

# Board of County Commissioners Meeting

## Agenda - Final

Historic Courthouse  
310 W 19th Street  
Cheyenne, WY 82001



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**Tuesday, September 7, 2021**

**3:30 PM**

**Commissioners Board Room**

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Visit <https://laramiecounty.legistar.com/Calendar.aspx> to attend the meeting virtually and comment online. During the meeting, comments may be called in at 633-4422.

*Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.*

### Roll Call/Call to Order

### Minutes

1. Consideration of the Minutes of Proceedings for Aug 17, 2021.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [Draft Minutes Aug 17, 2021](#)

### Consent Agenda

2. Consideration of an agreement between Laramie County, WY, and Cheyenne/Laramie County Economic Development Joint Powers Board to promote and support economic development activities and to monitor economic development within Laramie County. The term of the agreement is from July 1, 2021 through June 30, 2022. The County shall pay compensation not to exceed \$20,000 only if money is available pursuant to repayment of Community Development Block Grant Revolving Loan Fund.

Dept: Commissioners

Agent: Commissioners

Applicant: Economic Development JPB

**Attachments:**     [Agreement, Cheyenne/Laramie County Econ Dev JPB](#)

3. Consideration of a subaward agreement between Laramie County, WY, and WYDOT in the amount of \$2,500 for a FFY22 Highway Safety Program for a Local Occupant Protection High Visibility Overtime grant award to run through Sept 30, 2022.

Dept: Grants

Agent: Sandra Newland

Applicant: Sheriff's Dept

**Attachments:**     [FFY22 HSP Subaward Agreement, WYDOT, HVE](#)

4. Consideration of a subaward agreement between Laramie County, WY, and WYDOT in the amount of \$8,215 for a FFY22 Highway Safety Program for a Local Impaired Driving High Visibility Overtime grant award to run through Sept 30, 2022.

Dept: Grants

Agent: Sandra Newland

Applicant: Sheriff's Dept

**Attachments:**     [FFY22 HSP Subaward Agreement, WYDOT, DUI](#)

5. Consideration of an agreement between Laramie County, WY, and Drug Testing Center of Cheyenne, Inc in an amount not to exceed \$7,500 to provide drug testing and other related services to DUI Court participants.

Dept: DUI/Drug Court

Agent: Kurt Zunker

Applicant: Drug Testing Center

**Attachments:**     [FY22 Agreement, Drug Testing Center, DUI Court](#)

6. Consideration of an agreement between Laramie County, WY, and Drug Testing Center of Cheyenne, Inc in an amount not to exceed \$12,000 to provide community supervision including but not limited to home visits, employment schedule verification, electronic monitoring, urinalysis testing, and other drug testing supervision services for Drug Court participants.

Dept: DUI/Drug Court

Agent: Kurt Zunker

Applicant: Drug Testing Center

**Attachments:**     [FY22 Agreement, Drug Testing Center, Drug Court](#)

7. Consideration of the ratification of an agreement between Laramie County, WY, and Recco, Inc dba Five-R Co in an amount not to exceed \$647,766 for design and construction of an indoor livestock wash rack at the Archer Event Center.

Dept: Public Works

Agent: Ben Hornok

Applicant: Five-R Co

**Attachments:**     [Agreement, Five-R Co](#)

8. Consideration of the annual agreement between Laramie County, WY, and the City of Cheyenne, Office of Youth Alternatives (Juvenile Probation Services) in the amount of \$60,000 to remain in full force and effect until June 30, 2022.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [FY22 Agreement, Cheyenne Youth Alternatives](#)

9. Consideration of the annual economic development services agreement between Laramie County, WY, and Cheyenne LEADS in the amount of \$50,000 to remain in full force and effect until June 30, 2022.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [FY22 Agreement, Cheyenne LEADS](#)

10. Consideration of the annual funding agreement between Laramie County, WY, and Cheyenne Downtown Development Authority in the amount of \$5,000 to remain in full force and effect until June 30, 2022.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [FY22 Agreement, Cheyenne Downtown Development Authority](#)

11. Consideration of the annual human services agreement between Laramie County, WY, and Pine Bluffs Senior Citizens, Inc in the amount of \$24,000 to remain in full force and effect until June 30, 2022.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [FY22 Agreement, Pine Bluffs Senior Citizens, Inc](#)

12. Consideration of the annual human services agreement between Laramie County, WY, and United Way of Laramie County in the amount of \$125,000 to remain in full force and effect until June 30, 2022.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [FY22 Agreement, United Way of Laramie County](#)

13. Consideration of the annual human services agreement between Laramie County, WY, and Volunteers of America-Northern Rockies in the amount of \$40,000 to remain in full force and effect until June 30, 2022.

Dept: County Clerk

Agent: Debra Lee

Applicant: Volunteers of America

**Attachments:**     [FY22 Agreement, Volunteers of America-Northern Rockies](#)

14. Consideration of the first amendment to the e-commerce agreement between Laramie County, WY, and ArcaSearch Corp in an amount not to exceed \$1,799 to renew access to indexes and records for e-commerce solution for a period of one year.

Dept: County Clerk

Agent: Debra Lee

Applicant: ArcaSearch Corp

**Attachments:**     [First Amendment, ArcaSearch Corp](#)

15. Consideration of the ratification of a malt beverage permit submitted by Cavalryman Steakhouse for a wedding reception Sept 4, 2021 at the Wyoming Hereford Ranch.

Dept: County Clerk

Agent: Debra Lee

Applicant: Cavalryman Steakhouse

**Attachments:**     [24-Hour Permit, Cavalryman Steakhouse, Sept 4, 2021](#)

16. Consideration of the following fees collected by various County entities for July 2021: County Clerk, \$159,447.98; Sheriff, \$150,723.42; Clerk of District Court, \$16,830.50; Shooting Sports, \$11,462.88; Planning & Development, \$95,729.94; Circuit Court, \$37,123.00; DUI Court, \$310.00; Drug Court, \$140.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [July Fees 2021](#)

17. Consideration of the following part-time salaries in the amount of \$56,520.58 for Aug 2021: Planning, \$430.00; Shooting Sports, \$9,078.68; Events Dept, \$2,533.50; Buildings/Maintenance, \$26,928.13; Sheriff Operations, \$1,800.00; Detention, \$11,846.13; District Court, \$1,800.00; Drug/DUI Courts, \$2,104.14.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [Aug Part-time Salaries 2021](#)

18. Consideration of warrants in the amount of \$2,658,974.43 for Aug 2021.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [Aug Warrants 2021](#)

**Proclamations**

19. Consideration of a resolution proclaiming Sept 2021 as National Recovery Month.

Dept: Commissioners

Agent: Commissioners

Applicant:

**Attachments:**    [Resolution Proclaiming Sept 2021 National Recovery Month](#)

20. Consideration of a resolution proclaiming the week of Sept 12-18, 2021 as Truck Driver Appreciation Week.

Dept: Commissioners

Agent: Commissioners

Applicant:

**Attachments:**    [Resolution Proclaiming Sept 12-18 as Truck Driver Appreciation Week](#)

**Appointments**

21. Consideration of a resolution reappointing Mark T. Voss as Laramie County Attorney in accordance with WS 18-3-301(a) effective Sept 1, 2021.

Dept: Commissioners

Agent: Commissioners

Applicant:

**Attachments:**    [Resolution Reappointing County Attorney Mark T. Voss](#)

**Land Use:Variances/Board App./Plats**

22. PUBLIC HEARING regarding a Subdivision Permit & Plat for Stadel Subdivision, 2nd Filing, a replat of Tracts 4 and 5, Stadel Subdivision, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: Triple Dot Development

**Attachments:**    [Stadel Subdivision, 2nd Filing, Subdivision Permit & Plat](#)

- 23. PUBLIC HEARING** regarding a Subdivision Permit & Plat for Cross Tie Ranches, located in a portion of the NE1/4 Sect 23 and the NW1/4 Sect 24, T13N, R63W, of the 6th P.M., Laramie County, WY.

Dept: Planning & Development

Agent: Western R&D, LTD

Applicant: Malik Hegge

**Attachments:**     [Cross Tie Ranches, Subdivision Permit & Plat](#)

- 24. PUBLIC HEARING** regarding a Subdivision Permit & Plat for Lerwick Subdivision, 2nd Filing, a replat of Tract 1, Lerwick Subdivision, Laramie County, WY.

Dept: Planning & Development

Agent: Chris Knudson

Applicant: MK Investments, LLC

**Attachments:**     [Lerwick Subdivision, 2nd Filing, Subdivision Permit & Plat](#)

### **Reasonable Accommodations**

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or [lchr320@laramiecounty.com](mailto:lchr320@laramiecounty.com) at least two business days prior to the meeting.