

# Board of County Commissioners Meeting

## Agenda - Final

Historic Courthouse  
310 W 19th Street  
Cheyenne, WY 82001



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**Tuesday, August 7, 2018**

**3:30 PM**

**Commissioners Board Room**

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### Roll Call/Call to Order

1. Consideration of the Minutes of Proceedings for July 17, 2018.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [Draft Minutes.pdf](#)

### Consent Agenda

2. Consideration of a resolution appointing an alternate member (Margaret M. White) to the Laramie County Canvassing Board.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [RESOLUTION REGARDING CANVASSING BOARD.pdf](#)

3. Consideration of an agreement between Laramie County and Laramie County Fire District #4. The purpose of the agreement is for EMA to provide one Smart Board and equipment to Fire District #4 under conditions required by state and federal law and regulations. The equipment was purchased with grant funds provided by the U.S. Department of Homeland Security and administered by the Wyoming Department of Homeland Security. The County shall provide one Smart Board and equipment as listed in Attachment A. The term of the agreement shall commence on the date of the last signature and remain in full force and effect through March 31, 2022.

Dept: County Attorney

Agent: Jeanine West

Applicant: FD #4

**Attachments:**     [FD 4 Communication Equipment agreement](#)

4. Consideration of an agreement between Laramie County and Laramie County Fire District #1. The purpose of the agreement is for EMA to provide one Smart Board and equipment to Fire District #1 under conditions required by state and federal law and regulations. The equipment was purchased with grant funds provided by the U.S. Department of Homeland Security and administered by the Wyoming Department of Homeland Security. The County shall provide one Smart Board and equipment as listed in Attachment A. The term of the agreement shall commence on the date of the last signature and remain in full force and effect through March 31, 2022.

Dept: County Attorney

Agent: Jeanine West

Applicant: FD #1

**Attachments:**     [FD 1 Communications Equipment Agreement](#)

5. Consideration of a grant between the Wyoming Association of Sheriffs and Chiefs of Police and Laramie County for fiscal year 2019 alcohol compliance monitoring in the amount of \$1,700.

Dept: Grants

Agent: Sandra Newland

Applicant: Sandra Newland

**Attachments:**     [Laramie CO SO- Alcohol 2019](#)

6. Consideration of the annual human services agreement between Laramie County and Pine Bluffs Senior Citizens Center in the amount of \$23,500 beginning July 1, 2018 and ending June 30, 2019.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [PINE BLUFFS SENIOR CITIZENS.pdf](#)

7. Consideration of the annual human services agreement between Laramie County and United Way of Laramie County in the amount of \$125,000 beginning July 1, 2018 and ending June 30, 2019.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [UNITED WAY OF LARAMIE COUNTY.pdf](#)

8. Consideration of the annual economic development services agreement between Laramie County and Cheyenne LEADS in the amount of \$50,000 beginning July 1, 2018 and ending June 30, 2019.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [CHEYENNE LEADS.pdf](#)

9. Consideration of the annual human services agreement between Laramie County and Peak Wellness in the amount of \$40,000 beginning July 1, 2018 and ending June 30, 2019.

Dept: County Clerk

Agent: Debra Lee

Applicant: Peak Wellness

**Attachments:**     [PEAK WELLNESS.pdf](#)

10. Consideration of the following fees collected by various County entities for June 2018: Planning & Development, \$1,134,578.47; Drug Court, \$50.00; DUI Court, \$520.00; Shooting Sports, \$23,439.43; Clerk of District Court, \$18,961.53; County Clerk, \$142,631.85; Sheriff, \$96,521.58 Circuit Court, \$76,128.71.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [JUNE FEES.pdf](#)

11. Consideration of a resolution authorizing the acceptance of a grant award from the Cheyenne Community Recreation District on behalf of the Governing Body of Laramie County for the Bicycle Playground at Clear Creek Park in the amount of \$50,000.

Dept: Grants

Agent: Sandra Newland

Applicant: Sandra Newland

**Attachments:**     [Resolution to accept Bicycle Playground Award.pdf](#)

12. Consideration of a resolution authorizing the submission of a grant application to the Wyoming Department of Health for prevention funding on behalf of the Governing Body of Laramie County, Wyoming.

Dept: Grants

Agent: Sandra Newland

Applicant: Sandra Newland

**Attachments:**     [Prevention Grant Resolution.pdf](#)

13. Consideration of the annual human services agreement between Laramie County and Cheyenne Housing Authority in the amount of \$75,000 beginning July 1, 2018 and ending June 30, 2019.

Dept: County Clerk

Agent: Debra Lee

Applicant: Cheyenne Housing

**Attachments:**     [CHEYENNE HOUSING AUTHORITY.pdf](#)

14. Consideration of a contract between Laramie County and Foundations Counseling and Consulting of Wyoming to provide substance abuse and mental health treatment services for Laramie County Drug Court participants in the amount of \$179,413.19.

Dept: DUI/Drug Court

Agent: Kurt Zunker

Applicant: Drug Court

**Attachments:**     [Foundations Contract 2018-2019-CAA](#)

15. Consideration of a contract between Laramie County and the Drug Testing Center of Cheyenne to provide community supervision, drug and alcohol testing, drug and alcohol testing supplies, and laboratory confirmation services for participants in the Laramie County Drug Court program in the amount of \$21,274.40.

Dept: DUI/Drug Court

Agent: Kurt Zunker

Applicant: Drug Court

**Attachments:**     [DTC Contract 2018-2019 CAA](#)

16. Consideration of a contract between Laramie County and Cheyenne Community Drug Abuse Treatment Council (dba "Pathfinder") to provide substance abuse and mental health treatment services drug and alcohol testing services for Laramie County DUI Court participants in the amount of \$170,000.

Dept: DUI/Drug Court

Agent: Kurt Zunker

Applicant: DUI Court

**Attachments:**     [Pathfinder Contract 2018-2019 CAA](#)

17. Consideration of warrants in the amount of \$2,596,195.80 for July 2018.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**     [WARRANTS FOR JULY.pdf](#)

18. Consideration of an addendum to an agreement between Laramie County and Powers System West to provide full service annual testing inspection of five generators owned by Laramie County for a two-year period.

Dept: Building Maintenance

Agent: Chris Wegner

Applicant:

**Attachments:**     [POWERS SYSTEMS WEST.pdf](#)

19. Consideration of waiver to allow EOG Resources, Inc., to survey and apply for the necessary permits to conduct operations on lands owned by the County in Section 27, Township 14 North, Range 65 West of the 6th PM.

Dept: Public Works

Agent: Rob Geringer

Applicant:

**Attachments:**    [Waiver to allow permitting](#)

20. Consideration of proof of appropriation and beneficial use of ground water for wells at Archer.

Dept: Public Works

Agent: Rob Geringer

Applicant:

**Attachments:**    [proof of appropriation.pdf](#)

21. Consideration of the following part-time salaries in the amount of \$27,150.06 for July 2018: Planning, \$190.00; Shooting Sports, \$4,087.50; Buildings/Grounds, \$15,393.98; Sheriff Operations, \$1,090.96; Detention, \$4,510.42; District Court, \$1,087.50; Drug Court, \$789.70.

Dept: County Clerk

Agent: Debra Lee

Applicant:

**Attachments:**    [PART TIME SALARIES.pdf](#)

## Resolution

22. PUBLIC HEARING regarding a resolution granting a variance for a septic system permit for Larry Mallery in Pine Grove Estates.

Dept: County Attorney

Agent: Gary Hickman

Applicant: Larry Mallery

**Attachments:**    [Resolution Granting Variance for a Septic System Permit](#)

**Grants**

23. Consideration of the fiscal year 2019 contract between the State of Wyoming, Office of Attorney General, Division of Victim Services and Laramie County for the Sheriff's Department Victim Witness Program in the amount of \$139,484 with matching funds in the amount of \$29,543.25.

Dept: Grants

Agent: Sandra Newland

Applicant: Sandra Newland

**Attachments:**     [FY2019 VW Contract \\$139,484.pdf](#)

24. PUBLIC HEARING to accept public testimony under the Department of Justice, 2018 Justice Assistance Byrne JAG grant for any comments or input into the 2018 application. Public Notice advertised in the Wyoming Tribune Eagle.

Dept: Grants

Agent: Sandra Newland

Applicant: Sandra Newland

**Attachments:**     [PUBLIC NOTICE-Byrne 2018.doc](#)

25. Consideration of a Contract and Attachment A between the Wyoming Department of Health, Public Health Division, Substance Abuse Prevention Program, Tobacco Prevention and Control Program, and Injury & Violence Prevention Program and Laramie County, Wyoming, for activities designed to prevent the use, misuse, or abuse of tobacco, alcohol, or controlled substances, and activities designed to prevent suicide (aka Prevention Grant) in the amount not to exceed \$900,492.

Dept: Grants

Agent: Sandra Newland

Applicant: Sandra Newland

**Attachments:**     [Prevention Grant Contract.pdf](#)

**Contract/Agreement/Leases**

26. Ratification of a contract between Laramie County and Behlen Manufacturing Company for the manufacture and supply of a pre-engineered metal building to be used at the Archer Events Facility for the Laramie County Fair located at the Archer property in Laramie County.

Dept: County Clerk

Agent: Ben Hornok

Applicant:

**Attachments:**     [Behlen Contract Signed \(3\).pdf](#)

27. Consideration of an oil and gas lease between Samson Exploration, LLC, and Laramie County as described in Exhibit A.

Dept: County Attorney

Agent: Rob Geringer

Applicant: Samson Exploration

**Attachments:**     [Samson Oil & Gas Lease](#)

**Appointments**

28. Consideration of a resolution appointing a member to the Eastern Laramie County Solid Waste Disposal District for a three-year term beginning September 1, 2018 and expiring August 31, 2021.

Dept: Commissioners

Agent: Eastern Laramie County Solid

Applicant:

**Attachments:**     [ELCSWD000.pdf](#)

**Reasonable Accommodations:** This information is available in alternate forms. If reasonable accommodations are required, contact Laramie County Human Resources at (307) 633-4355 or [lchr320@laramiecounty.com](mailto:lchr320@laramiecounty.com) at least two business days prior to the meeting.

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