

Board of County Commissioners Meeting

Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, August 6, 2019

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for July 16, 2019.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft of the July 16, 2019 Minutes](#)

Consent Agenda

2. Consideration of the equitable sharing agreement and certification for the Laramie County Sheriff's Department.

Dept: Sheriff

Agent: Rich Hillegas

Applicant:

Attachments: [Equitable Sharing Agreement and Certification](#)

3. Consideration of the following fees collected by various County entities for June 2019:
County Clerk, \$143,167.27; Sheriff, \$110,185.44; Clerk of District Court, \$12,593.99;
Shooting Sports, \$16,137.68; Planning & Development, \$161,191.97; Circuit Court,
\$59,614.00; DUI Court, \$1,260.00; Drug Court, \$520.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [June Fees 2019](#)

4. Consideration of the following part-time salaries in the amount of \$44,093.02 for July 2019: Planning, \$250.00; Shooting Sports, \$4,402.04; Events Department, \$10,522.00; Buildings/Maintenance, \$15,389.60; Sheriff Operations, \$916.41; Detention, \$6,925.04; District Court, \$5,092.50; Drug/DUI Court, \$595.43.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [July Part-time Salaries 2019](#)

5. Consideration of warrants in the amount of \$4,044,878.29 for July 2019.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [July Warrants 2019](#)

6. Consideration of a catering permit submitted by Kimberly Wides Stewart, S & W Properties, dba Vino's Wine and Spirits, to cater the Stecklein wedding reception at the Hereford Ranch on September 14, 2019.

Dept: County Clerk

Agent: Debra Lee

Applicant: Vino's Wine and Spirits

Attachments: [Vino's Wine and Spirits 24-hour Catering Permit
September 14, 2019](#)

7. Consideration of an on-call electrical services contract between the Laramie County Events Department and High West Communication, Inc., dba High West Wiring.

Dept: Events

Agent: Dan Ange

Applicant: High West Communication,

Attachments: [High West Communication, Inc - On-Call Electrical
Services Contract](#)

8. Consideration of an agreement between Laramie County, WY, and High West Wiring for installation of an RV park shower at the Laramie County Fairground.

Dept: Events

Agent: Dan Ange

Applicant: High West Wiring

Attachments: [High West Wiring - RV Park Shower Agreement](#)

9. Consideration of an agreement between Laramie County, WY, and High West Wiring for installation of 20 RV pedestals with services at the Laramie County Fairground.

Dept: Events

Agent: Dan Ange

Applicant: High West Wiring

Attachments: [High West Wiring - RV Pedestals Agreement](#)

10. Consideration of an agreement between Laramie County, WY, and Pole Mountain Fencing, LLC., for installation of a five-wire fence at the Laramie County Motorsports Park.

Dept: Events

Agent: Dan Ange

Applicant: Pole Mountain Fencing, LLC

Attachments: [Pole Mountain Fencing LLC Agreement - Motorsport Park Fencing](#)

Bids/Purchases

11. Consideration of a notice of award to Simon Contractors for a full depth reclamation and paving project on a portion of north Yellowstone Road in the amount of \$1,459,377.49.

Dept: Public Works

Agent: Dave Bumann

Applicant:

Attachments: [Notice of Award - Yellowstone Road Project](#)

12. Consideration of a notice of award to JTL Group, Inc., dba Knife River, for the Venture Drive overlay project in the amount of \$477,569.40.

Dept: Public Works

Agent: Dave Bumann

Applicant:

Attachments: [Notice of Award - Venture Drive Overlay Project](#)

Public Hearings/Rules & Reg's

13. PUBLIC HEARING to solicit public opinion on a U.S. Department of Justice 2019 Justice Assistance grant application between Laramie County, WY, and the City of Cheyenne not to exceed \$45,419.

Dept: Grants

Agent: Sandra Newland

Applicant: Sheriff and Police Dept.

Attachments: [Public Notice - U.S. Dept. of Justice Grant Application](#)

Resolutions

14. Consideration of a resolution to adopt or amend the following personnel policies: Cell Phone, Credit Card, Education Expenses, Personal Leave of Absence, Social Media, Travel, and Use of County Property.

Dept: Human Resources

Agent: Heather Rudy

Applicant:

Attachments: [Personnel Policy Resolution](#)
[Cell Phone Policy](#)
[Credit Card Policy](#)
[Credit Card Policy - Revised](#)
[Education Expenses Policy](#)
[Personal Leave of Absence Policy](#)
[Social Media Policy](#)
[Travel Policy](#)
[Travel Policy - Revised](#)
[Use of County Property Policy](#)

15. Consideration of a resolution to approve the Parsley Boulevard Corridor Study.

Dept:

Agent: Tom Mason

Applicant: Cheyenne Metropolitan Pla

Attachments: [Resolution Approving the Parsley Boulevard Corridor Study](#)
[Parsley Boulevard Corridor Study Presentation](#)

16. Consideration of a resolution to approve the Archer Trails Connector Plan.

Dept:

Agent: Tom Mason

Applicant: Cheyenne Metropolitan Pla

Attachments: [Resolution Approving the Archer Trail Connector Plan](#)
[Archer Trail Connector Plan Presentation](#)

17. Consideration of a resolution to amend the legal description on the previously approved wind energy site plan for the Roundhouse Wind Energy Project.

Dept: Planning & Development

Agent: NextEra Energy

Applicant:

Attachments: [Roundhouse Energy Site Plan Amended Resolution](#)

18. Consideration of a resolution to amend the legal description on the previously approved high power transmission line for the Roundhouse Wind Energy Project.

Dept: Planning & Development

Agent: Roundhouse Renewable Energ

Applicant:

Attachments: [Roundhouse Wind Energy Transmission Line Amended Resolution](#)

Land Use:Variances/Board App./Plats

- 19.** PUBLIC HEARING regarding a Zone Change and a Subdivision Permit & Plat for Westedt Meadows, 1st Filing, located in a portion of land situated in the NW1/4 Section 21, T. 14N., R. 65W., of the 6th P.M., Laramie County, WY. (Two motions required)

Dept: Planning & Development

Agent: AVI, PC

Applicant: Hume / Pitman

Attachments: [Westedt Meadows, 1st Filing Zone Change and Subdivision Permit & Plat](#)

- 20.** PUBLIC HEARING regarding a Subdivision Permit & Plat for Jordan Ranch, 1st Filing, located in a portion of land in the SW1/4 SW1/4, Sec. 22, T. 15N., R. 66W., of the 6th P.M., Laramie County, WY.

Dept: Planning & Development

Agent: Edwards Development Co.

Applicant: Jordan Ranch, LLC

Attachments: [Jordan Ranch, 1st Filing Subdivision Permit & Plat](#)

- 21.** PUBLIC HEARING regarding a Board Approval for campground use with park model mobile units for the East 100' of the North 300' of Tract 88, Allison Tracts, 3rd Filing, Laramie County, WY.

Dept: Planning & Development

Agent: Dean T. Campbell

Applicant:

Attachments: [Everyday Homes, LLC Campground Development](#)
[Everyday Homes, LLC Board Approval - Amended Resolution](#)

Reasonable Accommodations