

Board of County Commissioners Meeting

Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, June 2, 2020

3:30 PM

Commissioners Board Room

Due to the coronavirus pandemic and in accordance with the State of Wyoming and Laramie County closure and public gathering orders: No public will be present in the meeting room at the Laramie County Courthouse, only Board members and minimal staff. The meeting will be streamed online. To virtually attend the meeting and participate with public comment on agenda items, go to the Laramie County website at <https://laramiecounty.com/>. Follow the instructions to participate in the meeting and make public comment.

Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for May 19, 2020.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes May 19, 2020](#)

Consent Agenda

2. Consideration of an agreement between Laramie County, WY, and Legal Aid of WY, Inc., to provide legal representation to individuals detained under the involuntary hospitalization process. The agreement shall remain in full force and effect until June 30, 2021. The County shall pay the contractor \$100 per hour to provide legal services as described in the agreement.

Dept: County Attorney

Agent: Mark Voss

Applicant: Legal Aid of WY, Inc.

Attachments: [Legal Aid of WY, Inc., Legal Services Agreement](#)

3. Consideration of an addendum to renew contract 150707-17 between Laramie County, WY, and KONE, Inc., to provide service and maintenance for elevators in various county buildings as described in Exhibit 4, until June 30, 2023.

Dept: Building Maintenance

Agent: Chris Wegner

Applicant: KONE, Inc.

Attachments: [KONE, Inc., Addendum](#)

4. Consideration of an addendum and facility rental agreements between Laramie County, WY, and Cheyenne Frontier Days, Inc., to provide vote center facilities for the 2020 Primary and General Elections.

Dept: County Clerk

Agent: Debra Lee

Applicant: CFD, Inc.

Attachments: [Cheyenne Frontier Days, Inc., Facility Rental Addendum and Agreements](#)

5. Consideration of the following fees collected by various County entities for April 2020: County Clerk, \$107,561.10; Sheriff, \$68,506.95; Clerk of District Court, \$14,627.00; Shooting Sports, \$15,173.82; Planning & Development, \$124,481.02; Circuit Court, \$30,527.00; DUI Court, \$1,325.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [April Fees 2020](#)

6. Consideration of the following part-time salaries in the amount of \$35,686.32 for May 2020: Coroner, \$2,440.70; Planning, \$540.00; Shooting Sports, \$4,580.46; Events Department, \$1,758.75; Buildings/Maintenance, \$17,416.15; Detention, \$8,096.12; Drug/DUI Courts, \$854.14.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [May Part-time Salaries 2020](#)

7. Consideration of warrants in the amount of \$2,079,014.63 for May 2020.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [May Warrants 2020](#)

Report & Public Petitions

8. Consideration of an amendment to the PlanCheyenne Future Land Use Map for an area along E. Lincolnway, west of Ridge Rd. (Amendment before the Board of County Commissioners for comment)

Dept: Planning & Development

Agent: Mark Christensen

Applicant: City of Cheyenne

Attachments: [County Memo PlanCheyenne Amendment](#)
[E. Lincolnway Future Land Use Map Amendment Staff Report](#)
[E. Lincolnway Future Land Use Map Amendment Presentation](#)

Resolutions

9. Consideration of a resolution for compensation for election judges and canvassing board members.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Resolution for Compensation for Election Judges and Canvassing Board Members](#)

Grants

10. Consideration of a resolution authorizing the ratified submission of a grant application to the Bureau of Justice Assistance for a FY20 Coronavirus Emergency Supplemental Funding Program solicitation for the Sheriff's Dept. in the amount of \$40,275, to be used to prevent, prepare and response to COVID19 through the purchase of PPE, Overtime, and Tele-working supplies.

Dept: Grants

Agent: Sandra Newland

Applicant: Sheriff's Dept.

Attachments: [FY20 BJA COVID Grant Application, Sheriff](#)

11. Consideration of a resolution authorizing the ratified submission of a grant application to the Cheyenne Regional Medical Center for the Laramie County Prevention Grant (FY21-22), to request funding for the Sheriff's Dept. to provide enforcement activities in tobacco/vaping, adult binge drinking, drug abuse, and youth use of alcohol and marijuana in the amount of \$30,000.

Dept: Grants

Agent: Sandra Newland

Applicant: Sheriff's Dept.

Attachments: [FY21-22 CRMC Prevention Grant Application, Sheriff](#)

12. Consideration of a resolution authorizing the ratified submission of a grant application to the Cheyenne Regional Medical Center for the Laramie County Prevention Grant (FY21-22), to request funding for the Risk Dept. to put together a mental health and suicide prevention program for Laramie County employees in the amount of \$6,090.

Dept: Grants

Agent: Sandra Newland

Applicant: Risk Management

Attachments: [FY 21-22 CRMC Grant Application, Risk Management](#)

13. Consideration of a resolution authorizing the submission of a grant application to the Dept. of Justice for a FY20 Bullet-Proof Vest Grant in the amount of \$6,421.69 with a 50% match to purchase 20 vests.

Dept: Grants

Agent: Sandra Newland

Applicant: Sheriff's Dept.

Attachments: [FY20 Bullet-Proof Vest Grant Application, Sheriff Dept.](#)

14. Consideration of a grant agreement between Laramie County, WY, City of Cheyenne, Cheyenne Regional Airport Board, and the U.S. Dept. of Transportation Federal Aviation Administration for an Airport Improvement Program grant in the amount of \$54,189 for engineering support during the Runway Reconstruction Project at the airport.

Dept: Grants

Agent: Nathan Banton

Applicant: Airport Board

Attachments: [FAA Airport Improvement Program Grant Agreement](#)

15. Consideration of a grant agreement between Laramie County, WY, City of Cheyenne, Cheyenne Regional Airport Board, and the U.S. Dept. of Transportation Federal Aviation Administration for an FAA CARES Act grant for the Cheyenne Regional Airport for a maximum obligation in the amount of \$4,730,218.

Dept: Grants

Agent: T. Barth/N. Banton

Applicant: Airport Board

Attachments: [FAA CARES Act Grant Agreement](#)

16. Consideration of a grant award agreement between Laramie County, WY, and the Dept. of Justice, Bureau of Justice Assistance for a Coronavirus Emergency Supplemental Funding Program award in the amount of \$40,275 to run through January 31, 2022.

Dept: Grants

Agent: Sandra Newland

Applicant: Sheriff's Dept.

Attachments: [DOJ Coronavirus Award, Sheriff Dept.](#)

Contract/Agreement/Leases

17. Consideration of a lease agreement between Laramie County, WY, and Visionary Communications, Inc., to lease a broadcasting tower located at North Park. The term of the lease is for five years.

Dept: Combined Communications

Agent: Chuck Trimble

Applicant: Visionary Comms., Inc.

Attachments: [North Park Tower Lease Agreement](#)

18. Consideration of a lease agreement between Laramie County, WY, and Visionary Communications, Inc., to lease a broadcasting tower located at North Park - Berry Tower. The term of the lease is for five years.

Dept: Combined Communications

Agent: Chuck Trimble

Applicant: Visionary Comms., Inc.

Attachments: [North Park - Berry Tower Lease Agreement](#)

19. Consideration of a memorandum of understanding between Laramie County, WY, on behalf of the Laramie County Combined Communications Center, and American Medical Response Ambulance Service, Inc., for provision of emergency medical dispatch services, ambulance dispatch services and dispatch software.

Dept: Combined Communications

Agent: Chuck Trimble

Applicant: AMR

Attachments: [LCCCC and AMR MOU](#)

20. Consideration of an addendum to the service agreement between Laramie County, WY, and Eventbooking.com, LLC, to provide integrated web-based services as described in attachment A.

Dept: Events

Agent: Dan Ange

Applicant: Eventbooking.com, LLC

Attachments: [Eventbooking.com, LLC, Addendum to Service Agreement](#)

21. Consideration of an addendum to the contract between Laramie County, WY, and Metals Treatment Technologies, LLC, to provide firing range lead maintenance at the Shooting Sports Complex.

Dept: Shooting Sports Complex

Agent: Keith Tast

Applicant: Metals Treatment Tech.

Attachments: [Metals Treatment Technologies, LLC, Shooting Sports Complex](#)

License/Permits

22. PUBLIC HEARING to consider a 2020-2021 restaurant liquor license renewal application submitted by GMRG ACQ 1, LLC, dba Pizza Hut #035986, located at 1308 S. Greeley Hwy., Unit A.

Dept: County Clerk

Agent: Debra Lee

Applicant: GMRG ACQ 1, LLC

Attachments: [Pizza Hut Restaurant Liquor License Renewal Application](#)

Land Use:Variances/Board App./Plats

23. PUBLIC HEARING and consideration of the postponement request regarding a Subdivision Permit & Plat for Diamond Hills, located in a portion of the NW1/4 NW1/4, Sec. 29, T.14N., R.60W., of the 6th P.M., Laramie County, WY. (Postponed from May 19, 2020)

Dept: Planning & Development

Agent: Russ Dahlgren

Applicant: Diamond Hill Storage

Attachments: [Diamond Hills, Subdivision Permit & Plat](#)

24. PUBLIC HEARING regarding a Subdivision Permit & Plat for Westedt Meadows, 2nd Filing, located in a portion of land situated in the SW 1/4 Sec. 21, T.14N., R.65W., of the 6th P.M., Laramie County, WY. (Postponed from May 19, 2020)

Dept: Planning & Development

Agent: AVI PC

Applicant: South Ridgeview, LLC

Attachments: [Westedt Meadows, 2nd Filing, Subdivision Permit & Plat](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.