

Board of County Commissioners Meeting

Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, March 3, 2020

3:30 PM

Commissioners Board Room

Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for February 18, 2020.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes February 18, 2020](#)

Consent Agenda

2. Consideration of a FY20 annual compensation agreement between Laramie County, WY, and the University of Wyoming.

Dept: Extension Service

Agent: Juliet Daniels

Applicant: University of Wyoming

Attachments: [FY20 University of Wyoming Extension Annual Compensation Agreement](#)

3. Consideration of a resolution to approve the submission of a FY21 and FY22 Victim Witness grant application to the Wyoming Office of the Attorney General, Division of Victim Services, to provide funding to support the Victim Witness Program in an amount not to exceed \$298,013.91, with a match not to exceed \$77,175.79 for the two year period.

Dept: Grants

Agent: Sandra Newland

Applicant: Sheriff Dept.

Attachments: [FY21 and FY22 Victim Witness Grant Application](#)

4. Consideration of a notice of award to KPrime Technologies for the Courthouse X-ray machine and accessories in response to the request for proposals submitted on January 23, 2020.

Dept: Grants

Agent: Sandra Newland

Applicant: Sheriff Dept.

Attachments: [Notice of Award KPrime Technologies](#)

5. Consideration of an agreement between Laramie County, WY, and Springbuk, Inc. to provide services involving disclosure of Protected Health Information (PHI) and to satisfy the privacy and security of transmission of PHI.

Dept: Human Resources

Agent: Heather Rudy

Applicant: Springbuk, Inc.

Attachments: [Springbuk, Inc. Agreement](#)

6. Consideration of an addendum to agreement between Laramie County, WY, and The Party People, LLC, to provide entertainment at the Laramie County Events Center.

Dept: Events

Agent: Dan Ange

Applicant: The Party People, LLC

Attachments: [The Party People, LLC Addendum to Agreement](#)

7. Consideration of the trade-in of one 2013 GMC Terrain to Tyrell Chevrolet.

Dept: Sheriff

Agent: Rich Hillegas

Applicant:

Attachments: [Asset Deletion Sheriff - 2013 GMC Terrain #18](#)

8. Consideration of the following fees collected by various County entities for January 2020: County Clerk, \$148,747.65; Sheriff, \$99,011.29; Clerk of District Court, \$20,790.44; Shooting Sports, \$23,961.38; Planning & Development, \$90,085.54; Circuit Court, \$48,927.00; DUI Court, \$550.00; Drug Court, \$840.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [January Fees 2020](#)

9. Consideration of the following part-time salaries in the amount of \$32,877.52 for February 2020: Coroner, \$1,220.35; Planning, \$770.00; Shooting Sports, \$4,543.48; Events Department, \$570.00; Buildings/Maintenance, \$16,935.93; Detention, \$7,443.62; District Court, \$540.00; Drug Court, \$854.14.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [February Part-time Salaries 2020](#)

10. Consideration of warrants in the amount of \$8,556,505.23 for February 2020.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [February Warrants 2020](#)

Report & Public Petitions

11. PUBLIC HEARING regarding a resolution to rename Road J to HR Ranch Road.

Dept: Public Works

Agent: Dave Bumann

Applicant:

Attachments: [Resolution to Rename Road J to HR Ranch Road](#)

Contract/Agreement/Leases

12. Consideration of a cooperative agreement between Laramie County, WY, and the Wyoming Dept. of Transportation (WYDOT) to participate in the Surface Transportation Urban program. The designated construction locations, which are more fully described in the agreement and Exhibit A, are the intersection of US 30 and Dell Range Blvd., including frontage roads extending to Christensen Rd., and the reconstruction of Whitney Rd. between US 30 and Dell Range Blvd. (Postponed from February 18, 2020)

Dept: Public Works

Agent: David Bumann

Applicant: WYDOT

Attachments: [WYDOT Cooperative Agreement](#)

13. Consideration of a right-of-way easement between Laramie County, WY, and High West Energy.

Dept: Public Works

Agent: David Bumann

Applicant: High West Energy

Attachments: [High West Energy Right-of-Way Easement](#)

License/Permits

14. Consideration of Liquor License fees for July 1, 2020, through June 30, 2021.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Liquor License fees for 2020](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.