

Board of County Commissioners Meeting

Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, June 7, 2022

3:30 PM

Commissioners Board Room

Visit <https://laramiecounty.legistar.com/Calendar.aspx> to attend the meeting virtually and comment online. During the meeting, comments may be called in at 633-4422.

Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for May 17, 2022.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes May 17, 2022](#)

Consent Agenda

2. Consideration of an agreement between Laramie County, WY, and Katherine Rhoades to grant a license to occupy 3901 Archer Pkwy as a caretaker of the property. It is part of the caretaker's job description and requirement that the caretaker/employee lives on the premises of the Archer property to perform job functions.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Agreement, Katherine Rhoades](#)

3. Consideration of the ratification of an addendum between Laramie County, WY, and Honnen Equipment Co to allow Public Works to rent a 2018 John Deere 772G motor grader with 6WD.

Dept: Public Works

Agent: Molly Bennett

Applicant: Honnen Equipment Co

Attachments: [Addendum, Honnen Equipment Co](#)

4. Consideration of a contract between Laramie County, WY, and Rocky Mountain Derby Promotions in the amount of \$14,600 to provide demolition derby and motorcycle barrel racing at the Archer Complex.

Dept: Events

Agent: Dan Ange

Applicant: R M Derby Promotions

Attachments: [Contract, Rocky Mountain Derby Promotions](#)

5. Consideration of an addendum and rental agreement between Laramie County, WY, and Games Galore Party Rental, Inc in the amount of \$14,628.72 to provide inflatable games as described in attachment A.

Dept: Events

Agent: Dan Ange

Applicant: Games Galore Party

Attachments: [Addendum and Rental Agreement, Games Galore Party Rental, Inc, County Fair](#)

6. Consideration of an addendum between Laramie County, WY, and Brave Enough Entertainment in the amount of \$6,500 to provide Taikai VR Escape as described in attachment A.

Dept: Events

Agent: Dan Ange

Applicant: Brave Enough Ent

Attachments: [Addendum, Brave Enough Entertainment, County Fair](#)

7. Consideration of an agreement between Laramie County, WY, and Alpacaglobo, LLC, in the amount of \$3,500 to provide balloon twisting entertainment at the Laramie County Fair.

Dept: Events

Agent: Dan Ange

Applicant: Alpacaglobo, LLC

Attachments: [Agreement, Alpacaglobo, LLC](#)

8. Consideration of a resolution approving an American Rescue Plan Grant in an amount not to exceed \$7,000 to the Cheyenne Regional Medical Center Forensic Nursing Program for training.

Dept: Grants

Agent: Sandra Newland

Applicant: CRMC

Attachments: [Grant Award, ARPA, CRMC](#)

9. Consideration of an agreement between Laramie County, WY, and Glass Masters in an amount not to exceed \$64,625 for removal and replacement of existing front entry doors at the Laramie County Governmental Complex.

Dept: Grants

Agent: Sandra Newland

Applicant: Maintenance

Attachments: [Agreement, Glass Masters, Front Entrance](#)

10. Consideration of the ratification of a resolution authorizing acceptance of a grant award from the American Heart Assoc in the amount of \$2,500 for a Healthy for Life Community Nutrition Grant program for the Extension office to run through Oct 15, 2022.

Dept: Grants

Agent: Sandra Newland

Applicant: Extension Office

Attachments: [Grant Award, American Heart Assoc](#)

11. Consideration of a nonattest accounting services agreement between Laramie County, WY, and RLR, LLP in an amount not to exceed \$18,600 for nonattest accounting services.

Dept: County Clerk

Agent: Stanley Walker

Applicant: RLR, LLP

Attachments: [FY22 Nonattest Accounting Services Agreement, RLR LLP](#)

12. Consideration of the following fees collected by various County entities for April 2022: County Clerk, \$132,644.55; Sheriff, \$168,746.60; Clerk of District Court, \$19,430.00; Shooting Sports, \$15,299.38; Planning & Development, \$104,799.09; Circuit Court, \$45,064.50; DUI Court, \$620.00; Drug Court, \$220.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [April Fees 2022](#)

13. Consideration of the following part-time salaries in the amount of \$33,674.91 for May 2022: Planning, \$560.00; Shooting Sports, \$3,403.64; Events Dept, \$1,254.00; Buildings/Maintenance, \$14,417.42; Sheriff Operations, \$4,246.42; Detention, \$8,157.12; District Court, \$892.50; Drug/DUI Courts, \$743.81.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [May Part-time Salaries 2022](#)

14. Consideration of warrants in the amount of \$1,529,643.02 for May 2022.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [May Warrants 2022](#)

Resolutions

15. Consideration of a resolution giving public notice of public hearing in the establishment of the Bear Paw North Improvement and Service District.

Dept: County Clerk

Agent: Debra Lee

Applicant: William Haifley

Attachments: [Resolution, Proposed Bear Paw North Improvement and Service Dist](#)
[Petition Formation, Proposed Bear Paw Improvement and Service Dist](#)

Grants

16. Consideration of a US Dept of Treasury, Coronavirus State and Local Fiscal Recovery Fund subaward agreement between Laramie County, WY, and South Cheyenne Water and Sewer Dist in the amount of \$618,750 from ARPA funds for a pressure-reducing valve and bore under S Greeley Hwy to run through Dec 31, 2023.

Dept: Grants

Agent: Sandra Newland

Applicant: S Cheyenne Water & Swr

Attachments: [SLFRF Subgrantee Contract, US Dept of the Treasury, S Cheyenne Water and Sewer Dist](#)

17. Consideration of an agreement between Laramie County, WY, and S&S Builders, LLC in an amount not to exceed \$252,992 for remodeling of Human Resources offices, Ste 140.

Dept: Grants

Agent: Sandra Newland

Applicant: Human Resources

Attachments: [Agreement, S&S Builders, LLC](#)

18. Consideration of a resolution approving an American Rescue Plan Grant in an amount not to exceed \$74,000 to the Town of Albin for needed Community Center upgrades.

Dept: Grants

Agent: Sandra Newland

Applicant: Town of Albin

Attachments: [Resolution, ARPA, Town of Albin](#)

19. Consideration of a resolution approving American Rescue Plan Nonprofit Grant Funding in an amount not to exceed \$2,431,116.74 to fund 41 community nonprofits.

Dept: Grants

Agent: Sandra Newland

Applicant:

Attachments: [Resolution, ARPA Nonprofit Recommendations](#)

20. Consideration of an agreement between Laramie County, WY, and LINX Multimedia in an amount not to exceed \$104,185.39 to provide AV equipment for the Commissioners boardroom.

Dept: Grants

Agent: Sandra Newland

Applicant: Information Technology

Attachments: [Agreement, LINX Multimedia](#)

Contract/Agreement/Leases

21. Consideration of the ratification of an agreement between Laramie County, WY, and Pouppirt Architects in an amount not to exceed \$461,700 to provide professional design services in connection with the full design of the new Cheyenne Senior Activity Center.

Dept: Commissioners

Agent: Ben Hornok

Applicant: Pouppirt Architects

Attachments: [Agreement, Pouppirt Architects](#)

22. Consideration of a memorandum of understanding between Laramie County, WY, and the other Wyoming counties for the Wyoming boards of county commissioners to annually host staffers from the United States Congress on tour of public lands and resources in the state. The counties agree to contribute funds on an annual basis to cover a portion of the costs of the tour.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [MOU, Congressional Tour Initiative](#)

23. Consideration of an agreement between Laramie County, WY, and the City of Cheyenne in an amount not to exceed \$109,000 to authorize the City to furnish the County with animal control services.

Dept: Commissioners

Agent: Commissioners

Applicant: City of Cheyenne

Attachments: [Agreement, City of Cheyenne](#)

24. Consideration of two separate quitclaim deeds between Laramie County, WY, Clear Creek Land Co, LLC and Granite Peak Development, LP, respectively to transfer property at Swan Ranch.

Dept: Commissioners

Agent: Justin Arnold

Applicant: Clear Creek & Granite Peak

Attachments: [Quitclaim Deed, Clear Creek Land Co, LLC](#)
 [Quitclaim Deed, Granite Peak Development, LP](#)

25. Consideration of a photo and video location/premises release form between Laramie County, WY, and West Edge Collective to allow West Edge Collective employees, agents and necessary production equipment to be in and around the Laramie County Combined Communications Center.

Dept: Combined Communications

Agent: Amber Young

Applicant: West Edge Collective

Attachments: [Premise Release Form, West Edge Collective](#)

26. Consideration of an agreement between Laramie County, WY, and the Carpenter Water Dist to purchase water at a rate of \$25 per load, not to exceed 3,500 gallons per load and not to exceed more than seven loads per day four days per week.

Dept: Public Works

Agent: Molly Bennett

Applicant: Carpenter Water Dist

Attachments: [Water Purchase Agreement, Carpenter Water Dist](#)

Land Use:Variances/Board App./Plats

27. PUBLIC HEARING regarding a Zone Change from A2 - Agricultural to AR - Agricultural Residential and a Subdivision Permit & Plat for Four Mile Meadows Subdivision, 2nd Filing, for a portion of the NE1/4 Sect 17 T14N, R65W, of the 6th PM, Laramie County, WY. (Two motions required)

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: Karol Lynn Krug

Attachments: [Four Mile Meadows Subdivision, 2nd Filing, Zone Change and Subdivision Permit & Plat](#)

28. PUBLIC HEARING regarding a Zone Change from A2 - Agricultural to AR - Agricultural Residential and a Subdivision Permit & Plat for Four Mile Meadows Subdivision, 3rd Filing, for a portion of the E1/2 NW1/4 Sect 17, T14N, R65W, of the 6th PM, Laramie County, WY. (Two motions required)

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: M and K Dunlap

Attachments: [Four Mile Meadows Subdivision, 3rd Filing, Zone Change and Subdivision Permit & Plat](#)

29. PUBLIC HEARING regarding vacation of Tracts 1 and 2, Foster Tracts, 2nd Filing, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: Betty A Middlestadt

Attachments: [Tracts 1 and 2, Foster Tracts, 2nd Filing, Vacation](#)

30. PUBLIC HEARING regarding a vacation of Tract 13, less five acres, Archer Estates, 3rd Filing, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: M and R Simmons

Attachments: [Tract 13, Archer Estates, 3rd Filing, Vacation](#)

31. Consideration of the "Acceptance of Petition for Establishment, Alteration, and/or Vacation of Co Hwy, pursuant to WS 24-3-101 et seq, and Appointment of Viewer." This petition pertains to the vacation of a public right-of-way known as West Rd, described as beginning at the intersection of the south lines of Tracts 13 & 14, Hillsdale South Ranchettes, 1st Filing, and running thence south between Tracts 13 & 14, Hillsdale South Ranchettes, 1st Filing, a distance of 657.2 feet more or less and terminating at the south boundary of Hillsdale South Ranchettes, 1st Filing.

Dept: Planning & Development

Agent: Jones Land Surveying, Inc.

Applicant: Residents of Laramie Co

Attachments: [Resolution for Road Petition & Appt Viewer, West Rd](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.