

# Board of County Commissioners Meeting

## Agenda - Final

Historic Courthouse  
310 W 19th Street  
Cheyenne, WY 82001



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**Tuesday, March 5, 2019**

**3:30 PM**

**Commissioners Board Room**

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### Roll Call/Call to Order

### Minutes

1. Consideration of the Minutes of Proceedings for February 19, 2019.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [Draft Minutes 02-19-2019](#)

### Consent Agenda

2. Consideration of a legal services agreement between Laramie County and Lisa K. Finkey for the purpose of providing legal representation to indigent parents in accordance with W.S.S. 14-3-422(b) and to comply with Laramie County's obligation pursuant to W.S.S. 14-3-434(b) at the rate of \$90/hour.

Dept: County Attorney

Agent: Mark Voss

Applicant: Lisa K. Finkey

**Attachments:**     [Legal Service Agreement-Finkey](#)

3. Consideration of the following fees collected by various County entities for January 2019: County Clerk, \$123,870.54; Sheriff, \$131,109.76; Clerk of District Court, \$14,530.86; Shooting Sports, \$19,879.24; Planning & Development, \$44,691.66; Circuit Court, \$60,948.50; for December 2018: DUI Court, \$400.00; Drug Court, \$224.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [JANUARY FEES](#)

4. Consideration of the following part-time salaries in the amount of \$33,228.10 for February 2019: Planning, \$450.00; Shooting Sports, \$4,202.50; Events Center, \$2,147.75; Buildings/Maintenance, \$15,329.66; Sheriff Operations, \$1,450.98; Detention \$7,055.93; District Court, \$1,770.00; Drug/DUI Court, \$821.28.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [PART TIME SALARIES](#)

5. Consideration of warrants in the amount of \$2,706,788.61 for February 2019.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [FEBRUARY WARRANTS](#)

6. Consideration of a legal services agreement between Laramie County and Ericka S. Smith for the purpose of providing legal representation to indigent parents in accordance with W.S.S. 14-3-422(b) and to comply with Laramie County's obligation pursuant to W.S.S. 14-3-434(b) at a rate of \$90/hour.

Dept: County Attorney

Agent: Mark Voss

Applicant: Ericka S. Smith

**Attachments:**     [Legal Service Agreement-Smith](#)

7. Consideration of a legal services agreement between Laramie County and Carol Serelson for the purpose of providing legal representation to indigent parents in accordance with W.S.S. 14-3-422(b) and to comply with Laramie County's obligation pursuant to W.S.S. 14-3-434(b) at a rate of \$90/hour.

Dept: County Attorney

Agent: Mark Voss

Applicant: Carol Serelson

**Attachments:**     [Legal Services Agreement-Serelson](#)

8. Consideration of the deletion from the Public Works' fixed asset inventory two 140M2 motor graders, and one 772G motor grader as a result of trade-in to Wyoming Machinery.

Dept: Public Works

Agent: Dave Bumann

Applicant:

**Attachments:**     [Asset deletion Pub Works equipment trade](#)

9. Consideration of an agreement between Laramie County and Laramie County Fire District #4 for the purpose of providing communications equipment to the fire district.

Dept: Emergency Management

Agent: Jeanine West

Applicant: Fire District #4

**Attachments:**     [LCFD #4 Communication Equipment Agreement](#)

## Resolution

10. Consideration of a resolution to approve a change in covenants for Mountview Park subdivision and appointment of a representative for Mountview Park, all of block 17, Laramie County, Wyoming.

Dept: Planning & Development

Agent: Brad Emmons

Applicant: Blue Federal Credit Union

**Attachments:**     [Resolution to Change Covenants](#)

## Contract/Agreement/Leases

11. Consideration of a restroom coating agreement between Laramie County and Axis Solutions for the purpose of recoating shower stalls at the Detention Center and walls and ceilings at the Juvenile Detention Center as described in greater detail in Attachment A. The County shall pay the Contractor billing rates and expenses not to exceed \$53,700.

Dept: Sheriff

Agent: Rich Hillegas

Applicant: Axis Solutions

**Attachments:**     [Axis Restroom Coating Agreement](#)

**License/Permits**

12. Consideration of Liquor License fees for July 1, 2019, through June 30, 2020.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [Liquor License fees for 2019](#)  
[SF0138 - Malt beverage and catering permits-fees](#)

**Appointments**

13. Consideration of a resolution appointing Leigh Anne Manlove to the Laramie County Adult Community Corrections Board of Directors for a four-year term, beginning January 1, 2019, expiring December 31, 2022.

Dept: Commissioners

Agent: Laramie County Adult Commun

Applicant:

**Attachments:**     [Adult Community BOD-Manlove.pdf](#)

14. Consideration of a resolution appointing Linda Goodman to the Laramie County Adult Community Corrections Board of Directors for a four-year term, beginning January 1, 2019, expiring December 31, 2022.

Dept: Commissioners

Agent: Laramie County Adult Commun

Applicant:

**Attachments:**     [Adult Community Corrections BOD-Goodman.pdf](#)

15. Consideration of a resolution appointing John Phillips to the Laramie County Adult Community Corrections Board of Directors for a four-year term, beginning January 1, 2019, expiring December 31, 2022.

Dept: Commissioners

Agent: Laramie County Adult Commun

Applicant:

**Attachments:**     [Adult Community Corrections BOD-Phillips.pdf](#)

16. Consideration of a resolution appointing Tony Neider to the Laramie County Adult Community Corrections Board of Directors for a four-year term, beginning January 1, 2019, expiring December 31, 2022.

Dept: Commissioners

Agent: Laramie County Adult Commun

Applicant:

**Attachments:**     [Adult Community Corrections BOD-Neider.pdf](#)

17. Consideration of a resolution appointing Michael Sorenson to the Laramie County Adult Community Corrections Board of Directors for a four-year term, beginning January 1, 2019, expiring December 31, 2022.

Dept: Commissioners

Agent: Laramie County Adult Commun

Applicant:

**Attachments:**     [Adult Community Corrections BOD-Sorenson.pdf](#)

#### **Land Use:Variances/Board App./Plats**

18. PUBLIC HEARING regarding a Subdivision Permit and Plat for Greenwood Subdivision, a replat of Lot 1, Block 1, Busing Addition, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services

Applicant: Garrett Investment LLC

**Attachments:**     [Greenwood Subdivision](#)

19. PUBLIC HEARING regarding a Subdivision Permit and Plat for West Cheyenne Substation, a portion of land located in the NW1/4, SE1/4, Section 12, T. 13 N., R. 68 W., of the 6th P.M., Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services

Applicant: King Ranch / Black Hills

**Attachments:**     [West Cheyenne Substation Subdivision](#)

#### **Reasonable Accommodations**

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or [lchr320@laramiecounty.com](mailto:lchr320@laramiecounty.com) at least two business days prior to the meeting.