

# Board of County Commissioners Meeting

## Agenda - Final

Historic Courthouse  
310 W 19th Street  
Cheyenne, WY 82001



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**Tuesday, December 3, 2019**

**3:30 PM**

**Commissioners Board Room**

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### Roll Call/Call to Order

### Minutes

1. Consideration of the Minutes of Proceedings for November 19, 2019.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [Draft Minutes November 19, 2019](#)

### Consent Agenda

2. Consideration of a FY20 annual compensation agreement between Laramie County, WY, and the University of Wyoming.

Dept: Extension Service

Agent: Juliet Daniels

Applicant: University of Wyoming

**Attachments:**     [FY20 University of Wyoming Extension Annual Compensation Agreement](#)

3. Consideration of an agreement between Laramie County, WY, and Foundations Testing and Monitoring, LLC, to provide drug and alcohol testing services for participants in the Veterans Treatment Court program in the amount not to exceed \$14,400. The agreement shall remain in full force and effect until June 30, 2020.

Dept: DUI/Drug Court

Agent: Kurt Zunker

Applicant: Veterans Treatment Court

**Attachments:**     [Foundation Testing and Monitoring, LLC - Veterans Treatment Court Program](#)

- 4. Consideration of the following fees collected by various County entities for October 2019: County Clerk, \$152,255.52; Sheriff, \$98,374.14; Clerk of District Court, \$21,613.00; Shooting Sports, \$17,595.61; Planning & Development, \$68,282.81; Circuit Court, \$88,341.00; DUI Court, \$1,065.00; Drug Court, \$940.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [October Fees 2019](#)

- 5. Consideration of the following part-time salaries in the amount of \$32,686.31 for November 2019: Coroner, \$2,440.70; Planning, \$650.00; Shooting Sports, \$4,448.66; Events Department, \$375.00; Buildings/Maintenance, \$16,762.94; Detention, \$5,486.12; District Court, \$1,668.75; Drug/DUI Court, \$854.14.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [November Part-time Salaries 2019](#)

- 6. Consideration of warrants in the amount of \$3,434,278.93 for November 2019.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [November Warrants 2019](#)

## Resolutions

- 7. Consideration of a resolution by Laramie County, WY, to authorize the execution and delivery of a master equipment lease/purchase agreement and separate schedules for the acquisition, funding, and leasing of certain equipment for Cheyenne Regional Medical Center.

Dept: Commissioners

Agent: Barbara Bonds

Applicant: CRMC

**Attachments:**     [Resolution Master Equipment Lease Purchase - CRMC](#)

**Grants**

- 8. Consideration of a notice of award to MTX Medical Solutions, Inc., as the successful bidder for the Laramie County Coroner's Office RFP for a digital portable X-ray machine and accessories in the amount of \$55,300.

Dept: Grants

Agent: Sandra Newland

Applicant: Coroner

**Attachments:**     [Notice of Award MTX Medical Solutions, Inc.](#)

**Contract/Agreement/Leases**

- 9. Consideration of an agreement between Laramie County, WY, and Lisa A. Hobart, LLC, to provide appraisal services for the Laramie County Assessor's Office as described in attachment A.

Dept: Assessor

Agent: Ken Guille

Applicant: Lisa A. Hobart, LLC

**Attachments:**     [Appraisal Services Agreement - Lisa A. Hobart, LLC](#)

**Public Hearings/Rules & Reg's**

- 10. Consideration of a resolution to give public notice of Laramie County's intent to amend the 2019 Laramie County Land Use Regulations, Section 2-2-111, concentrated feeding operation.

Dept: Planning & Development

Agent: Planning

Applicant:

**Attachments:**     [Resolution to Amend 2019 LCLUR Concentrated Feeding Operation](#)

**Land Use:Variances/Board App./Plats**

- 11. PUBLIC HEARING regarding a Zone Change from A2-Agricultural to AR-Agricultural Residential and a Subdivision Permit & Plat for Diamondback Ridge, located in a portion of the SW1/4, Sec. 3, T. 14 N., R. 66 W., of the 6th P.M., Laramie County, WY. (Two Motions required)

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: BKRJ, LLC, c/o J Watkins

**Attachments:**     [Diamondback Ridge, Zone Change and Subdivision Permit & Plat](#)

- 12. PUBLIC HEARING regarding a Subdivision Permit & Plat for a re-plat of Tract 1, Seven Cousins Subdivision, and Lot 1, Block 1, Seven Cousins, 2nd Filing, Laramie County, WY, to be platted and known as "Seven Cousins, 3rd Filing".

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: Tim Hupp

**Attachments:**     [Seven Cousins, 3rd Filing, Subdivision Permit & Plat](#)

- 13. PUBLIC HEARING regarding a Subdivision Permit & Plat for Allison Tracts, 4th Filing, the south 331.22' of Tract 22, Allison Tracts, 1st Filing, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: Jennifer Hess

**Attachments:**     [Allison Tracts, 4th Filing, Subdivision Permit & Plat](#)

- 14. PUBLIC HEARING regarding a Zone Change and Subdivision Permit & Plat for Weber Subdivision, located in a portion of the SE1/4 SE1/4, Sec. 6, T. 14N., R. 66W., of the 6th P.M., Laramie County, WY. (Two Motions required)

Dept: Planning & Development

Agent: AVI, PC

Applicant: Bruce and Mary Weber

**Attachments:**     [Weber Subdivision, Zone Change and Subdivision Permit & Plat](#)

**Reasonable Accommodations**

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or [lchr320@laramiecounty.com](mailto:lchr320@laramiecounty.com) at least two business days prior to the meeting.