

# Board of County Commissioners Meeting

## Agenda - Final-revised

Historic Courthouse  
310 W 19th Street  
Cheyenne, WY 82001



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**Tuesday, September 4, 2018**

**3:30 PM**

**Commissioners Board Room**

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### Roll Call/Call to Order

### Minutes

1. Consideration of the Minutes of Proceedings for August 6, 2018 and August 7, 2018.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [AUGUST 6 MINUTES.pdf](#)  
                                  [AUGUST 7 MINUTES.pdf](#)

### Consent Agenda

2. Consideration of the Tobacco Inspection Contract between the Wyoming Association of Sheriffs and Chiefs of Police and Laramie County for FY 2019 compliance checks in the amount of \$1,700.

Dept: Grants

Agent: Sandra Newland

Applicant: Sandra Newland

**Attachments:**     [FY2019 Tobacco Compliance Contract.pdf](#)

3. Consideration of an agreement between Laramie County and Federal Highway Administration for extraordinary snow removal and maintenance work at F.E. Warren AFB.

Dept: County Attorney

Agent: Rob Geringer

Applicant: U.S. Dept. Transportation/W

**Attachments:**     [Extraordinary Snow Removal.2018](#)

4. Consideration of annual compensation agreements between the University of Wyoming and Laramie County for the purpose of assisting the development of 4-H Youth Development programming.

Dept: County Attorney

Agent: Julie Daniels

Applicant: Extension Office

**Attachments:** [Extension Office Salary Agreement x 5.2019](#)

5. Consideration of the ratification of the Byrne JAG 2018 Grant Application to the Department of Justice for \$39,498 along with a contract between Laramie County and the City of Cheyenne for the operations of grant funds if awarded. The City of Cheyenne Police Department is to receive \$27,111 for a message trailer, traffic cones and software towards NIBRS compliance. The Laramie County Sheriff's Department is to receive \$12,387 for three mobile radios and software towards NIBRS compliance.

Dept: Grants

Agent: Sandra Newland

Applicant: Sandra Newland

**Attachments:** [BYRNE JAG 18 Application Packet.pdf](#)

6. Consideration of a funding agreement between Laramie County and the City of Cheyenne for Cheyenne Youth Alternatives (Juvenile Probation Services) in the amount of \$54,000 beginning July 1, 2018 and ending June 30, 2019.

Dept: Youth Alternatives

Agent: Debra Lee

Applicant: Dick Berry

**Attachments:** [JUVENILE PROBATION SERVICES.pdf](#)

7. Consideration of a contract among Laramie County, City of Cheyenne Youth Alternatives, and Laramie County Community Juvenile Services Joint Powers Board for crisis shelter services in the amount of \$5,750 beginning July 1, 2018 and ending June 30, 2020.

Dept: Youth Alternatives

Agent: Dick Berry

Applicant:

**Attachments:** [JUVENILE SERVICES JPB YOUTH ALTERNATIVES.pdf](#)

- 8. Consideration of the following fees collected by various County entities for July 2018: County Clerk, \$140,644.85; Circuit Court, \$73,416.00; Planning and Development, \$88,964.44; DUI Court, \$878.00; Drug Court, \$194.00; Shooting Sports, \$14,675.28; Clerk of District Court, \$13,358.80; Sheriff's Department, \$170,907.92.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [FEES COLLECTED FOR JULY 2018.pdf](#)

- 9. Consideration of warrants in the amount of 3,508,821.47 for August 2018.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [WARRANTS FOR AUGUST.pdf](#)

- 10. Consideration of the following part-time salaries in the amount of \$44,783.54 for August 2018: Planning, \$580.00; Shooting Sports, \$6,300.00; Buildings/Grounds, \$24,133.91; Sheriff Operations, \$2,570.05; Detention, \$10,255.89; Drug Court, \$943.69.

Dept: County Clerk

Agent: Debra Lee

Applicant:

- 11. Consideration of agreement with Castle 1 Day Coating to provide roofing services at the Laramie County Detention Center as set forth in Attachment A.

Dept: County Attorney

Agent: Under Sheriff Hillegas

Applicant: Castle 1 Day Coating

**Attachments:**     [Castle 1 Day Coating Agreement](#)

- 12. Consideration of a resolution authorizing the submission of a grant application to the Wyoming Association of Sheriffs and Chiefs of Police for a 2019 Underage Drinking Enforcement (EUDL) grant application in the amount of \$1,079.55.

Dept: Grants

Agent: Sandra Newland

Applicant: Sandra Newland

**Attachments:** [EUDL resolution and grant application.pdf](#)

- 13. Consideration of a grant contract between the Wyoming Department of Family Services and Laramie County for the FY 2019 Temporary Aid to Needy Families (TANF) award in the amount of \$112,000.

Dept: Grants

Agent: Sandra Newland

Applicant: Sandra Newland

**Attachments:** [FY2019 TANF Contract.pdf](#)

- 14. Consideration of an agreement between Laramie County and Moetivations, Inc. for the purpose of providing quality assurance training to Laramie County Combined Communications. The county shall pay the Contractor \$12,742 as outlined in Exhibit A.

Dept: Combined Communications

Agent: Glen Crumpton

Applicant: Moetivations, Inc.

**Attachments:** [Moetivations.Quality Assurance Agreement](#)

**Resolution**

- 15. Consideration of a Resolution reappointing the Laramie County Attorney.

Dept: County Attorney

Agent: Commissioners

Applicant:

**Attachments:** [Resolution Reappointing the County Attorney](#)

- 16. Consideration of a resolution consolidating the November meetings of the Laramie County Commissioners.

Dept: County Attorney

Agent: Commissioners

Applicant:

**Attachments:** [Resolution Consolidating November Meeting](#)

- 17. Consideration of a resolution approving a site lease, a lease agreement and other documents relating to the financing of the acquisition and construction of the multi-purpose event center at the Archer Complex.

Dept: Commissioners

Agent: Barbara Bonds

Applicant:

**Attachments:** [FAIR RESOLUTION.pdf](#)  
[ANB LEASE AND AGREEMENT.pdf](#)  
[SITE LEASE AGREEMENT.pdf](#)

**Contract/Agreement/Leases**

- 18. Consideration of an agreement between Laramie County and Al Rose Auctions & Realty LLC/Wears Auctioning Inc. for the purpose of conducting online auction for the sale of items/equipment owned by the County.

Dept: County Attorney

Agent: Dave Bumann

Applicant: Al Rose Auctions

**Attachments:** [AL ROSE AUCTIONS & REALITY LLC.pdf](#)

**Land Use:Variances/Board App./Plats**

- 19. PUBLIC HEARING regarding a Zone Change from A2 - Agricultural to AR - Agricultural Residential for Destin Heights, located in a portion of Section 24, T.14N., R.66W., of the 6th P.M., Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services

Applicant: Land Investment, LLC

**Attachments:** [Destin Heights Zone Change](#)

20. PUBLIC HEARING regarding a Zone Change from Winchester Hills Planned Unit Development (PUD) to A2 - Agricultural for two parcels in a portion of Section 30, T.13N., R.66W., of the 6th P.M., Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services

Applicant: Victor A Michael Jr Et Ux

**Attachments:** [Victor Michael Zone Change](#)

21. PUBLIC HEARING regarding a Subdivision Permit and Plat for Lone Tree Ridge Estates, located in a portion of the N1/2, N1/2, Section 19, T.13N., R.69W., of the 6th P.M., Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services

Applicant: Debbie Hunter c/o Colin Hu

**Attachments:** [Lone Tree Ridge Estates Subdivision](#)

22. PUBLIC HEARING regarding a Subdivision Permit and Plat for the Stafford-Davis Subdivision, a replat of a portion of Tract 62, Allison Tracts, 2nd Filing, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services

Applicant: D Stafford and J Davis

**Attachments:** [Stafford-Davis Subdivision](#)

23. PUBLIC HEARING regarding a Subdivision Permit and Plat for Stearns Subdivision, 2nd Filing, a replat of Stearns Subdivision, Revised Tracts 2 & 3, and Tract 4, Laramie County, WY.

Dept: Planning & Development

Agent: Steil Surveying Services

Applicant: Jean and Kelly Bortz

**Attachments:** [Stearns Subdivision 2nd Filing](#)

**This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or lchr320@laramiecounty.com at least two business days prior to the meeting.**