5768



**SOUTHLAND
MEDICAL, LLC.**

PO BOX 6148
Orange, CA 92863
800-959-9160
FAX 714-456-9094
www.southlandmed.com

QUOTE

TL015968



Customer #: Laramie

Creation Date: 02/13/2018

Invoice Date:

Terms: Net 15

PO:

Promised Date:

SHIP TO Ship Via: Freight

BILL TO

Laramie County Coroners
Rebecca Reid
3964 Archer Parkway
Cheyenne, WY 82009

Laramie County Coroners
Rebecca Reid
3964 Archer Parkway
Cheyenne, WY 82009

BILL TO: (307)-633-4513 | rebeccar@laramiecounty.com

SHIP TO: (307)-633-4513 | rebeccar@laramiecounty.com

#	SKU	QTY	UNIT	RETAIL	PRICE	EXT	TAX
1	RFQ Requested for Quote	1		0.00	0.00	0.00	N
2	F24H-Mini-Maxx Ferno Cot 24 Multi-Level High- Retail 3584.00 Savings 1576.96 Disc 22.0%	2		3584.00	2795.52	5591.04	N
3	M7005-4SS Cantilever Storage Rack 4 Tier Stainless Steel Retail 2275.00 Savings 682.50 Disc 10.0%	3		2275.00	2047.50	6142.50	N
4	T3626HS/ea SS Tray, w/Hand Slots 78"x23"x2.75" (up to 500lbs) Retail 470.00 Savings 564.00 Disc 10.0%	12		470.00	423.00	5076.00	N

TOTAL SAVINGS: 2,823.46

NUMBER OF ITEMS: 18.00

SUBTOTAL:

16,809.54

SALESPERSON: Terry

terry@southlandmed.com

Freight

625.00

0.00

0.00

17,434.54

Please remit to: Southland Medical LLC, PO BOX 6148, Orange, CA 92863

SIGNATURE _____

March 2, 2018

Wyoming Office of Homeland Security

Reference: Laramie County Coroner's Dept. SHSP 2018 Application for Storage Racks, Trays and Gurneys.

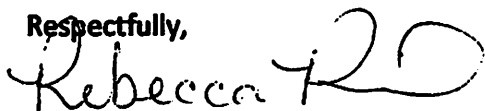
Maintenance and Sustainment Plan

The Department will inventory and track the assignment of the equipment and it will be tagged with a Homeland Security tag. There is regular annual maintenance performed by the department. We intend to utilize the equipment as long as possible within the operations of the Mass Fatality Trailer. The Coroner's Department will not be requesting replacement equipment from Homeland Security for these items.

Training and Exercise Plan

The Laramie County Coroner's Department will use all equipment purchased with Homeland Security funding in exercises within the County. No special training is needed on the requested equipment.

Respectfully,

A handwritten signature in black ink, appearing to read "Rebecca Reid", with a large, stylized "R" and "D" at the end.

Rebecca Reid

Chief Deputy Coroner

THIRA / CPR Participation Certification

I certify the following by my signature, under penalty of false swearing pursuant to W.S. 6-5-303:

The Jurisdiction/RERT participated actively in a community Threat and Hazard Identification Risk Assessment (THIRA) and Community Preparedness Report (CPR) for the 2017 submission.

Jurisdiction / RERT # LARAMIE County WY

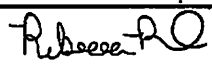
Printed Name Cor. RONALD J. SARGENT

Signature Cor. Ronald J. Sargent

THIRA / CPR Participation Certification

I certify the following by my signature, under penalty of false swearing pursuant to W.S. 6-5-303:

The Jurisdiction/RERT participated actively in a community Threat and Hazard Identification Risk Assessment (THIRA) and Community Preparedness Report (CPR) for the 2017 submission.

Jurisdiction / RERT # Laramie County Coroner Office
Printed Name Chief Deputy Coroner Rebecca Reid
Signature 

09MY-01-SUPT Kit, Mortuary Operations Support

Description: Includes miscellaneous equipment and supplies necessary to support mortuary operations such as buckets and basins, tables and chairs, wet/dry vacuum, rope, sifters, hot plate, truck seals, cleaning supplies, etc.

Applicable Grant Programs: Amtrak , MMRS , SHSP , THSGP , UASI

Grant Notes:

Applicable Core Capabilities: Fatality Management Services , Public Health and Medical Services

09MY-01-XRAY Kit, Radiography Tools

Description: Equipment used for obtaining full body radiographic images of the deceased.[Note: Replaces and includes item 09MO-01-LTBX]

Applicable Grant Programs: Amtrak , MMRS , SHSP , THSGP , UASI

Grant Notes:

Applicable Core Capabilities: Fatality Management Services , Public Health and Medical Services

(09MY-02) Storage and Transport

09MY-02-BAGS System, Encapsulating Body Storage

Description: Bag or other sealing system designed to completely seal and contain all hazardous gases and fluids associated with the transport, handling and storage of human remains.

Applicable Grant Programs: Amtrak , MMRS , SHSP , THSGP , UASI

Grant Notes:

Applicable Core Capabilities: Fatality Management Services , Public Health and Medical Services

09MY-02-BHST Hoist, Body

Description: Cadaver lift designed for one or two persons to move a decedent in a confined area.[Note: Replaces item 09MO-02-BHST]

Applicable Grant Programs: Amtrak , MMRS , SHSP , THSGP , UASI

Grant Notes:

Applicable Core Capabilities: Fatality Management Services , Public Health and Medical Services

09MY-02-RACK Racking, Lightweight, Portable

Description: Portable lightweight racks for decedents to be used in temporary refrigerated areas such as tents or trailers. [Note: Replaces item 09MO-02-RACK]

Applicable Grant Programs: Amtrak , MMRS , SHSP , THSGP , UASI

Grant Notes:

Applicable Core Capabilities: Fatality Management Services , Public Health and Medical Services

09MY-02-REFR Refrigerator, Multi-Body

Description: Stand alone refrigerator units capable of storing multiple bodies to increase storage space in existing facilities or temporary morgues.[Note: Replaces item 09MO-01-REFR]

Applicable Grant Programs: Amtrak , MMRS , SHSP , THSGP , UASI

Grant Notes:

Applicable Core Capabilities: Fatality Management Services , Public Health and Medical Services

Interactive versions of this list, including an integrated AEL/SEL display are available on-line at www.rkb.us.

09ME-05-GURN Gurneys

Description: Portable patient movement devices. Adjustable positions both vertical and horizontal. Durable medical equipment.

Applicable Grant Programs: Amtrak , LETPA-SHSP , LETPA-UASI , MMRS , OPSG , SHSP , THSGP , TSGP , UASI

Grant Notes: Medical equipment, supplies, and pharmaceuticals purchased under this grant program are allowable only to supplement normal stores, in order to provide the surge capacity necessary for CBRNE terrorism response. They are NOT intended for routine use.

Applicable Core Capabilities: Environmental Response/Health and Safety , Mass Care Services , Mass Search and Rescue Operations , Public Health and Medical Services

09ME-05-LITR Litters/Stretchers

Description: Hand-carried patient transport devices.

Applicable Grant Programs: Amtrak , CCP , LETPA-SHSP , LETPA-UASI , MMRS , OPSG , SHSP , THSGP , TSGP , UASI

Grant Notes: Medical equipment, supplies, and pharmaceuticals purchased under this grant program are allowable only to supplement normal stores, in order to provide the surge capacity necessary for CBRNE terrorism response. They are NOT intended for routine use.

Applicable Core Capabilities: Environmental Response/Health and Safety , Mass Care Services , Mass Search and Rescue Operations , Public Health and Medical Services

(09ME-06) Intravenous Equipment**09ME-06-PUMP Pump, Intravenous**

Description: A device to deliver accurate rates of IV fluids for both medication administration and volume infusion.

Applicable Grant Programs: Amtrak , LETPA-SHSP , LETPA-UASI , MMRS , OPSG , SHSP , THSGP , TSGP , UASI

Grant Notes: Medical equipment, supplies, and pharmaceuticals purchased under this grant program are allowable only to supplement normal stores, in order to provide the surge capacity necessary for CBRNE terrorism response. They are NOT intended for routine use.

Applicable Core Capabilities: Mass Search and Rescue Operations , Public Health and Medical Services

(09ME-07) Public Health**09ME-07-ISOL Equipment, Patient Isolation**

Description: Equipment designed to maintain a continuous negative or positive pressure environment to isolate potentially contaminated or contagious patients requiring airborne precautions.

Applicable Grant Programs: Amtrak , LETPA-SHSP , LETPA-UASI , MMRS , OPSG , SHSP , THSGP , TSGP , UASI

Grant Notes: Medical equipment, supplies, and pharmaceuticals purchased under this grant program are allowable only to supplement normal stores, in order to provide the surge capacity necessary for CBRNE terrorism response. They are NOT intended for routine use.

Applicable Core Capabilities: Mass Care Services , Mass Search and Rescue Operations , Public Health and Medical Services

09ME-07-PCNT Equipment, Pharmaceutical Counting

Description: Equipment used to count and separate capsule or tablet forms of pharmaceuticals.

Applicable Grant Programs: Amtrak , LETPA-SHSP , LETPA-UASI , MMRS , OPSG , SHSP , THSGP , TSGP , UASI

Grant Notes: Medical equipment, supplies, and pharmaceuticals purchased under this grant program are allowable only to supplement normal stores, in order to provide the surge capacity necessary for CBRNE terrorism response. They are NOT intended for routine use.

Laramie County EMA

Multi-year Training and Exercise Plan
January 2018 – December 2019

PREFACE

The Cheyenne / Laramie County Emergency Management Multi-Year Training and Exercise Plan (TEP) is designed to coordinate and aid in community training and exercise programs for first responders within our jurisdiction. The plan will cover both emergency support functions and incorporate the core capabilities needed to address and complete our threat and hazard identification risk assessment (THIRA).

The TEP will cover the 2018 and 2019 calendar year and will coordinate with other local training and exercise calendars as closely as we can. Variations in schedules may occur and adjustments may have to be made to coordinate proper training and exercise compliance. The Cheyenne / Laramie County Emergency Management Agency will administer the TEP for all agencies within Laramie County and update the Wyoming Office of Homeland Security accordingly. All first responding agencies within Laramie County are encouraged to participate with the TEP to ensure interoperability.

TEP Points of Contact (POCs)

Jeanine West

Director

3962 Archer Parkway

Cheyenne, WY 82009

307-633-4333 (office)

307-274-5800 (cell)

jwest@laramiecounty.com

Matthew Butler

Operations Coordinator / Fire Warden

3962 Archer Parkway

Cheyenne, WY 82009

307-633-4335 (office)

307-274-1405 (cell)

mbutler@laramiecounty.com

TEP Participating Agencies

Laramie County Sheriff's Department

Cheyenne Police Department

Cheyenne Fire & Rescue

Laramie County Coroner's Office

Laramie County Fire Districts

Cheyenne-Laramie County Health Department

Regional Emergency Response Team 7

PURPOSE

The purpose of the Multi-year Training and Exercise Plan (TEP) is to document Laramie County's overall training and exercise program priorities for the 2018 and 2019 calendar years. It is considered to be a living document that can be updated and refined as needed. These priorities are linked to corresponding core capabilities, and, if applicable, a rationale based on existing strategic guidance, threat assessments, corrective actions from previous exercises, or other factors. This Multi-year TEP identifies the training and exercises that will help Laramie County build and sustain the core capabilities needed to address its training and exercise program priorities.

The 2018/2019 TEP lays out a combination of progressively building exercises – along with the associated training requirements. A progressive, 2018/2019 exercise program enables Laramie County and first responding organizations within to participate in a series of increasingly complex exercises, with each successive exercise building upon the previous one until mastery is achieved. Further, by including training requirements in the planning process, Laramie County can address known shortfalls prior to exercising capabilities.

The 2018/2019 TEP may also serve as a follow-on companion document to the State of Wyoming Multi-Year Training and Exercise Plan and in compliance with the Emergency Management Program Grant and the State Homeland Security Grant Program. This will provide a roadmap for Laramie County to follow in accomplishing the priorities described therein.

Included in this 2018/2019 TEP is a training and exercise schedule, which provides a graphic illustration of the proposed activities.

PROGRAM PRIORITIES

Laramie County's training and exercise program is prioritized by the needs of the emergency services community including the 15 emergency support functions and based off of the needs identified in the THIRA process. Each priority will align and identify the appropriate core capabilities to ensure all areas of the National Planning Systems key principals are met.

1. Incident Command and Operational Coordination
2. CBRNE and Hazardous Materials Identification
3. Communications and Interoperability

Incident Command and Operational Coordination

Incident Command (ICS) is mandated by Homeland Security Presidential Directive and is solely recognized as the national standard for incident command. By using ICS we can obtain operational coordination between all emergency support functions regardless of jurisdiction.

Corresponding Core Capabilities:

- Operational Coordination
- Intelligence and Information Sharing
- Public Information and Warning
- Operational Communications
- Situational Assessment

Rationale:

- As ICS and operational coordination is viewed as the standard for emergency response, ongoing training and exercise is a required part of response and coordination among agencies. Training should encompass review for previously trained personnel as well as new key personnel without previous training. Exercise will ensure training is applied to support operational coordination.

Supporting Training Courses and Exercises:

Training

- ICS 100, 200 for all new personnel
- ICS 300 & 400 for company officer or leadership personnel
- Radio Communications Training
- Active Shooter Response Training
- Critical Infrastructure Protection

- Threat & Hazard Identification Training
- Search & Rescue
- PRND Training
- Leadership

Exercises

- Fire Department Coordination Exercises (7)
- Pipeline TTX (2)
- Airport TTX
- CERT Full Scale
- Active Shooter FX for County Employees
- Frontier Days Communications Exercise
- Superday Communications Exercise
- Hospital Mass Casualty TTX
- HazMat TTX
- CST EXEVAL Full Scale

CBRNE and Hazardous Materials Identification

Hazardous materials are identified by our THIRA as our leading threat to Laramie County. Combined with the threat of a CBRNE incident makes this our leading priority for our training and exercise program. Critical protection of our infrastructures including SCADA systems make our infrastructure vulnerable to cyber-attack and tampering.

Corresponding Core Capabilities:

- Planning
- Public Information and Warning
- Screening, Search and Detection
- Operational Coordination
- Long-Term Vulnerability Reduction
- Interdiction and Disruption
- Supply Chain Integrity and Security
- Intelligence and Information Sharing
- Threats and Hazard Identification

- Environmental Response / Health and Safety
- Infrastructure Systems
- Cybersecurity

Rationale:

- Laramie County has multiple hazardous material threats. Including both transport and fixed facilities. Wyoming is one of the biggest providers of natural resources in the United States. Protection of these hazardous materials and infrastructure and response to any incident involving hazardous materials is a serious matter to our responders.

Supporting Training Courses and Exercises:

Training

- ICS 100, 200 for all new personnel
- ICS 300 & 400 for company officer or leadership personnel
- Radio Communications Training
- Active Shooter Response Training
- Critical Infrastructure Protection
- Threat & Hazard Identification Training
- Search & Rescue
- PRND Training
- Leadership

Exercises

- Fire Department Coordination Exercises (7)
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Communications and Interoperability

Responses to large scale emergencies by multiple agencies require communication skills and equipment to provide interoperability among agencies. Use of ICS 205 and other ICS forms makes this task an important part of our response capabilities.

Corresponding Core Capabilities:

- Planning
- Public Information and Warning
- Operational Coordination
- Interdiction and Disruption
- Supply Chain Integrity and Security
- Intelligence and Information Sharing
- Threats and Hazard Identification
- Cybersecurity
- Operational Communications

Rationale:

- Laramie County uses multiple radio systems within its emergency service agencies. Interoperability is a key component of successful responses along with coordination of the systems. Use of ICS forms and communications protocols are a necessary in order to have successful interoperability.

Supporting Training Courses and Exercises:

Training

- ICS 100, 200 for all new personnel
- ICS 300 & 400 for company officer or leadership personnel
- Radio Communications Training
- Active Shooter Response Training
- Critical Infrastructure Protection
- Threat & Hazard Identification Training
- Search & Rescue
- PRND Training
- Leadership

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- Fire Department Coordination Exercises (7)
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METHODOLOGY AND TRACKING

Participating agencies will work with Emergency Management and its training program to identify, schedule and track training goals identified in this TEP.

Exercise will be coordinated with emphasis on the needs of the agencies involved. Exercises will have a terrorism component whenever possible. After action reports (AAR) and improvement plans (IP) will be submitted in the HSEEP format and reported to the Wyoming Office of Homeland Security.

The tracking and improvement plans should:

- Challenge participants with increasingly advanced coursework and scenarios;
- Incorporate, reinforce, and verify lessons learned;
- Identify demonstrated capabilities and areas in need of improvement;
- Provide a means of evaluation and corrective action for exercises; and
- Ensure a method to share lessons learned and best practices from training courses and exercises.

MULTI-YEAR TRAINING AND EXERCISE SCHEDULE

[The following instructions are provided to guide you in filling in the schedule template. The template can be modified to meet the requirements of the organization. The guidelines in this section will assist you in entering the appropriate information into the template.]

- Enter the appropriate year in which the training course and/or exercise will be conducted followed by a designation, in parentheses, of which year it is in the Multi-year TEP on the schedule cycle at the top of the page. For example, if your organization is constructing the schedule from 2013 through 2015 and you are working on 2013, write “2013 (Year One)”.
- Enter all the participating whole community stakeholders on the left side of the schedule.
- The schedule is broken into quarters and months. For each organization, enter the appropriate quarter and month of the training course and/or exercise conduct. If an exact date is not yet determined, enter the information into the appropriate year or quarter.
- Write and color-code cells based on the program priority of each training course and exercise so that users can easily understand what training course or exercise is being conducted to address what priority.
- Remember to consider the cycle, mix, and range of training and exercises.

Laramie County Multi-year Training and Exercise Schedule 2018

Organization	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Emergency Management	ICS 400	Pipeline TTX, Leadership, Critical Infrastructure		Weather Spotters Hosp-Mass Casualty	Search & Rescue	Superday FX	CFD FX	THIRA	ESF Training	Response Coordination TTX	ICS Training	
Cheyenne Fire & Rescue / RERT 7	ICS 400	Pipeline TTX, Critical Infrastructure			Search & Rescue	Superday FX	CFD FX	THIRA	ESF Training	Response Coordination TTX	ICS Training	
Law Enforcement	ICS 400	Pipeline TTX, Critical Infrastructure		Weather Spotters	Search & Rescue	Superday FX	CFD FX	THIRA	ESF Training	Response Coordination TTX Active Shooter TNG for County Employees	ICS Training	
Communications	ICS 400	Pipeline TTX, Critical Infrastructure		Weather Spotters	Search & Rescue	Superday FX	CFD FX	THIRA	ESF Training	Response Coordination TTX	ICS Training	
County Health	ICS 400	Pipeline TTX, Critical Infrastructure		Hosp-Mass Casualty	Search & Rescue	Superday FX	CFD FX	THIRA	ESF Training	Response Coordination TTX	ICS Training	

Organization	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Laramie County Fire Districts	ICS 400	Pipeline TTX, Leadership, Critical Infrastructure	Extrication Training	Weather Spotters	Search & Rescue Multi Dept. FX	Mutual Aid Training	CFD FX	THIRA Multi Dept. FX	ESF Training RIT Training	Response Coordination TTX Multi Dept. FX	ICS Training	
Volunteer Teams CERT / ARES/RACES	ICS 400			Weather Spotters	Search & Rescue	Superday FX	CFD FX	THIRA		Response Coordination TTX	ICS Training	
Private Industry	ICS 400	Pipeline TTX, Critical Infrastructure	Extrication Training	Weather Spotters Hosp-Mass Casualty	Search & Rescue		CFD FX	THIRA			ICS Training	
Elected Officials	ICS 400	Pipeline TTX, Critical Infrastructure					CFD FX	THIRA	ESF Training		ICS Training	
Coroner	ICS 400	Critical Infrastructure		Weather Spotters Hosp-Mass Casualty	Search & Rescue			THIRA			ICS Training	

Program Priorities Addressed:

Priority 1	Priority 2	Priority 3	Priority 4	Priority 5	Priority 6
CFD FX	Pipeline TTX	Weather Spotters	ICS Training	ESF Training	
Superday FX	HazMat TTX		EOC for Senior		

Coordination TTX				Officials		
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Laramie County Multi-year Training and Exercise Schedule 2019

Organization	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Emergency Management		Pipeline TTX		Weather Spotters	Public Information Officer	Airport TTX Superday FX	CFD FX	THIRA TTX	Radio Comm			
Cheyenne Fire & Rescue / RERT 7		Pipeline TTX			Public Information Officer	Airport TTX Superday FX Cyanco Emergency Response TRNG	CFD FX	THIRA TTX				
Law Enforcement		Pipeline TTX		Weather Spotters	Public Information Officer	Airport TTX Superday FX	CFD FX	THIRA TTX		Active Shooter TNG for County Employees		
Communications		Pipeline TTX		Weather Spotters	Public Information Officer	Airport TTX Superday FX	CFD FX	THIRA TTX	Radio Comm			
County Health		Pipeline TTX		Weather Spotters	Public Information Officer	Airport TTX Superday FX	CFD FX	THIRA TTX	Radio Comm			

Multi-year Training
and Exercise Plan (TEP)

Laramie County Emergency Management

Organization	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Laramie County Fire Districts		Pipeline TTX Multi Dept. FX	Mutual Aid training with CO.	Weather Spotters	Public Information Officer Multi Dept. FX	Cyanco Emergency Response TRNG	CFD FX Multi Dept. FX	THIRA TTX		Multi Dept. FX		
Volunteer Teams CERT / ARES/RACES				Weather Spotters	Public Information Officer	Superday FX	CFD FX	THIRA TTX	Radio Comm			
Private Industry		Pipeline TTX		Weather Spotters	Public Information Officer	Cyanco Emergency Response TRNG	CFD FX	THIRA TTX				
Elected Officials		Pipeline TTX			Public Information Officer		CFD FX	THIRA TTX				
Coroner				Weather Spotters	Public Information Officer	Airport TTX		THIRA TTX				
Priority 1 CFD FX Superday FX CSTEVAL	Priority 2 Pipeline TTX Airport TTX		Priority 3 Weather Spotters THIRA TTX		Priority 4 ICS 300 & 400		Priority 5 Radio Comm		Priority 6 Public Information Officer			