

Board of County Commissioners Meeting

Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, September 6, 2022

3:30 PM

Commissioners Board Room

Visit <https://laramiecounty.legistar.com/Calendar.aspx> to attend the meeting virtually and comment online. During the meeting, comments may be called in at 633-4422.

Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for the Aug 1, 2022, Public Hearing, 2022 Laramie County Mill Levies.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft of the Mill Levies Hearing Aug 1, 2022 Minutes](#)

2. Consideration of the Minutes of Proceedings for Aug 2, 2022.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes Aug 2, 2022](#)

Consent Agenda

3. Consideration of a lease agreement between Laramie County, WY, and Messenger, LLC in an amount not to exceed \$31,500 to lease a garage facility at 2507 E 7th St commencing Oct 1, 2022 through Sept 30, 2023.

Dept: Emergency Management

Agent: Jeanine West

Applicant: Messenger, LLC

Attachments: [Lease Agreement, Messenger, LLC](#)

4. Consideration of a lease agreement between Laramie County, WY, Cheyenne-Laramie County Health Dept and Crossroads Healthcare Clinic. The lease agreement shall remain in full force and effect until June 30, 2024.

Dept: Health Department

Agent: Kathy Emmons

Applicant: Crossroads Healthcare

Attachments: [Lease Agreement, Crossroads Healthcare Clinic](#)

5. Consideration of a grant agreement between Cheyenne Regional Medical Center and Laramie County, WY, in the amount of \$2,500 for suicide prevention efforts for a Community Benefit award to the Coroner's Office to run through June 30, 2023.

Dept: Grants

Agent: Sandra Newland

Applicant: Coroner's Office

Attachments: [Grant Agreement, CRMC, Community Benefit, Coroner](#)

6. Consideration of the ratification of a resolution authorizing submission of a grant application to the National Fitness Campaign to bring a fitness court to Clear Creek Park in the amount of \$30,000.

Dept: Grants

Agent: Sandra Newland

Applicant:

Attachments: [Grant Application, National Fitness Campaign](#)

7. Consideration of the ratification of a resolution authorizing submission of a grant application to the WY Office of Outdoor Recreation for an outdoor recreation grant to be used in conjunction with the National Fitness Campaign to bring a fitness court to Clear Creek Park in the amount of \$145,000.

Dept: Grants

Agent: Sandra Newland

Applicant:

Attachments: [Grant Application, WY Outdoor Recreation](#)

8. Consideration of an agreement between Laramie County, WY, and Drug Testing Center of Cheyenne, Inc in the amount of \$12,000 to provide drug testing and other services to Drug Court participants.

Dept: DUI/Drug Court

Agent: Kurt Zunker

Applicant:

Attachments: [FY23 Agreement, Drug Testing Center, Drug Court](#)

9. Consideration of an agreement between Laramie County, WY, and Drug Testing Center of Cheyenne, LLC in an amount not to exceed \$10,000 to provide drug testing and other supporting services to DUI Court participants.

Dept: DUI/Drug Court

Agent: Kurt Zunker

Applicant:

Attachments: [FY23 Agreement, Drug Testing Center, DUI Court](#)

10. Consideration of an agreement between Laramie County, WY, and Foundations Counseling and Consulting of WY, LLC in the amount of \$157,794.46 to provide substance abuse and mental health treatment services, drug testing and other treatment-related services to Drug Court participants.

Dept: DUI/Drug Court

Agent: Kurt Zunker

Applicant:

Attachments: [FY23 Agreement, Foundations Counseling and Consulting of WY, LLC](#)

11. Consideration of an agreement between Laramie County, WY, and Foundations Testing and Monitoring, LLC in an amount not to exceed \$3,298 to provide drug testing and other supporting services to Veterans Treatment Court participants.

Dept: DUI/Drug Court

Agent: Kurt Zunker

Applicant:

Attachments: [FY23 Agreement, Foundations Testing and Monitoring, LLC](#)

12. Consideration of an agreement between Laramie County, WY, and Specialty Counseling and Consulting, LLC in an amount not to exceed \$132,956.60 to provide substance abuse and mental health counseling services to DUI Court participants.

Dept: DUI/Drug Court

Agent: Kurt Zunker

Applicant:

Attachments: [Agreement, Specialty Counseling and Consulting, LLC](#)

13. Consideration of an appraisal service contract between Laramie County, WY, and Thomas Y Pickett & Co, Inc.

Dept: Assessor

Agent: Ken Guille

Applicant: T Y Pickett & Co, Inc

Attachments: [Appraisal Service Contract, T Y Pickett & Co, Inc](#)

14. Consideration of four separate equipment/electricity contracts between Laramie County, WY, and Laramie County Fire Authority, Brandon Scott, Dan Cathcart and Gloria Merrill to provide electricity on an as-needed basis to heat Laramie County Public Works equipment. These agreements are for fiscal year 2022.

Dept: Public Works

Agent: Molly Bennett

Applicant:

Attachments: [FY22 Contract, Laramie County Fire Authority](#)
[FY22 Contract, Brandon Scott](#)
[FY22 Contract, Dan Cathcart](#)
[FY22 Contract, Gloria Merrill](#)

15. Consideration of the ratification of the FY23 federal equitable sharing agreement, summarizing funds received and spent under the program and certification for the Sheriff's Dept.

Dept: Sheriff

Agent: Kevin James

Applicant:

Attachments: [FY23 Federal Equitable Sharing Agreement and Certification](#)

16. Consideration of the asset deletion from the County Attorney's fixed asset inventory of 1996 Herman Miller Ethospace furniture that has been destroyed.

Dept: County Attorney

Agent: Mark Voss

Applicant:

Attachments: [Asset Deletion, County Attorney, 1996 Ethospace](#)

17. Consideration of the ratification of a certificate of no default for fiscal year ending June 30, 2022 from Cheyenne Regional Medical Center for Hospital Revenue Bonds, Series 2021.

Dept: Commissioners

Agent: CRMC

Applicant:

Attachments: [Certificate of No Default, CRMC, Hospital Revenue Bonds, Series 2021](#)

18. Consideration of the following fees collected by various County entities for July 2022: County Clerk, \$125,984.71; Sheriff, \$89,896.78; Clerk of District Court, \$17,094.00; Planning & Development, \$91,612.01; Circuit Court, \$38,589.00; DUI Court, \$110.00; Drug Court, \$785.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [July Fees 2022](#)

19. Consideration of the following part-time salaries in the amount of \$38,140.80 for Aug 2022: Grants, \$1,954.04; Planning, \$474.03; Shooting Sports, \$3,127.78; Events Dept, \$2,950.00; Buildings/Maintenance, \$15,335.73; Sheriff Operations, \$3,187.68; Detention, \$9,378.77; District Court, \$531.06; Drug/DUI Courts, \$1,201.71.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Aug Part-time Salaries 2022](#)

20. Consideration of warrants in the amount of \$2,007,399.74 for Aug 2022.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [August Warrants 2022](#)

Report & Public Petitions

21. Consideration of a request for the WY Attorney General's assistance in prosecuting criminal cases.

Dept: Commissioners

Agent: Reba Epler

Applicant:

Attachments: [Letter to County Commissioners, Lani Epler](#)

Resolutions

22. Consideration of a resolution giving notice of public hearing on the proposed establishment of the Ironhorse Improvement and Service District.

Dept: County Clerk

Agent: Debra Lee

Applicant: Palma Land Planning, LLC

Attachments: [Resolution, Proposed Ironhorse Improvement and Service District](#)

23. Consideration of a resolution granting an exemption to the "201 Agreement" for development of small wastewater systems for a portion of the W1/2, S1/2, SE 1/4, NE 1/4 of Sect 20, T13N, R66W of the 6th PM, Laramie County, WY, also known as 516 Pontillo Dr.

Dept: Health Department

Agent: Roy Kroeger

Applicant: Daniel and Devon McHenry

Attachments: [Resolution Granting 201 Exception - 516 Pontillo Dr](#)

Grants

24. Consideration of a resolution authorizing the submission of a grant application to the US Dept of Transportation Federal Aviation Administration to fund the Cheyenne Regional Airport to offset costs associated with the FAA airway and facilities agreement for engineering support during the runway reconstruction project in the maximum obligation of \$175,198.

Dept: Grants

Agent: Nathan Banton

Applicant: Airport Board

Attachments: [FAA Grant Application, Airport Runway Reconstruction](#)

25. Consideration of a resolution authorizing the submission of a grant application to the US Dept of Transportation Federal Aviation Administration to fund the Cheyenne Regional Airport for runway construction costs associated with the next phase of the runway reconstruction project in the maximum obligation of \$24,000,000.

Dept: Grants

Agent: Nathan Banton

Applicant: Airport Board

Attachments: [FAA Grant Application, Airport Runway Reconstruction](#)

26. Consideration of a grant agreement between WY Dept of Health, Public Health Division and Laramie County, WY, in an amount not to exceed \$344,650 to implement a community-based law enforcement and behavioral health co-response to behavioral health emergency calls within Laramie County to run through May 31, 2023.

Dept: Grants

Agent: Sandra Newland

Applicant:

Attachments: [Grant Agreement, WHD, Behavioral Health Co Response](#)

27. Consideration of a agreement between Laramie County, WY, and MDM Landscaping, Inc in an amount not to exceed \$68,960 to provide garden improvements for the Events Dept.

Dept: Grants

Agent: Sandra Newland

Applicant: Events Dept

Attachments: [Agreement, MDM Landscaping, Inc](#)

28. Consideration of a contract between WY Dept of Family Services and Laramie County, WY, for the FFY23 Temporary Assistance for Needy Families Community Partnership Initiative grant award in an amount not to exceed \$160,500 to run through Sept 30, 2023.

Dept: Grants

Agent: Sandra Newland

Applicant:

Attachments: [Contract, DFS, FFY23 TANF](#)

29. Consideration of an agreement between Laramie County, WY, and High West Energy in an amount not to exceed \$132,000 to purchase and install one gas and one propane powered generator for the Archer Water Tower.

Dept: Grants

Agent: Sandra Newland

Applicant: Public Works

Attachments: [Agreement, High West Energy](#)

30. Consideration of four ARPA nonprofit subrecipient agreements between Laramie County, WY, and Cheyenne Therapeutic Equestrian Center \$48,760; Raising Readers \$24,000; St Paul's Lutheran Church Foundation \$22,250; and Troop 101 Foundation \$20,800. Agreements to run through May 31, 2023.

Dept: Grants

Agent: Sandra Newland

Applicant:

Attachments: [Agreements, ARPA Nonprofits](#)

Contract/Agreement/Leases

31. Consideration of a cooperative agreement between Laramie County, WY, and the WY Dept of Transportation (WYDOT) to outline the terms and conditions by which the County and WYDOT will remove Structure No. DLM over the Union Pacific Railroad at RM 8.21 in Laramie County as shown on Exhibit A.

Dept: Public Works

Agent: Molly Bennett

Applicant: WYDOT

Attachments: [Cooperative Agreement, WYDOT, UPRR Bridge](#)

32. Consideration of a utility easement between Laramie County, WY, and Laramie County Fire Dist #1 for utility services to Fire Station #3 located in the Archer Complex.

Dept: Planning & Development

Agent: Randy Morris

Applicant: Fire Dist #1

Attachments: [Utility Easement, Fire Dist #1, Fire Station #3, Archer](#)

33. Consideration of an addendum between Laramie County, WY, and Power Systems West to provide full-service testing and maintenance of the emergency standby generator sets at the Combined Communications Center.

Dept: Combined Communications

Agent: Amber Young

Applicant: Power Systems West

Attachments: [Addendum, Power Systems West, Combined Communications Center](#)

34. Consideration of an agreement between Laramie County, WY, and Big Al's Towing and Recovery to provide vehicle towing for the Sheriff's Dept for vehicles being towed as evidence, towing of department vehicles and tire change services. The agreement shall be through Aug 31, 2025.

Dept: Sheriff

Agent: Ryan Martinez

Applicant: Big Al's Towing & Recovery

Attachments: [Agreement, Big Al's Towing & Recovery](#)

Appointments

35. Consideration of a resolution appointing Renee Hansen to the Laramie County Juvenile Joint Powers Board for a three-year term expiring June 30, 2025.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Community Juvenile Services JPB Appointment, Renee Hansen](#)

36. Consideration of a resolution appointing of a member to the Laramie County Recreation Planning and Advisory Board to complete the term left vacant by Bill Miller expiring Dec 31, 2024.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Recreation Planning and Advisory Board Appointment](#)

37. Consideration of a resolution reappointing Mark T Voss as Laramie County Attorney in accordance with WS 18-3-301(a) effective Sept 1, 2022.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Resolution Reappointing County Attorney Mark T Voss](#)

Public Hearings/Rules & Reg's

38. PUBLIC HEARING for the formation of the proposed Bear Paw North Improvement & Service District. The boundaries of the proposed district include Bear Paw Ranch Tracts 12 through 40, a total of 29 tracts with a total area of 133.94 acres. (no motion required)

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Notice of Public Hearing, Proposed Bear Paw North I&S District](#)

39. PUBLIC HEARING and consideration of the postponement of the appraisers' report regarding the establishment of a public right-of-way, a 50-foot section of Second St from Adams Ave south to Rd 203.

Dept: Commissioners

Agent: Molly Bennett

Applicant:

Land Use:Variances/Board App./Plats

40. PUBLIC HEARING regarding a Zone Change from A2 - Agricultural to AR - Agricultural Residential for a portion of the SW1/4 SW1/4 of Sect 33, Sect 32, T15N, R67W of the 6th PM, Laramie County, WY, and Subdivision Permit and Plat for The Reserve at Horse Creek, Laramie County, WY. (Two motions required)

Dept: Planning & Development

Agent: AVI, PC

Applicant: Lodgepole Ranch, LLC

Attachments: [The Reserve at Horse Creek, Zone Change and Subdivision Permit and Plat](#)

41. PUBLIC HEARING regarding a Subdivision Permit and Plat for Tiley Subdivision, located in a portion of the S1/2 S1/2 SE1/4 Sect 6, T14N, R62W, Laramie County, WY. (Postponed from Aug 2, 2022 meeting)

Dept: Planning & Development

Agent: Inberg-Miller Engineers

Applicant: Randy and Janel Tiley

Attachments: [Tiley Subdivision, Subdivision Permit & Plat](#)

42. PUBLIC HEARING regarding a Subdivision Permit and Plat for Red Roan Ranches, located on a portion of the E1/2 of Sect 3, T16N, R67W, of the 6th PM, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services

Applicant: H Frauendienst & L Preston

Attachments: [Red Roan Ranches, Subdivision Permit and Plat](#)

43. PUBLIC HEARING regarding a Zone Change from A1 - Agricultural and Rural Residential to AR - Agricultural Residential for a portion of the SE1/4 SW1/4 of Sect 5, T14N, R66W, of the 6th PM, Laramie County, WY.

Dept: Planning & Development

Agent: Sam Shumway

Applicant: Phillip and Nicole Brenchley

Attachments: [Brenchley, Zone Change](#)

44. PUBLIC HEARING regarding a board approval for a vacation of the W1/2 of Tract 2, Adams Subdivision, Laramie County, WY.

Dept: Planning & Development

Agent: Nicole Hinker

Applicant: R and K Bechtle

Attachments: [Bechtle, Board Approval Vacation](#)

45. PUBLIC HEARING regarding a Zone Change from A2 - Agricultural to PUD - Planned Unit Development for Tracts 1 and 2, Harris Estates, Laramie County, WY.

Dept: Planning & Development

Agent: Dr. Armin Ellis and Darin Harris

Applicant:

Attachments: [Enterprise Ranch, PUD Zone Change](#)

- 46. PUBLIC HEARING** regarding a Subdivision Permit and Plat for Homestead Estates, located in a portion of the N1/2 Sect 18, T13N, R68W, of the 6th PM, Laramie County, WY. (Postponed from Aug 2, 2022 meeting)

Dept: Planning & Development

Agent: Lovas Engineering

Applicant: Swagger Construction, LLC

Attachments: [Homestead Estates, Subdivision Permit & Plat](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.