

Board of County Commissioners Meeting

Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, August 4, 2020

3:30 PM

Commissioners Board Room

Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for July 21, 2020.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes July 21, 2020](#)

Consent Agenda

2. Consideration of a contract between Laramie County, WY, and the WY Association of Sheriffs and Chiefs of Police for an alcohol inspection grant in the amount of \$1,700 to run through May 28, 2021.

Dept: Grants

Agent: Sandra Newland

Applicant: Sheriff

Attachments: [Contract, Alcohol Inspection Grant Award](#)

3. Consideration of a contract between Laramie County, WY, and the WY Association of Sheriffs and Chiefs of Police for a tobacco inspection grant in the amount of \$1,700 to run through June 10, 2021.

Dept: Grants

Agent: Sandra Newland

Applicant: Sheriff

Attachments: [Contract, Tobacco Inspection Grant Award](#)

4. Consideration of an equitable sharing agreement and certification for the Laramie County Sheriff's Dept.

Dept: Sheriff

Agent: Rich Hillegas

Applicant:

Attachments: [Equitable Sharing Agreement and Certification](#)

5. Consideration of 14 catering permits submitted by Bullseye Operations, LLC, dba Outlaw Saloon, located at 312 S. Greeley Hwy., back lot of bar, for outdoor music and events, August 8, 15, 21, 22, 28, 29, 2020; September 5, 12, 19, 26, 2020; October 3, 17, 24, 29, 30, 31, 2020.

Dept: County Clerk

Agent: Debra Lee

Applicant: Outlaw Saloon

Attachments: [Catering Permits, Outlaw Saloon](#)

6. Consideration of the following fees collected by various County entities for June 2020: County Clerk, \$176,402.65; Sheriff, \$79,970.82; Clerk of District Court, \$18,998.00; Shooting Sports, \$22,316.15; Planning & Development, \$136,541.76; Circuit Court, \$48,884.00; DUI Court, \$1,220.00; Drug Court, \$930.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [June Fees 2020](#)

7. Consideration of the following part-time salaries in the amount of \$54,367.74 for July 2020: Coroner, \$1,388.67; Planning, \$640.00; Shooting Sports, \$6,934.08; Events Department, \$3,603.75; Buildings/Maintenance, \$25,675.84; Sheriff Operations, \$2,700.00; Detention, \$12,144.19; Drug/DUI Courts, \$1,281.21.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [July Part-time Salaries 2020](#)

8. Consideration of warrants in the amount of \$2,660,387.41 for July 2020.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [July Warrants 2020](#)

Proclamations

9. Consideration of a resolution proclaiming August 9-15, 2020, as National Health Center Week.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [National Health Center Week Proclamation](#)

Grants

10. Consideration of a grant agreement between Laramie County, WY, and Cheyenne Regional Medical Center for a prevention grant in the amount of \$5,000 for the Coroner's Office to purchase suicide resources to run through July 15, 2022.

Dept: Grants

Agent: Sandra Newland

Applicant: Coroner's Office

Attachments: [Prevention Grant, CRMC, Coroner's Office](#)

11. Consideration of a grant agreement between Laramie County, WY, and Cheyenne Regional Medical Center for a prevention grant in the amount of \$30,000 for the Sheriff's Dept. to conduct overtime enforcement activities to run through July 15, 2022.

Dept: Grants

Agent: Sandra Newland

Applicant: Sheriff

Attachments: [Prevention Grant, CRMC, Sheriff Dept.](#)

12. Consideration of a grant agreement between Laramie County, WY, and Cheyenne Regional Medical Center for a prevention grant in the amount of \$6,090 for the Risk Management Dept. to run a suicide prevention program for Laramie County employees to run through July 15, 2022.

Dept: Grants

Agent: Sandra Newland

Applicant: Risk Management Dept.

Attachments: [Prevention Grant, CRMC, Risk Management](#)

13. Consideration of a resolution authorizing the submission of a CARES Act grant application be submitted to the State Loan and Investment Board, in the amount of \$40,000 to purchase a UVC Robot to aid in COVID sanitization response and mitigation efforts at the Detention Center.

Dept: Grants

Agent: Sandra Newland

Applicant: Sheriff

Attachments: [SLIB CARES Application, Detention Center](#)

Contract/Agreement/Leases

14. Consideration of an agreement between Laramie County, WY, and CML Security, LLC, to replace existing cell doors at the Detention Center.

Dept: Sheriff

Agent: Don Hollingshead

Applicant: CML Security, LLC

Attachments: [Agreement, CML Security, LLC, Sheriff](#)

15. Consideration of an agreement between Laramie County, WY, and Cheyenne Animal Shelter, Inc., to provide funding for the animal shelter and control services in the amount of \$235,872. The agreement shall remain in full force and effect until June 30, 2021.

Dept: Commissioners

Agent: Sue Castaneda

Applicant: Chey. Animal Shelter

Attachments: [Agreement, Cheyenne Animal Shelter, Inc.](#)

16. Consideration of an amendment to the client service agreement and renewal schedule of services and fees between Laramie County, WY, and Novo Benefits, LLC. The purpose is to provide consulting and management of self-funded employee benefits plans.

Dept: Human Resources

Agent: Heather Rudy

Applicant: Novo Benefits, LLC

Attachments: [Amendment and Schedule, Novo Benefits, LLC](#)

Appointments

17. Consideration of a resolution appointing Dr. Tracey Kinney, representing Laramie County School District #1, to the Laramie County Community Juvenile Services Joint Powers Board to complete the term left vacant by Gay VanHorn's resignation, expiring June 30, 2022.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Community Juvenile Services JPB Appointment, Dr. Tracey Kinney](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.