

Board of County Commissioners Meeting

Agenda - Final-revised

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, April 16, 2019

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes of Proceedings for April 2, 2019.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [DRAFT OF THE 04-02-19 MINUTES](#)

Consent Agenda

2. Consideration of an agreement to extend inmate health care services between Correctional Healthcare Companies, LLC, and Laramie County, WY, effective July 1, 2019, for a one-year period. The base annual amount to be paid under this agreement is \$1,592,583.96.

Dept: Sheriff

Agent: Mike Sorenson

Applicant: Correctional Healthcare Co

Attachments: [Adult Health Care Services](#)

3. Consideration of an agreement to extend the juvenile health care services between Correctional Healthcare Companies, LLC, and Laramie County, WY, effective July 1, 2019, for a one-year period. The base annual amount to be paid under this agreement is \$112,130.16.

Dept: Sheriff

Agent: Mike Sorenson

Applicant: Correctional Healthcare Co

Attachments: [Juvenile Health Care Services](#)

4. Consideration of an agreement to renew online services with LexisNexis for the Laramie County Sheriff's Department to provide software for an inmate law library beginning April 1, 2019, and ending March 31, 2022. The annual cost per year is \$536.

Dept: Sheriff

Agent: Mike Sorenson

Applicant: LexisNexis

Attachments: [LexisNexis agreement-inmate law library](#)

5. Consideration of a juvenile housing agreement between Laramie County, WY, and the City of Cheyenne at a rate of \$195 per detainee per day.

Dept: Sheriff

Agent: Mike Sorenson

Applicant: City of Cheyenne

Attachments: [Juvenile Housing Agreement](#)

6. Consideration of an adult housing agreement between Laramie County, WY, and the City of Cheyenne at a rate of \$100 per city prisoner per day and \$40 per prisoner for book and release.

Dept: Sheriff

Agent: Mike Sorenson

Applicant: City of Cheyenne

Attachments: [Adult Housing Agreement](#)

7. Consideration of a service agreement and addendum between Laramie County, WY, and Motorola Solutions, Inc., in the amount of \$49,490.50, for the term of July 1, 2019, through June 30, 2020.

Dept: Sheriff

Agent: Rich Hillegas

Applicant: Motorola Solutions, Inc.

Attachments: [Motorola Solutions Agreement](#)

8. Consideration of a resolution providing for the imposition of a 911 Emergency Telephone Surcharge Fee.

Dept: Combined Communications

Agent: Glen Crumpton

Applicant:

Attachments: [911 Surcharge Fee Resolution](#)

9. Consideration of a petition for a property tax refund for tax year 2018 for Lummis Livestock Co., LLC, on application 18-01 in the amount of \$1,790.59.

Dept: Treasurer

Agent: Trudy Eisele

Applicant: Lummis Livestock Co. LLC.

Attachments: [Petition for Tax Refund - Lummis](#)

10. Consideration of a cooperative agreement to delineate responsibilities between the Wyoming Department of Family Services Child Support Enforcement and the Laramie County Clerk of District Court. The term of the agreement is July 1, 2019, through June 30, 2020.

Dept: Clerk of District Court

Agent: Diane Sanchez

Applicant: DFS

Attachments: [DFS Cooperative Agreement](#)

11. Consideration of an agreement between Laramie County, WY, and RLR, LLP, for non-attest accounting services. The agreement shall commence on the date last executed and remain in full force and effect until June 30, 2020. The county shall pay the contractor an amount not to exceed \$15,000.

Dept: County Clerk

Agent: Stanley Walker

Applicant: RLR

Attachments: [RLR Accounting Service Agreement](#)

12. Consideration of the 2019 Wildland Fire Management Annual Operating Plan.

Dept: Emergency Management

Agent: Matt Butler

Applicant:

Attachments: [2019 Wildland Fire Management Annual Operating Plan](#)

13. Consideration of the deletion from the IT Department's fixed asset inventory of one Camera-Minolta reader printer 603Z and one Sharp copier MXM550N.

Dept: Information Technology

Agent: IT Department

Applicant:

Attachments: [Asset deletion IT Dept](#)

14. Consideration of a resolution authorizing submission of a Laramie County prevention grant application to Cheyenne Regional Medical Center to request funding in the amount of \$4,500 for the Coroner's Department for suicide prevention materials.

Dept: Grants

Agent: Sandra Newland

Applicant: Coroner's Office

Attachments: [Coroner Suicide Prevention Application](#)

Resolutions

15. Consideration of a resolution authorizing the County Commissioners of Laramie County, WY, to enter into a memorandum of understanding for the proposed Roundhouse Wind Energy Project to the Wyoming Department of Environmental Quality Industrial Siting Regulations.

Dept: Planning & Development

Agent: Planning & Development

Applicant: County Commissioners

Attachments: [ISC Resolution - MOU- Roundhouse Fees Tabulations](#)

Proclamations

16. Consideration of a resolution proclaiming the week of April 14-20, 2019, as National Public Telecommunicators Week.

Dept: Commissioners

Agent: Commissioners

Applicant:

Attachments: [National Telecommunicators Week](#)

Grants

17. Consideration of a resolution authorizing submission of a Laramie County prevention grant application to Cheyenne Regional Medical Center, on behalf of the governing body of Laramie County, WY, to request funding for the Drug Court Program in the amount of \$41,000 for substance abuse, mental health treatment, and case management treatment and services.

Dept: Grants

Agent: Sandra Newland

Applicant: Drug Court

Attachments: [Drug Court Prevention Grant Application \\$41,000](#)

18. Consideration of a resolution authorizing submission of a grant application to the Wyoming Office of Homeland Security for a FFY 2019 State Homeland Security Grant Program, on behalf of the governing body of Laramie County, WY, to request funding for the Sheriff's Department for a mobile radio project in the amount of \$224,000.

Dept: Grants

Agent: Sandra Newland

Applicant: Sheriff's Department

Attachments: [Sheriff Mobile Radio Application \\$224,000](#)

19. Consideration of a resolution authorizing submission of a grant application to the Wyoming Office of Homeland Security for a FFY 2019 State Homeland Security Grant Program, on behalf of the governing body of Laramie County, WY, to request funding for a Detention Center body scanner and a courthouse metal detector/X-ray machine in the amount of \$214,000.

Dept: Grants

Agent: Sandra Newland

Applicant: Sheriff's Department

Attachments: [Sheriff Metal Detector, Scanner and X-ray application \\$214,000](#)

20. Consideration of a resolution authorizing submission of a grant application to the Wyoming Office of Homeland Security for a FFY 2019 State Homeland Security Grant Program, on behalf of the governing body of Laramie County, WY, to request funding for the Laramie County Emergency Management Agency for an Emergency Warning and Interoperable Communications Project in the amount of \$46,921.40 for one year of CodeRED services, lights and sirens for EMA vehicle, and up to three mobile/portable radios.

Dept: Grants

Agent: Sandra Newland

Applicant: EMA

Attachments: [EMA Interoperable Communications Application \\$46,921.40](#)

21. Consideration of a resolution authorizing submission of a grant application to the Wyoming Office of Homeland Security for a FFY 2019 State Homeland Security Grant Program, on behalf of the governing body of Laramie County, WY, to request funding for the Sheriff's Department for forensic operations and scene security in the amount of \$91,000.

Dept: Grants

Agent: Sandra Newland

Applicant: Sheriff's Department

Attachments: [Sheriff Forensic Operations and Scene Security Application \\$91,000](#)

22. Consideration of a resolution authorizing submission of a grant application to the Wyoming Office of Homeland Security for a FFY 2019 State Homeland Security Grant Program, on behalf of the governing body of Laramie County, WY, to request funding for equipment for the Emergency Operations Center in the amount of \$91,900.

Dept: Grants

Agent: Sandra Newland

Applicant: EMA

Attachments: [EMA Emergency Operation Center \\$91,900](#)

License/Permits

23. PUBLIC HEARING regarding a seasonal fireworks permit submitted by Jim Landis, dba USA Fireworks, located at 102 West College Drive.

Dept: County Clerk

Agent: Debra Lee

Applicant: Jim Landis

Attachments: [Fireworks Application](#)

Appointments

24. Consideration of a resolution appointing a member to the Board of Directors of Community Action of Laramie County to complete the term left vacant by the resignation of Barbara Ayers, which will expire on June 30, 2021.

Dept: Commissioners

Agent: Commissioners

Applicant: Community Action of Laram

Attachments: [Resolution Appointing a member to the Laramie Co
Community Action Board](#)

Land Use:Variances/Board App./Plats

25. PUBLIC HEARING regarding a Subdivision Permit and Plat for Stoffan Subdivision, 2nd Filing, a replat of Lots 1 and 2, Stoffan Subdivision, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: Bradford Stoffan

Attachments: [Stoffan Subdivision, 2nd Filing](#)

26. PUBLIC HEARING regarding a Zone Change from A1 - Agricultural and Rural Residential to AR - Agricultural Residential, for Tracts 3 and 10, Archer Estates, 2nd Filing, and a Subdivision Permit and Plat for Archer Estates, 6th Filing, a replat of Tracts 3 and 10, Archer Estates, 2nd Filing, Laramie County, WY. (Two motions required)

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: Diamantina, LLC, & Triple D

Attachments: [Archer Estates, 6th Filing Zone Change and Subdivision](#)

27. PUBLIC HEARING regarding a Zone Change from A2 - Agricultural to MU - Mixed Use for Tract 8, Mesa Tracts, and postponement of the Subdivision Permit and Plat for Mesa Tracts, 3rd Filing, a replat of Tract 8, Mesa Tracts, Laramie County, WY. (Two motions required)

Dept: Planning & Development

Agent: Steil Surveying Services, LLC

Applicant: Holly Allison & City of Chey

Attachments: [Mesa Tracts, 3rd Filing Zone Change and Subdivision Postponement](#)

Further Business

28. Consideration of a livestock equipment acceptance of bid and agreement between Laramie County, WY, and Priefert Farm Ranch and Rodeo. The purpose of this agreement is to demonstrate the acceptance by the County of the quotation by the contractor for the provision of livestock equipment for the Laramie County multi-purpose facility and grounds at Archer.

Dept: Fair

Agent: Jeff Ketcham

Applicant: Priefert

Attachments: [Priefert Livestock Bid and Agreement](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.