

Board of County Commissioners Meeting

Agenda - Final

Historic Courthouse
310 W 19th Street
Cheyenne, WY 82001



Tuesday, February 5, 2019

3:30 PM

Commissioners Board Room

Roll Call/Call to Order

Minutes

1. Consideration of the Minutes Proceedings for January 22, 2019.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [Draft Minutes 01-22-2019](#)

Consent Agenda

2. Consideration of the appointment of Brianne Phillips as a Magistrate of the Circuit Court for the First Judicial District, Laramie County, State of Wyoming in accordance with W.S. 5-9-210(b).

Dept: Commissioners

Agent: Commissioners

Applicant: Circuit Court

Attachments: [Phillips Magistrate Appointment](#)

3. Consideration of the annual public investment disclosure by public officers or public servants who invest in government funds pursuant to W.S. 6-5-118 for calendar year 2019. The offices of the Laramie County Commissioners, Laramie County Treasurer, Laramie County Clerk, Laramie County Clerk of District Court and Laramie County Sheriff must comply annually with the disclosure requirement.

Dept: Treasurer

Agent: Trudy Eisele

Applicant: Treasurer

Attachments: [Public Investment Disclosure Forms](#)

4. Consideration of resolution recommending the appointment of Erika Smith as an Assistant Public Defender in Laramie County, Wyoming as required by Wyoming State Statute 7-6-103(f)

Dept: Commissioners

Agent: Commissioners

Applicant: State Public Defender

Attachments: [Resolution appointment Erika Smith Asst Pub Defender](#)

5. Consideration of an addendum to extended service agreement between Laramie County and Shred-It USA, LLC. for the purpose of providing document destruction services for the Clerk of District Court at the rates as described in Attachment A.

Dept: Clerk of District Court

Agent: Diane Sanchez

Applicant: Shred It

Attachments: [Shred-It Addendum to Extended Service Agreement](#)

6. Consideration of an agreement between Laramie County and Wiederspahn-Radomsky Chapel of the Chimes Funeral Home. The purpose of the agreement is to provide disposition of indigent decedents within Laramie County through cremation or burial at a set rate of \$ 1,500 per cremation or burial at the request of the Laramie County Coroner on a rotation basis.

Dept: Coroner

Agent: Rebecca Reid

Applicant: Wiederspahn-Radomsky

Attachments: [Wiederspahn-Radomsky Indigent Decedent Agreement](#)

7. Consideration of an agreement between Laramie County and Schrader, Aragon and Jacoby Funderal Home. The purpose of the agreement is to provide disposition of indigent decedents within Laramie County through cremation or burial at a set rate of \$1,500 per cremation or burial at the request of the Laramie County Coroner on a rotation basis.

Dept: Coroner

Agent: Rebecca Reid

Applicant: Schrader, Aragon & Jacoby

Attachments: [Schrader Indigent Decedent Agreement](#)

8. Consideration of an agreement between Laramie County and Mister B's Heating and Cooling for the purpose of providing planned maintenance for the walk-in body cooler and decomp cooler for the Laramie County Coroner's office as described in Attachment A.

Dept: Coroner

Agent: Rebecca Reid

Applicant: Mister B's

Attachments: [Mister B's Service Agreement](#)

9. Consideration of the final acceptance certification for CMAQ project CM17101.

Dept: Public Works

Agent: Dave Bumann

Applicant:

Attachments: [Final Acceptance Certificate CMAQ Project CM17101](#)

10. Consideration of an agreement between Laramie County and Laramie County Fire District #6 for the purpose of providing communications equipment to the fire district.

Dept: Emergency Management

Agent: Jeanine West

Applicant: LC Fire District #6

Attachments: [LCFD #6 Communication Equipment Agreement](#)

11. Consideration of warrants in the amount of \$4,820,339.95 for January 2019.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [JANUARY WARRANTS](#)

12. Consideration of the following part-time salaries in the amount of \$29,071.63 for January 2019: Planning, \$300.00; Shooting Sports, \$4,097.50; Events Center, \$1,925.00; Buildings/Maintenance, \$14,736.40; Sheriff Operations, \$796.41; Detention \$6,815.94; Drug Court, \$400.38.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [PART TIME SALARIES](#)

13. Consideration of the following fees collected by various County entities for December 2018: County Clerk, \$104,539.91; Sheriff, \$99,385.50; Clerk of District Court, \$11,944.20; Shooting Sports, \$28,911.92; Planning & Development, \$60,669.04; Circuit Court, \$31,330.63; DUI Court, \$720.00; Drug Court, \$430.00.

Dept: County Clerk

Agent: Debra Lee

Applicant:

Attachments: [DECEMBER FEES.pdf](#)

Report & Public Petitions

14. Update on air service at the Cheyenne Regional Airport

Dept: Commissioners

Agent: Wendy Volk

Applicant: CRAFT

Land Use:Variances/Board App./Plats

15. PUBLIC HEARING regarding a Subdivision Permit and Plat for Destin Heights, located in a portion of Section 24, T. 14 N., R. 66 W., of the 6th P.M., Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services

Applicant: MAX Partners, LLC/Steve P

Attachments: [Destin Heights Subdivision](#)

Reasonable Accommodations

This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.