

Board of County Commissioners

Minutes of the Proceedings - Draft

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, April 19, 2022

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Present: Chairman Troy Thompson, Vice Chairman Brian Lovett, Commissioner Linda Heath, Commissioner K. N. Buck Holmes, Commissioner Gunnar Malm

Minutes

1. Consideration of the Minutes of Proceedings for April 5, 2022.

[22 - 189](#)

Attachments: [Draft Minutes April 5, 2022](#)

A motion was made by Vice Chairman Lovett, seconded by Commissioner Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

Consent Agenda

Approval of the Consent Agenda

A motion was made by Commissioner Holmes, seconded by Commissioner Heath, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

2. Consideration of the ratification of a resolution authorizing the submission of a grant application to the WY Office of Secretary of State for an elections/cybersecurity grant for physical election security items in the amount of \$41,775.

[22 - 169](#)

Attachments: [Grant Application, SoS, Election Security](#)

This agenda item was approved.

3. Consideration of the ratification of a resolution authorizing the submission of the FY22-24 Laramie County Prevention Grant application to the Cheyenne Regional Medical Center in the amount of \$6,000 to request funding for the Risk Dept for prevention efforts at the Events Center for adult overconsumption of alcohol and enforcement of underage drinking laws.

[22 - 175](#)

Attachments: [FY22-24 LC Prevention Grant Application, CRMC, Risk Dept](#)

This agenda item was approved.

4. Consideration of the ratification of amendment one to the grant agreement between Laramie County, WY, and the WY Business Council for the VMAccel Managed Data Center Cost Reduction Project to update attachment C, the contingency and development agreement between Laramie County, WY, and VMAccel. [22 - 171](#)

Attachments: [Amendment One, WY Business Council](#)

This agenda item was approved.

5. Consideration of the ratification of an agreement between Laramie County, WY, and LINX Multimedia, LLLP in an amount not to exceed \$95,368.43 to provide AV equipment for the EMA Emergency Operations Center and training room. [22 - 172](#)

Attachments: [Agreement, LINX Multimedia, LLLP](#)

This agenda item was approved.

6. Consideration of a resolution authorizing the submission of four combined applications to the WY Dept of Family Services for the Temporary Assistance to Needy Families, Community Program Initiative for FFY23 program requesting funding for the Boys and Girls Club, CLIMB WY, Greater WY Big Brothers Big Sisters and My Front Door in the amount of \$175,000. [22 - 188](#)

Attachments: [FFY23 TANF Grant Applications](#)

This agenda item was approved.

7. Consideration of an agreement between Laramie County, WY, and Command Sourcing, Inc in an amount not to exceed \$35,806 to purchase a UVC robot for the Juvenile Services Center. [22 - 187](#)

Attachments: [Agreement, Command Sourcing, Inc](#)

This agenda item was approved.

8. Consideration of an agreement between Laramie County, WY, and Carpet One, Commercial Flooring, Inc in an amount not to exceed \$32,082 to provide flooring for the Health Dept. [22 - 170](#)

Attachments: [Agreement, Carpet One](#)

This agenda item was approved.

-
9. Consideration of an amendment to the food service contract between Laramie County, WY, and Summit Food Services, LLC to provide management of food service operations at the Detention Center. The agreement is for one additional year, beginning May 1, 2022. [22 - 191](#)

Attachments: [Amendment, Summit Food Service, LLC, Adult](#)

This agenda item was approved.

10. Consideration of a catering permit submitted by Viper, Inc dba The Den located at 8 US Hwy 85 for an event on June 25, 2022. [22 - 174](#)

Attachments: [24-hour Permit, The Den, June 25, 2022](#)

This agenda item was approved.

11. Consideration of a contract addendum between Laramie County, WY, and Foundations Counseling and Consulting of WY, LLC in an additional amount of \$25,000 to provide allowable substance use disorder treatment services within the Substance Abuse Block Grant COVID Emergency Funding Grant as a sentencing alternative in accordance with WS 7-13-1601 through 1616. [22 - 190](#)

Attachments: [Contract Addendum, Foundations Counseling and Consulting of WY, LLC](#)

This agenda item was approved.

Proclamations

12. Consideration of a resolution proclaiming April 2022 to be Child Abuse Awareness and Prevention Month. [22 - 177](#)

Attachments: [Proclamation April 2022 Child Abuse Awareness and Prevention](#)

Lynn Storey-Huylar, Safe Harbor, presented the resolution.

A motion was made by Commissioner Malm, seconded by Vice Chairman Lovett, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

Resolutions

13. Consideration of a resolution approving 307 Horse Racing, Inc to conduct pari-mutuel wagering on live horse racing, historic horse racing and simulcast events at 1510 E Pershing Blvd, Cheyenne, Laramie County, WY. [22 - 179](#)

Attachments: [Resolution, 307 Horse Racing, Inc, Pari-Mutuel Wagering](#)

County Attorney Mark Voss and Jack Greer, 307 Horse Racing, Inc, presented the item. Mr. Voss explained the resolution would authorize the location for pari-mutuel wagering in Laramie County.

A motion was made by Commissioner Holmes, seconded by Commissioner Malm, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

Grants

14. Consideration of an agreement between Laramie County, WY, and High West Wiring in an amount not to exceed \$92,798.54 to provide the purchase and installation of electrical power to the dirt barn area for the Events Dept. [22 - 180](#)

Attachments: [Agreement, High West Wiring](#)

A motion was made by Commissioner Heath, seconded by Commissioner Malm, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

15. Consideration of an agreement between Laramie County, WY, and Pendar Technologies in an amount not to exceed \$139,037.80 to provide the purchase of two handheld X10 Raman Standoff Chemical Detectors for the Sheriff's Dept. [22 - 176](#)

Attachments: [Agreement, Pendar Technologies](#)

A motion was made by Commissioner Malm, seconded by Commissioner Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

License/Permits

16. PUBLIC HEARING regarding a new retail liquor license submitted by DeLancey Enterprises, LLC, dba Hell on Wheels Package Liquors, located at 1806 Torrington Rd. [22 - 181](#)

Attachments: [Hell on Wheels Package Liquors Retail Liquor License Application](#)

County Clerk Debra Lee said the application was in order. Cindy and Dave

DeLancey, applicants, thanked the board for considering the license's approval.

Chairman Thompson opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Thompson closed the hearing.

A motion was made by Commissioner Holmes, seconded by Commissioner Malm, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

- 17.** PUBLIC HEARING regarding a seasonal fireworks permit submitted by Michael Johnson, dba Fireworks Outlet, located at 251 I-25 Service Rd.

[22 - 192](#)

Attachments: [Fireworks Outlet - 251 I-25 Service Rd](#)
[Fireworks Outlet - 251 I-25 Service Rd - Credit Request](#)

Matt Butler, County Fire Warden, advised the Board that the required inspections were performed and everything was in order.

Michael Johnson, applicant, was present and requested a waiver of fees due to a license being approved but not used last year because of COVID-19.

Chairman Thompson opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Thompson closed the hearing.

A motion was made by Vice Chairman Lovett, seconded by Commissioner Malm, to approve the permit for seasonal fireworks sales at 251 I-25 Service Rd and to waive the permit fee for this particular stand, based on Pyro City's payment last year of a fireworks permit fee for a stand that did not open and engage in sales. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

- 18.** PUBLIC HEARING regarding a seasonal fireworks permit submitted by Michael Johnson, dba Pyro City Fireworks, located at 3115 W College Dr.

[22 - 193](#)

Attachments: [Pyro City Fireworks - 3115 W College Dr](#)

Matt Butler, County Fire Warden, advised the Board that the required inspections were performed and everything was in order.

Chairman Thompson opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Thompson closed the hearing.

A motion was made by Vice Chairman Lovett, seconded by Commissioner Holmes, that this agenda item be approved. The motion carried by the

following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

19. PUBLIC HEARING regarding a yearly fireworks permit submitted by Michael Johnson, dba Pyro City, located at 245 I-25 Service Rd.

[22 - 194](#)

Attachments: [Pyro City - 245 I-25 Service Rd](#)

Matt Butler, County Fire Warden, advised the Board that the required inspections were performed and everything was in order.

Chairman Thompson opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Thompson closed the hearing.

A motion was made by Commissioner Holmes, seconded by Vice Chairman Lovett, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

20. PUBLIC HEARING regarding a seasonal fireworks permit submitted by Shawna Williams-McDonald, dba Wyoming Fireworks Warehouse, located at 12616 I-80 Service Rd.

[22 - 195](#)

Attachments: [Wyoming Fireworks Warehouse - 12616 I-80 Service Rd](#)

Matt Butler, County Fire Warden, advised the Board that the required inspections were performed and everything was in order.

Chairman Thompson opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Thompson closed the hearing.

A motion was made by Commissioner Malm, seconded by Commissioner Holmes, that this agenda item be approved. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

Land Use:Variances/Board App./Plats

21. PUBLIC HEARING regarding a Subdivision Permit & Plat for Egbert Plat, 2nd Filing, a replat of Lots 1 through 21, Block 16, Egbert Plat, Laramie County, WY.

[22 - 182](#)

Attachments: [Egbert, 2nd Filing, Subdivision Permit and Plat](#)

Justin Arnold, Planning, said Dennis Dawson, PLS on behalf of Elizabeth Barkell, Roy P. Medina, Molina Munoz, Zapata Torres, Socorro R. Munoz, Edgar Torres, Hermila Torres and Rene Socorro Molina submitted a Subdivision Permit and Plat application located on the Territorial Plat of Egbert. It essentially is a corrective replat action. The

application was submitted to subdivide the property from the existing 21 lots into three lots. The applicant indicated the replat is necessary because: 1) Structures have been built on unused alleys in Block 16 2) The extension of 3rd Street across Block 16 is not in the public domain but across properties owned by Barkell/Medina and the Munoz family 3) Lot 15 of Block 16 of the existing Egbert plat is owned by Laramie County which wishes to dispose of the property and 4) Existing structures built over platted alleys preclude clear title to any prospective buyer.

Mr. Dawson stated there was a shed in a right-of-way. Mr. Dawson noted the need for the chain of title, completion of some title transfers, and for the property to be conveyed to the new legal descriptions. Commissioner Malm asked about the closing and the chain of title. Mr. Dawson said the title company, TownSquare Title of Wyoming LLC, was aware of the issue and the recommendation came from the title company.

Mr. Arnold said based on evidence provided, staff recommends approval of the subdivision permit and plat with the adoption of findings of fact with two conditions: 1) The applicant must provide all appropriate signatures, along with correction of clerical errors on the plat, and conveyance documentation prior to recording and 2) All survey errors are to be corrected prior to recording.

County Attorney Mark Voss advised condition #1 should have more detail on the meaning of the terms. Mr. Voss advised the shed may need to be removed in the future if a complaint is made.

Chairman Thompson opened the hearing for PUBLIC COMMENT. Susan Chaires, resident, wanted to know if any of the properties in question included her property. Mr. Arnold said there would be no impact on property surrounding the proposed plat. Hearing no further PUBLIC COMMENT, Chairman Thompson closed the hearing.

Commissioner Malm asked Mr. Voss if the modification to condition one should read: 1) applicant must provide all appropriate signatures, along with correction of clerical errors on the plat, and conveyance documentation with additions of further detail required and provided by the County Attorney prior to recording. Mr. Voss concurred.

A motion was made by Commissioner Malm, seconded by Commissioner Holmes, to approve the Subdivision Permit and Plat for the Egbert Plat, 2nd Filing, and adopt the finding of fact of the staff report, along with two conditions: 1) applicant must provide all appropriate signatures required, along with correction of clerical errors on the plat, and conveyance documentation with additions of further detail required and provided by the County Attorney prior to recording and 2) All survey errors are to be corrected prior to recording. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

- 22.** PUBLIC HEARING regarding board approval for a telecommunications tower located at Tract 10, Sunset Tracts, 3rd Filing, Laramie County, WY. (Postponed from March 1, 2022 meeting)

[22 - 183](#)

Attachments: [Dish Telecommunications Tower Board Approval](#)

Justin Arnold, Planning, said Charmaine Dregalla of SSC submitted an application seeking approval for a telecommunications tower located on Sunset Tracts, 3rd Filing, Tract 10. The property is owned by Glory Evangelical Lutheran Church, which will enter into a lease if the Board of County Commissioners approves the application. On March 1, 2022, the Board deferred the project for at least 45 days so the public notice process could be corrected and made whole. An error showing the incorrect project number in the certified mailing was the cause for deferment of the hearing.

Charmaine Dregalla, applicant, explained her company represents Dish and the tower would be stealth in appearance with light blue color to blend in with the sky and line up with the existing crosses. She noted the tower would accommodate up to three carriers.

Mr. Arnold said based on evidence provided, staff recommends approval of the telecommunication tower with the adoption of findings of fact a and b.

Chairman Thompson opened the hearing for PUBLIC COMMENT. Dale Davis, County Clerk's office, read an ecomment from Matthew Hoffman, Iron Core Capital, LLC, about protection of the viewshed. Hearing no further PUBLIC COMMENT, Chairman Thompson closed the hearing.

A motion was made by Commissioner Holmes, seconded by Vice Chairman Lovett, to grant board approval for the telecommunications tower located on Tract 10, Sunset Tracts, 3rd Filing, Laramie County, WY, and adopt the findings of facts a and b of the staff report. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

Item #23 legal description as published on the agenda was corrected at the request of Planning.

- 23.** PUBLIC HEARING regarding a Subdivision Permit and Plat for Alpine Valley Subdivision, located in a portion of the SW1/4 SE1/4 Sect 28, T15N, R67W, of the 6th PM, Laramie County, WY.

[22 - 184](#)

Attachments: [Alpine Valley Subdivision Permit and Plat](#)
 [Alpine Valley Subdivision Permit and Plat - Revised](#)
 [Staff Report](#)

Mason Schuricht, Planning, said AVI PC, on behalf of Todd Glandt, submitted a Subdivision Permit and Plat application for Alpine Valley Subdivision, located over half a mile east from the intersection of Klipstein Rd and Telephone Rd. The application was submitted to subdivide approximately 17 acres into three residential tracts.

Kelly Schroeder, agent for the applicant, said details for maintenance responsibility of the existing access easement would be noted on the plat. Ms. Schroeder said the applicant has spoken with the owners to the east and north and has an agreement to maintain the access easement. She noted covenants had been created for the subdivision, detailing maintenance responsibilities for the access easement.

Mr. Schuricht said based on evidence provided, staff recommends approval of the subdivision permit and plat with the adoption of findings of fact a with the following condition: The applicant is required to determine and submit ownership and maintenance details of the existing access easement to be used by Tract 3.

Chairman Thompson opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Thompson closed the hearing.

A motion was made by Commissioner Malm, seconded by Commissioner Heath, to approve the Subdivision Permit and Plat for Alpine Valley Subdivision with one condition and adopt the findings of fact a of the staff report. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

24. PUBLIC HEARING regarding a vacation of Tract 3, Blue Sky Estates, located in a portion of the NE1/4 Sect 5, T13N, R64W, of the 6th PM, Laramie County, WY.

[22 - 185](#)

Attachments: [Blue Sky Estates, 2nd Filing, Vacation](#)

Items #24 and #25 were combined into one public hearing with two separate motions.

Mason Schuricht, Planning, Steil Surveying, on behalf of Triple Dot Development LLC, submitted a vacation for Tract 3, Blue Sky Estates, located at 875 Arena Ln. The vacation was submitted in order to perform an Administrative Plat on Tract 3, Blue Sky Estates to be split into two separate tracts.

Mr. Schuricht said based on evidence provided, staff recommends approval of the vacation with the adoption of findings of fact a.

The Board of County Commissioners agreed to forego reading the second staff report because the same information was identical to the initial report.

Chairman Thompson opened the hearing for PUBLIC COMMENT. Hearing no PUBLIC COMMENT, Chairman Thompson closed the hearing.

A motion was made by Commissioner Malm, seconded by Commissioner Holmes, to approve the Vacation of Tract 3, Blue Sky Estates, Laramie County, WY, upon approval of the Administrative Plat and adopt the findings of fact a of the staff report. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

- 25.** PUBLIC HEARING regarding a vacation of Tract 1, Blue Sky Estates, located in a portion of the NE1/4 Sect 5, T13N, R64W, of the 6th PM, Laramie County, WY.

[22 - 186](#)

Attachments: [Blue Sky Estates, 3rd Filing, Vacation](#)

A motion was made by Commissioner Malm, seconded by Commissioner Holmes, to approve the Vacation of Tract 1, Blue Sky Estates, Laramie County, WY, upon approval of the Administrative Plat and adopt the findings of fact a of the staff report. The motion carried by the following vote:

Aye: Thompson, Lovett, Heath, Holmes, Malm

The meeting adjourned at 4:50 pm.

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.