

Board of County Commissioners Meeting

Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, January 5, 2021

3:30 PM

Commissioners Board Room

In accordance with Public Health orders to limit the spread of COVID-19, social distancing protocols will be observed and public seating is limited.

Visit <https://laramiecounty.legistar.com/Calendar.aspx> to attend the meeting virtually and comment online. During the meeting, comments may be called in at 633-4422.

Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.

Roll Call/Call to Order

Agenda Priority Item

1. Election of a new Chairman and Vice Chairman of the Board of Laramie County Commissioners for calendar year 2021.

Dept: Commissioners

Agent: Commissioners

Applicant:

Minutes

2. Consideration of the Minutes of Proceedings for Dec. 15, 2020.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes Dec. 15, 2020](#)

3. Consideration of the Special Meeting Minutes of Proceedings for Dec. 23, 2020.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft of the Special Meeting Dec. 23, 2020 Minutes](#)

Consent Agenda

4. Consideration of the appointment of Caitlin Harper as a part-time magistrate of the Circuit Court of the First Judicial District, Laramie County, WY, in accordance with W.S. 5-9-210(b).

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Appointment of Magistrate to Circuit Court, Caitlin Harper](#)

5. Consideration of a catering permit submitted by The Knotty Pine Saloon for the Glow in the Dark Dodgeball fundraiser for Laramie County grief support located at the Archer Complex on Jan. 16, 2021.

Dept: County Clerk

Agent: Debra Lee

Applicant: The Knotty Pine Saloon

Attachments: [Catering Permit, The Knotty Pine Saloon, Glow in the Dark Dodgeball](#)

6. Consideration of the following fees collected by various County entities for Nov. 2020: County Clerk, \$138,921.96; Sheriff, \$47,014.67; Clerk of District Court, \$17,588.50; Shooting Sports, \$16,440.30; Planning & Development, \$347,191.74; Circuit Court, \$43,402.00; DUI Court, \$645.00; Drug Court, \$460.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Nov. Fees 2020](#)

7. Consideration of the following part-time salaries in the amount of \$59,525.81 for Dec. 2020: Coroner, \$4,177.32; Planning, \$800.00; Shooting Sports, \$8,415.40; Events Dept., \$5,187.25; Buildings/Maintenance, \$24,820.45; Sheriff Operations, \$2,700.00; Detention, \$12,144.18; Drug Court, \$1,281.21.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Dec. Part-time Salaries 2020](#)

8. Consideration of warrants in the amount of \$2,464,299.40 for Dec. 2020.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Dec. Warrants 2020](#)

Resolutions

9. Consideration of a resolution by the Board of Laramie County Commissioners to provide parameters for approval of the official statement and bond purchase agreement for the issuance of hospital revenue refunding bonds for the refinancing of tax-exempt hospital revenue bonds previously issued in 2012 for improvements to Cheyenne Regional Medical Center.

Dept: Commissioners

Agent: Barbara Bonds

Applicant: CRMC

Attachments: [Resolution, CRMC Hospital Revenue Refunding Bonds](#)
 [Exhibit A, Official Statement](#)
 [Exhibit B, Bond Purchase Agreement](#)

Grants

10. Consideration of the ratification of a reimbursement agreement between Laramie County, WY, and the State Loan and Investment Board for a CARES Act grant in the amount of \$7,380 to reimburse the County for the COMEA Shelter meals from Nov. 2020.

Dept: Grants

Agent: Sandra Newland

Applicant:

Attachments: [Reimbursement Agreement, CARES Act, SLIB, COMEA Meals](#)

11. Consideration of the ratification of a reimbursement agreement between Laramie County, WY, and the State Loan and Investment Board for a CARES Act grant in the amount of \$40,000 for a County UVC Robot.

Dept: Grants

Agent: Sandra Newland

Applicant:

Attachments: [Reimbursement Agreement, CARES Act, SLIB, UVC Robot](#)

12. Consideration of an agreement between Laramie County, WY, and GLM Design Group, LLC, to provide planning services for the South Child's Draw Basin Drainage Master Plan in the amount of \$265,000.

Dept: Grants

Agent: Sandra Newland

Applicant: Public Works

Attachments: [Agreement, GLM Design Group, LLC, S. Child's Draw Basin Drainage Master Plan](#)

Contract/Agreement/Leases

13. Consideration of an agreement between Laramie County, WY, and First Education Federal Credit Union for the placement of an ATM machine in the atrium of the Laramie County Government Complex.

Dept: Commissioners

Agent: Mark Voss

Applicant: 1st Education FCU

Attachments: [ATM Agreement, First Education FCU](#)

Appointments

14. Consideration of a resolution appointing a member to the Laramie County Recreation Planning and Advisory Board to a five-year term, expiring Dec. 31, 2026.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Recreation Planning and Advisory Board Appointment](#)

15. Consideration of resolutions to appoint members to the Laramie County Weed and Pest Control District Board of Directors for areas 3, 5, and 7.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Memo, Appointment Resolutions , Weed and Pest Board of Directors, Areas 3, 5, and 7](#)

Land Use:Variances/Board App./Plats

16. PUBLIC HEARING regarding a Subdivision Permit and Plat for Lone Star Estates, located in a portion of the NE1/4, Sect. 29, T.15N., R.66W., of the 6th P.M., Laramie County, WY.

Dept: Planning & Development

Agent: AVI, PC

Applicant: Ruthanne Hubbard

Attachments: [Lone Star Estates, Subdivision Permit & Plat](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.