

Board of County Commissioners Meeting

Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, March 17, 2020

3:30 PM

Commissioners Board Room

Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for March 3, 2020.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes March 3, 2020](#)

Consent Agenda

2. Consideration of an agreement between Laramie County, WY, and Indecomm Holdings, Inc., for electronic recordings in the Recording Dept.

Dept: County Clerk

Agent: Debra Lee

Applicant: Indecomm Holdings, Inc.

Attachments: [Indecomm Holdings, Inc., eRecording Agreement](#)

3. Consideration of a catering permit submitted by S&W Properties, dba Vino's Wine and Spirits, to cater the National Wild Turkey Federation Banquet at the Archer Complex on April 18, 2020.

Dept: County Clerk

Agent: Debra Lee

Applicant: Vino's Wine and Spirits

Attachments: [Vino's Wine and Spirits 24-hour Catering Permit April 18, 2020](#)

4. Consideration of a resolution recommending the appointment of Carol Serelson as an Assistant Public Defender in Laramie County, WY, as required by W.S. 7-6-103(f).

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Public Defender Appointment](#)

5. Consideration of a resolution authorizing the submission of a grant application to the Burlington Northern Santa Fe Railway Foundation for drone hardware in the amount of \$7,500.

Dept: Grants

Agent: Sandra Newland

Applicant: GIS

Attachments: [BNSF Grant Application for GIS Drone Hardware](#)

6. Consideration of a resolution authorizing the submission of a grant application to the U.S. Dept. of Justice for a Smart FY20 Support for Adam Walsh Act implementation grant in the amount of \$21,957 for the Laramie County Sheriff's Dept. Sex Offender Office.

Dept: Grants

Agent: Sandra Newland

Applicant: Sheriff

Attachments: [U.S. Dept. of Justice Grant Application for the Sex Offender Office](#)

7. Consideration of a resolution authorizing the submission of a grant application to the WY Office of Homeland Security for a FFY20 State Homeland Security Program grant for the Coroner's Office to purchase a forensic camera in the amount of \$5,000.

Dept: Grants

Agent: Sandra Newland

Applicant: Coroner's Office

Attachments: [WY Homeland Security SHSP Grant Application Coroner Forensic Camera](#)

8. Consideration of a resolution authorizing the submission of a grant application to the WY Office of Homeland Security for a FFY20 State Homeland Security Program grant for the Coroner's Office to purchase a mortuary cooler in the amount of \$7,500.

Dept: Grants

Agent: Sandra Newland

Applicant: Coroner's Office

Attachments: [WY Homeland Security SHSP Grant Application Mortuary Cooler](#)

9. Consideration of a resolution authorizing the submission of a grant application to the WY Office of Homeland Security for a FFY20 State Homeland Security Program grant for the Laramie County EMA to fund emergency warning and interoperable communications in the amount of \$50,000.

Dept: Grants

Agent: Sandra Newland

Applicant: EMA

Attachments: [WY Homeland Security SHSP Grant Application EMA EOC and Communications](#)

10. Consideration of a resolution authorizing the submission of a grant application to the WY Office of Homeland Security for a FFY20 State Homeland Security Program grant for the Sheriff's Dept. to fund forensic operations and scene security in the amount of \$91,000.

Dept: Grants

Agent: Sandra Newland

Applicant: Sheriff's Dept.

Attachments: [WY Homeland Security SHSP Grant Application Sheriff Forensic Operation and Scene Security](#)

11. Consideration of a resolution authorizing the submission of a grant application to the WY Office of Homeland Security for a FFY20 State Homeland Security Program grant for the Information Technology Dept. to purchase cybersecurity backup storage in the amount of \$261,000.

Dept: Grants

Agent: Sandra Newland

Applicant: IT

Attachments: [WY Homeland Security SHSP Grant Application IT Cybersecurity](#)

12. Consideration of a resolution authorizing the ratified submission of a grant application to the WY Office of Homeland Security for an elections/cybersecurity grant to request funds for additional physical election security at the records center in the amount of \$10,000.

Dept: Grants

Agent: Sandra Newland

Applicant: County Clerk

Attachments: [WY Homeland Security Election Security Grant Application](#)

13. Consideration of a revised non-recourse promissory note between Laramie County, WY, and the WY Business Council for the WY Malting Project to reflect the changes in the amortization schedule.

Dept: Grants

Agent: Sandra Newland

Applicant:

Attachments: [WY Business Council Non-Recourse Promissory Note WY Malting Project](#)

Proclamations

- 14. Consideration of a resolution proclaiming April 2020, as the month of the military child.

Dept: Commissioners

Agent: Commissioners

Applicant: Laramie County 4H

Attachments: [Month of the Military Child Resolution](#)

- 15. Consideration of a resolution proclaiming April 1, 2020, as Census Day.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Census Day Resolution](#)

Contract/Agreement/Leases

- 16. Consideration of a memorandum of understanding between Laramie County, WY, the City of Cheyenne, and the Cheyenne Board of Public Utilities to consolidate the funding of the GIS Cooperative.

Dept: Information Technology

Agent: Jordan Evans

Applicant:

Attachments: [MOU GIS Cooperative Budget Consolidation](#)

- 17. Consideration of a memorandum of understanding between Laramie County, WY, the City of Cheyenne, the Cheyenne Board of Public Utilities, and the Laramie County Conservation District to create a jointly funded position titled GIS Cooperative Intern.

Dept: Information Technology

Agent: Jordan Evans

Applicant:

Attachments: [MOU GIS Cooperative Internship Position](#)

License/Permits

18. PUBLIC HEARING regarding a yearly fireworks permit submitted by Phantom Fireworks Showrooms, LLC, located at 227 I-25 Service Rd. East.

Dept: County Clerk

Agent: Debra Lee

Applicant: Phantom Fireworks

Attachments: [Phantom Fireworks - 227 I-25 Service Rd. East](#)

19. PUBLIC HEARING regarding a yearly fireworks permit submitted by Phantom Fireworks Showrooms, LLC, located at 239 I-25 Service Rd. East.

Dept: County Clerk

Agent: Debra Lee

Applicant: Phantom Fireworks

Attachments: [Phantom Fireworks - 239 I-25 Service Rd. East](#)

Land Use:Variances/Board App./Plats

20. Consideration of the "Acceptance of Petition for Establishment, Alteration, and/or Vacation of Co. Hwy, pursuant to W.S. 24-3-101 et seq, of public roads previously dedicated by plat or otherwise and Appointment of Viewer". This petition pertains to Diamond Creek Road located in a portion of the E1/2 NW1/4, NW1/4, Sec. 4, T.13 N., R.67W; North Range Business Park, 1st Filing (Bk#8, Pg#150).

Dept: Planning & Development

Agent: Dave Bumann

Applicant: Rachelle Zimmerman

Attachments: [Resolution for Road Petition & Appt. Viewer to Rename Diamond Creek Road to Bruns Way](#)

21. PUBLIC HEARING regarding the Liberty Pipeline Project.

Dept: Planning & Development

Agent: Chad M. Polak

Applicant: Co. Liberty Pipeline, LLC

Attachments: [Liberty Pipeline Project](#)

- 22. PUBLIC HEARING** regarding a review of the odor footprint tool as an option regulating setbacks for Concentrated Feeding Operations within Laramie County, WY, in relation to occupied dwellings, public or private schools, and municipalities or to maintain a fixed distance requirement. (Postponed from February 4, and March 3, 2020 meetings)

Dept: Planning & Development

Agent: Brad Emmons

Applicant:

Attachments: [Concentrated Feeding Operations Odor Footprint Staff Report](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.