

Board of County Commissioners Meeting

Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, September 21, 2021

3:30 PM

Commissioners Board Room

Visit <https://laramiecounty.legistar.com/Calendar.aspx> to attend the meeting virtually and comment online. During the meeting, comments may be called in at 633-4422.

Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for Sept 7, 2021.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes Sept 7, 2021](#)

Consent Agenda

2. Consideration of a lease agreement between Laramie County, WY, and Messenger, LLC in the amount of \$2,625 per month to lease a garage facility at 2507 E 7th St commencing Oct 1, 2021 through Sept 30, 2022.

Dept: Emergency Management

Agent: Jeanine West

Applicant: Messenger, LLC

Attachments: [Lease Agreement, Messenger, LLC](#)

3. Consideration of an agreement between Laramie County, WY, and RAM Trucking, Inc to transport, destroy and dispose of vehicles set for destruction for the Sheriff's Dept.

Dept: Sheriff

Agent: Chris DeBiasi

Applicant: RAM Trucking, Inc

Attachments: [Agreement, RAM Trucking, Inc](#)

4. Consideration of an agreement between Laramie County, WY, and Betterworks Systems, Inc in the amount of \$10,944 to provide an engage subscription for the Human Resources Dept.

Dept: Human Resources

Agent: Heather Rudy

Applicant: Betterworks Systems, Inc

Attachments: [Agreement, Betterworks Systems, Inc](#)

5. Consideration of the deletion from Planning's fixed asset inventory of a 2016 Ford Escape traded to Halladay Motors.

Dept: Planning & Development

Agent: Dan Peters

Applicant:

Attachments: [Asset Deletion, Planning, 2016 Ford Escape](#)

6. Consideration of the ratification of an addendum to an agreement between Laramie County, WY, and Cheyenne Animal Shelter, Inc in the amount of \$39,166.66 to provide funding for animal control and shelter services. The term of this addendum is June 30, 2021 through Aug 31, 2021.

Dept: Commissioners

Agent: Commissioners

Applicant: Cheyenne Animal Shelter

Attachments: [Addendum, Cheyenne Animal Shelter, Inc](#)

7. Consideration of the ratification of an agreement between Laramie County, WY, and AVI Professional Corp in amounts not to exceed \$67,832 and \$6,664 for ALTA and subdivision charges to provide ALTA and survey services of the Archer Complex.

Dept: Public Works

Agent: Molly Bennett

Applicant: AVI Professional Corp

Attachments: [Agreement, AVI Professional Corp](#)

8. Consideration of the ratification of a contract between Laramie County, WY, and WY Dept of Family Services in the amount of \$119,500 for a Temporary Assistance for Needy Families Community Partnership Initiative grant award to run through Sept 30, 2022.

Dept: Grants

Agent: Sandra Newland

Applicant: Grants

Attachments: [FFY22 TANF Contract, WY Dept of Family Services](#)

9. Consideration of a contract for services between Laramie County, WY, and the City of Cheyenne, Office of Youth Alternatives in the amount of \$69,000 to provide crisis shelter services to remain in effect until June 30, 2022.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [FY22 Contract for Services, Youth Alternatives, Crisis Shelter](#)

10. Consideration of an addendum to maintenance agreement and onsite support contract between Laramie County, WY, and DocuTek, Inc in the amount of \$1,500 to provide maintenance for a Minolta scanner located at County Clerk's Records Center. The term of the contract is from Aug 22, 2021 through Aug 22, 2022.

Dept: County Clerk

Agent: Deanna Grimm

Applicant: DocuTek, Inc

Attachments: [Addendum and Contract, DocuTek, Inc](#)

11. Consideration of the annual human services agreement between Laramie County, WY, and Cheyenne Housing Authority in the amount of \$75,000 to remain in full force and effect until June 30, 2022.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [FY22 Agreement, Cheyenne Housing Authority](#)

12. Consideration of the ratification of a catering permit submitted by Provisions Wine & Spirits for the Cars and Cigar Show event on Sept 11, 2021 at 10013 Wayne Rd.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [24-Hour Permit, Provisions Wine & Spirits, Sept 11, 2021](#)

13. Consideration of a two-day catering permit submitted by Bullseye Operations, LLC dba Outlaw Saloon for concerts on Oct 1 and 2, 2021 at 312 S Greeley Hwy, back lot of bar.

Dept: County Clerk

Agent: Debra Lee

Applicant: Outlaw Saloon

Attachments: [24-hour Permit, Outlaw Saloon, Oct 1 and 2, 2021](#)

14. Consideration of a catering permit submitted by Bullseye Operations, LLC, dba Outlaw Saloon for a concert on Oct 9, 2021 at 312 S Greeley Hwy, back lot of bar.

Dept: County Clerk

Agent: Debra Lee

Applicant: Outlaw Saloon

Attachments: [24-hour Permit, Outlaw Saloon, Oct 9, 2021](#)

15. Consideration of a catering permit submitted by The Knotty Pine Saloon for a birthday party on Oct 8, 2021 at the Archer Complex.

Dept: County Clerk

Agent: Debra Lee

Applicant: The Knotty Pine Saloon

Attachments: [24-hour Permit, The Knotty Pine Saloon, Oct 8, 2021](#)

Land Use:Variances/Board App./Plats

16. PUBLIC HEARING regarding a Subdivision Permit & Plat for Schlumpf Estates, located in a portion of the NE1/4 NE1/4 Sect 5, T14N, R68W, of the 6th PM, Laramie County, WY.

Dept: Planning & Development

Agent: Jones Land Surveying Inc

Applicant: Zachrey Schlumpf

Attachments: [Schlumpf Estates Subdivision Permit & Plat](#)

17. PUBLIC HEARING regarding a Zone Change from A2 - Agricultural to AR - Agricultural Residential for all of Sect 35, less 10.01 acres, T15N, R67W, and a portion of the NW1/4 Sect 36, T15N, R67W, and a Subdivision Permit and Plat for Bell Pasture Subdivision, 2nd Filing, Laramie County, WY. (Two motions required)

Dept: Planning & Development

Agent: AVI, PC

Applicant: Lodgepole Ranch, LLC

Attachments: [Bell Pasture Subdivision, 2nd Filing, Zone Change and Subdivision Permit & Plat](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.