

Board of County Commissioners Meeting

Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, April 21, 2020

3:30 PM

Commissioners Board Room

Due to the coronavirus pandemic and in accordance with the State of Wyoming and Laramie County closure and public gathering orders: No public will be present in the meeting room at the Laramie County Courthouse, only Board members and minimal staff. The meeting will be streamed online.

To attend the meeting and participate with public comment on agenda items please go to the Laramie County website at <https://laramiecounty.com/>. To participate in the meeting and make public comment please follow the instructions.

Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for April 7, 2020.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes April 7, 2020](#)

Consent Agenda

2. Consideration of a petition for a tax refund for tax year 2017 for EOG Resources, Inc., on application 17-05 in the amount of \$1,387.73.

Dept: Treasurer

Agent: Trudy Eisele

Applicant: EOG Resources, Inc.

Attachments: [EOG Resources, Inc., 2017 Petition for Tax Refund](#)

3. Consideration of a resolution appointing Margaret M. White and David A. Marcum to the Laramie County Canvassing Board.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Resolution Appointing Laramie County Canvassing Board Members](#)

4. Consideration of a resolution authorizing the ratified submission of a grant application to the WY Office of Secretary of State for an elections/cybersecurity grant in the amount of \$10,000 for the purchase of maglocks and card readers for the Laramie County Records Center.

Dept: Grants

Agent: Sandra Newland

Applicant: County Clerk

Attachments: [WYSOS Election Security Application](#)

5. Consideration of a resolution authorizing the submission of four combined applications to the WY Dept. of Family Services for the Temporary Assistance to Needy Families, Community Program Initiative FFY21 program to request funding for the Boys and Girls Club, CLIMB WY, Greater WY Big Brothers Big Sisters, and My Front Door in the amount of \$175,000.

Dept: Grants

Agent: Sandra Newland

Applicant: B&G Club, CLIMB, GWBBB

Attachments: [TANF FFY21 Applications](#)

6. Consideration of an agreement between Laramie County, WY, and KPrime Technologies for the purchase and installation of an x-ray (metal detector) machine at the Courthouse in the amount of \$84,850.

Dept: Grants

Agent: Sandra Newland

Applicant: Sheriff's Dept.

Attachments: [KPrime Technologies Agreement](#)

7. Consideration of an agreement between Laramie County, WY, and Ascent Technical Services, LLC, to provide ATMs at the M/K Building and two at the Events Center.

Dept: Events

Agent: Dan Ange

Applicant: Ascent Technical Svcs.

Attachments: [Ascent Technical Services, LLC, ATM Site Location Agreement](#)

8. Consideration of an agreement between Laramie County, WY, and Steiner, Fournier, & Zook, LLC, to provide legal representation to indigent parents in accordance with W.S. 14-3-422(b) and to comply with the County's obligation pursuant to W.S. 14-3-343(b) at a rate of \$90/hour.

Dept: County Attorney

Agent: Mark Voss

Applicant: Steiner, Fournier, Zook

Attachments: [Legal Services Agreement. - Steiner, Fournier, & Zook, LLC](#)

9. Consideration of an agreement between Laramie County, WY, and Kubl Group for security systems maintenance at the Detention Center as described in Attachment A.

Dept: Sheriff

Agent: Don Hollingshead

Applicant: Kubl Group

Attachments: [Kubl Group Security Systems Maintenance Agreement - Adult](#)

10. Consideration of an agreement between Laramie County, WY, and Kubl Group for security systems maintenance at the Juvenile Detention Center as described in Attachment A.

Dept: Sheriff

Agent: Don Hollingshead

Applicant: Kubl Group

Attachments: [Kubl Group Security Systems Maintenance Agreement - Juvenile](#)

11. Consideration of an addendum to service agreement between Laramie County, WY, and Meridian Fire and Security, LLC, to provide testing and inspection of the fire alarm detention systems at the Detention Center as described in Attachment A.

Dept: Sheriff

Agent: Don Hollingshead

Applicant: Meridan Fire

Attachments: [Meridian Fire Agreement - Adult](#)

12. Consideration of an addendum to service agreement between Laramie County, WY, and Meridian Fire and Security, LLC, to provide testing and inspection of the fire alarm detection systems at the Juvenile Detention Center as described in Attachment A.

Dept: Sheriff

Agent: Don Hollingshead

Applicant: Meridian Fire

Attachments: [Meridian Fire Agreement - Juvenile](#)

13. Consideration of the 2020 Wildland Fire Management Annual Operating Plan.

Dept: Emergency Management

Agent: Matt Butler

Applicant:

Attachments: [2020 Wildland Fire Management Annual Operating Plan](#)

14. Consideration of the deletion of a Caterpillar backhoe/loader and Ameritech lowboy trailer to be auctioned off from Public Works fixed asset inventory.

Dept: Public Works

Agent: Dave Bumann

Applicant:

Attachments: [Asset Deletion Public Work Caterpillar and Ameritech](#)

License/Permits

15. PUBLIC HEARING regarding a transfer of a retail liquor license to ST Spirits, LLC, dba T-Joe's Steakhouse & Saloon, located at 12700 I-80 Service Rd.

Dept: County Clerk

Agent: Debra Lee

Applicant: ST Spirits, LLC

Attachments: [T-Joes Retail Liquor License Transfer Application](#)

16. PUBLIC HEARING regarding a seasonal and a yearly fireworks permits, respectively, submitted by Michael Johnson, dba Pyro City, locations at a) 3115 W. College Dr. and b) 245 I-25 Service Rd.

Dept: County Clerk

Agent: Debra Lee

Applicant: Michael Johnson

Attachments: [Pyro City - 3115 W. College Dr. Fireworks Application](#)
[Pyro City - 245 I-25 Service Rd. Fireworks Application](#)

17. PUBLIC HEARING regarding two seasonal fireworks permits submitted by Michael Johnson, dba Fireworks Outlet, locations at a) 207 S. Greeley Hwy. and b) 251 I-25 Service Rd.

Dept: County Clerk

Agent: Debra Lee

Applicant: Michael Johnson

Attachments: [Fireworks Outlet - 207 S. Greeley Hwy. Fireworks Application](#)
[Fireworks Outlet - 251 I-25 Service Rd. Fireworks Application](#)

18. PUBLIC HEARING regarding a seasonal fireworks permit submitted by Breanna Elliot, dba Jurassic Fireworks, located at 201 I-25 Service Rd.

Dept: County Clerk

Agent: Debra Lee

Applicant: Breanna Elliot

Attachments: [Jurassic Fireworks - 201 I-25 Service Rd. Fireworks Application](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.