

# Board of County Commissioners Meeting

## Agenda - Final

Historic Courthouse  
310 W 19th Street  
Cheyenne, WY 82001



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**Tuesday, October 6, 2020**

**3:30 PM**

**Commissioners Board Room**

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*Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.*

### Roll Call/Call to Order

### Minutes

1. Consideration of the Minutes of Proceedings for Sept. 15, 2020.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [Draft Minutes Sept. 15, 2020](#)

### Consent Agenda

2. Consideration of an appraisal service contract between Laramie County, WY, and Thomas Y. Pickett & Co., Inc.

Dept: Assessor

Agent: Ken Guille

Applicant: T. Y. Pickett & Co., Inc.

**Attachments:**     [Appraisal Service Contract, T. Y. Pickett & Co., Inc.](#)

3. Consideration of a legal services agreement between Laramie County, WY, and Melissa Theriault to provide representation to indigent parents in accordance with W.S. 14-3-422(b) and comply with County's obligation pursuant to W.S. 14-3-434(b) at a rate of \$90/hour.

Dept: County Attorney

Agent: Mark Voss

Applicant: Melissa Theriault

**Attachments:**     [Legal Services Agreement, Melissa Theriault](#)

- 4. Consideration of a subgrantee agreement between Laramie County, WY, and CLIMB WY of Cheyenne, for a Dept. of Family Services TANF/CPI grant in the amount of \$60,000 to run Oct. 1, 2020, through Sept. 30, 2021.

Dept: Grants

Agent: Sandra Newland

Applicant: CLIMB WY of Cheyenne

**Attachments:**     [Subgrantee Agreement, TANF/CPI Grant, CLIMB WY](#)

- 5. Consideration of a subgrantee agreement between Laramie County, WY, and the Boys and Girls Club of Cheyenne, for a WY Dept. of Family Services TANF/CPI grant in the amount of \$42,000 to run Oct. 1, 2020, through Sept. 30, 2021.

Dept: Grants

Agent: Sandra Newland

Applicant: Boys & Girls Club

**Attachments:**     [Subgrantee Agreement, TANF/CPI Grant, Boys and Girls Club of Cheyenne](#)

- 6. Consideration of a subgrantee agreement between Laramie County, WY, and the Greater WY Big Brothers Big Sisters of Laramie County, for a WY Dept. of Family Services TANF/CPI grant in the amount of \$7,500 to run Oct. 1, 2020, through Sept. 30, 2021.

Dept: Grants

Agent: Sandra Newland

Applicant: GWBBBS

**Attachments:**     [Subgrantee Agreement, TANF/CPI Grant, Greater WY Big Brothers Big Sisters](#)

- 7. Consideration of a subgrantee agreement between Laramie County, WY, and the WY Family Home Ownership Program dba My Front Door, for a WY Dept. of Family Services TANF/CPI grant in the amount of \$10,000 to run Oct. 1, 2020, through Sept. 30, 2021.

Dept: Grants

Agent: Sandra Newland

Applicant: My Front Door

**Attachments:**     [Subgrantee Agreement, TANF/CPI Grant, My Front Door](#)

- 8. Consideration of the following fees collected by various County entities for Aug. 2020: County Clerk, \$172,111.79; Sheriff, \$103,162.92; Clerk of District Court, \$16,286.00; Shooting Sports, \$21,914.00; Planning & Development, \$96,944.07; Circuit Court, \$54,827.00; DUI Court, \$750.00; Drug Court, \$585.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [Aug. Fees 2020](#)

- 9. Consideration of the following part-time salaries in the amount of \$33,234.84 for Sept. 2020: Planning, \$490.00; Shooting Sports, \$4,746.54; Events Dept., \$1,735.50; Buildings/Maintenance, \$15,332.54; Sheriff Operations, \$1,800.00; Detention, \$8,096.12; District Court, \$180.00; Drug/DUI Court, \$854.14.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [Sept. Part-time Salaries 2020](#)

- 10. Consideration of warrants in the amount of \$1,166,598.10 for Sept. 2020.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [Sept. Warrants 2020](#)

**Report & Public Petitions**

- 11. Consideration of an amendment to the PlanCheyenne Future Land Use Map for a .92-acre lot generally located east of Interstate 25 and north of Central Ave. adjacent to Hynds Blvd. from P - Public/Quasi-Public to CB - Community Business. (Amendment before the Board of County Commissioners for comment)

Dept: Planning & Development

Agent: Mark Christensen

Applicant: City of Cheyenne

**Attachments:** [Amendment Memo, PlanCheyenne Future Land Use Map](#)

**Resolutions**

- 12. Consideration of a resolution adopting the Whitney Rd. Corridor Plan.

Dept: Commissioners

Agent: Tom Mason

Applicant: Cheyenne MPO

**Attachments:** [Resolution Adopting the Whitney Rd. Corridor Plan](#)  
[Whitney Rd. Corridor Plan without Appendices](#)  
[Whitney Rd. Corridor Plan and Appendices](#)

- 13. Consideration of a resolution adopting the Laramie County COVID Procedures.

Dept: Human Resources

Agent: Heather Rudy

Applicant:

**Attachments:** [Personnel Policy Resolution](#)  
[COVID Procedures](#)

## Grants

14. Consideration of a grant award agreement between Laramie County, WY, and the U.S. Dept. of Justice for a SMART FY20 Support of Adam Walsh Act Implementation Grant Program in the amount of \$21,957 to run through Sept. 30, 2023. Funds will be used by the Sheriff's Dept. Sex Offender Program for national trainings and the purchase of standard office supplies.

Dept: Grants

Agent: Sandra Newland

Applicant: Sheriff's Dept.

**Attachments:** [Grant Award Agreement, DOJ Sex Offender Grant Award](#)

15. Consideration of the ratification of a resolution authorizing the submission of a grant application to the WY State Forestry Div. for a Wildland Urban Interface Grant in the amount of \$7,000 to fund a Laramie County Firewise Educational Program.

Dept: Grants

Agent: Sandra Newland

Applicant: Fire Warden

**Attachments:** [Grant Application, WY State Forestry Div., Firewise Educational Program](#)

## Contract/Agreement/Leases

16. Consideration of the ratification of an agreement between Laramie County, WY, and Double D Livestock, LLC, for a hog wrestling entertainment event at the Event Center on Oct. 3, 2020.

Dept: Events

Agent: Dan Ange

Applicant: Double D Livestock

**Attachments:** [Agreement, Double D Livestock, LLC, Hog Wrestling](#)

- 17. Consideration of an annual service protection plan agreement between Laramie County, WY, and VideoTronix, Inc., in the amount of \$40,740 for a term from Oct. 1, 2020, through Sept. 30, 2021.

Dept: Information Technology

Agent: Brad Alexander

Applicant: VTI

**Attachments:** [Annual Service Protection Plan Agreement, VTI](#)

- 18. Consideration of an agreement between Laramie County, WY, and Price Digests, a division of Informa Business Media, Inc., for an API Trial License.

Dept: Information Technology

Agent: Brad Alexander

Applicant: Price Digests

**Attachments:** [Agreement, Price Digests, API Trial License](#)

### Appointments

- 19. Consideration of a resolution appointing Donald F. Heiduck to the Laramie County Adult Community Corrections Board, completing the four-year term left vacant by Judge Mark Moran, expiring Dec. 31, 2021.

Dept: Commissioners

Agent: Commissioners

Applicant:

**Attachments:** [Adult Community Corrections Board Appointment, Donald F. Heiduck](#)

- 20. Consideration of a resolution appointing a member to the Laramie County Library Board, completing the term left vacant by the resignation of Will Dinneen, expiring June 30, 2023.

Dept: Commissioners

Agent: Commissioners

Applicant:

**Attachments:** [Library Board Appointment](#)

21. Consideration of a resolution appointing Chandler Carroll to the Laramie County Board of Building Appeals for a one-year term, expiring Oct. 6, 2021.

Dept: Commissioners

Agent: Tono Pomerleau

Applicant:

**Attachments:** [Board of Building Appeals Appointment, Chandler Carroll Appointment Memorandum](#)

22. Consideration of a resolution appointing Darrel McMullen to the Laramie County Board of Building Appeals for a two-year term, expiring Oct. 6, 2022.

Dept: Commissioners

Agent: Tono Pomerleau

Applicant:

**Attachments:** [Board of Building Appeals Appointment, Darrel McMullen Appointment Memorandum](#)

23. Consideration of a resolution appointing Robert D. Clary, P.E., to the Laramie County Board of Building Appeals for a two-year term, expiring Oct. 6, 2022.

Dept: Commissioners

Agent: Tono Pomerleau

Applicant:

**Attachments:** [Board of Building Appeals Appointment, Robert D. Clary, P.E. Appointment Memorandum](#)

- 24. Consideration of a resolution appointing Brian Casey to the Laramie County Board of Building Appeals for a three-year term, expiring Oct. 6, 2023.

Dept: Commissioners

Agent: Tono Pomerleau

Applicant:

**Attachments:** [Board of Building Appeals Appointment, Brian Casey Appointment Memorandum](#)

- 25. Consideration of a resolution appointing Marty Crowe to the Laramie County Board of Building Appeals for a three-year term, expiring Oct. 6, 2023.

Dept: Commissioners

Agent: Tono Pomerleau

Applicant:

**Attachments:** [Board of Building Appeals Appointment, Marty Crowe Appointment Memorandum](#)

### Public Hearings/Rules & Reg's

- 26. Consideration of a resolution giving public notice of Laramie County's intent to amend the Laramie County Fireworks Regulations.

Dept: Planning & Development

Agent: Tono Pomerleau

Applicant:

**Attachments:** [Resolution, Public Notice to Amend Fireworks Regulations](#)

- 27. Consideration of a resolution adopting emergency amendments to the Laramie County Consumer Fireworks Retail Sales Regulations concerning standards for the installation of sprinkler systems.

Dept: Planning & Development

Agent: Tono Pomerleau

Applicant:

**Attachments:** [Resolution Adopting Emergency Amendments Installation of Sprinkler Systems](#)



28. Consideration of a resolution giving public notice of Laramie County's intent to adopt the 2020 edition of the National Electric Code with modifications.

Dept: Planning & Development

Agent: Tono Pomerleau

Applicant:

**Attachments:** [Resolution, Public Notice of intent to Adopt 2020 Electric Code](#)

#### Land Use:Variances/Board App./Plats

29. PUBLIC HEARING regarding a Zone Change from A-2 - Agricultural to AR - Agricultural Residential Density, and a Subdivision Permit and Plat for Stadel Subdivision, a portion of the NE1/4 SE1/4, Sec. 17, T.14N., R.65W., of the 6th P.M. Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Svcs.

Applicant: Triple Dot Devel. LLC

**Attachments:** [Stadel Subdivison, Zone Change and Subdivision Permit and Plat](#)

30. PUBLIC HEARING regarding a Subdivision Permit and Plat for North View Subdivision, 3rd Filing, a portion of the NE1/4, Sec. 24, T.15N., R.67W., of the 6th P.M., Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Svcs.

Applicant: Mark E. Hardy

**Attachments:** [North View Subdivision, 3rd Filing, Subdivision Permit and Plat](#)

31. PUBLIC HEARING regarding a Subdivision Permit and Plat for Ironhorse, 1st Filing, a portion of the S1/2 S1/2 NE1/4, Sec. 12, T.14N., R.67W., of the 6th P.M., Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Svcs.

Applicant: Capital, LP

**Attachments:** [Ironhorse, 1st Filing, Subdivision Permit and Plat](#)

**Reasonable Accommodations**

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or [lchr320@laramiecounty.com](mailto:lchr320@laramiecounty.com) at least two business days prior to the meeting.