

Board of County Commissioners Meeting

Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, February 4, 2020

3:30 PM

Commissioners Board Room

Any supporting document associated with an agenda item is the document as initially submitted for the agenda and may not include any subsequent proposed amendments or revisions.

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for January 21, 2020.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes January 21, 2020](#)

Consent Agenda

2. Consideration of the ratification of a memorandum of understanding between Laramie County, WY, the Cheyenne Police Dept., Office of the District Attorney of the First Judicial District, and Safehouse, Inc., for a grant application and implementation for the Office on Violence Against Women FY20 Improving Criminal Justice Responses to Sexual Assault, Domestic Violence, Dating Violence, and Stalking.

Dept: Grants

Agent: Sandra Newland

Applicant: Sheriff's Dept.

Attachments: [Office on Violence Against Women FY20 MOU](#)

3. Consideration of a petition for a tax refund for tax year 2019 for Z and S Construction Co., on application 19-01 in the amount of \$2,118.14.

Dept: Treasurer

Agent: Trudy Eisele

Applicant: Z and S Construction Co.

Attachments: [Z and S Construction Co., 2019 Petition Tax Refund](#)

4. Consideration of the annual public investment disclosure by public officers or public servants who invest government funds pursuant to W.S. 6-5-118 for calendar year 2020. The offices of the Laramie County Commissioners, Laramie County Clerk, Laramie County Treasurer, Laramie County Clerk of District Court, and the Laramie County Sheriff must comply annually with the disclosure requirement.

Dept: Treasurer

Agent: Trudy Eisele

Applicant:

Attachments: [Public Investment Disclosure Forms](#)

5. Consideration of the deletion from Emergency Management fixed assets of four Motorola XTL 2500 VHF Mobile Radios transferred to Emergency Management in Yoder, WY.

Dept: Emergency Management

Agent: Jeanine West

Applicant:

Attachments: [Asset Deletion Emergency Management Motorola Radios](#)

6. Consideration of the adoption of the updated Cheyenne/Laramie County Emergency Response Plan.

Dept: Emergency Management

Agent: Jeanine West

Applicant:

Attachments: Cheyenne-Laramie County Emergency Response Plan Update

7. Consideration of a legal services contract between Laramie County, WY, and Wallace Stock and/or his designee. The purpose of the agreement is to provide hearing officer services for administrative hearings as well as legal counsel to the Laramie County Commissioners acting as the Laramie County Board of Equalization.

Dept: Commissioners

Agent: Commissioners

Applicant: Wallace Stock

Attachments: [Legal Services Contract - Wallace Stock](#)

8. Consideration of an interagency agreement between Laramie County, WY, and Wyoming State Archives. The purpose is for Laramie County to duplicate county commissioners' minutes books as described in the agreement.

Dept: County Clerk

Agent: Debra Lee

Applicant: Wyo. State Archives

Attachments: [Wyo. State Archives Interagency Agreement - Minutes](#)

9. Consideration of an interagency agreement between Laramie County, WY, and Wyoming State Archives. The purpose is for Laramie County to duplicate selected real estate books as described in the agreement.

Dept: County Clerk

Agent: Debra Lee

Applicant: Wyo. State Archives

Attachments: [Wyo. State Archives Interagency Agreement - Real Estate](#)

10. Consideration of a catering permit submitted by The Knotty Pine Saloon for the F.E. Warren annual banquet located at the Archer Complex on February 22, 2020.

Dept: County Clerk

Agent: Debra Lee

Applicant: The Knotty Pine Saloon

Attachments: [The Knotty Pine Saloon 24-hour Catering Permit February 22, 2020](#)

11. Consideration of a catering permit submitted by The Knotty Pine Saloon for the Visit Cheyenne convention kickoff located at the Archer Complex on March 22, 2020.

Dept: County Clerk

Agent: Debra Lee

Applicant: The Knotty Pine Saloon

Attachments: [The Knotty Pine Saloon 24-hour Catering Permit March 22, 2020](#)

12. Consideration of the following fees collected by various County entities for December 2019: County Clerk, \$124,398.59; Sheriff, \$202,524.38; Clerk of District Court, \$13,109.25; Shooting Sports, \$17,170.72; Planning & Development, \$314,002.09; Circuit Court, \$69,607.00; DUI Court, \$200.00; Drug Court, \$260.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [December Fees 2019](#)

13. Consideration of the following part-time salaries in the amount of \$42,034.40 for January 2020: Coroner, \$820.58; Planning, \$870.00; Shooting Sports, \$6,138.80; Events Department, \$721.50; Buildings/Maintenance, \$23,485.63; Detention, \$8,229.18; District Court, \$487.50; Drug Court, \$1,281.21.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [January Part-time Salaries 2020](#)

14. Consideration of warrants in the amount of \$4,279,730.89 for January 2020.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [January Warrants 2020](#)

Contract/Agreement/Leases

15. Consideration of a services contract between Laramie County, WY, and The Tower Clock Company to provide clock restoration services to the Laramie County Maintenance Dept. as described in the Tower Clock Company proposals.

Dept: Building Maintenance

Agent: Chris Wegner

Applicant: The Tower Clock Co.

Attachments: [Clock Restoration Services Contract](#)

Appointments

16. Consideration of a resolution appointing Mark T. Moran to the Laramie County Adult Community Corrections Board to fill a vacancy, term to expire December 31, 2021.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [Adult Community Corrections Board Appointment](#)

Public Hearings/Rules & Reg's

17. PUBLIC HEARING regarding amendments to the 2019 Laramie County Land Use Regulations, Section 2-2-111, Concentrated Feeding Operations.

Dept: Planning & Development

Agent: Michael Surface

Applicant:

Attachments: [2019 Laramie County Land Use Regulations](#)
[Amendments for Concentrated Feeding Operations](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.