

Board of County Commissioners Meeting

Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, October 15, 2019

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for October 1, 2019.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes October 1, 2019](#)

Consent Agenda

2. Consideration of a grant award agreement between Laramie County, WY, and the Department of Justice for a FY19 Edward Byrne Memorial Justice Assistance Grant award in the amount of \$45,419 to run through September 30, 2022.

Dept: Grants

Agent: Sandra Newland

Applicant: Sheriff & Cheyenne PD

Attachments: [FY19 Byrne JAG Award Packet](#)

3. Consideration of a grant award agreement between Laramie County, WY, and the State of Wyoming, Office of State Lands and Investments Forestry Division for a State Fire Assistance Grant in the amount of \$5,000 to run through September 30, 2020.

Dept: Grants

Agent: Sandra Newland

Applicant: Fire Warden

Attachments: [SFA Agreement \\$5,000](#)

4. Consideration of a grant award agreement between Laramie County, WY, and the WYDOT Highway Safety Program for a FY20 Selective Traffic Enforcement Grant in the amount of \$12,179.04 to run through September 30, 2020.

Dept: Grants

Agent: Sandra Newland

Applicant: Sheriff

Attachments: [FY20 DUIHVE Grant Award \\$12,179.04](#)

5. Consideration of a grant award agreement between Laramie County, WY, and the Wyoming Office of Homeland Security for a State Homeland Security Program Grant for the EMA Dept. to use towards CodeRED services in the amount of \$12,500 to run October 15, 2019, through August 31, 2022.

Dept: Grants

Agent: Sandra Newland

Applicant: EMA

Attachments: [Wyoming Office of Homeland Security Grant Award \\$12,500](#)

6. Consideration of a grant award agreement between Laramie County, WY, and the Wyoming Office of Homeland Security for a State Homeland Security Program Grant to purchase a portable X-ray unit and accessories for the Coroner's Dept. in the amount of \$55,300 to run October 15, 2019, through June 30, 2021.

Dept: Grants

Agent: Sandra Newland

Applicant: Coroner

Attachments: [Wyoming Office of Homeland Security Grant Award \\$55,300](#)

7. Consideration of a grant award agreement between Laramie County, WY, and the Wyoming Office of Homeland Security for a State Homeland Security Program grant for the Sheriff's Dept. for the purchase and installation of a metal detector in the amount of \$72,400 to run October 15, 2019, through June 30, 2021.

Dept: Grants

Agent: Sandra Newland

Applicant: Sheriff

Attachments: [Wyoming Office of Homeland Security Grant Award \\$72,400](#)

8. Consideration of a revised non-recourse promissory note between Laramie County, WY, and the Wyoming Business Council for the Wyoming Malting Project. This revision reflects a six-month grace period for lease payments to address the defective roof and adds six months to the total loan term.

Dept: Grants

Agent: Sandra Newland

Applicant: Pine Bluffs Distilling

Attachments: [Wyo. Business Council Non-Recourse Promissory Note](#)
[Wyo. Malting Project](#)

9. Consideration of a subgrantee agreement between Laramie County, WY, and Greater Wyoming Big Brothers Big Sisters of Cheyenne, for a FY20 Temporary Assistance to Needy Families grant in the amount of \$8,000 to run October 1, 2019, through September 30, 2020.

Dept: Grants

Agent: Sandra Newland

Applicant: BBBS

Attachments: [BBBS Subgrantee Agreement \\$8,000](#)

10. Consideration of an addendum between Laramie County, WY, and Capitol Counseling, LLC, for the purpose of modifying agreement (161018-02). Section III of the original agreement shall remain the same with the addition of \$50/hour for mental health services at the Laramie County Detention Center upon request and/or as needed for no more than 20 hours per week.

Dept: Sheriff

Agent: Mark Voss

Applicant: Capitol Counseling, LLC

Attachments: [Capitol Counseling, LLC, Mental Health Services Addendum](#)

11. Consideration of an agreement between Laramie County, WY, and participating agencies of the Wyoming Inter-County Mutual Aid.

Dept: Emergency Management

Agent: Jeanine West

Applicant:

Attachments: [Wyoming Inter-County Mutual Aid Agreement](#)

12. Consideration of amendment no. 3 to the inmate telephone services agreement (140520-07) between Laramie County, WY, and Inmate Calling Solutions, LLC, dba ICSolutions.

Dept: Sheriff

Agent: Mike Sorenson

Applicant: Inmate Calling Solutions

Attachments: [Inmate Calling Solutions, LLC, Amendment No. 3](#)

13. Consideration of the ratification of an agreement between Laramie County, WY, and IMEG Corp., to provide commissioning agent services for the Laramie County Detention Center Expansion project in the amount of \$39,900.

Dept: Public Works

Agent: Ben Hornok

Applicant: IMG Corp.

Attachments: [IMEG Commissioning Agent Services Agreement Jail Expansion 2019 Final](#)

14. Consideration of the ratification of an agreement between Laramie County, WY, and IMEG Corp., to provide commissioning agent services for the Laramie County Government Center remodel in the amount of \$35,150.

Dept: Public Works

Agent: Ben Hornok

Applicant: IMG Corp.

Attachments: [IMEG Commissioning Agent Services Agreement Courthouse 2019 Final](#)

15. Consideration of the ratification of an agreement between Laramie County, WY, and IMEG Corp., to provide commissioning agent services for the Laramie County Detention Center HVAC Modification project in the amount of \$37,050.

Dept: Risk Management

Agent: Ben Hornok

Applicant: IMG Corp.

Attachments: [IMEG Commissioning Agent Services Agreement JAIL HVAC 2019 Final](#)

Contract/Agreement/Leases

16. Consideration of a storm drain utility easement agreement between Laramie County, WY, and the City of Cheyenne.

Dept: Public Works

Agent: Dave Bumann

Applicant: City of Cheyenne

Attachments: [Storm Drain Utility Easement Agreement](#)

17. Consideration of a memorandum of understanding for tactical emergency medical support between American Medical Response and the Cheyenne Police/Laramie County Sheriff Joint Special Weapons and Tactics Team.

Dept: Sheriff

Agent: Kevin James

Applicant: AMR

Attachments: [AMR and Cheyenne Police/Laramie County SWAT MOU for Tactical EMS](#)

18. Consideration of an agreement between Laramie County, WY, and Doug Sowokinos for the purpose of providing the County AS400 analysis and programming services.

Dept: Information Technology

Agent: Brad Alexander

Applicant: Doug Sowokinos

Attachments: [Doug Sowokinos AS400 Agreement](#)

19. Consideration of commercial card and rewards agreements between Laramie County, WY, and Bank of the West.

Dept: County Clerk

Agent: Debra Lee

Applicant: Bank of the West

Attachments: [Bank of the West Commercial Card Agreement](#)
[Bank of the West Rewards Agreement](#)

Public Hearings/Rules & Reg's

20. Consideration of a resolution giving public notice of Laramie County's intent to amend the 2019 Laramie County Land Use Regulations.

Dept: Planning & Development

Agent: Brad Emmons

Applicant:

Attachments: [Notice of Intent to Amend 2019 Laramie County Land Use Regulations](#)

Land Use:Variances/Board App./Plats

21. PUBLIC HEARING regarding a Subdivision Permit & Plat for Saddleback Acres, 2nd Filing, a replat of Lot 1, Saddleback Acres, Laramie County, WY.

Dept: Planning & Development

Agent: Western Research & Dev't

Applicant: Steve & Karla McGlothlin

Attachments: [Saddleback Acres, 2nd Filing Subdivision Permit & Plat](#)

22. PUBLIC HEARING regarding a Subdivision Permit & Plat for Sky Valley Estates, 1st Filing, located in the SE1/4 NW1/4, Sect. 31,T. 15N.,R. 64W., of the 6th P.M., Laramie County, WY.

Dept: Planning & Development

Agent: Catherine K. Loetscher

Applicant: Loetscher Family Living Tr.

Attachments: [Sky Valley Estates, 1st Filing Subdivision Permit & Plat](#)

23. PUBLIC HEARING regarding a Board Approval of an outdoor storage facility, located on Tract 82, Allison Tracts, 2nd Filing, Laramie County, WY, to be known as "South Cheyenne Outdoor Storage".

Dept: Planning & Development

Agent: Lyle Johnson

Applicant:

Attachments: [South Cheyenne Outdoor Storage Board Approval](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.